Council Study Session
City Hall Council Chambers
February 25, 2019

AGENDA

1. City Council Discussion of Agenda Items and Questions - 6 p.m.

The City Council requests that attendees turn off cell phones and pagers during the meeting. A copy of the full City Council packet is available to the public. The packet ring binder is located at the entrance of the council chambers.

2. Miscellaneous

3. Discussion of Work Session Agenda Item as Time Permits

4. Adjourn

CITY COUNCIL MEETING
City Hall Council Chambers
February 25, 2019

AGENDA

1. Informal Open Forum with City Council - 6:45 p.m.

Provides an opportunity for the public to address the Council on items which are not on the agenda. Open Forum will be limited to 15 minutes, it is not televised, and it may not be used to make personal attacks, to air personality grievances, to make political endorsements, or for political campaign purposes. Council Members will not enter into a dialogue with presenter. Questions from the Council will be for clarification only. Open Forum will not be used as a time for problem solving or reacting to the comments made but, rather, for hearing the presenter for informational purposes only.

2. Invocation - 7 p.m.

3. Call to Order Regular Business Meeting

The City Council requests that attendees turn off cell phones and pagers during the meeting. A copy of the full City Council packet is available to the public. The packet ring binder is located at the entrance of the council chambers.

4. Roll Call

5. Pledge of Allegiance

6. Approval of Agenda and Consent Agenda

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the consent agenda and considered at the end of Council Consideration Items.

a. Approval of Minutes

- Motion to approve the following minutes:
- *February 11, 2019 Study Session*
- *February 11, 2019 Regular Session*
- *February 11, 2019 Work Session*

b. Approval of Licenses

- Motion to approve licenses as presented

c. Resolution Authorizing the Submission of a Corridor Planning Program Grant Application to Hennepin County

- Motion to approve a resolution authorizing the submission of a Corridor Planning Program grant application to Hennepin County.

d. Resolution Authorizing the Submission of a Business District Initiative Grant Application to Hennepin County

- Motion to approve a resolution authorizing the submission of a Business District Initiative (BDI) grant application to Hennepin County.

e. Resolution Authorizing the Submission of a Brownfield Gap Financing

Program Grant Application to Minnesota Brownfields

- Motion to approve a resolution authorizing the submission of a Brownfield Gap Financing Program grant application to Minnesota Brownfields

f. Resolution Approving Plans and Specifications and Authorizing Advertisement for Bids, Improvement Project Nos. 2019-01, 02, 03 and 04, Interstate Area Street, Storm Drainage and Utility Improvements

-Motion to approve the attached resolution approving plans and specifications and authorizing advertisement for bids, Improvement Project Nos. 2019-01, 02, 03 and 04, Interstate Area Street, Storm Drainage and Utility Improvements.

g. Resolution Supporting Application for 2019 Local Road Improvement Program Funds for Brooklyn Boulevard Corridor Project Phase 2 (Bass Lake Road to Interstate 94)

- Motion to approve the attached resolution supporting application for 2019 Local Road Improvement Program funds for the Brooklyn Boulevard Corridor Project Phase 2 (Bass Lake Road to Interstate 94).

h. Resolution Authorizing Execution of Encroachment Agreement for Existing Unity Place Monument Sign Between City of Brooklyn Center and Unity Place, Hennepin County, Minnesota

- Motion to approve the resolution authorizing the execution of an Encroachment Agreement for the existing Unity Place monument sign between the City of Brooklyn Center and Unity Place.

i. Resolution Ratifying Approval of the Final Plat of Mohs Addition and Authorizing its Recording

- Motion to approve a resolution ratifying the approval of the final plat of Mohs Addition and authorizing its recording at Hennepin County.

7. Presentations/Proclamations/Recognitions/Donations

a. Resolutions Acknowledging Service of Sergeant Michael Coleman and Detective Terry Olson

- Motion to approve the resolution recognizing the service of Sergeant Michael Coleman
- Motion to approve the resolution recognizing the service of Detective Terry Olson

b. Resolution for Recognition for Retiring Paid – On Call Firefighter Kent Korman

- Motion to approve the resolution recognizing Firefighter Kent Korman for 40 years of his service to the City of Brooklyn Center

c. Resolution for Recognition for Retiring Fire Fighter Gene Sorby

- Motion to approve the resolution recognizing Gene Sorby for 28 years of his service to the City of Brooklyn Center

d. Resolution Acknowledging Caribou Coffee Achieving the Status as a Heart Safe Campus

- Motion to approve the resolution acknowledging Caribou Coffee achieving

the status as a Heart Safe Campus

8. **Public Hearings**
9. **Planning Commission Items**
10. **Council Consideration Items**
11. **Council Report**
12. **Adjournment**

COUNCIL ITEM MEMORANDUM

DATE: 2/25/2019

TO: Curt Boganey, City Manager

THROUGH: Dr. Reggie Edwards, Deputy City Manager

FROM: Barb Suciu, City Clerk

SUBJECT: Approval of Minutes

Requested Council Action:

- Motion to approve the following minutes:

- *February 11, 2019 Study Session*
- *February 11, 2019 Regular Session*
- *February 11, 2019 Work Session*

Background:

Strategic Priorities and Values:

Operational Excellence

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF THE CITY OF BROOKLYN CENTER IN THE COUNTY
OF HENNEPIN AND THE STATE OF MINNESOTA

STUDY SESSION
FEBRUARY 11, 2019
CITY HALL – COUNCIL CHAMBERS

CALL TO ORDER

The Brooklyn Center City Council met in Study Session called to order by Mayor Mike Elliott at 6:00 p.m.

ROLL CALL

Mayor Mike Elliott and Councilmembers Marquita Butler, April Graves, Kris Lawrence-Anderson, and Dan Ryan. Also present were City Manager Curt Boganey, Deputy City Manager Reggie Edwards, City Clerk Barb Suciu, Community Development Director Meg Beekman, Business and Work Force Development Coordinator Brett Angell, City Attorney Troy Gilchrist, and Mary Mullen, TimeSaver Off Site Secretarial, Inc.

CITY COUNCIL DISCUSSION OF AGENDA ITEMS AND QUESTIONS

Councilmember Lawrence-Anderson stated she does not support the beekeeping ordinance as written and without public input. She added the recent chicken ordinance did not require a registration process.

Councilmember Graves expressed her agreement with Councilmember Lawrence-Anderson's position. She added she feels it is important to find out if any neighborhood residents have bee-related allergies. She noted a public hearing should have been held at the first reading as well.

Councilmember Ryan requested the City Attorney's comment on the correct procedural process for a new ordinance. Mr. Gilchrist stated the second reading and public hearing are procedurally consistent with how such matters have been handled in the past.

Councilmember Ryan stated he supports the ordinance. He added he does not believe beekeeping will be a problem as many current residents already keep bees. He noted he supports registration and standards requirements.

Mr. Boganey stated the proposed ordinance has been amended to allow a broader variety of accredited training opportunities for beekeeping registrants, including local training programs and online programs, to allow flexibility and cost savings. He added the Housing Commission, which reviewed his issue, felt that a registration process would be a reasonable measure to provide notification to neighbors who might have severe allergic reaction to bees.

Councilmember Graves thanked Mr. Boganey for the clarification. She stated she can support the proposed ordinance.

Councilmember Lawrence-Anderson agreed she can support the ordinance with that clarification, although she still believes some of the requirements are excessive.

MISCELLANEOUS

DISCUSSION ON LIQUOR LICENSE VIOLATIONS

Mr. Boganey stated the City Council had recently reviewed an issue related to liquor license violations. He added he felt there was interest from the City Council in reviewing the potential development of an established fine schedule and criteria for certain violations. He noted this item could be added to an upcoming City Council Work Session. He requested the City Council's feedback and comment.

Mayor Elliott stated it makes sense to have a fee schedule, to equalize fines and clarify expectations. Councilmember Ryan agreed, adding a fee schedule would provide guidance for City Councils. Councilmember Graves agreed that a fee schedule would be helpful.

Mr. Boganey agreed to schedule this discussion for a future Work Session.

NOVUS AGENDA UPDATE

City Clerk Barb Suciu stated City Councilmembers have noted a glitch with their iPads which does not allow them to open the second page of a NovusAgenda attachment. She added, according to Novus, this is a known problem with iPad,that does not occur on other devices, software or browsers. She noted alternate devices could be considered, or other means of accessing agenda documents. She requested the City Council's feedback and comment.

Councilmember Butler stated she would not support buying new tablets or devices. Councilmember Graves agreed. Councilmember Lawrence-Anderson agreed.

Councilmember Ryan stated he requests a printed packet.

Councilmember Lawrence-Anderson stated the City Council and City Staff can review this when the NovusAgenda three-year renewal is due, to determine what course of action to take. Mr. Boganey agreed.

CITY COUNCIL REVIEW OF COMPREHENSIVE PLAN

Community Development Director Meg Beekman requested the City Council's consideration of a Special Meeting to review the Comprehensive Plan, to be scheduled for March 11, 2019. She added this review will be in preparation for adoption of the Comprehensive Plan at the City

Council's April 8, 2019, Regular Meeting. She noted the meeting could be held at 5:00 p.m. on March 11, 2019, prior to the 6:00 p.m. Study Session.

Mayor Elliott requested a review of public comment on the Comprehensive Plan.

Ms. Beekman stated the 6-month public comment portion of the process ended on February 8, 2019. She added 2 formal public comments were received, as well as multi-jurisdictional feedback. She noted City Staff have made revisions based on public comment, and a public hearing will be held at the March 21, 2019, Planning Commission meeting with recommendation to the City Council on April 8, 2019. The Metropolitan Council's final submission deadline is May 1, 2019.

It was the majority consensus of the City Council to hold a Special Meeting related to the Comprehensive Plan Review on March 11, 2019, at 5:00 p.m.

LIBERIAN DED RESOLUTION

Mr. Boganey requested that the City Council consider review of a Resolution prepared by City Staff in support of permanent protection for Liberians in the United States. He noted this item can be added to the Regular Session agenda.

Councilmember Graves made a motion, seconded by Councilmember Lawrence-Anderson, to approve the addition of the following as a Regular Session agenda item:

> -Resolution Urging for Permanent Protection for Liberians on DED (Deferred Enforced Departure)

Motion passed unanimously.

ADDITIONAL WORK SESSION AGENDA ITEMS

Mr. Boganey requested the addition of two Work Session agenda items related to requests from Mayor Elliott: request to travel and request for office space.

It was the majority consensus of the City Council to add two discussion requests from Mayor Elliott to the Work Session agenda.

ADJOURN STUDY SESSION TO INFORMAL OPEN FORUM WITH CITY COUNCIL

Councilmember Lawrence-Anderson moved and Councilmember Graves seconded to close the Study Session at 6:45 p.m.

Motion passed unanimously.

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF THE CITY OF BROOKLYN CENTER IN THE COUNTY
OF HENNEPIN AND THE STATE OF MINNESOTA

REGULAR SESSION
FEBRUARY 11, 2019
CITY HALL – COUNCIL CHAMBERS

1. INFORMAL OPEN FORUM WITH CITY COUNCIL

CALL TO ORDER INFORMAL OPEN FORUM

The Brooklyn Center City Council met in Informal Open Forum called to order by Mayor Mike Elliott at 6:45 p.m.

ROLL CALL

Mayor Mike Elliott and Councilmembers Marquita Butler, April Graves, Kris Lawrence-Anderson, and Dan Ryan. Also present were City Manager Curt Boganey, Deputy City Manager Reggie Edwards, Community Development Director Meg Beekman, Business and Work Force Development Coordinator Brett Angell, City Attorney Troy Gilchrist, and Mary Mullen, TimeSaver Off Site Secretarial, Inc.

Mayor Mike Elliott opened the meeting for the purpose of Informal Open Forum.

William Zech, an audience member, stated he is not a resident of Brooklyn Center. He requested the City Council's consideration of the "Police Embedded Co-Responder" model. He added the Hennepin County Sherriff's Office is looking at using this model in urban communities within Hennepin County. He noted this model involves the embedding of a mental health professional with Police Department activities, to take mental health issues out of the hands of Patrol Divisions.

Francis Anderl, 7602 Halifax Avenue, stated he received a response from the Public Works Director regarding his comments at the City Council's last meeting, regarding snow removal on the City's MTC bus routes. He requested that an overlay of bus routes be reviewed to determine whether these routes are being prioritized for snow removal.

City Manager Curt Boganey stated City Staff can evaluate this request and provide an assessment for the City Council's review. Mayor Elliott agreed.

Councilmember Graves stated she would be interested to see additional information on bus routes and schedules, as well as when snow removal occurs on these routes. She added this information also has an impact on resident parking availability.

Councilmember Ryan stated he would appreciate a report from City Staff on the issue at hand. Mayor Elliott agreed, and thanked Mr. Anderl for his comments.

Councilmember Lawrence-Anderson moved and Councilmember Graves seconded to close the Informal Open Forum at 6:51 p.m.

Motion passed unanimously.

2. INVOCATION

Councilmember Ryan read a quote from Hubert H. Humphrey as the Invocation:

> "It was once said that the moral test of government is how that government treats those who are in the dawn of life, the children; those who are in the twilight of life, the elderly; and those who are in the shadows of life, the sick, the needy and the handicapped."

3. CALL TO ORDER REGULAR BUSINESS MEETING

The Brooklyn Center City Council met in Regular Session called to order by Mayor Mike Elliott at 7:00 p.m.

4. ROLL CALL

Mayor Mike Elliott and Councilmembers Marquita Butler, April Graves, Kris Lawrence-Anderson, and Dan Ryan. Also present were City Manager Curt Boganey, Deputy City Manager Reggie Edwards, Community Development Director Meg Beekman, Business and Work Force Development Coordinator Brett Angell, City Attorney Troy Gilchrist, and Mary Mullen, TimeSaver Off Site Secretarial, Inc.

5. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

6. APPROVAL OF AGENDA AND CONSENT AGENDA

Councilmember Ryan moved and Councilmember Butler seconded to approve the Agenda and Consent Agenda, and the following consent items were approved:

6a. APPROVAL OF MINUTES

1. January 28, 2019 – Study Session
2. January 28, 2019 – Regular Session
3. January 28, 2019 – Work Session

6b. LICENSES

<u>MECHANICAL</u>

All Weather Heating And Air Condition LLC	10216 5th Avenue S Bloomington MN 55420
Elite Refrigeration Heating & Air Conditioning	9324 November Drive St. Joseph, MN 56374

RENTAL

INITIAL (TYPE IV – one-year license)

2208 69th Avenue N	Eli Mash/3511 Fremont LLC

INITIAL (TYPE III – one-year license)

4506 65th Avenue N	Virginia Lazo

RENEWAL (TYPE IV – one-year license)

5300 France Avenue	IH2 Property Illinois LP

RENEWAL (TYPE III – one-year license)

5931 Zenith Avenue N	IH2 Property Illinois LP

RENEWAL (TYPE I – three-year license)

4220 Lakeside Avenue	Richard Arnston
6425 Fremont Avenue N	Troy Jones
3319 66th Avenue N	IH2 Property Illinois LP
5101 Eleanor Lane	Map Investments LLC
5856 Dupont Avenue N	Jack Steven Froelke
3200 63rd Avenue N	Adedamola Ogundipe
5601 Camden Avenue N	Mike Pederson/West Properties
7218 Kyle Avenue N	Prosperous Properties LLC
7110 Riverdale Road	James Nelson/ACR Homes

SIGNHANGER

Albrecht Sign Company	7775 Main Street NE Fridley MN 55432
MN Design System Corp	2600 Fernbrook Lane N Plymouth MN 55447
Twin Cities Sign Installations	8880 140th Street N Hugo MN 55038

6c. RESOLUTION NO. 2019-021 AMENDING SPECIAL ASSESSMENT ROLL NOS. 19775 AND 19776 TO PROVIDE FOR THE DEFERRAL OF SPECIAL ASSESSMENTS

6d. RESOLUTION NO. 2019-022 AUTHORIZING PRIMARY CONTRACT FOR CONTRACT COORDINATION, MNDOT COMMUNITY ROADSIDE LANDSCAPE PARTNERSHIP PROGRAM

6e. RESOLUTION NO. 2019-023 REJECTING BIDS, IMPROVEMENT PROJECT NO. 2018-04, 2018 BRIDGE REHABILITATION

6f. RESOLUTION NO. 2019-024 RELATING TO A MULTIFAMIY RENTAL HOUSING FACILITY AND THE ISSUANCE OF CONDUIT HOUSING REVENUE BONDS UNDER MINNESOTA STATUTES, CHAPTER 462C, AS AMENDED; GRANTING PRELIMINARY APPROVAL THERETO; CALLING FOR A PUBLIC HEARING; ESTABLISHING COMPLIANCE WITH CERTAIN REIMBURSEMENT REGULATIONS UNDER THE INTERNAL REVENUE DOE OF 1986, AS AMENDED; AND TAKING CERTAIN OTHER ACTIONS WITH RESPECT THERETO (REE XERXES AVENUE WORKFORCE)

6g. RESOLUTION NO. 2019-025 RELATING TO A MULTIFAMILY RENTAL HOUSING FACILITY AND THE ISSUANCE OF CONDUIT HOUSING REVENUE BONDS UNDER MINNESOTA STATUTES, CHAPTER 462C, AS AMENDED; GRANTING PRELIMINARY APPROVAL THERETO; CALLING FOR A PUBLIC HEARING; ESTABLISHING COMPLIANCE WITH CERTAIN REIMBURSEMENT REGULATIONS UNDER THE INTERNAL REVENUE DOE OF 1986, AS AMENDED; AND TAKING CERTAIN OTHER ACTIONS WITH RESPECT THERETO (REE XERXES AVENUE SENIOR)

Motion passed unanimously.

7. PRESENTATIONS/PROCLAMATIONS/RECOGNITIONS/DONATIONS

7a. BROOKLYNK PROGRAM UPDATE AND PRESENTATION

Ms. Beekman invited Luis Saldo-Herrera, BrookLynk Program Coordinator, to address the City Council.

Mr. Saldo-Herrera provided a review of the BrookLynk Program, a joint youth support initiative of the cities of Brooklyn Park and Brooklyn Center that addresses workforce gaps, diversification, and available talent pool. He added the BrookLynk Program provides a guide for young people and provides skills, networks and experiences to help them determine what they might want to do.

Mr. Saldo-Herrera stated the BrookLynk Program, which transitioned from the Brooklyn Bridge Alliance for Youth in 2018, established an Advisory Committee with partners for training youth. Grants were received from the State of Minnesota as well as Hennepin County Workforce Board. An alumni network was created, as well as an online jobs board and a job fair with over 27 different employers in attendance, and 95 on-site interviews. BrookLynk assists students in meeting eligibility requirements, job retention and internship program completion.

Mr. Saldo-Herrera stated North Hennepin Technical College gave 17 scholarships to BrookLynk Program alumni, who are enrolled in their Hope 2 program, which provides internship opportunities and connects students with mentors. He added the annual Business Champions for Youth luncheon is an opportunity for the local business community to become invested in the future of its workforce and assist in identifying growth and development opportunities for local youth.

Mr. Saldo-Herrera stated the 2019 program focus will be to expand business outreach, and to serve equal numbers of youth in both cities. He added BrookLynk plans to be present in high school classrooms to encourage participation.

Mayor Elliott thanked Mr. Saldo-Herrera for his presentation and his amazing efforts on behalf of local youth.

Councilmember Graves stated she is excited about the work of the BrookLynk Program, in which her son is involved. She added the North Hennepin Technical College scholarships are a great step and expressed her hope that other organizations can become involved in similar ways. She noted the Urban Scholars Program might be a possibility.

Councilmember Ryan moved and Councilmember Graves seconded to receive the BrookLynk Program Update Report.

Motion passed unanimously.

7b. 2018 FIRST SATURDAY POP-UP MARKET REVIEW

Business and Work Force Development Specialist Brett Angell reviewed the 2018 Saturday Pop-up Market event, including challenges, successes and learning points. He added the 2018 markets were held on July 7, August 4, September 1, and October 6. He provided a comparison of each even date, including number of exhibitors, attendees, entertainment options and costs. He noted event marketing was done on Facebook and other social media outlets, as well as the City website, CCX Media and the City newsletter.

Mr. Angell reviewed the following event challenges and learning points, including parking and waste disposal issues; the amount of power needed for the event; barriers, staffing and provision of supplies. Start-up costs included the purchase of tents and signage, and each market required location clean-up and preparation.

Mr. Boganey requested that the City Council withhold their questions for Mr. Angell until this issue is addressed at tonight's Work Session. The City Council agreed.

Councilmember Graves moved and Councilmember Butler seconded to receive the 2018 1st Saturday Pop-Up Market Review.

Motion carried unanimously.

8. PUBLIC HEARINGS

8a. ORDINANCE NO. 2019-01 AMENDING CHAPTER 1 AND 35 OF THE CITY CODE OF ORDINANCES REGARDING BEEKEEPING

Ms. Beekman reviewed an Ordinance amendment related to regulations for the keeping of bees in the City of Brooklyn Center. She stated the City Council requested that City Staff work review this item and provide recommendations to the Housing Commission for their feedback and comment prior to City Council review. She added the proposed Ordinance amendment includes requirements for equipment, maintenance, location, and nearby water source.

Ms. Beekman reviewed a modification to the Ordinance that would broaden options for required certification, to reduce cost and increase ease of access. She added the Ordinance amendment will allow for certification by Master Beekeepers and local certification programs.

Ms. Beekman stated City Staff recommends City Council approval of the Ordinance amendment.

Councilmember Lawrence-Anderson asked whether an application would be approved before the registration fee is collected and certification is completed. She added an application could be denied after the applicant has purchased expensive equipment and paid registration and certification fees.

Ms. Beekman stated the proposed administrative process includes a two-week window for notification of neighbors after the application and site plan are submitted. She added the site pan and accompanying application would be approved prior to inspection.

Councilmember Butler moved and Councilmember Graves seconded to open the Public Hearing 7:47 p.m.

Motion passed unanimously.

Anna Cooper, 3206 61st Avenue N, expressed her support for the beekeeping Ordinance. She stated she keeps bees, and she has a neighbor who has a bee allergy. She added she likes to be able to teach her children about bees, how to take care of them, and where food comes from. She noted she is excited about the City of Brooklyn Center's recent chicken Ordinance, the proposed bee Ordinance, and community gardens.

Sarah Capers, 5218 70th Avenue N, stated she and her family keep bees, and she is interested in the symbiotic relationship between gardening and community. She added she has a neighbor who also keeps bees and has a beautiful garden, and they have enjoyed getting out and getting to know each other and their neighbors.

Ms. Capers requested clarification regarding the definition of Master Beekeeper. She added she has kept bees for seven years and is very experienced and knowledgeable.

Scarlet Capers, 5218 70th Avenue N, stated she loves bees and helping her mom take care of them. She added they are very fun to keep.

Hunter Capers, 5218 70th Avenue N, stated bees are extremely beneficial to the community, as nearly 1/3 of the world's food supply comes from honey bees alone. He added, without bees, people would not have as many options for fruits, vegetables, and of course honey, which has many great uses, including as a sweetener and natural medicine. He expressed his support of the proposed bee Ordinance, which will make it easier for community members to keep bees.

Cassie Davis, 6919 Toledo Avenue N, stated she recently became interested in beekeeping through her mom, who is a beekeeper and has a bee allergy. She added beekeeping appeals to all ages.

Councilmember Ryan moved and Councilmember Butler seconded to close the Public Hearing at 7:55 p.m.

Motion passed unanimously.

Ms. Beekman stated, regarding Master Beekeeper classification, a definition could be added to the Ordinance. She added it is a formal certification process similar to Master Gardener, which varies by region and State.

Mr. Boganey agreed, adding a definition of Master Beekeeper could be included in the Ordinance, or a description could be included in the application packet.

It was the majority consensus of the City Council to include a definition of and requirements for Master Beekeeper in the beekeeping application packet.

City Attorney Gilchrist clarified that the Ordinance would include additional language as presented within the Resolution.

Councilmember Graves moved and Councilmember Butler seconded to approve the second reading and adopt ORDINANCE NO 2019-01 Amending Chapter 1 and 35 of the City Code of Ordinances regarding Beekeeping with an amendment to the Ordinances to allow the authorized education course to be conducted by a Master Beekeeper or an accredited Minnesota institution, and approve a Resolution amending the registration fee schedule.

Motion passed unanimously.

Councilmember Butler thanked City Staff for their hard work and efforts in putting this Ordinance together, and the young people who came forward to express their support for beekeeping. She added there has been no public opposition to the Ordinance, and the benefits outweigh any potential negative outcomes.

Councilmember Ryan stated the City has been engaged in efforts to preserve the urban forest and natural environments. He added 45% of the world's bee population has declined, which is a great concern. He noted the proposed Ordinance has been vetted and recommended by the Housing Commission and will not have an impact on residents who are not interested in beekeeping. He expressed his support of the Ordinance.

Councilmember Ryan stated the publication of a portion of the Ordinance is a cost saving measure.

8a1. RESOLUTION NO. 2019-026 FOR A SUMMARY PUBLICATION IN THE *SUN POST*

Councilmember Ryan moved and Councilmember Lawrence-Anderson seconded to approve RESOLUTION NO. 2019-026 for a Summary Publication in the *Sun Post*.

Motion passed unanimously.

8b. PUBLIC HEARING AND RESOLUTION NO. 2019-027 APPROVING THE PROJECTED USE OF FUNDS FOR THE 2019 URBAN HENNEPIN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND AUTHORIZING SIGNATURE OF A SUBRECIPIENT AGREEMENT WITH HENNEPIN COUNTY

Ms. Beekman reviewed the projected use of funding for community development needs from the 2019 Urban Hennepin County Community Development Block Grant (CDBG) Program. She added a public hearing is required before funds can be allocated through the Department of Housing and Urban Development. She noted Brooklyn Center has been a recipient of CDBG funds since the program's inception.

Ms. Beekman stated, based on the City Council's recent Work Session discussion, City Staff recommends allocation of $75,000 for neighborhood stabilization and Code enforcement. She added these amounts are consistent with the 2019 City Budget. She noted $50,000 is recommended for allocation to a home buyer program, which is a new program for 2019.

Ms. Beekman stated City Staff recommends City Council approval of a Resolution authorizing the use of CDBG funds and authorizing signature of a sub-recipient agreement with Hennepin County.

Councilmember Lawrence-Anderson requested clarification regarding 80% median income as referenced in the home rehab program. Ms. Beekman stated 100% median income for a family of four is $94,500 for a family of four, so 80% would be $76,000.

Councilmember Ryan asked whether $75,000 is for the remainder of the fiscal year, or the calendar year 2019. Ms. Beekman stated the allocation approval of $150,000 remains the same, so $75,000 is allocated for the second half of 2019.

Councilmember Ryan stated he appreciates the hard work and careful assessment that City Staff has put into these recommendations. He expressed concern that additional resources will be required to adequately address Building Code enforcement issues. He added this is an issue to be addressed in the 2020 budget planning process.

Councilmember Graves stated there are other funding sources for Code enforcement. Mr. Boganey confirmed this.

Ms. Beekman stated the proposed funding will reimburse the General Fund for Code enforcement activity.

Mayor Elliott asked whether there will be any financial impact on non-code enforcement activities due to this allocation. Mr. Boganey stated home rehabilitation funds will be increased, which will benefit additional homeowners. He added financial assistance could be provided for a potential 5-10 home buyers.

Councilmember Graves stated she was able to buy her home with assistance from the CDBG program. She expressed her hope that more residents will be helped financially with this funding.

Mayor Elliott stated he is pleased with the re-allocation and increase in funds that will help homeowners.

Councilmember Graves stated the program and its recipients could be featured as a way to promote the program and develop a sense of community through telling their stories. She expressed her excitement about the potential support that can be realized for residents of the City of Brooklyn Center.

Councilmember Graves moved and Councilmember Lawrence-Anderson seconded to open the Public Hearing 8:24 p.m.

Motion passed unanimously.

No one appeared to address this item.

Councilmember Graves moved and Councilmember Ryan seconded to close the Public Hearing at 8:25 p.m.

Motion passed unanimously.

Councilmember Graves moved and Councilmember Ryan seconded to approve RESOLUTION NO. 2019-027 Approving the Projected Use of Funds for the 2019 Urban Hennepin County Community Development Block Grant Program and Authorizing Signature of a Subrecipient Agreement with Hennepin County.

Motion passed unanimously.

9. PLANNING COMMISSION ITEMS

-None.

10. COUNCIL CONSIDERATION ITEMS

Mayor Elliott stated Agenda Item 10d would be addressed as Agenda Item 10a1 in the interests of time.

Councilmember Ryan moved and Councilmember Lawrence-Anderson seconded to move Agenda Item 10d to Agenda Item 10a1.

Motion passed unanimously.

10a1. RESOLUTION NO. 2019-028 URGING FOR PERMANENT PROTECTION FOR LIBERIANS ON DED

Mayor Elliott read the Resolution urging for permanent protection for Liberians with DED status.

Councilmember Graves moved and Councilmember Butler seconded to approve RESOLUTION NO. 2019-028 Urging for Permanent Protection for Liberians on DED.

Motion passed unanimously.

Councilmember Ryan stated the removal of temporary protective status from Liberians citizens who are legal residents of the United States would have devastating effects on the community. He added he supported a 2006 legislative action that reversed a similar decision. He noted he hopes Minnesota legislators will support this effort and DED will be restored and extended.

Mayor Elliott stated Liberians are not the only residents of the community who face the fear of displacement from their homes. He stressed the importance of working for equitable immigration reforms and preventing the reverberating effects of splitting up families and communities. He added he is excited that the City Council will unanimously pass this Resolution and expressed hope that similar steps would be taken to protect other residents under these circumstances.

Mayor Elliott recognized members of the Liberian Immigration Coalition in the audience: Chair Erasmus Williams and local activist El Camasi Dien. He invited them to address the City Council.

Mr. Dien expressed his gratitude for the statement that the City Council has made and agreed to convey the message back to the Liberian community.

Mr. Williams thanked the City Council for taking a stand on this issue. He added there is a lot at stake, affecting the lives of many residents of Brooklyn Center, including numerous high school students who make their home here. He invited the City Council and residents of Brooklyn Center to attend an immigration rally on February 22nd at the Minnesota State Capital building. He requested permission to post information regarding this event on the City's website.

10a. RESOLUTION NO. 2019-029 APPOINTING BROOKLYN CENTER REPRESENTATIVES TO EXECUTIVE COMMITTEE AND/OR BOARD OF DIRECTORS OF THE BROOKLYN BRIDGE ALLIANCE FOR YOUTH, HENNEPIN RECYCLING GROUP, LOCAL GOVERNMENT INFORMATION SYSTEMS, MINNEAPOLIS NORTHWEST CONVENTION & VISITORS BUREAU, NORTH METRO MAYORS ASSOCIATION, NORTHWEST SUBURBS CABLE COMMUNICATIONS COMMISSION, PETS UNDER POLICE SECURITY, AND TWIN LAKE JOINT POWERS ORGANIZATION

Councilmember Lawrence-Anderson moved and Councilmember Butler seconded to approve RESOLUTION NO. 2019-029 Appointing Brooklyn Center Representatives to Executive Committee and/or Board of Directors of the Brooklyn Bridge Alliance for Youth, Hennepin Recycling Group, Local Government Information Systems, Minneapolis Northwest Convention & Visitors Bureau, North Metro Mayors Association, Northwest Suburbs Cable Communications Commission, Pets Under Police Security, and Twin Lake Joint Powers Organization.

Motion passed unanimously.

10b. RESOLUTION NO. 2019-030 APPOINTING MUNICIPAL TRUSTEES TO THE BROOKLYN CENTER FIREFIGHTERS RELIEF ASSOCIATION BOARD OF TRUSTEES

Councilmember Graves moved and Councilmember Lawrence-Anderson seconded to approve RESOLUTION NO. 2019-030 Appointing Municipal Trustees to the Brooklyn Center Firefighters Relief Association Board of Trustees.

Motion passed unanimously.

10c. RESOLUTION NO. 2019-031 APPOINTING CITY COUNCILMEMBERS TO SERVE AS LIAISONS TO CITY ADVISORY COMMISSIONS AND AS CITY REPRESENTATIVES/VOTING DELEGATES FOR OTHER ORGANIZATIONS FOR 2019

Councilmember Ryan moved and Councilmember Graves seconded to approve RESOLUTION NO. 2019-031 Appointing City Councilmembers to Serve as Liaisons to City Advisory Commissions and as City Representatives/Voting Delegates for Other Organizations for 2019.

Motion passed unanimously.

10d. RESOLUTION URGING FOR PERMANENT PROTECTION FOR LIBERIANS ON DED

This item was considered as 10a1.

11. COUNCIL REPORT

Councilmembers Graves, Ryan and Butler omitted their reports in the interest of time.

Councilmember Lawrence-Anderson stated she and her husband will celebrate their 33rd wedding anniversary on February 15, 2019.

12. ADJOURNMENT

Councilmember Lawrence-Anderson moved and Councilmember Ryan seconded adjournment of the City Council meeting at 9:01 p.m.

Motion passed unanimously.

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL/ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF BROOKLYN CENTER IN THE COUNTY OF HENNEPIN AND THE STATE OF MINNESOTA

WORK SESSION
FEBRUARY 11, 2019
CITY HALL – COUNCIL CHAMBERS

CALL TO ORDER

The Brooklyn Center City Council/Economic Development Authority (EDA) met in Work Session called to order by Mayor/President Mike Elliott at 9:13 p.m.

ROLL CALL

Mayor/President Mike Elliott and Councilmembers/Commissioners Marquita Butler, April Graves, Kris Lawrence-Anderson, and Dan Ryan. Also present were City Manager Curt Boganey, Deputy City Manager Reggie Edwards, Community Development Director Meg Beekman, Business and Work Force Development Specialist Brett Angell, City Attorney Troy Gilchrist, and Mary Mullen, TimeSaver Off Site Secretarial, Inc.

CONCEPT PROPOSAL FOLLOW-UP 5801 XERXES AVENUE N

Ms. Beekman stated representatives of Real Estate Equity, the project developer, attended the meeting earlier. She added a review of the concept proposal commenced during the Study Session. She requested feedback and comments from the City Council/EDA on the concept proposal.

Mayor/President Elliott stated the developers had previously talked about energy efficiency, solar power, and other interesting potential features. He asked whether they are realistic. He expressed his interest in seeing more green space on the site plan.

Councilmember/Commissioner Lawrence-Anderson requested clarification regarding the Section 8 status of the proposed housing. Ms. Beekman stated the proposed development would not be a project-based Section 8 housing. She added the developers have not addressed the issue of Section 8 assistance.

Councilmember/Commissioner Lawrence-Anderson stated a concerned resident posted a lengthy comment on her Facebook page. She added the resident expressed concerns about the proposed development, including its Section 8 status, and why the City does not develop its own apartment complex. She noted she supports the project and would like it to move forward, although she is not thrilled with the layout.

Councilmember/Commissioner Ryan stated he supports the concept. He added the 163 senior living units is a strong component of the plan. He expressed the importance of having options for the City's senior citizens, providing a broader spectrum of housing options as they transition into another stage of life.

Mr. Boganey asked whether there are specific changes or amendments, or general comments, that the City Council/EDA would like to convey to the developer.

Councilmember/ Commissioner Lawrence-Anderson stated she would like to see more livable green space in the center, forming a central shared area, rather than just parking spaces. She noted it might be more suitable and convenient to have parking on the perimeter of the property.

Ms. Beekman stated the developer maximized parking and reduced green space on the property at the request of City Staff, based on parking requirements. She asked whether the City Council/EDA would be okay with less parking if the developer can incorporate more green space.

Councilmember/Commissioner Lawrence-Anderson stated there could be some parking in the middle along with green space, but also parking on the outside of the buildings, along the main roads. Mayor/President Elliott agreed with this concept.

Councilmember/Commissioner Butler stated this is not really a coherent neighborhood, with the bordering roadways of Xerxes Avenue and Bass Lake Road. She added there is not a public park close by. She stressed the importance of providing safe green space within the property, especially as the workforce housing component will draw families with children.

Councilmember/Commissioner Ryan stated less parking would be required if the entire development was senior living. He added there is only so much that can be done given the acreage, required architectural standards and required parking spaces.

Councilmember/Commissioner Lawrence-Anderson asked whether a development of only senior living would be a possibility. She added she likes the mix of senior living and workforce housing. She noted the central area needs to be utilized as a green space for the buildings' residents.

Councilmember/Commissioner Graves stated she had mentioned the lack of community space at a previous review, but she is not opposed to the concept. She added the property has been vacant for a long time, and it has been difficult to attract developers. She noted she would not be supportive of the project if it was all senior living. She stressed the importance of workforce housing in the community.

Councilmember/Commissioner Ryan stated he does not have a problem with the layout, which is due to the constraints of the parcel. He added he appreciates the comments of the other Councilmember/Commissioners.

Ms. Beekman stated no formal action is required. She added the City Council/EDA has expressed general support for the project but also supports a review and adjustment of the development site plan to allow for more communal areas and green space in the central parking location.

EDA-OWNED PROPERTY DISCUSSION

Business and Work Force Development Specialist Brett Angell requested City Council/EDA discussion and feedback regarding desired uses for two EDA-owned parcels: 1601 James Circle and 6500 Camden Avenue. He stated both parcels are located within the Opportunity Zone, 1 of 128 such zones in economically-distressed communities nationwide that benefit from capital gains tax deferment, although regulations have been delayed at the Federal level.

6500 Camden Avenue North

Mr. Angell stated 6500 Camden Avenue North is a 1.62-acre tract that is zoned C2 Commerce, and currently serves as a Metro Transit Park & Ride location. He noted the presence of water line, sewer line and storm water storage on the site, which provides constraints regarding what can be developed there.

Councilmember/Commissioner Ryan stated he is absolutely opposed to a storage facility. He added he would support something that would enhance Topgolf, that attracts a younger demographic. He added his first preference would be a regional restaurant or brewpub.

Councilmember/Commissioner Lawrence-Anderson she would support a sit-down restaurant, with a full menu and adult beverages, that does not have a drive-through. She added potential development should comply with City Ordinances.

Councilmember/Commissioner Graves stated she agrees with Councilmember/Commissioner Lawrence-Anderson's comments. She asked how the Opportunity Site designation can be used to leverage small businesses within the City.

Mr. Angell stated local and regional restaurants and small businesses can qualify for available Opportunity Zone funding. He added the City has partners that can be leveraged to help support small local businesses.

Councilmember/Commissioner Butler stated she would not support a storage facility, but a brewery would be a good addition.

Councilmember/Commissioner Ryan stated he would support a brewpub or comedy club.

Mr. Angell stated the State of Minnesota allows only one taproom per brewery, so taprooms are not generally a potential tenant for new development. He added he agrees that a brewpub would be a good option. He noted a potential project should be identified by the end of 2019 so investors can get the full benefit.

Mr. Angell stated City Staff recommends hiring a broker to research and contact potential developers and market the development site.

Mayor/President Elliott stated, in his opinion, potential development should take into consideration the City's diverse population. He stressed the importance of ensuring that development opportunities are mindful of the City's ethnicity in a meaningful and intentional way

Mayor/President Elliott stated perhaps a group of smaller food establishments would be appropriate in this area.

Councilmember/Commissioner Ryan stated the City should focus on finding a developer. He added generating a critical mass of development features and amenities that appeal to a broad demographic will create more opportunities and interest, as well as a demand for start-ups.

Mayor/President Elliott stressed the importance of being intentional and inclusive.

Councilmember/Commissioner Lawrence-Anderson stated any potential new development should be geared toward the demographic that is drawn by Topgolf. She added a potential development in this high-visibility location should be universal in appeal regardless of ethnicity, as Topgolf draws from a very large area.

Mr. Boganey stated the market will indicate what will work financial in this location, and the assistance of a broker will help formulate issues, concerns and interests, and provide potential alternate proposals.

Councilmember/Commissioner Graves stated she would like to focus on the "opportunity" that this area is supposed to provide. She added it would be beneficial to have an open space where pop-up markets, or similar events, could be held year-round.

Mr. Angell stated there is great advantage in the amount of land in the Opportunity Zone that can be developed. He added hopefully these ideas can be incorporated into the site.

Councilmember/Commissioner Lawrence-Anderson stated she understands the importance of encouraging entrepreneurship but she does not think this particular location is good for that type of business.

Mayor/President Elliott stressed the importance of being intentional about what the City Council/EDA would like to see at this location. He suggested an indoor market or international food court would build upon the City's unconventional and diverse backgrounds.

Councilmember/Commissioner Ryan stated a portion of Shingle Creek Crossing is within the Opportunity Zone. He added Phase 2 of Shingle Creek Crossing may drive development in this area as there is ample space within the Opportunity Zone.

1601 James Circle North

Mr. Angell stated 1601 James Circle North, a 4.93-acre vacant parcel, is zoned C2 Commerce and is the former site of two restaurants – Olive Garden and Cracker Barrel. He added three parties have expressed an interest in the property: an office use developer, from whom an offer has been received; a tech incubator; and a warehouse. He noted site access is a problem, and the property has a unique shape.

Councilmember/Commissioner Graves requested clarification regarding the tech incubator use, which sounds very interesting. She stated a she does not like the idea of a warehouse, but that type of use might result in local jobs. She added office space seems redundant, as there is a lot of unused office space in Brooklyn Center.

Mr. Angell stated the warehouse is a local company that would generate approximately 70 jobs. He added the tech incubator is a business that purchases and develops unused patents for patent owners. He noted this type of use would spur investment and increase interest in other nearby sites.

Councilmember/Commissioner Ryan stated this high-value real estate property is located on the I-694/494 ring. He added other high-value developments, like the FBI building, would be suitable for this corridor. He noted there are currently a lot of substandard uses in this area, and this property should receive the highest value and best use.

Mr. Angell stated City Staff will meet with the office use developer from whom an offer was received today. He added the offer and related information will be brought forward to the EDA.

Mayor/President Elliott stated he agrees that it is a high-value property. He asked whether any corporate or educational use campuses might be pursued.

Councilmember/Commissioner Lawrence-Anderson stated this is not a good location for multi-family housing. She added she would not support another hotel, nor storage facility, as this is a highly visible location. She noted the concept of a tech incubator is interesting. She stressed the importance of attracting a skilled work force. She asked what type of office use is being proposed.

Councilmember/Commissioner Butler stated she is opposed to a self-storage facility, multi-family housing and hotel development. She added she is not opposed to a warehouse, depending upon the building's appearance. She noted she is also interested in a tech incubator and the offer from an office use developer.

Mayor/President Elliott stated again that he would support a business campus. He added there may be companies looking for a location for a campus or office park. He noted he would not support another self-storage facility.

Councilmember/Commissioner Ryan asked if City Staff does not recommend the use of a broker in this case, due to the high level of interest in the property. Mr. Angell confirmed this.

Councilmember/Commissioner Butler asked whether the bowling alley development fell through. Mr. Angell stated a possible event center is still being discussed by the property owner and other developers. He added there is water damage in the building that required mitigation.

Councilmember/Commissioner Lawrence-Anderson stated she would support a development that has synergy with the FBI building, and an area that would be a destination for business professionals. She added she supports businesses that will generate higher paying jobs. She noted she is intrigued by the concept of a tech incubator.

Councilmember/Commissioner Ryan stated this property may not be appropriate for a tech incubator, as that type of business would not require such a prime location to be successful.

2019 SATURDAY MARKET DISCUSSION

Mr. Angell stated the City Council/EDA had been discussing potential changes to the Saturday Pop-Up Market format for 2019.

Councilmember/Commissioner Butler stated Mr. Angell had mentioned that there was not enough staff for the events in 2018. She asked whether the City's Community Liaison staff can be available during these events, which would also give them an opportunity for community interaction. She asked whether the markets will be held on the same site that was used in 2018. She asked whether it would be cost effective to purchase inflatables that could be used for other events as well. Councilmember/Commissioner Butler added she noticed there were not many healthy food options, and healthier food vendors could be sought for 2019. She noticed faith-based organizations and school classrooms could be a good way to get the word out about the Saturday Markets, to find vendors as well as participants.

Mr. Angell stated the City's Community Liaison staff were actively involved in the 3rd and 4th events in 2018. He added the 2018 markets will probably not occur at the same location due to potential development. He noted a new potential location for 2019 is a topic for discussion.

Mr. Angell stated many residents indicated that they were drawn to the Saturday markets by the food vendors. He agreed a wider range of healthy food options could be considered.

Mr. Angell stated the rented inflatables were very good quality, and they are expensive to purchase. He added the inflatables were a big traffic generator.

Mr. Angell stated church congregations and schools would be a good place to find event participants and planners. He added there is a very short time in which to plan the 2019 summer events.

Councilmember/Commissioner Lawrence-Anderson stated she agrees with Councilmember/ Commissioner Butler's comments regarding school and church participation. She added flyers could be sent out to the schools before summer break, as well as notification on the School District website. She expressed her agreement that healthy food choices should be an option.

Mr. Angell agreed to get something out to the schools regarding the Saturday markets. He added City Staff is considering the Opportunity Site as the location for 2019 Saturday markets. He noted the 2nd Saturday of the monthly is being considered instead of 1st Saturdays, as the summer national holidays fall on the 1st weekend of the month. He added Asian Economic Development Association (AEDA) vendors were not available for the 1st Saturdays due to a night market in St. Paul.

Councilmember/Commissioner Butler stated the local farmers market can sell food and produce as well as goods. Mr. Angell stated farmer's market items could be sold if the Saturday market is moved to the Opportunity Site.

Councilmember/Commissioner Lawrence-Anderson stated she believes farmer's market items would be a good fit for the pop-up markets.

Mr. Boganey stated there is a Saturday farmer's market on Brooklyn Boulevard. He expressed concern that having farmer's market items at the pop-up market might be seen as direct competition.

Councilmember/Commissioner Butler stated farmer's market vendors could be given an option to participate.

Mr. Angell stated the Liberian Business Association has also expressed an interest in getting involved in the Saturday markets. He added City Staff hopes to involve multiple groups.

Councilmember/Commissioner Butler expressed her support of moving forward with 2019 Saturday Pop-up Markets in a new location on the 2nd Saturdays, and to include healthy food options.

Councilmember/Commissioner Butler left meeting at 10:23 p.m.

Councilmember/Commissioner Graves stated Centennial Park would be a great place to hold the Saturday markets. She added it is an under-utilized, beautiful public space, with its own stage, open space, and parking area for food trucks, as well as access to neighborhoods and the Community Center. Councilmember/Commissioner Lawrence-Anderson agreed, adding it is something that is worth exploring.

Mr. Boganey stated City Staff will consider the Centennial Park location. He added its greatest deterrent is a lack of visibility.

MAYOR'S REQUEST TO TRAVEL

Mayor/President Elliott stated he received an invitation to attend a reception at the White House on February 21, 2019, hosted by the Office of Intergovernmental Affairs, in commemoration of African American History Month. He added it is an honor to be invited, and he hopes that if he attends the reception, he can leverage his attendance to advocate for Liberians with Deferred Enforced Departure (DED) status.

Councilmember/Commissioner Ryan stated it is appropriate that Mayor/President Elliott should attend the reception and he supports it. Councilmember/Commissioner Lawrence-Anderson and Councilmember/Commissioner Graves agreed.

City Attorney Gilchrist stated no formal action can be taken, but a majority consensus of the City Council/EDA supports the request. He noted a resolution can be added to the City Council/EDA's next Regular Session Meeting Consent Agenda.

MAYOR'S REQUEST FOR OFFICE SPACE

Mayor/President Elliott stated he would like to have an office space at City Hall where he can store files and meet with residents and other officials. He requested the City Council/EDA's feedback and comment.

Councilmember/Commissioner Ryan asked whether Mayor/President Elliott spends a lot of time at City Hall. Mayor/President Elliott stated he has been spending at least 1 day per week at City Hall.

Councilmember/Commissioner Ryan stated, under the City's Charter and institutional arrangements, there is a distinct separation between elected policy makers and City administration. He expressed concern that, by officing at City Hall during working hours, an elected official could become involved in the administrative functions of the City. He added it is not acceptable for the Mayor/President to communicate with City Department heads in the absence of the City Manager. He noted it would be inappropriate for Mayor/President Elliott to have an office at City Hall according to the City Charter.

Councilmember/Commissioner Ryan stated Mayor/President Elliott can reserve a conference room if he has appointments or meetings. He added no other Brooklyn Center Mayor has had office space at City Hall.

Mayor/President Elliott stated, according to the City Charter, one of the mayor's responsibilities is to study the operations of City government. He added the Charter specifies that the Mayor should not interfere with administration, except for the purposes of inquiry. He agreed that the City Council/EDA should deal with and control administrative services solely through the City Manager.

Mayor/President Elliott stated he understands that he cannot direct City Staff, but he can ask questions, according to the Charter. He added there is no reason not to change something, just because it was not done that way in the past.

Councilmember/Commissioner Ryan stated, in his opinion, it would be better to respect existing institutional arrangements than to interject a personal leadership style. He added the City Council/EDA should defer to the opinion of the City Attorney.

Councilmember/Commissioner Graves stated the issue is whether City employees might feel uncomfortable if Mayor/President Elliott had a regular work space at City Hall.

Mr. Gilchrist reviewed three sections of the City Charter pertaining to this issue, that must be reviewed as a whole. He added, in his opinion, the role of the Mayor is investigatory in nature, and as Mayor/President Elliott stated, he can review the operation of government and reporting for the purposes of inquiry. He noted control of City Administration should be solely through the City Manager.

Councilmember/Commissioner Lawrence-Anderson stated she does not support Mayor/President Elliott's request. She added the Mayor's presence in City Hall would be disruptive to City Staff. She noted a meeting space or conference room could be reserved for Mayor/President Elliott's use, and storage space set aside for his files.

Mr. Boganey stated the City Staff office area is behind secured doors with no public access. He added creation of an office space where Mayor/President Elliott could receive the public would be problematic. He noted it would also create issues for City Staff to set aside a conference room strictly for the Mayor's use.

Councilmember/Commissioner Ryan stated, according to the City Charter, an investigation of City Staff to be undertaken by the Mayor requires City Council/EDA consensus.

Mr. Gilchrist stated there are provisions in the City Charter for investigations and the authority of the Mayor. He agreed that the City Council/EDA can step in if an investigation is required.

Mayor/President Elliott stated the City's Charter is similar to Brooklyn Park's Charter, and their Councilmember/Commissioners go to City Hall to interact with City Staff.

Councilmember/Commissioner Graves stated she is most concerned with the reaction of City Staff to having the Mayor in City Hall on a regular basis. Mayor/President Elliott stated there was some concern from City Staff about it, because he is a new mayor, and they would be under scrutiny. He added, however, it would not be his intention to interfere.

Councilmember/Commissioner Graves stated an office or conference space could be reserved for the Mayor so City Staff will be aware that he will be there that day.

Councilmember/Commissioner Lawrence-Anderson stated she strongly opposes the Mayor having an office at City Hall. She added it would undermine the role of the City Council/EDA as well as the City Manager.

Mayor/President Elliott stated the issue should be tabled until further notice. Mr. Boganey agreed, adding there is no consensus to establish an office at City Hall for the Mayor.

ADJOURNMENT

Councilmember/Commissioner Graves moved and Councilmember/Commissioner Ryan seconded adjournment of the City Council/Economic Development Authority Work Session at 11:00 p.m.

Motion passed unanimously.

COUNCIL ITEM MEMORANDUM

DATE: 2/25/2019

TO: Curt Boganey, City Manager

THROUGH: Reggie Edwards, Deputy City Manager

FROM: Alix Bentrud, Deputy City Clerk

SUBJECT: Approval of Licenses

Requested Council Action:

- Motion to approve licenses as presented

Background:

The following businesses/persons have applied for City licenses as noted. Each business/person has fulfilled the requirements of the City Ordinance governing respective licenses, submitted appropriate applications, and paid proper fees.

Applicants for rental dwelling licenses are in compliance with Chapter 12 of the City Code of Ordinances, unless comments are noted below the property address on the attached rental report.

The liquor license renewals are based on past practices of distance requirements and may require an amendment in the future.

Mechanical License

Binder Heating & AC Inc.	222 Hardman Ave N, So. St. Paul, 55075
Matrix HVAC	14226 Norden Dr, Rogers, 55374
Midwest Maintenance & Mechanical	750 Pennsylvania Ave S, Minneapolis, 55426
Neil Heating & AC Inc.	P.O. Box 29292, Minneapolis, 55429
Pronto Heating and Air Conditioning LLC	7415 Cahill Road, Edina, 55439

Sign Hanger License

Indigo Signworks, Inc.	1476 Main Ave, Fargo, ND 58107

Strategic Priorities and Values:

Safe, Secure, Stable Community

COUNCIL ITEM MEMORANDUM

Rental License Category Criteria Policy – Adopted by City Council 09-10-2018

Property Code and Nuisance Violations Criteria		
License Category (Based on Property Code Only)	**Number of Units**	**Property Code Violations per Inspected Unit**
Type I – 3 Year	1-2 units	0-2
	3+ units	0-0.75
Type II – 2 Year	1-2 units	Greater than 2 but not more than 5
	3+ units	Greater than 0.75 but not more than 1.5
Type III – 1 Year	1-2 units	Greater than 5 but not more than 9
	3+ units	Greater than 1.5 but not more than 3
Type IV – 6 Months	1-2 units	Greater than 9
	3+ units	Greater than 3

License Category	**Number of Units**	**Validated Calls for Disorderly Conduct Service & Part I Crimes** (Calls Per Unit/Year)
No Category Impact	1-2	0-1
	3-4 units	0-0.25
	5 or more units	0-0.35
Decrease 1 Category	1-2	Greater than 1 but not more than 3
	3-4 units	Greater than 0.25 but not more than 1
	5 or more units	Greater than 0.35 but not more than 0.50
Decrease 2 Categories	1-2	Greater than 3
	3-4 units	Greater than 1
	5 or more units	Greater than 0.50

Rental Licenses for Council Approval on February 25, 2019

Property Address	Dwelling Type	Renewal or Initial	Owner	Property Code Violations	License Type	Police CFS *	Final License Type **	Previous License Type ***
7037 Fremont Ave N	Single Family	Initial	Edwina McGill	6	III	N/A	III	
7131 Kyle Ave N	Single Family	Initial	Philip Littlefield	24	IV	N/A	IV	
7200 Lee Ave N	Single Family	Initial	Yvonne Thomas	3	II	NA	II	
4811 Lakeview Ave	1 Bldg 4 units	Renewal	Diane Krenz 4811 Lakeview Ave (Met Action Plan)	1 .25/ unit	I	0	I	III
5637-39 Girard Ave	Two Family	Renewal	Earl & Evalyn Krueth (Missing CPTED - F/U Inspection)	3 1.5/unit	I	0	IV	IV
5549 Brooklyn Blvd	Single Family	Renewal	Mike Pederson	3	II	0	II	II
6737 Camden Ave N	Single Family	Renewal	Ronald Jasicki	1	I	0	I	II
6806 Drew Ave N	Single Family	Renewal	Thoms James Davidson	2	I	0	I	II
7131 Halifax Ave N	Single Family	Renewal	Open Hands Inc/Joan Gunderson (Met Mitigation Plan)	2	I	0	I	IV
3834 Oak St	Single Family	Renewal	Properous Property LLC	1	I	0	I	I
7180 Unity Ave N	Single Family	Renewal	Yue Liu	1	I	0	I	II
3707 Urban Ave	Single Family	Renewal	Tech Ung	0	I	0	I	II
6835 Colfax Ave N	Single Family	Renewal	Adeyinka Badewa	10	IV	0	IV	IV

* CFS = Calls For Service for Renewal Licenses Only (Initial Licenses are not applicable to calls for service and will be listed N/A.)

** License Type Being Issued   Type II = 2 Year   Type III = 1 Year

*** Initial licenses will not show a previous license type

All properties are current on City utilities and property taxes

COUNCIL ITEM MEMORANDUM

DATE: 2/25/2019

TO: Curt Boganey, City Manager

THROUGH: Meg Beekman, Community Development Director

FROM: Brett Angell, Business and Workforce Development Specialist

SUBJECT: Resolution Authorizing the Submission of a Corridor Planning Program Grant Application to Hennepin County

Requested Council Action:

- Motion to approve a resolution authorizing the submission of a Corridor Planning Program grant application to Hennepin County.

Background:

Hennepin County, through the Community Works Division, offers Corridor Planning Program grants to cities and other agencies with funds for plans, studies or preliminary designs focused on public improvements or redevelopment around major County transportation corridors. Hennepin County released a request for proposals (RFP) for the Corridor Planning Program grant on February 4th with a deadline of February 28th, 2019. The maximum individual award under this program is $50,000. While there is not a specific match required for this grant, the amount of funding leveraged with the grant is part of the scoring criteria.

The City has identified the creation of the Brooklyn Boulevard overlay district and redevelopment framework as an eligible project under the Corridor Planning Program guidelines. In the Future Land Use section of Brooklyn Center's 2040 Comprehensive Plan, the creation of an overlay district is called for that would regulate development along the corridor, create design standards, and address the transition of land uses over time. The overlay district calls attention to land adjacent to the roadway for special consideration at the time of redevelopment. The overlay district will help revision the Brooklyn Boulevard corridor and allow set standards which align with the community goals and aspirations and provide the flexibility for redevelopment. The City has recently selected a consultant to rewrite the zoning code. The creation of the overlay district will happen as part of this work, and will occur concurrently with the overall zoning code update.

The City is requesting the maximum grant award of $50,000 to assist in the creation of the Brooklyn Boulevard overlay district and redevelopment framework. The grant award will allow for a more in-depth analysis of the corridor, including conducting a health impact assessment on future redevelopment, a scenario-based land use study, and the creation of context sensitive performance standards ensuring that the code leverages the roadway improvement investment the City has made. The grant funds will also ensure that a robust and inclusive community engagement process is possible. City staff has met with and has had open communication with Hennepin County staff to discuss the grant application process and which grants the city would be eligible for this round.

Budget Issues:

As part of the grant application, the City is leveraging approximately $150,000 in additional costs that are part of the overall scope of services related to the project. These are expenses that are included in the 2019 budget and therefore this grant application is not anticipated to have an affect on the 2019 budget.

Strategic Priorities and Values:

Enhanced Community Image, Targeted Redevelopment

Member ______________________ introduced the following resolution and moved its adoption:

RESOLUTION NO. 2019- ___

RESOLUTION IDENTIFYING THE NEED FOR CORRIDOR PLANNING PROGRAM FUNDING AND AUTHORIZING AN APPLICATION FOR GRANT FUNDS

WHEREAS, the City of Brooklyn Center is eligible to apply for Corridor Planning Program grants offered through Hennepin County for 2019 and has identified a proposed project within the City that meets the purpose and criteria of the Corridor Planning Program; and

WHEREAS, the City has the institutional, managerial and financial capability to adequately manage an Hennepin County Corridor Planning grant; and

WHEREAS, the City certifies that it will comply with all applicable laws and regulations as stated in the grant agreement; and

WHEREAS, the proposed project is consistent with the City's 2040 Comprehensive Plan and advances the vision of the plan.

NOW, THEREFORE, BE IT RESOLVED that, after appropriate examination and due consideration, the governing body of the City:

1. Finds that it is in the best interests of the City's development goals and priorities for the following proposed Corridor Planning Program project:

   Brooklyn Boulevard Redevelopment Framework

2. Authorizes the Business and Workforce Development Specialist to submit on behalf of the City an application for Corridor Planning Program grant funds for the Brooklyn Boulevard Overlay District project components identified in the application, and to execute such agreements as may be necessary to implement the grant on behalf of the City.

February 25, 2019 ______________________________________

Date — Mayor

ATTEST: ____________________________

City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner

and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

HENNEPIN COUNTY
MINNESOTA

2019 Community Works Corridor Planning Cover Page

Submittal

Applicants must submit the signed Application Form to Nate Hood, nathaniel.hood@hennepin.us. Applications will be accepted between February 4th and February 28th, 2019. Applicants will receive a courtesy email response indicating receipt of the application. If you have any submittal questions, please email: nathaniel.hood@hennepin.us.

Applicant

1. Organization name: City of Brooklyn Center
2. Mailing address: 6301 Shingle Creek Pkwy, Brooklyn Center, MN 55430
3. Contact person name: Brett Angell
4. Contact person title: Business and Workforce Development Specialist
5. Contact person phone number: (763)569-3301
6. Contact person email address: bangell@ci.brooklyn-center.mn.us

Request

7. Amount of funds requested (max request of $50,000): $50,000
8. Amount of local match provided: $150,000
9. Please describe any circumstances that should be considered if match is below suggested level: N/A

Context

10. Project title: Brooklyn Boulevard Redevelopment Framework
11. Project location: Brooklyn Boulevard between the north and south borders of the City of Brooklyn Center
12. Brief project description (max of 25 words): Land use study, assessment of health impacts, and creation of an overlay district for Brooklyn Boulevard in Brooklyn Center incorporating new design standards and zoning regulations.

2019 Community Works Corridor Planning Application
[Please keep total response to less than 2 pages]

1. **Describe in detail how corridor planning funds would be used. What are the specific deliverables and tasks? What are the expected outcomes?**

Corridor planning funds would be used to complete a redevelopment framework for Brooklyn Boulevard. This would include: An inclusive engagement process; reviewing market conditions in the area; creating and evaluating potential development scenarios that support city goals for redevelopment along the corridor; Illustrating development concepts based on scenario evaluation; and conducting an assessment of the impacts of the redevelopment scenarios on the overall health and wellness of residents. This will provide a clearer understanding of how redevelopment can directly benefit the community, especially low income populations and people of color. Based on preferred scenarios the project will result in design guidelines for development in this area, and identification of any needed improvements to infrastructure and the public realm to support the preferred scenario(s). These findings will inform the planned 2020/2021 reconstruction of Brooklyn Boulevard. The deliverables will be, an implementation framework for preferred scenario(s) that considers timing of property disposition, rezoning or changes to zoning districts, needed public improvements, potential funding sources for public contribution/investment, and key implementation partners; and an overlay district for the corridor which incorporates design guidelines, a transition strategy for uses both along the corridor and between neighboring properties, and zoning regulations.

The City of Brooklyn Center recently selected a consultant to complete the above mentioned tasks to go along with a complete redo of the zoning code. The work will be done in coordination with the creation of new zoning districts that align with the 2040 Comprehensive Plan and site specific development strategies.

2. **Describe the community and economic development challenge(s) being addressed through this project.**

The creation of the Brooklyn Boulevard overlay district will address multiple community and economic development challenges which the City faces, including the safety of the corridor, the ability of properties to transition to higher intensity uses over time, and the functionality of the corridor to better serve the surrounding neighborhoods. The current built environment of this corridor is auto-oriented and low-density. Single family homes are mixed with low-rise office buildings and a hodge-podge of commercial uses. Over time, the City has acquired and demolished many of the single family homes along the corridor. The properties now sit vacant and ready to contribute once again to the community. With the ongoing reconstruction of Brooklyn Boulevard and the consolidation of access points, a land use plan that leverages the City and County's investment and conforms to the 2040 Future Land Use Plan, which calls for a mix of higher intensity land uses is necessary. The flexibility afforded by an overlay district will increase interest in redevelopment sites, identify where additional site assembly is needed, and create a regulatory framework for future development. .

3. **Describe how your project would advance the goals identified in the guidelines by (1) enhancing the tax base (2) stimulating economic development and job growth (3) strengthening and**

connecting people and places (4) Innovating and advancing sustainability (5) leading collaborative planning and implementation. Describe how your project would reduce disparities.

The Brooklyn Boulevard Redevelopment Framework project will do many of these things. It will enhance the tax base by allowing for denser developments to occur on currently vacant and underutilized land. The project would stimulate economic development by allowing for more flexibility in the mix of uses leading to the introduction of more small businesses, job creation opportunities, and a range of housing choices, which would serve the needs of the community. The project would strengthen and connect people and places by allowing the corridor to better serve the neighborhoods that surround it; leverage the trail connections being constructed along the corridor, and connect nearby residents to commercial nodes. The corridor does not currently serve a functional purpose for the neighborhoods, which leads to those residents currently having to drive to shopping or services. Creating neighborhood-scale mixed use nodes will allow more residents to be able to walk or bike to get to a job, a café, or to shop. Disparities will be reduced as access and mobility increase. The project will also take on a health and wellness focus, examining the health impacts of redevelopment along the corridor, and identifying ways to reduce improve the health outcomes for existing residents as redevelopment occurs.

4. **What public and private organizations will be involved in project implementation? How will community stakeholders be engaged?**

   The City has a stated Strategic Priority of Inclusive Community Engagement, and so this is part of everything we do. The project will include a website to keep residents informed and to gather input with an interactive mapping and surveying tool. Listening sessions will be held along the corridor. The City continually strives to engage diverse communities represented in Brooklyn Center. The City will achieve this by relying on existing relationships with community leaders and providing translation services for those whom English is not their first language. The City will utilize its four community engagement coordinators whose role is to build relationship with the entire community and assist with engagement efforts throughout the organization.

5. **Describe how this project fits within your community and organization's goals, priorities and/or long-range plans? Attach supporting documentation as applicable (i.e. relevant comprehensive plan sections, letters of support, previous work done in relation to proposed project).**

   The City of Brooklyn Center is currently in the process of completing the 2040 Comprehensive Plan update. The Plan is near the end of the affected jurisdiction review and is scheduled to receive final approvals in April 2019. The 2040 Comprehensive Plan represents a dramatic shift in how the community and elected leaders vision the future of Brooklyn Center. Increased emphasis was placed on creating livable, dense, transit-friendly, walkable places with the creation of four new mixed-used land use designations, including the Neighborhood Mixed Use District, which encompasses much of Brooklyn Boulevard. In addition the 2040 Comprehensive Plan created the Brooklyn Boulevard overlay district, which would address the unique land use challenges along the corridor. Conducting this redevelopment framework project is part of the implementation plan for the 2040 Comprehensive Plan, and is the next logical step in the re-envisioning of the corridor. The Land Use Chapter from the 2040 Comprehensive Plan is attached for reference.

COUNCIL ITEM MEMORANDUM

DATE: 2/25/2019

TO: Curt Boganey, City Manager

THROUGH: Meg Beekman, Community Development Director

FROM: Brett Angell, Business and Workforce Development Specialist

SUBJECT: Resolution Authorizing the Submission of a Business District Initiative Grant Application to Hennepin County

Requested Council Action:

- Motion to approve a resolution authorizing the submission of a Business District Initiative (BDI) grant application to Hennepin County.

Background:

Hennepin County, through the Community Works Division, offers Business District Initiative (BDI) grants to suburban cities and development authorities to help turn valued activity centers into vibrant destinations. The focus of the program is to help districts which create jobs, generate tax revenue, supply goods and services, and help make places people want to live and visit. Hennepin County released a request for proposals (RFP) for the Business District Initiative grant on February 4th with a deadline of February 28th, 2019. The maximum individual award under this program is $50,000.

The City has identified the Saturday Pop-Up Market as a desirable use of grant funds due to the City's goal of growing the reach of the Market. The Under the BDI guidelines, the Saturday Market would be an eligible use of funding under this program. Eligible projects under the BDI guidelines include: business recruitment, district-wide marketing, wayfinding, technical assistance, financial or legal services, streetscape and façade improvements, business incubators, and more.

While the Saturday Pop-Up Market varies from what has traditionally funded under the program, the funding has the ability to assist the event continue to grow and have the resources to promote more small businesses and entrepreneurs to participate. The grant application looks to show the influence the Saturday Market can have on the surrounding business district as a community gathering place; creating a sense of place, and acting as a catalyst to influencing future developments. The funding would also allow the City to offer specific technical assistance for the businesses that participate in the event.

The City is requesting a grant award of $25,000 to assist in the growth and marketing of the Saturday Pop-Up Market as well as offering optional technical assistance for vendors. City staff has met with and has had open communication with Hennepin County staff to discuss the grant application process and which grants the city would be eligible for this round.

Budget Issues:

An award of the BDI grant would require a one to one match from the City. $25,000 from the EDA budget has already been allocated to the Saturday Market for 2019, and so this request would have no added affect on the 2019 budget.

Strategic Priorities and Values:

Enhanced Community Image, Resident Economic Stability

Member _____________________ introduced the following resolution and moved its adoption:

RESOLUTION NO. 2019- ___

RESOLUTION IDENTIFYING THE NEED FOR BUSINESS DISTIRCT INITIATIVE FUNDING AND AUTHORIZING AN APPLICATION FOR GRANT FUNDS

WHEREAS, the City of Brooklyn Center is eligible to apply for Business District Initiative grants offered through Hennepin County for 2019 and has identified a proposed project within the City that meets the purpose and criteria of the Business District Initiative program; and

WHEREAS, the City has the institutional, managerial and financial capability to adequately manage an Hennepin Business District Initiative grant; and

WHEREAS, the City certifies that it will comply with all applicable laws and regulations as stated in the grant agreement; and

WHEREAS, the proposed project is consistent with and advances the Strategic Priorities established by the City Council.

NOW, THEREFORE, BE IT RESOLVED that, after appropriate examination and due consideration, the governing body of the City:

1. Finds that it is in the best interests of the City's goals and priorities for the following proposed Business District Initiative project:

   Brooklyn Center Saturday Pop-Up Market

2. Authorizes the Business and Workforce Development Specialist to submit on behalf of the City an application for Business District Initiative grant funds for the Saturday Pop-Up Market project components identified in the application, and to execute such agreements as may be necessary to implement the grant on behalf of the City.

February 25, 2019	_____________________
Date	Mayor

ATTEST: _____________________

City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner

and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

HENNEPIN COUNTY

MINNESOTA

2019 Business District Initiative Application Form

Responses due by February 28, 2019

Submittal

Applicants must submit the signed and scanned Application Form and Excel Budget Form to nathaniel.hood@hennepin.us by **February 28, 2019.** Applicants will receive a courtesy email response indicating receipt by the deadline. If you have any submittal questions, please call Nate Hood at 612-596-9876 or email: Nathaniel.hood@hennepin.us

Applicant

1. Organization name: City of Brooklyn Center
2. Mailing address: 6301 Shingle Creek Parkway, Brooklyn Center, MN 55430
3. Contact person name: Brett Angell
4. Contact person title: Business and Workforce Development Specialist
5. Contact person phone number: 763-569-3301
6. Contact person email address: bangell@ci.brooklyn-center.mn.us

Request

7. Amount (max request of $50,000): $25,000
8. Leverage – amount and source(s): $25,000 from the EDA of Brooklyn Center's Budget
9. Project name: Brooklyn Center Saturday Market
10. Project location: 2500 County Road 10, Brooklyn Center, MN 55430

Overall Context

Describe the business district covered by this proposal. Please include a map and images to give context of area.

11. **Name of the business district**: Shingle Creek Crossing/Central City District
12. **Number of businesses in the district**: 71 Businesses
13. **Types of businesses in this district**: Retail, service, restaurant, office, and automotive uses.
14. **Number of property owners in the district**: 35
15. **Estimated number of jobs in the district**: 3,250

Project

Be thorough yet concise. If you are proposing more than one activity, be sure to number each activity and use the same numbering order when answering all questions.

16. **Provide a brief summary of the business district development activities you propose**: Brooklyn Center's Central Business District has seen enormous transformations over the past 10 years. The City invested significant resources in the redevelopment of the failed Brookdale Mall into Shingle Creek Crossing; a predominantly national chain retail center anchored by Walmart. Today Shingle Creek Crossing is

approximately 70% developed, with additional opportunities for development in the nearby former Sears site and nearby EDA-owned former Brookdale Ford and Brookdale Square sites. As the City engaged the community during the 2040 Comprehensive Plan process one theme that came up over and over again with the need for businesses that reflected the diversity of Brooklyn Center's residents, of more opportunities for local entrepreneurs to thrive, and for the City to find a way to leverage its diversity as a competitive advantage in the market. The City Council agreed, and in 2018 invested $25,000 to pilot the Saturday Market.

The Saturday Market is a unique concept which provides small businesses and entrepreneurs, residents and non-residents alike, the chance to sell their products to the public. It is not a farmer's market, but rather a public market where a mix of handmade goods, clothing, crafts, and arts are sold. Local food vendors are also invited, which we found create a significant draw, as do the children's activities such as face painting and bounce houses. The Saturday Market creates a sense of place and community, and was intentionally located on a prominent site in the Central Business District which had sat vacant for many years. The City's intention is to test out the concept of a public market, provide resources to allow it to grow, with the goal of incubating locally-based businesses which can thrive from within the community. These businesses will complement the existing offerings of national retailers, and hopefully provide more options to fill out currently vacant spaces.

The funding requested from this grant application would provide a vital shot in the arm as the City grows the reach of the event in 2019. The funds would specifically go towards recruiting and supporting market vendors, specifically with the goal of offering a diversity of vendors which matches the demographics of the community; increasing food options at the market; and expanding marketing efforts to increase awareness and customers at the events. Specifically, the money would be used to develop branding for the market, purchase signage, create marketing materials, and advertising. To keep barriers to entry low, the City waives fees for local vendors and provides tents and tables. Grant funds would also be used to purchase additional tents as needed to allow for increased business participation. The City has also partnered with Open to Business, Women Venture, the Liberian Business Association, and the Asian Economic Development Association to both recruit potential businesses but also to provide technical business support for those who participate in the market. At present, those services are being offered at no cost; however, the City would like to create a small pool of funds which would support specific needs of businesses as they arise and are identified by the technical assistance providers.

17. **Are there other public investments or actions currently underway or planned in the business district**? The EDA of Brooklyn Center budgeted $25,000 for the Saturday Market for the 2019 calendar year. This money will be used for specific event related items including, but not limited to, the purchasing of additional tents and signage; equipment rental such as generators, bounce houses, portable toilets, and hand washing stations; and entertainment options at the event. The City also takes significant steps to ensure the Market can thrive including the preparation of the site to ensure the property is safe and the recruitment of vendors for the Market, staffing the events, and providing waste removal and security at the events.
18. **Explain how the proposed activity is part of larger business district revitalization strategy**:
The goal of the Saturday Market is to incubate a more richly diverse group of businesses in the community, while providing greater pathways to allow local residents to stabilize and grow their incomes through

business ownership and entrepreneurialism. The Saturday Market is testing the feasibility of creating an indoor year-round public marketplace. 21 percent of Brooklyn Center's population is foreign-born; this is the largest in the Twin Cities. Foreign-born residents are twice as likely to start their own businesses as native-born residents, and subsequently more likely to hire employees who are women and people of color. This statistic bears out as we look at the number of business start-ups in Brooklyn Center, which are disproportionally higher than elsewhere in the region. The City Council has a Strategic Priority of Resident Economic Stability, which is in part about finding a way to leverage this entrepreneurial spirit to the City's competitive advantage. The Saturday Market is one pathway to this end and provides a key opportunity to shape and create a more diverse and thriving Central Business District. In the short-term the Saturday Market creates a sense of place and community; drawing more people to the area, which in turn supports all of the businesses in the District.

Need and Outcomes

Please answer the questions below and complete the outcomes, deliverables, and measures of success table at end of application.

19. **What makes this area a cohesive business district? What holds the businesses together**?
    Shingle Creek Crossing and the Brooklyn Center Central Business District is held together by its transportation and land use pattern, but not by a sense of community or place. The purpose of the Saturday Market is to bring more of the community into the space, support local businesses which are currently missing from the District, and foster a sense of place which makes everyone in the community feel included and welcome. The Market creates a vibrant atmosphere that serves all those in the community. The Saturday Market is banded together with many entrepreneurs facing similar challenges in the feasibility of scaling their businesses and how to approach the next steps.

20. **What is the significance of the business district to the community?**
    The Central Business District in Brooklyn Center is incredibly significant. The former Brookdale Mall formed the basis for the community's identity as well as the central feature around which the rest of the community was designed. The loss of the Mall left a hole in the community, and that loss of a community-wide identity has not been fully replaced. The significance of the Saturday Market is it provides the opportunity to develop that sense of community identity with a new place that represents the community today. The Market also provides the community a place to gather, and a place for local businesses to gain access to new customers without the need to invest in a bricks and mortar space.

21. **How will the activities enhance economic vitality and livability of the community**?
    Creating a sense of community and creating a space for the community to gather and meet neighbors is a key factor in the livability of the community. Brooklyn Center has strong support for small and local businesses and residents enjoy being able to support their neighbors who are looking to grow businesses. These small local businesses that take part in the Saturday Market are reflective of the diversity of the City and provide products that are culturally unique.

22. **Explain the need for public financial assistance**:
    While the City of Brooklyn Center has dedicated $25,000 for the 2019 events, the additional funds allow for an increased focus on marketing and growing the event. The City of Brooklyn Center had the same

amount ($25,000) for the 2018 series of events and had difficulty maintaining that budget with the significant start-up expenses that were required. The City believes that the $25,000 is enough to maintain the events at their existing scale and scope. However, the grant funding will provide the flexibility to ensure each event can be successful, allow the City to create branding for the event, greatly expand the advertising and marketing reach, grow the number of vendors, and create a pool of funds to support local businesses as needs arise.

23. **Explain the public benefit**:
The Saturday Market provides multiple public benefits for the city of Brooklyn Center. The first benefit is it supports the small local entrepreneurs and businesses in the community. It allows them the chance to sell their products to the public without the need to have a brick and mortar space. The second benefit is it creates a sense of community. The market is the chance to bring together a diverse community of all different backgrounds to one event creating an inclusive and unique chance to get to know other members of the community.

Implementation

Be thorough yet concise. If you are proposing more than one activity, be sure to number each activity and use the same numbering order when answering all questions.

24. **How were businesses engaged in the development of this proposal? Feel free to include letters of support.**
The initial concept for the Saturday Market came from a local resident, who spearheaded the event in 2018 and did much of the business outreach. The City promoted and produced the events. Vendor solicitation for the 2019 events has yet to begin. The City has been in contact with the Liberian Business Association and Asian Economic Development Association (AEDA) to participate in the planning of the event. The event is also promoted by the Brooklyn Center Business Association (BCBA). The City also has met with the Center for Asian Pacific Islanders (CAPI), which recently moved their headquarters to Brooklyn Center, as well as Sun Foods, who hold a Saturday Farmer's Market to find ways to involve them in the event. The City also wants to expand food vendor options as well as grow the number of participating artists in the community.

25. **How will businesses be engaged in its implementation?**
The City of Brooklyn Center will begin the recruitment of vendors for the Saturday Market in April 2019. The City will utilize existing community leaders such as the Asian Economic Development Association, Brooklyn Center Business Association and Liberian Business Association to promote and plan the event.

26. **List the individuals who will perform the activities you propose. Indicate whether they are staff members, consultants, or others. Include a brief description of their experience achieving similar outcomes to what you are proposing in this application. If a consultant will be procured at a later time, describe how they will be chosen**:
Brett Angell, Business and Workforce Development Specialist for the City of Brooklyn Center, will be the lead in the planning and implementation of the Saturday Market. Brett was the lead in planning the 2018 events as well and has experience in the marketing, planning, and operations of the event.

The City currently has a contract with MCCD for the Open to Business program as well as Women Venture. These programs will be promoted to the vendors to assist them with and development resources they may need moving forward.

The City will work with a consultant on the marketing materials. Local companies will be used to produce signage and other advertising collateral for the event. The advertising campaign will be led by Angel Smith, the City's Communications and Community Engagement Manager.

27. **Provide a schedule of the tasks to be undertaken**: See attached schedule.

Facade Improvement Implementation- if not applicable, skip this section.

Be thorough yet concise. If you are proposing more than one activity, be sure to number each activity and use the same numbering order when answering all questions.

28. Describe your process for ensuring quality and consistency of design of facade improvements:
29. Describe any financial match requirements for property owners to receive facade improvement funding. Explain whether or how financial need of property owners will be determined:
30. Explain the proposed process for reviewing and awarding facade improvement funding, including who reviews proposals, how funds are distributed (RFP or first-come, first-serve, etc.):
31. What will be the timing of grant disbursement to the sub-recipient?
32. Will you provide proof of commercial property owner approval and verify that the commercial property owner is current on property taxes?

Authorization

On behalf of my organization, I hereby authorize the submittal of this application for consideration of funding through the 2019 Business District Initiative.

Name: Brett Angell
Title: Business and Workforce Development Specialist
Organization: City of Brooklyn Center
Signature (electronic signatures permitted):

Complete outcomes, deliverables, and measures of success table:

Activity	Deliverables	Outcome	Measure of success
Saturday Market	40 small businesses participate each month and grow their businesses through expanding their customer base.	The Brooklyn Center Central Business District develops a sense of community identity as a place where diverse local businesses thrive.	A permanent year-round public market space is created as part of a near-term redevelopment project which allows a space to incubate local businesses.
Saturday Market – Technical Assistance	Provide optional technical assistance including business and lending consultations to businesses taking part in the Market.	Provide additional knowledge and expertise for businesses of the market to further grow.	Create a business assistance workshop and additional 1-on-1 consultations for businesses. Engage at least 5 vendors to participate in these services.

COUNCIL ITEM MEMORANDUM

DATE: 2/25/2019

TO: Curt Boganey, City Manager

THROUGH: Meg Beekman, Community Development Director

FROM: Brett Angell, Business and Workforce Development Specialist

SUBJECT: Resolution Authorizing the Submission of a Brownfield Gap Financing Program Grant Application to Minnesota Brownfields

Requested Council Action:

- Motion to approve a resolution authorizing the submission of a Brownfield Gap Financing Program grant application to Minnesota Brownfields

Background:

Minnesota Brownfields, a non-profit organization, promotes the efficient cleanup and reuse of contaminated land as a means of generating economic growth, strengthening communities and enabling sustainable land use and development. The organization offers the Brownfield Gap Financing Program for environmental assessments of property in Hennepin County through funding from the County's Environmental Response Fund (ERF). The maximum individual award under this program is up to $15,000 total in a 12-month span.

The City has identified the environmental assessment work which will take place on the Opportunity Site as eligible for this funding. Hennepin County recommended the City of Brooklyn Center apply for this funding. The City is seeking to apply for the Brownfield Gap Financing Program to cover the costs of environmental file reviews, phase I environmental assessments, and hazmat surveys for the properties located within the Opportunity Site that are currently owned by the Economic Development Authority of Brooklyn Center.

The City is requesting a grant award of $12,000 from this program for the work listed in the previous paragraph. The City is concurrently applying for additional environmental grant funds through Hennepin County's Memorandum of Agreement (MOA) fund for the phase II environmental assessments for the same properties. The environmental work will allow for a comprehensive environmental review of the opportunity site and determine potential environmental concerns that may exist.

Alatus, the master developer for the opportunity site, has received a detailed scope of work from Braun Intertec for the environmental services plus additional geotechnical analysis. The total scope of services is anticipated to be approximately $150,000. Alatus will be covering the additional cost of work that is not covered by the grant funds.

Budget Issues:

There are no budget issues regarding this item at this time.

Strategic Priorities and Values:

Targeted Redevelopment

Member ____________________ introduced the following resolution and moved its adoption:

RESOLUTION NO. 2019- ___

RESOLUTION IDENTIFYING THE NEED FOR BROWNFIELD GAP FINANCING PROGRAM FUNDING AND AUTHORIZING AN APPLICATION FOR GRANT FUNDS

WHEREAS, Minnesota Brownfields, a 501(c)(3) non-profit organization, offers the Brownfield Gap Financing Program funded with an Environmental Response Fund grant from the Hennepin County Department of Environmental Services; and

WHEREAS, the City has identified a need to conducted environmental assessments on the Opportunity Site and has received a detailed scope of services from Braun Intertec for this work; and

WHEREAS, the City has the institutional, managerial and financial capability to adequately manage an Hennepin County Corridor Planning grant; and

WHEREAS, the City certifies that it will comply with all applicable laws and regulations as stated in the grant agreement.

NOW, THEREFORE, BE IT RESOLVED that, after appropriate examination and due consideration, the governing body of the City:

1. Finds that it is in the best interests of the City's development goals and priorities for the following proposed Brownfield Gap Financing Program project:

   Brooklyn Center Opportunity Site Environmental

2. Authorizes the Business and Workforce Development Specialist to submit on behalf of the City an application for Brownfield Gap Financing Program grant funds for the Opportunity Site Environmental project components identified in the application, and to execute such agreements as may be necessary to implement the grant on behalf of the City.

February 25, 2019
Date

____
Mayor

ATTEST: ____________________
City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner

and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Brownfield Gap Financing Program

Brownfield Gap Financing Program (BGFP) provides small grants to nonprofits for environmental assessment and clean-up of property in Hennepin County. **Minnesota Brownfields is the co-administrator of the BGFP. Applications are accepted on a rolling basis and are approved by Hennepin County**. Projects will benefit the community through greenspace, open space and natural areas, recreation, affordable housing, education, community centers, and neighborhood level economic development opportunities. Projects may apply for up to $15,000 in total funding in a 12-month span.

Please fill out as completely as possible and attaching any additional information that will assist us in evaluating your consultant needs and improving your potential for funding. When completed, please email or send to:

Minnesota Brownfields
Hava Blair, Program Manager
2801 21st Ave South
Suite 145
Minneapolis, MN 55407
Telephone: 612-513-4301
Email: hblair@mnbrownfields.org

Contact Information:

Organization: City of Brooklyn Center

Organization status (nonprofit, 501c3, etc): Municipality

Name and title of contact: Brett Angell, Business and Workforce Development Specialist

Phone: (763)569-3301

Fax: (763)569-3360

Email: bangell@ci.brooklyn-center.mn.us

Address (street, city, zip): 6301 Shingle Creek Pkwy, Brooklyn Center, MN 55430

Project/Site:

Name: Brooklyn Center Opportunity Site

Project location/address:
Multiple Addresses (PIDS: 0211821240019, 0211821240020, 0211821120011, 0211821210014)

Site size (acres): 34.6 acres

Current/Proposed zoning:
Current Zoning: C2 Commerce; Proposed Zoning: Transit-Oriented Development

Current owner/future site owner (If not current owner, is access for environmental investigation available?): Economic Development Authority of Brooklyn Center.

Current use (include # of structures/tenants if any):
One small structure located on the site, being leased from the EDA and operating as a restaurant. The majority of the site is vacant. The EDA purchased the properties between 2008 and 2018 and subsequently demolished all of the buildings with the exception of the restaurant.

Proposed use:

- **Describe the redevelopment project (please attach any such information such as map, photos, site design or building plans):**

In 2006, the City completed a Master Plan for an 81-acre area of underutilized and vacant land, which became known as the "Opportunity Site". The City began acquiring properties within the Opportunity Site and by 2018 and acquired 34.6 acres of land and entered into a Preliminary Development Agreement with Alatus, Inc to redevelop the site. The City is currently undergoing an update to the 2006 Master Plan and working with Alatus, Inc., on a shared vision to create a dense, vibrant, walkable downtown-style district which includes high density residential, retail, and entertainment uses. The redevelopment will create a walkable area with reduced parking minimums and an increased focus on transit. The proposed plan will look to highlight natural features, such as Shingle Creek, within the site as compared to the previous use which was almost entirely impervious surfaces.

While the City leads the master planning efforts, Alatus is working on an initial phase of 375 residential units in 2019.

The planned use for the site is consistent with the City's 2040 Comprehensive Plan, which is currently undergoing affected jurisdiction review and is planned to be adopted by May 2019. The site has been designated by the 2040 Future Land Use Plan as Transit Oriented Development (TOD). The TOD district is one of five new future land use categories which allow a mix of uses and increased densities. With the proximity and access of the Opportunity Site to the Brooklyn Center Transit Hub, the development will embrace transit services, including the C-Line BRT which is currently under construction and the planned future D-Line BRT. This approach to land use demonstrates a drastic shift from Brooklyn Center's past planning practice, which consisted of a post war, suburban-style, auto-dependent character which separated residential land uses from commercial ones.

This project will have a dramatic impact on the shape and future of both Brooklyn Center and the northwest suburban area. Attached for your reference includes the most recent plans for the Opportunity Site.

- **How will this project support or benefit the surrounding neighborhood?**

The Opportunity Site redevelopment not only supports and benefits the surrounding area but also plays a key role in defining the future of Brooklyn Center and beyond; having a significant impact on the entire northwest suburban region. The plan for the area includes high-density residential, green space, retail, office, and entertainment uses. The additional residential units will help support the current retail spaces located nearby and also provide a wider variety in housing options for the City. The retail and entertainment uses will provide residents additional options and the ability to not have to travel outside of the community for shopping and entertainment.

The redevelopment will put back into productive reuse land that is currently vacant, underutilized, and blighted. Not only is it an eyesore, but it is also a scar on the community; a lasting physical reminder of the failure of Brookdale Mall and the economic depression that it brought. This project will bring a new market Brooklyn Center and catalyze redevelopment around the site, bringing with it community pride and a new community identity.

Overall, the plan for this site would create a new downtown district for the City. Creating a more urban development pattern that is walkable and with a unified sense of place which provides existing and new residents community gathering areas which the City has not had since the closing of the Brookdale Mall.

What reason do you have to believe that there could be contamination on this site?

- **If environmental investigations have occurred, please provide the report or summary of investigation results.**

The range of previous uses lead to the belief there could be contamination on the site. One site in particular is known to have contamination. PID 0211821240019 is the former Brookdale Ford site which had issues with oil tanks. When the City purchased the property in 2008, a Phase I and Phase II were conducted at this location by Liesch Associates. Reports from the Phase I and Phase II indicate the presence of tetrachloroethylene (PCE), 2-Butanone (MEK), and polychlorinated biphenyls (PCBs) in the soil. Conclusions from the Phase I ESA are attached.

There were no additional environmental assessments conducted on any of the 3 additional properties that the City conducted or is aware of. The 3 sites had various commercial uses including a strip mall and a former restaurant. Understanding the potential contamination and clean-up costs associated with the clean-up help ensure proper planning for the site.

How will the full project be financed? Discuss the status of financing for the project, including:

- **Amounts secured and sources:**
- **Potential sources:**
- **Contingencies:**

The project is currently in the pre-development stage including environmental assessments, small area planning, community engagement, and zoning district creation. With the large scale nature of this development there is a significant need for funding from both the public and private sector to advance the development. The site is located within a federally designated Opportunity Zone. In addition to the EDA-owned portion, the total redevelopment area includes approximately 47 additional acres that are controlled by private parties. The City is currently leading a master planning effort for the entire redevelopment area, while the developer focuses more acutely on a first phase of construction within the EDA-owned portion.

Additional 2019 Opportunity Site Costs:

- Geotechnical and environmental analysis not included in this request - $148,000
- Community Engagement Activities - $25,000
- Opportunity Site Master Planning - $130,000
- Creation of a new TOD Zoning District for site - $60,000

The overall timeframe for development puts a strong need for assistance for environmental assessments. The City of Brooklyn Center does not have environmental work for this site within the approved 2019 budget.

How did you hear about the Brownfield Gap Financing Program?
This project was recommended to apply for the Brownfield Gap Financing Program by Hennepin County staff.

Grant request amount and use:
Please note, projects may request a maximum of $15,000 in a 12-month span.
The City of Brooklyn Center is requesting $12,000 to cover the costs of Phase I ESAs, Hazmat Surveys, and File Reviews. The City of Brooklyn Center and developer Alatus have received a scope and cost estimate from Braun for the services listed. The itemized cost estimate is attached.

The City will also be concurrently applying for a Memorandum of Agreement (MOA) grant through Hennepin County for $25,000 to cover Phase II ESAs for the sites also listed in this application.

Supplemental Materials:
- Submit an itemized cost estimate from one of our approved contractors.
- Submit a current annual or financial report for the applicant.
- Please attach a City Council resolution approving the project (not required for Minneapolis projects)

Signature: *Application must be signed by an officer or individual authorized to sign on behalf of the organization.*

____________________	__Business and Workforce Development Specialist___
Signature	**Title**
__Brett Angell____________	____________________
Name	**Signature Date**

COUNCIL ITEM MEMORANDUM

DATE: 2/25/2019

TO: Curt Boganey, City Manager

THROUGH: Doran Cote, Director of Public Works

FROM: Mike Albers, City Engineer

SUBJECT: Resolution Approving Plans and Specifications and Authorizing Advertisement for Bids, Improvement Project Nos. 2019-01, 02, 03 and 04, Interstate Area Street, Storm Drainage and Utility Improvements

Requested Council Action:

-Motion to approve the attached resolution approving plans and specifications and authorizing advertisement for bids, Improvement Project Nos. 2019-01, 02, 03 and 04, Interstate Area Street, Storm Drainage and Utility Improvements.

Background:

On December 10, 2018, the City Council conducted a series of two public hearings on the proposed Interstate Area Street, Storm Drainage and Utility Improvements. At that meeting, the City Council ordered the improvements and directed staff to prepare plans and specifications for the project.

Construction plans, specifications and contract documents have been prepared for the project. The overall scope of the project remains consistent with improvements outlined in the feasibility study. Staff is prepared to begin the project bidding process upon authorization from the City Council.

The bidding process would involve advertisement of the project in the City's official newspaper and in Finance and Commerce. Sealed bids will be collected, opened on a scheduled bid opening date and tabulated by the City Clerk and City Engineer. Staff anticipates that the bid results will be presented to the City Council for consideration at the April 22, 2019, City Council meeting.

Budget Issues:

The total project cost is estimated to be $10,490,000. Funding sources for the project are budgeted from sources as described in the project feasibility report previously accepted by the City Council on November 13, 2018. The special assessment rates were adopted by the City Council on November 13, 2018.

Strategic Priorities and Values:

Key Transportation Investments

Member introduced the following resolution and moved its adoption:

RESOLUTION NO. _______________

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS, IMPROVEMENT PROJECT NOS. 2019-01, 02, 03 AND 04, INTERSTATE AREA STREET, STORM DRAINAGE AND UTILITY IMPROVEMENTS

WHEREAS, the Brooklyn Center City Council, by Resolution No. 2018-211, ordered Improvement Project Nos. 2019-01, 02, 03 and 04 and authorized the preparation of plans and specifications for the Interstate Area Street, Storm Drainage and Utility Improvements; and

WHEREAS, said plans and specifications have been prepared under the direction of the City Engineer.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Center, Minnesota, that:

1. The plans and specifications for Improvement Project Nos. 2019-01, 02, 03 and 04 are hereby approved, ordered and filed with the City Clerk.

2. The City Clerk shall prepare and cause to be inserted in the official newspaper and in Finance and Commerce an advertisement for bids for the making of such improvements in accordance with the approved plans and specifications. The advertisement shall be published in accordance with Minnesota Statutes, shall specify the work to be done and state the time and location at which bids will be opened by the City Clerk and City Manager or their designees. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the City Council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Clerk and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the City of Brooklyn Center for five percent of the amount of such bid.

February 25, 2019 ____________________________________
Date Mayor

ATTEST: ______________________________
City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member

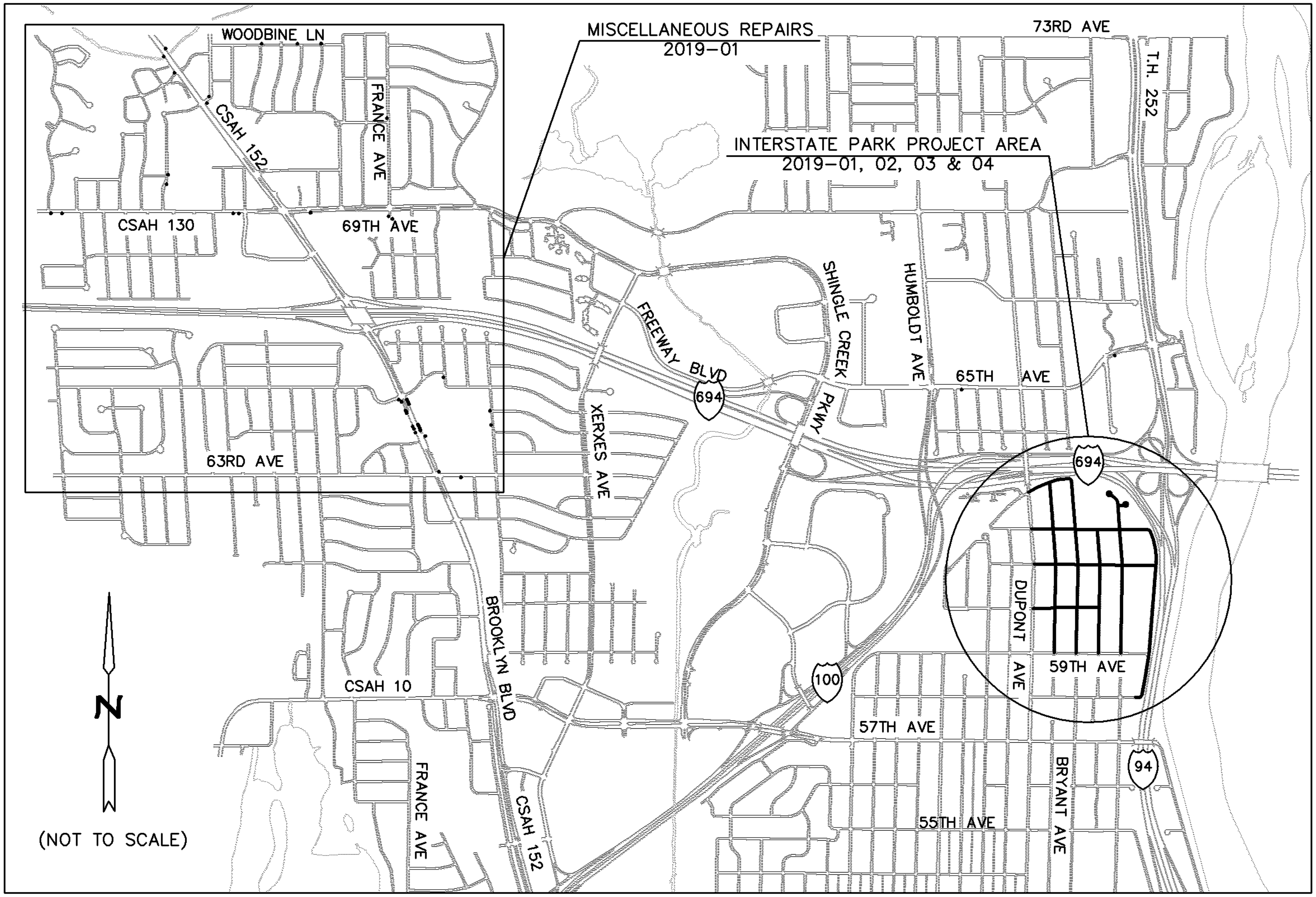
and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:
whereupon said resolution was declared duly passed and adopted.

STORM SEWER, SANITARY SEWER, WATERMAIN AND MISCELLANEOUS CONSTRUCTION

2019 INTERSTATE AREA STREET AND UTILITY IMPROVEMENTS

CITY PROJECT NUMBERS 2019-01, 02, 03 & 04



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THIS PLAN CO

BROOKLYN CENTER AT THE CENTER

I HEREBY CERTIFY THA
PREPARED BY ME OR
I AM A DULY LICENSE
OF THE STATE OF MIN

SIGNATURE: ______

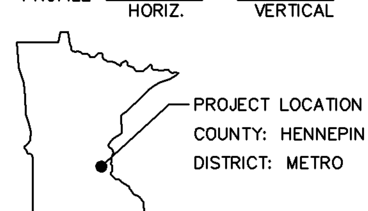
PRINTED NAME: ______

APPROVED: BROOKLYN CENTER

SCALES

PLAN 50'

PROFILE 50' HORIZ. 5' VERTICAL



APPROVED BY

COUNCIL ITEM MEMORANDUM

DATE: 2/25/2019

TO: Curt Boganey, City Manager

THROUGH: Doran Cote, Director of Public Works

FROM: Mike Albers, City Engineer

SUBJECT: Resolution Supporting Application for 2019 Local Road Improvement Program Funds for Brooklyn Boulevard Corridor Project Phase 2 (Bass Lake Road to Interstate 94)

Requested Council Action:

- Motion to approve the attached resolution supporting application for 2019 Local Road Improvement Program funds for the Brooklyn Boulevard Corridor Project Phase 2 (Bass Lake Road to Interstate 94).

Background:

The Local Road Improvement Program (LRIP) was established by the Minnesota legislature in 2002 and is defined in Minnesota Statute 174.52 to assist local agencies in constructing or reconstructing their local roads. The Minnesota Department of Transportation (MnDOT) State Aid Office administers the LRIP solicitation with guidance provided by the LRIP Advisory Committee. The process and criteria for determining eligibility and prioritizing projects for the solicitation are established in the statute and recommended with guidance and input from the LRIP Advisory Committee.

In 2018, the LRIP Advisory Committee requested State Aid to prepare a solicitation opportunity for local agencies to provide project applications for the LRIP. Projects must meet the eligibility requirements of the Routes of Regional Significance Account, the Rural Road Safety Account, or the Trunk Highway Corridor Account. Projects would be anticipated for construction letting in years 2020- 2021. Criteria used to identify priority projects include but are not limited to:

1. the availability of other state, federal and local funds;
2. the regional significance of the route;
3. effectiveness of the proposed project in eliminating a transportation deficiency;
4. effectiveness to reduce traffic crashes, deaths, injuries and property damages;
5. the local share for costs that are directly or partially related to trunk highway improvements;
6. the number of persons who will be positively impacted by the project;
7. the project's contribution to other local, regional, or state economic development or redevelopment efforts; and
8. the ability of the local unit of government to adequately provide safe operation and maintenance of the facility upon project completion.

The City completed the Brooklyn Boulevard Corridor Study in 2013 to guide the reconstruction and redevelopment of this corridor. Brooklyn Boulevard (CSAH 152) is a Hennepin County roadway under their jurisdiction.

As identified in the City's Capital Improvements Plan (CIP), the Brooklyn Boulevard Corridor Project Phase 2 is programmed for improvements in 2021. The proposed reconstruction and streetscape improvements will improve roadway safety, enhance traffic operations, reduce access points and provide improved bicycle and pedestrian facilities for a one mile segment of the corridor in Brooklyn Center between Bass Lake Road (CSAH 10) and Interstate 94. The project will enhance bicycle and pedestrian travel by adding a trail, improving sidewalks, transit stops, adding streetscaping and landscaping and improving the functionality of intersections with modified turn lanes and access control throughout the corridor. This project consists of Project Nos. 8, 9 and 10 from the Corridor Study.

City staff proposes to submit an application for LRIP funds for the Brooklyn Boulevard Corridor Project Phase 2.

Budget Issues:

The statewide solicitation has a maximum funding request of $1 million. At this time, there is no available funding for the program. However, in an effort to demonstrate the need for continued funding and support of the legislature for the program, this solicitation will take place in preparation for future funding. Applications will be compiled to create a list of potential local road improvement projects that may be used for future funding decisions, demonstrate funding need and to enlist legislative support for the program.

The Brooklyn Boulevard Corridor Project Phase 2 is identified in the City's CIP and the preliminary project cost estimate is approximately $14.8 million. Federal funding through the Surface Transportation Program has been awarded to the City and County for this project in the amount of $6,616,000 and the remaining project costs are to be funded from local funding as part of the required cost share. Hennepin County has budgeted up to $4.5 million in their Capital Improvement Program for this project. The final funding partnership and proportions are to be determined in the future but are anticipated to include federal funding, Hennepin County funding and City funding.

City staff proposes to apply for $1 million in LRIP funds for the Brooklyn Boulevard Corridor Project Phase 2. The requested funding amount was selected because it provides the best opportunity to score well in the selection process and criteria used for prioritizing eligible projects.

Strategic Priorities and Values:

Key Transportation Investments

Member introduced the following resolution and moved its adoption:

RESOLUTION NO. _______________

RESOLUTION SUPPORTING APPLICATION FOR 2019 LOCAL ROAD IMPROVEMENT PROGRAM FUNDS FOR BROOKLYN BOULEVARD CORRIDOR PROJECT PHASE 2 (BASS LAKE ROAD TO INTERSTATE 94)

WHEREAS, the Brooklyn Center City Council approved the Brooklyn Boulevard Corridor Study as a planning and development guide for the corridor under Resolution 2013-60; and

WHEREAS, the City of Brooklyn Center ("City") and Hennepin County ("County") have been working cooperatively to advance the Brooklyn Boulevard Corridor Project Phase 2 improvements to provide streetscape, trail, lighting and general roadway improvements on Brooklyn Boulevard (CSAH 152) from Bass Lake Road to Interstate 94; and

WHEREAS, the City received a federal aid grant in the amount of $6,616,000 to participate in the Brooklyn Boulevard Corridor Project Phase 2 improvements, programmed for a 2021 construction; and

WHEREAS, the County has designated $4,500,000 as part of the County's Capital Improvement Program to participate in the Brooklyn Boulevard Corridor Project Phase 2 improvements; and

WHEREAS, the City's Capital Improvement Program identifies the Brooklyn Boulevard roadway and streetscape improvements from Bass Lake Road to Interstate 94 to be constructed in 2021; and

WHEREAS, Brooklyn Boulevard is designated as County State Aid Highway 152 and is a regionally significant route for the Brooklyn Center community and Hennepin County, and

WHEREAS, the Local Road Improvement Program (LRIP) administered by the Minnesota Department of Transportation makes available up to $1,000,000 to apply towards projects scheduled for construction in 2020-2021on roads that are regionally significant, result in safety improvements and address transportation deficiencies, and

WHEREAS, there is an opportunity for the City to apply for LRIP funding to help expedite the implementation of these improvements; and

WHEREAS, the LRIP application requests each agency to provide resolutions of support.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Center, Minnesota, that it supports application for the 2019 LRIP funds for the Brooklyn Boulevard Corridor Project Phase 2.

RESOLUTION NO. ________________

February 25, 2019
Date

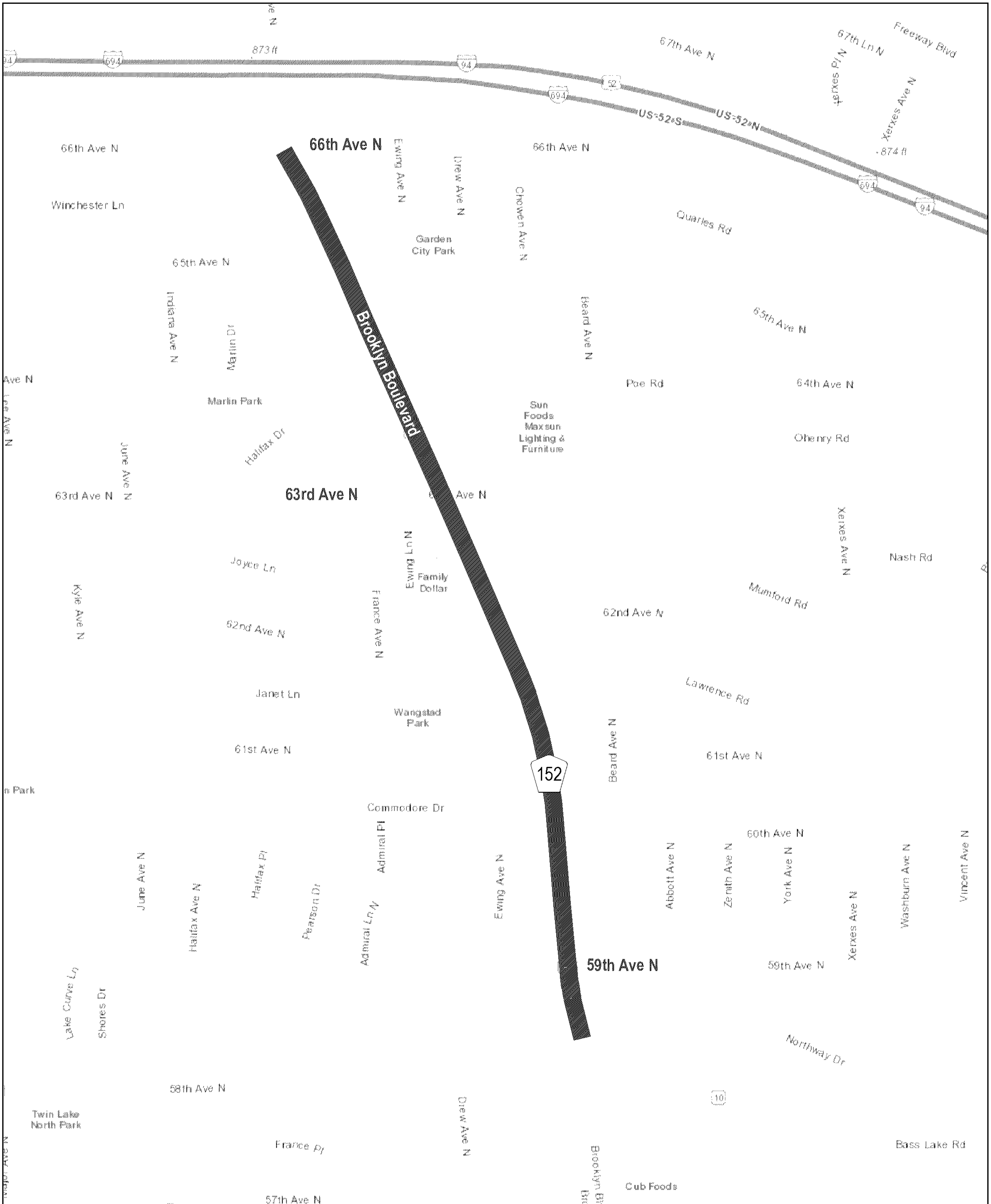
Mayor

ATTEST: ______________________________
City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member

and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:
whereupon said resolution was declared duly passed and adopted.



BROOKLYN CENTER AT THE CENTER

Brooklyn Boulevard Phase 2 Project Area

Public Works - Engineering
February 11, 2019

0 250 500 1,000 Feet
N

HENNEPIN COUNTY
MINNESOTA

February 6, 2019

Patti Loken
State Aid Programs Engineer
22350 South Diamond Lake Road
Rogers, MN 55374

RE: CSAH 152 (Brooklyn Boulevard) Reconstruction Project
Local Road Improvement Program (LRIP) Application

Dear Ms. Loken:

Hennepin County has been notified that the City of Brooklyn Center is submitting an application for funding as part of the Local Road Improvement Program (LRIP) that is administered by MnDOT. The proposed project includes the following improvements along CSAH 152 (Brooklyn Boulevard) which is under Hennepin County jurisdiction:

- Introduction of a raised median to manage access and improve safety
- Drainage and streetscaping upgrades to minimize storm water runoff
- Construction of a multi-use trail to provide non-motorized users with choices

Hennepin County participated in the Brooklyn Boulevard Corridor Study, completed in 2013, that provided a long-term vision for the roadway, prioritized improvements, and identified potential funding opportunities. Additionally, county cost participation for this project is currently programmed within the county's 2019-2023 Transportation Capital Improvement Program (CIP).

Hennepin County supports this funding application and agrees to operate and maintain CSAH 152 (Brooklyn Boulevard) for the useful life of the improvements. Hennepin County looks forward to continue working with the City of Brooklyn Center on this project.

Sincerely,

Carla Stueve, P.T.O.E.
Director of Transportation Project Delivery and County Engineer

Hennepin County Public Works
300 South Sixth Street, Minneapolis, MN 55487
hennepin.us

COUNCIL ITEM MEMORANDUM

DATE: 2/25/2019

TO: Curt Boganey, City Manager

THROUGH: Doran Cote, Director of Public Works

FROM: Andrew Hogg, Assistant City Engineer

SUBJECT: Resolution Authorizing Execution of Encroachment Agreement for Existing Unity Place Monument Sign Between City of Brooklyn Center and Unity Place, Hennepin County, Minnesota

Requested Council Action:

- Motion to approve the resolution authorizing the execution of an Encroachment Agreement for the existing Unity Place monument sign between the City of Brooklyn Center and Unity Place.

Background:

Unity Place applied for preliminary/final plat approval to revise their existing plat to secure federal funding. At the time of review, it was noted that their existing monument sign encroached onto City property. City staff reviewed the sign encroachment and decided that the existing sign could remain, provided Unity Place recorded an encroachment agreement with the property. This agreement grants the use of the property shown in Exhibit A and describes the conditions and terms for its use which includes a provision that the city may terminate the agreement and the sign must be removed by the owner at the owner's expense or the city may remove the sign at the owner's expense.

The City Attorney has reviewed the agreement document and concurs with the purpose and form of the agreement.

Budget Issues:

There are no budget issues to consider.

Strategic Priorities and Values:

Targeted Redevelopment

Member introduced the following resolution and moved its adoption:

RESOLUTION NO. _______________

RESOLUTION AUTHORIZING EXECUTION OF ENCROACHMENT AGREEMENT FOR EXISTING UNITY PLACE MONUMENT SIGN BETWEEN CITY OF BROOKLYN CENTER AND UNITY PLACE, HENNEPIN COUNTY, MINNESOTA

WHEREAS, City Council approved Resolution 2018-160 regarding the disposition of Planning Commission application No. 2018-001 submitted by Community Housing Development Corporation requesting preliminary/final plat approval for Unity Place (7256 Unity Place); and

WHEREAS, it was noted that an existing monument sign was placed within the City right-of-way and encroaches on City property; and

WHEREAS, the City and the Community Housing Development Corporation established an Encroachment Agreement, which prescribes the use and terms of the encroachment; and

WHEREAS, Exhibit A of the Encroachment Agreement describes and depicts the proposed agreement area; and

WHEREAS, the City Attorney and City Engineer have reviewed and concur with the form and purpose of the encroachment agreement, copies of which are attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Center, Minnesota, that the Mayor and City Manager are hereby authorized to execute the Encroachment Agreement in the name of the City of Brooklyn Center.

February 25, 2019 ______________________________
Date Mayor

ATTEST: ____________________________
City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member

and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:
whereupon said resolution was declared duly passed and adopted.

ENCROACHMENT AGREEMENT

This **ENCROACHMENT AGREEMENT** ("Agreement") is made this ______ day of ____________, 2019, by and between the **CITY OF BROOKLYN CENTER,** a Minnesota municipal corporation ("City"), and **UNITY LIMITED PARTNERSHIP**, a Minnesota limited partnership ("Owner").

1. BACKGROUND. Owner is the fee owner of certain real property located in the City of Brooklyn Center, County of Hennepin, State of Minnesota, legally described as follows:

Parcel ID No. 28-119-21-42-0264

Lot 1, Block 1, Unity Place, according to the recorded plat thereof, Hennepin County, Minnesota.

Lots 1 through 10, inclusive, Block 2; Lots 1 through 25, inclusive, Block 3; and Outlot A, The Ponds Plat Six, according to the recorded plat thereof, Hennepin County, Minnesota.

having a street address of 7256 Unity Avenue North, Brooklyn Center, Minnesota ("Subject Property"). There is street right-of-way over portions of the Subject Property for Unity Avenue North that was dedicated to the City in the plat as depicted on the survey sketch which is attached to this Agreement as Exhibit A ("Easement Areas"). Owner has constructed a planter box and monument sign on the Subject Property which encroaches on the Easement Areas as depicted on the survey sketch which is attached as Exhibit A ("Encroachments").

2. ENCROACHMENT AUTHORIZATION. The City hereby authorizes the Encroachments in the Easement Areas subject to the conditions set forth in this Agreement. The City makes no representations or warranties as to the condition of the Easement Areas or their suitability for the installation of the Encroachments. Owner agrees that the use of the Easement Areas for the Encroachments as authorized by this Agreement is with the City's permission and is not supportive of any type of claim that the City abandoned the Easement Areas. This Agreement does not authorize any other improvements to be constructed or placed within the Easement Areas. The Encroachments shall be placed and maintained in the Easement Areas such that they do not interfere with maintenance of the Easement Areas by the City. Owner shall be solely responsible for all work and costs to construct, maintain, repair, and improve the Encroachments as may be needed. The City shall have no responsibility to maintain the Encroachments.

3. HOLD HARMLESS AND INDEMNITY. In consideration of being allowed to place the Encroachments in the Easement Areas, Owner, for itself and its successors and assigns, hereby agrees to indemnify, defend, and hold the City, its officials, employees, contractors, and agents harmless from and against any and all claims, losses, proceedings, damages, causes of action, liability, costs, or expenses (including reasonable attorneys' fees), arising from or in connection with or caused by any act, omission, or negligence of Owner, its contractors, licensees, invitees, agents, servants, or employees in connection with the Encroachments, the construction, repair, or maintenance of the Encroachments, and Owner's use of the Easement Area. Nothing in this Agreement shall be construed as the City waiving any exception from, or limitation on, its liability provided in Minnesota Statutes Chapter 466, or other law. Notwithstanding anything contrary to the foregoing, Owner's liability must be limited to availably liability insurance proceeds or Surplus Cash, as such term is defined in the Regulatory Agreement for Multifamily Projects between Owner and the United States Department of Housing and Urban Development, acting by and through the Secretary, as incorporated by reference in said Multifamily Mortgage, Assignment of Leases and Rents, and Security Agreement dated as of March ____, 2019.

4. TERMINATION OF AGREEMENT. The City may, at its sole discretion, terminate this Agreement at any time by giving the then owner of the Subject Property forty-five

(45) days' advance written notice of termination, except that no notice period will be required in the case of an emergency condition as determined solely by the City and the Agreement may then be terminated immediately. Prior to the effective date of termination of this Agreement, Owner shall remove the Encroachments at its cost and shall restore the Easement Areas to a condition consistent with the surrounding property. If Owner fails to remove the Encroachments, the City may remove them and charge the cost of removal back to Owner for reimbursement.

5. RECORDING. This Agreement shall not be recorded with the County and does not run with the land.

6. GOVERNING LAW. This Agreement shall be governed by the laws of the State of Minnesota and may only be modified or amended with the written consent of both parties.

7. BINDING AGREEMENT. This Agreement constitutes the entire agreement between the parties regarding this matter and is binding on the parties until terminated by mutual agreement or revoked by the City.

[Remainder of Page Intentionally Left Blank]

CITY OF BROOKLYN CENTER

BY: ___________________________________
Mike Elliot, Mayor

AND ___________________________________
Cornelius Boganey, City Manager

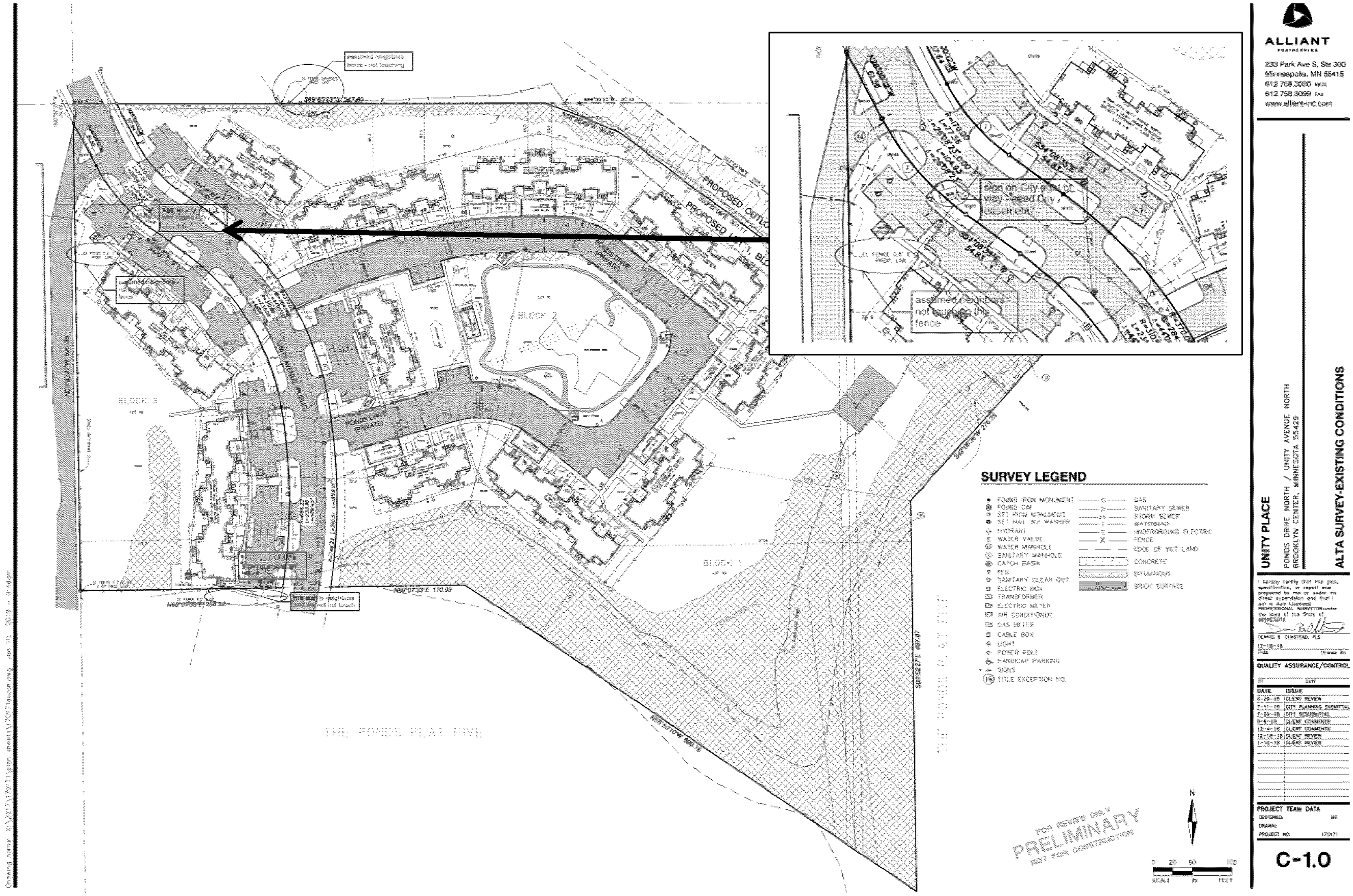
PROPERTY OWNER:

UNITY LIMITED PARTNERSHIP,
a Minnesota limited partnership

By: CHDC Unity GP LLC, a
Minnesota limited liability company
Its: General Partner

By: ____
Elizabeth Flannery
Its: President

EXHIBIT A
SURVEY SKETCH



555852v2 SJS BR291-16

COUNCIL ITEM MEMORANDUM

DATE: 2/25/2019

TO: Curt Boganey, City Manager

THROUGH: Meg Beekman, Community Development Director

FROM: Ginny McIntosh, City Planner / Zoning Administrator

SUBJECT: Resolution Ratifying Approval of the Final Plat of Mohs Addition and Authorizing its Recording

Requested Council Action:

- Motion to approve a resolution ratifying the approval of the final plat of Mohs Addition and authorizing its recording at Hennepin County.

Background:

Michael Mohs of A&M Estate Services, LLC, and Property Owner for the Subject Property located at 5006 France Avenue North received preliminary and final plat approval to subdivide a currently un-platted residential property, to be known as MOHS ADDITION, in April 2018. These approvals are reflected under City Council Resolution Nos. 2018-081 and 2018-091.

Following approval of the final plat, the Property Owner took some time to re-evaluate the redevelopment possibilities on the Subject Property. The Property Owner held follow-up conversations regarding his options at this location with City staff and subsequently determined that he would proceed with subdividing the 0.46-acre Subject Property into two approximately 9,982-square foot lots, as originally approved.

The Applicant has no plans to alter the approved preliminary and final plats for MOHS ADDITION, however, as Chapter 15 (*Platting*) of the City Code of Ordinances requires final plats to be recorded within 30 days from the date of approval, the City Attorney suggested that a resolution be prepared to reflect that the Property Owner/Applicant has 30 days from the date of approval for the attached resolution to record the plat in accordance with Section 15-105 (*Final Plat*) and subject to the conditions outlined in the attached resolution.

In addition to the two previously approved resolutions which pertain to this item, the Certificate of Survey and Preliminary Plat are also attached to this report. The Certificate of Survey indicates the property in its current condition. The Preliminary Plat indicates the future subdivided property and depicts two hypothetical homes which would fit on the two new lots in accordance with the City's platting and zoning ordinances.

Budget Issues:

None to consider at this time.

Strategic Priorities and Values:

Targeted Redevelopment

Member Marquita Butler introduced the following resolution and moved its adoption:

RESOLUTION NO. 2018-81

RESOLUTION REGARDING THE RECOMMENDED DISPOSITION OF PLANNING COMMISSION APPLICATION NO. 2018-003, SUBMITTED BY DAVID PEMBERTON OF SATHRE-BERGQUIST, INC., REQUESTING APPROVAL OF THE PRELIMINARY PLAT FOR MOHS ADDITION (LOCATED AT 5006 FRANCE AVENUE NORTH)

WHEREAS, Planning Commission Application No. 2018-003 was submitted by David Pemberton of Sathre-Bergquist, Inc. on behalf of property owner Michael Mohs of A&M Estate Services, LLC, requesting approval of a Preliminary Plat for a new subdivision to be titled MOHS ADDITION, which would subdivide an existing 0.46 acre (19,926-square feet) lot into two approximately 9,982-square foot lots, respectively, and

WHEREAS, on March 29, 2018, the Planning Commission held a duly called public hearing, whereby this item was given due consideration, a staff report was presented, and a public hearing was opened to allow for public testimony regarding the Preliminary Plat of MOHS ADDITION, which were received and noted for the record; and

WHEREAS, the Planning Commission has determined during its review of the Preliminary Plat materials submitted with Planning Application No. 2018-003, that said plat is in general conformance with the City of Brooklyn Center's City Code Chapter 15 – Platting; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Brooklyn Center, Minnesota, does hereby recommend that Application No. 2018-003, as submitted by David Pemberton of Sathre-Bergquist, Inc. and requesting Preliminary Plat consideration for a new subdivision to be titled MOHS ADDITION, may be approved based upon the following conditions:

1. Provide driveway curb cut and driveway access to the northern property (proposed Lot 1). As part of this request, the Applicant/Property Owner will need to:
    a. Apply for a Driveway Permit from the City Public Works Department. Said permit shall be applied for at or before time of final plat recording with Hennepin County.

2. Remove the existing detached garage and all driveway that encroaches onto the north lot (proposed Lot 1). A demolition permit for the existing detached garage shall be applied for with the City at or before time of final plat recording with Hennepin County.
    a. Construction of a new garage requires compliance with City Code, including, but not limited to: setback, height, minimum accessory to primary building distance, maximum accessory structure square

footage, and any building permit approval requirements.

3. As part of Final Plat approval, Mylar copies shall be in substantial conformance with the referenced plans, unless modified by any staff recommended conditions. As part of this process, the Applicant shall:
   a. Update the Engineer signature block to reflect a "2018" date, rather than
      i. "2017" date on the submitted plat;
   b. Provide two Mylar copies as part of final plat approval; and
   c. Provide an updated certified abstract of title or registered property report to the City Attorney or City Planner for review at time of final plat application (within 30 days of release of final plat).

4. Comply with all other recommendations as noted in the Assistant City Engineer's memorandum dated March 20, 2018 (Exhibit C) or as required by Hennepin County.

5. The Final Plat shall be subject to the provisions of Chapter 15 of the City Ordinances.

April 9, 2018
Date

Tim Willson
Mayor

ATTEST: Sharon Knutson
City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member
Dan Ryan
and upon vote being taken thereon, the following voted in favor thereof:
Tim Willson, Marquita Butler, April Graves, DanRyan

and the following voted against the same:
whereupon said resolution was declared duly passed and adopted.

Member Dan Ryan introduced the following resolution and moved its adoption:

RESOLUTION NO. 2018-91

RESOLUTION APPROVING FINAL PLAT FOR MOHS ADDITION

WHEREAS, the City Council approved the proposed preliminary plat for MOHS ADDITION based on certain conditions as set forth in City Council Resolution No. 2018-81; and

WHEREAS, the applicant has applied for approval of the final plat for MOHS ADDITION as required by City Code.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Center, Minnesota, that the final plat for MOHS ADDITION is hereby approved, subject to the following conditions:

1. Conditions as previously required by the City Council pertaining to the Preliminary Plat approval in accordance with City Council Resolution No. 2018-81.

2. Conditions as previously recommended by the Planning Commission pertaining to the final plat in accordance with Planning Commission Resolution No. 2018-004.

3. All recommendations and conditions as noted in the City Engineer's memorandum dated March 20, 2018.

4. Evidence of title satisfactory to the City Attorney and City Planner.

5. Any other conditions as established by Hennepin County for recording of said Final Plat.

6. Prior to release by the City of the final approved plat, the owner must reimburse the City the full amount of legal fees incurred by the City in obtaining a review or opinion of title.

April 23, 2018
Date

Tim Willson
Mayor

ATTEST: Barbara Suciu
City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member Kris Lawrence-Anderson

and upon vote being taken thereon, the following voted in favor thereof:

Tim Willson, April Graves, Kris LAwrence-Anderson, Dan Ryan

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Member ___________________ introduced the following resolution and moved its adoption:

RESOLUTION NO. _______________

A RESOLUTION RATIFYING THE APPROVAL OF THE FINAL PLAT OF MOHS ADDITION AND AUTHORIZING ITS RECORDING

WHEREAS, David Pemberton of Sathre-Bergquist, Inc. submitted an application, on behalf of Michael Mohs of A&M Estate Services, LLC, for approval of a plat to be titled MOHS ADDITION, which would subdivide an existing 0.46 acre lot into two approximately 9,982 square foot lots; and

WHEREAS, the Planning Commission heard this matter as Planning Commission Application No. 2018-003 on March 29, 2018 and, after the public hearing, acted to forward the application to the City Council with a recommendation that it approve the preliminary plat of MOHS ADDITION; and

WHEREAS, on April 9, 2018, the City Council adopted Resolution No. 2018-81 to approve the preliminary plat with certain conditions; and

WHEREAS, on April 23, 2018, the City Council adopted Resolution No. 2018-91 to approve the final plat with certain conditions; and

WHEREAS, Section 15-105.A.4 of the City Code of the City of Brooklyn Center indicates that a final plat must be recorded with the County within 30 days from the date of approval or the approval of the final plat shall be considered void; and

WHEREAS, the recording of MOHS ADDITION was delayed as the applicant explored other options for the property, but now wishes to record the final plat as approved by the City Council with no changes; and

WHEREAS, the City Council determines that requiring the applicant to go through the entire plat approval process when there have been no changes to approved plat is not in the public interest and is willing to ratify its earlier approval to allow the plat to be recorded without further process.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Center, Minnesota that the approval of the final plat of MOHS ADDITION is hereby ratified and the applicant has 30 days from the date of this Resolution to record the plat in accordance with Section 15-105, subject to the following conditions:

1. The conditions established in the original approvals remain in effect;

2. Prior to recording, the applicant shall provide the City updated evidence of title satisfactory to the City Attorney and City Planner.

February 25, 2019
Date

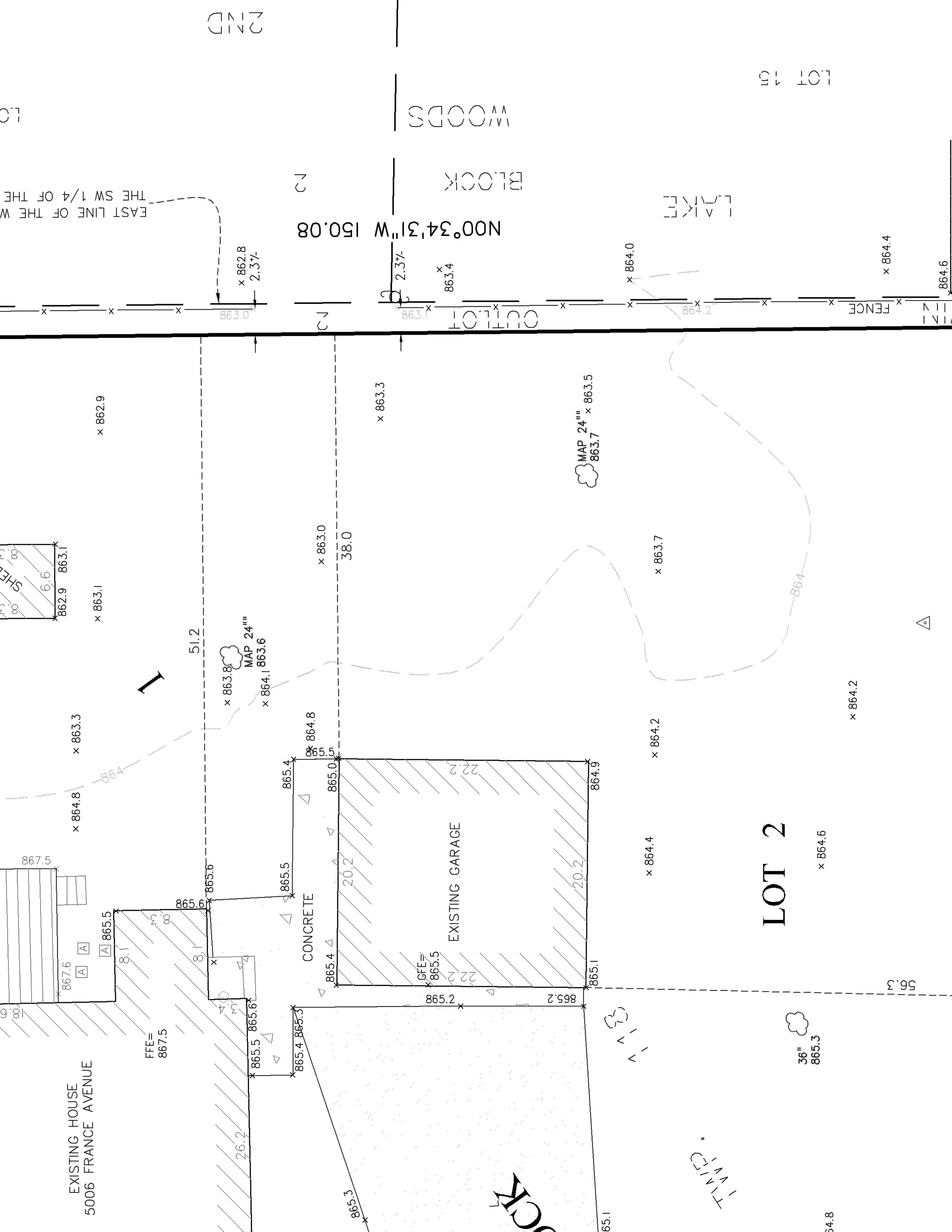
Mayor

ATTEST: ______________________________
City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.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BLOCK
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FENCE
MAP 24""
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EXISTING GARAGE
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LOT 2
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5006 FRANCE AVENUE
FFE=
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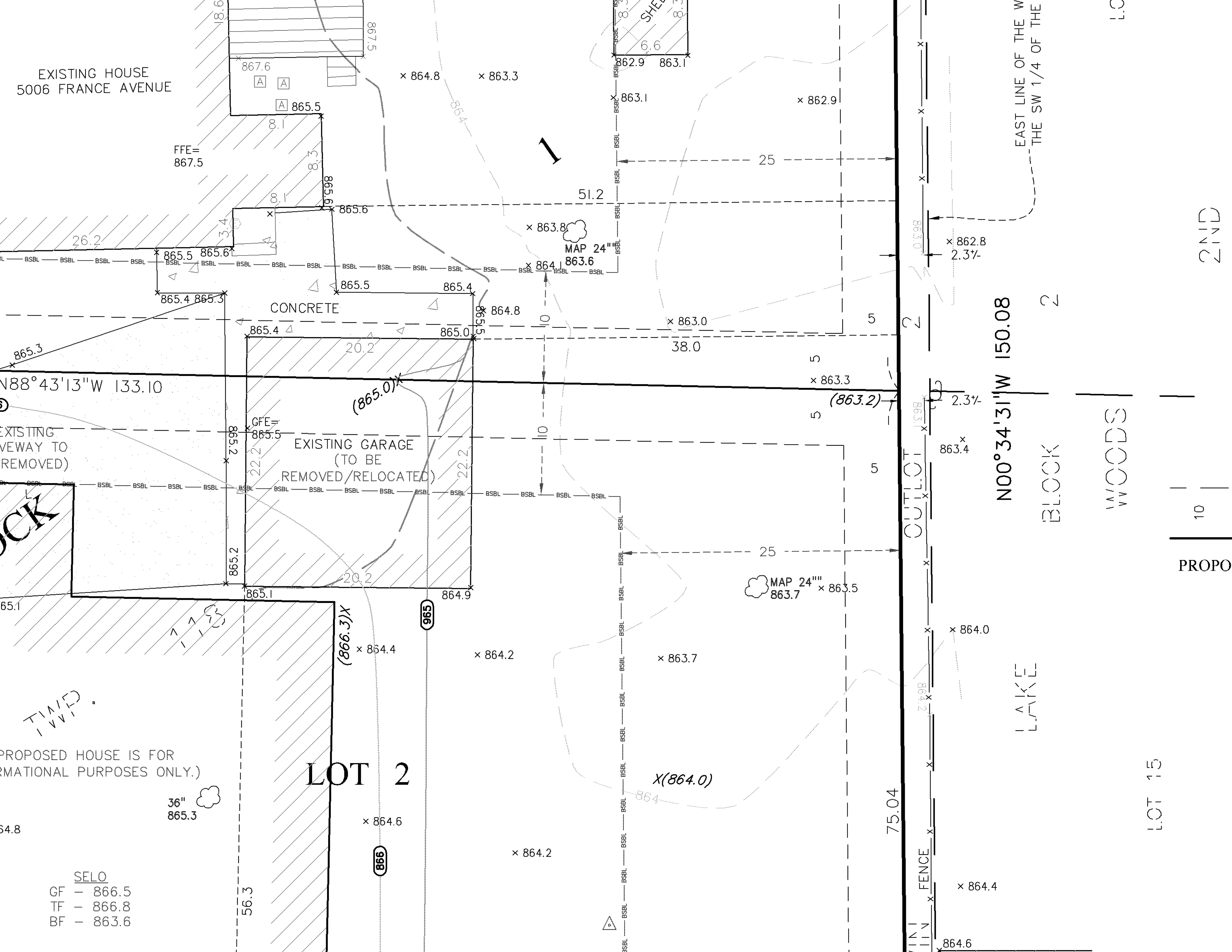
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EAST LINE OF THE W
THE SW 1/4 OF THE
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BLOCK
WOODS
LAKE
LOT 15
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PROPO

COUNCIL ITEM MEMORANDUM

DATE: 2/25/2019

TO: Curt Boganey, City Manager

THROUGH: N/A

FROM:

SUBJECT: Resolutions Acknowledging Service of Sergeant Michael Coleman and Detective Terry Olson

Requested Council Action:

- *Motion to approve the resolution recognizing the service of Sergeant Michael Coleman*
- *Motion to approve the resolution recognizing the service of Detective Terry Olson*

Background:

On February 2, 2019 Sergeant Michael Coleman resigned his position with the Police Department. Sergeant Coleman had served in a variety of roles and responsibilities during his 15 years of service to the department and the City of Brooklyn Center. He was promoted to the rank of Sergeant in November of 2014. A resolution is being presented honoring his service.

On February 15, 2019 Detective Terry Olson retired from the Brooklyn Center Police Department. Detective Olson held a number of positions which culminated in his promotion to Detective in November of 2010. Detective Olson also had an additional 10 years of police experience he gained from the Brooklyn Park Police Department. A resolution is being presented honoring his service.

Budget Issues:

No budget issues.

Strategic Priorities and Values:

Safe, Secure, Stable Community

Member introduced the following resolution and moved its adoption:

RESOLUTION NO. _______________

RESOLUTION EXPRESSING RECOGNITION AND APPRECIATION FOR THE DEDICATED PUBLIC SERVICE OF SERGEANT MICHAEL COLEMAN

WHEREAS, Sergeant Michael Coleman was hired as a community services officer by the City of Brooklyn Center, on August 5, 2003; and

WHEREAS, Sergeant Coleman was promoted to the rank of police officer on July 10, 2006: and

WHEREAS, Sergeant Coleman has served as the department's Auto Theft Investigator; and

WHEREAS, Sergeant Coleman has served as the department's representative on the Violent Offenders Task Force (VOTF) from 2010 to 2013. During that time he was instrumental in investigating violent crimes committed in Brooklyn Center as well as elsewhere in the metro area; and

WHEREAS, Sergeant Coleman was promoted the rank of sergeant on November 30, 2014 and held that rank until his resignation on February 2, 2019.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Center, Minnesota, that we recognize the honorable resignation of Sergeant Michael Coleman on February 25, 2019, and express sincere appreciation for his dedicated public service. We wish Michael and his family, the very best in the future.

______________________________	______________________________
Date	Mayor

ATTEST: ______________________________
City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member

and upon vote being taken thereon, the following voted in favor thereof:

RESOLUTION NO. _______________

and the following voted against the same:
whereupon said resolution was declared duly passed and adopted.

Member introduced the following resolution and moved its adoption:

RESOLUTION NO. _______________

RESOLUTION EXPRESSING RECOGNITION AND APPRECIATION FOR THE DEDICATED PUBLIC SERVICE OF DETECTIVE TERRY OLSON

WHEREAS, Detective Terry Olson was hired as a police officer by the City of Brooklyn Center, on March 6, 2000; and

WHEREAS, Detective Olson came to the Brooklyn Center Police Department with 10 years of previous police experience with the Brooklyn Park Police Department; and

WHEREAS, Detective Olson has served as the department's Drug Task Force Investigator. He was instrumental in numerous narcotics investigations as well as training and providing intervention strategies for drug abuse and prevention activities; and

WHEREAS, Detective Olson has served on the department's Problem Orientated Policing Unit (POP) later rename the Street Crimes Unit (SCU). While assigned to that unit he help establish intelligence based policing models that the agency continues to use successfully today.

WHEREAS, Detective Olson was promote to the rank of detective in November of 2010 and has served with distinction in that role until his retirement on February 15, 2019.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Center, Minnesota, that we recognize the honorable retirement of Detective Terry Olson on February 25, 2019, and express sincere appreciation for his dedicated public service. We wish Terry and his family, the very best in the future.

February 25, 2019	______________________
Date	Mayor

ATTEST: ______________________
City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member

and upon vote being taken thereon, the following voted in favor thereof:

RESOLUTION NO. _______________

and the following voted against the same:
whereupon said resolution was declared duly passed and adopted.

COUNCIL ITEM MEMORANDUM

DATE: 2/25/2019

TO: Curt Boganey, City Manager

THROUGH: N/A

FROM: Todd Berg, Interim Fire Chief

SUBJECT: Resolution for Recognition for Retiring Paid – On Call Firefighter Kent Korman

Requested Council Action:

- Motion to approve the resolution recognizing Firefighter Kent Korman for 40 years of his service to the City of Brooklyn Center

Background:

Please find attached, a City Council resolution expressing appreciation to Firefighter Kent Korman for his 40 years of service with the Brooklyn Center Fire Department.

Kent Korman started with the Brooklyn Center Fire Department on December 7, 1977 and retired on December 12, 2018. Over the years of dedicated service, he has held the title of Firefighter, Captain, and District Chief. Kent has served the citizens of Brooklyn Center in many ways while working on the Fire Department including; fire suppression, driving instructor, arson investigator, dive team member and instructor, high angle rope rescue leader and team member, and fire inspector.

Budget Issues:

None

Strategic Priorities and Values:

Operational Excellence

Member introduced the following resolution and moved its adoption:

RESOLUTION NO. _______________

RESOLUTION EXPRESSING RECOGNITION AND APPRECIATION FOR THE DEDICATED PUBLIC SERVICE OF KENT KORMAN

WHEREAS, Kent Korman was hired as a firefighter by the City of Brooklyn Center, on December 1, 1977; and

WHEREAS, Kent Korman has served many leadership roles including District Chief; and

WHEREAS, Kent Korman was instrumental in the organization and training of the Dive Rescue and High Angle Rope Rescue teams; and

WHEREAS, Kent Korman acted as one of the Fire Departments Arson Investigators; and

WHEREAS, Kent Korman was awarded the WCCO Good Neighbor Award for safely retrieving two children from a house fire.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Center, Minnesota, that we recognize the honorable retirement of Kent Korman on February 25, 2019, and express sincere appreciation for his dedicated public service. We wish Kent and his family, the very best in the future.

February 25, 2019
Date

____
Mayor

ATTEST: _______________________________
City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member

and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:
whereupon said resolution was declared duly passed and adopted.

COUNCIL ITEM MEMORANDUM

DATE: 2/25/2019

TO: Curt Boganey, City Manager

THROUGH: N/A

FROM: Todd Berg, Interim Fire Chief

SUBJECT: Resolution for Recognition for Retiring Fire Fighter Gene Sorby

Requested Council Action:

- *Motion to approve the resolution recognizing Gene Sorby for 28 years of his service to the City of Brooklyn Center*

Background:

Please find attached, a City Council resolution expressing appreciation to Gene Sorby for his 28 years of service with the Brooklyn Center Fire Department.

Gene Sorby started with the Brooklyn Center Fire Department on September 1, 1989 and retired on July 1, 2018. Over the years of dedicated service, he has held the title of Firefighter. Gene has served the citizens of Brooklyn Center in many ways while working on the Fire Department including; fire suppression, driver training, and public education events.

Budget Issues:

None

Strategic Priorities and Values:

Operational Excellence

Member introduced the following resolution and moved its adoption:

RESOLUTION NO. _______________

RESOLUTION EXPRESSING RECOGNITION AND APPRECIATION FOR THE DEDICATED PUBLIC SERVICE OF GENE SORBY

WHEREAS, Gene Sorby was hired as a firefighter by the City of Brooklyn Center, on September 1, 1989; and

WHEREAS, Gene Sorby has served 28 years as a firefighter with the Brooklyn Center Fire Department; and

WHEREAS, Gene Sorby has helped train other firefighter in the safe operation of our trucks; and

WHEREAS, Gene Sorby was awarded the Lifesaver Award by the American Heart Association for saving the life of a resident with the use of an AED and proper CPR techniques;

WHEREAS, Gene Sorby although retired from the Fire Department, continues his service to the public as employee of Public Works.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Center, Minnesota, that we recognize the honorable retirement of Gene Sorby on February 25, 2019, and express sincere appreciation for his dedicated public service. We wish Gene and his family, the very best in the future.

February 25, 2019 ______________________________
Date Mayor

ATTEST: ____________________________
City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member

and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:
whereupon said resolution was declared duly passed and adopted.

COUNCIL ITEM MEMORANDUM

DATE: 2/25/2019

TO: Curt Boganey, City Manager

THROUGH: N/A

FROM: Todd Berg, Interim Fire Chief

SUBJECT: Resolution Acknowledging Caribou Coffee Achieving the Status as a Heart Safe Campus

Requested Council Action:

- *Motion to approve the resolution acknowledging Caribou Coffee achieving the status as a Heart Safe Campus*

Background:

Currently 91 of the 212 staff at Caribou Coffee headquarters are trained in hands only CPR and proper use of an AED. There have been 7 training sessions so far and more scheduled in 2019 to complete the remaining training for the entire staff. Someone from Heart Safe will be on hand at the Council Meeting along side of me to present their award.

Budget Issues:

None

Strategic Priorities and Values:

Safe, Secure, Stable Community

Member introduced the following resolution and moved its adoption:

RESOLUTION NO. _______________

RESOLUTION IN SUPPORT OF RECOGNIZING CARIBOU COFFEE SUPPORT CENTER AS A HEART SAFE CAMPUS

WHEREAS, seven training sessions were conducted to train Caribou Coffee Support Center, approximately 92 staff, in bystander "hands only" only CPR and AED use; and

WHEREAS, Continued trainings sessions are scheduled in 2019 to train all 221 staff members and

WHEREAS, Caribou Coffee Support Staff is the first of their worldwide operations to be certified as Heart Safe and

WHEREAS, this training was a joint venture of Caribou Coffee, Brooklyn Center Police and Fire working as Heart Safe Brooklyn Center, and Coon Rapids Heart Safe, and

WHEREAS, Caribou Coffee Support Staff designation as a Heart Safe Campus aids in the goal of the City of Brooklyn Center becoming a Heart Safe Community.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Center, Minnesota, that Caribou Coffee Support Staff is recognized for its achievement of the designation of being a Heart Safe Campus.

Date	Mayor

ATTEST: ______________________________
City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:
whereupon said resolution was declared duly passed and adopted.

Council/EDA Work Session
City Hall Council Chambers
February 25, 2019

AGENDA

The City Council requests that attendees turn off cell phones and pagers during the meeting. A copy of the full City Council packet is available to the public. The packet ring binder is located at the entrance of the council chambers.

ACTIVE DISCUSSION ITEMS

PENDING LIST FOR FUTURE WORK SESSIONS

1. Pending Items
    - Cities UnitedUpdate
    - Livable Wages - 4/22
    - Inclusionary Housing Recommendations - 3/11
    - On-Street Parking Conditions - 3/25
    - Public Subsidy Policy discussion with Ehlers Consulting - 3/11, 4/8, 5/13
    - Brooklyn Center Beautification and Public Art - 3/11
    - Liquor Establishment Fines - 3/25
    - Discussion on Ordinance process - 4/22

MEMORANDUM - COUNCIL WORK SESSION

DATE: 2/25/2019

TO: Curt Boganey, City Manager

THROUGH: N/A

FROM: Barb Suciu

SUBJECT: Pending Items

Recommendation:

- Cities UnitedUpdate
- Livable Wages - 4/22
- Inclusionary Housing Recommendations - 3/11
- On-Street Parking Conditions - 3/25
- Public Subsidy Policy discussion with Ehlers Consulting - 3/11, 4/8, 5/13
- Brooklyn Center Beautification and Public Art - 3/11
- Liquor Establishment Fines - 3/25
- Discussion on Ordinance process - 4/22

Background: