

**COUNCIL STUDY SESSION
MEETING**

City Hall Council Chambers
January 26, 2026

AGENDA



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- 1. Call to Order - 6:00 p.m.**
 - 2. Council Miscellaneous Discussion Items**
 - a. Further discussion on Tenant Protections from last Council Session
 - 3. City Manager Miscellaneous Discussion Items**
 - a. Commission Application Process Refresh
 - 4. Adjournment**

Commission Application Process



City Council Meeting, January 26, 2026
Daren Nyquist, Interim City Manager

Background

- Commission mapping began in 2025
- Staff contributions from:
 - Staff liaisons, City Clerk staff, Communications division, department leaders
- Discussed current process, roles, issues, future goals, future state, and development needs



Roadblocks



INCOMPLETE
APPLICATIONS



TRANSPARENCY



SLOW RESPONSE
TIMES



UNCLEAR
RESPONSIBILITIES



ONBOARDING



COMMUNICATION



Revisions/Improvements

Constant flow of
communication

Applicant
screening by
liaisons and staff

Timely
communication

Clear
communication
with applicants

Clarified roles
and process

Commission
onboarding

Anonymity for
applicants

Revised
application form



Roles

Applicant

- Applies for Commission

Staff

- Screens application
- Communicates process/appointments
- Conducts onboarding

City Council

- Review applications
- Approve appointments



What we want to see happen

- Applications processed within 45 days
- Better experience for applicants
- Clearer expectations for commission members (onboarding)
- Consistent process across all commissions



Questions?

