Council Study Session
City Hall Council Chambers
February 27, 2023

AGENDA

1. **City Council Discussion of Agenda Items and Questions - 6 p.m.**
2. **Miscellaneous**
   a. March 6 Work Session
3. **Discussion of Work Session Agenda Item as Time Permits**
4. **Adjourn**

Council Study Session

DATE: 2/27/2023

TO: City Council
FROM: Dr. Reggie Edwards, City Manager
THROUGH: N/A
BY: Dr. Reggie Edwards, City Manager

SUBJECT: March 6 Work Session

Background:

March 6 is another pre-scheduled date for a council work session. Some of the topics could be:

- Liquor Store #2
- Strategic Planning
- City-Wide Survey

Is there a consensus of the City Council to hold a special work session on March 6.

Budget Issues:

- None

Strategic Priorities and Values:

Operational Excellence

CITY COUNCIL MEETING
City Hall Council Chambers
February 27, 2023

AGENDA

1. Informal Open Forum with City Council - 6:45 p.m.

This is an opportunity for the public to address the City Council on items that are not on the agenda. It is limited to 15 minutes, it is not televised, and it may not be used to make personal attacks, air personality grievances, make political endorsements, or for political campaign purposes. Council Members will not enter into a dialogue with the presenter. Questions from the Council will be for clarification purposes only. It will not be used as a time for problem-solving or reacting to the comments made but, rather, for hearing the presenter for informational purposes only.

The first call will be for those that have notified the Clerk that they would like to speak during the open forum, and then ask if anyone connected to this meeting would like to speak. When called upon, please indicate your name and then proceed. Please be sure to state your name and address before speaking.

2. Invocation - Jerzak - 7 p.m.

3. Call to Order Regular Business Meeting

Attendees please turn off cell phones and pages during the meeting. A copy of the full meeting packet is available in the binder at the entrance to the Council Chambers.

a. Council Norms

4. Roll Call

5. Pledge of Allegiance

6. Approval of Agenda and Consent Agenda

These items are considered to be routine by the City Council and will be enacted by one motion. There isn't a separate discussion for these items unless a Councilmember so requests, then it is moved to the end of the Council Consideration Items.

a. Approval of Minutes

- motion to approve the following meetings:

- *February 6 Work Session*
- *February 13 Study Session*
- *February 13 Regular Session*
- *February 13 Work Session*

b. Approval of Licenses

- Motion to approve the licenses as presented.

c. Resolution Concurring with Proposed Watershed Boundary Changes

- motion to approve a resolution for boundary changes for the Shingle Creek and West Mississippi Watershed.

d. Resolution Approving the 2023 Fee Schedule

- Approve the 2023 Fee Schedule

7. Presentations/Proclamations/Recognitions/Donations

a. Emerging Brooklyn Center

Staff recommends that the City Council hear and accept a community presentation update regarding Emerging Brooklyn Center Initiative.

8. Public Hearings

a. Resolution Approving the Projected Use of Funds for the 2023 Urban Hennepin County Community Development Block Grant Program and Authorizing Signature of a Subrecipient Agreement with Hennepin County

- Motion to open public hearing, take public comment, and close public hearing

- Motion to approve a resolution approving the projected use of funds for the 2023 Urban Hennepin County Community Development Block Grant program and authorizing signature of a subrecipient agreement with Hennepin County

9. Planning Commission Items

10. Council Consideration Items

a. Brooklyn Center 2023 Legislative Priorities

- It is recommended that the City Council consider approval of the proposed 2023 Legislative Priorities.

11. Council Report

12. Adjournment

We Agree To

Internal Council Relations – Norms for 2021 – Practiced for next 90 days

- Seek to not repeat or re-iterate points that were already shared
- Engage in discussion and sharing alternate perspectives *without* weaponizing other people's words
- Recognize others with "What I heard you say is _____, with your permission, I'd like to move forward now."
- Call for consensus when it's time to make a discussion
- Allow new solutions in a time of dynamic change, process: (1) name the problem (2) find the process to resolve (3) have the discussion (4) make a decision.
- After open discussion, close down the chat during council chamber discussion (*need to vote on it).

Council Regular Meeting

DATE: 2/27/2023

TO: City Council
FROM: Dr. Reggie Edwards, City Manager
THROUGH: N/A
BY: Barb Suciu, City Clerk/Interim Assistant City Manager

SUBJECT: Approval of Minutes

Requested Council Action:

- motion to approve the following meetings:

- *February 6 Work Session*
- *February 13 Study Session*
- *February 13 Regular Session*
- *February 13 Work Session*

Background:

In accordance with Minnesota State Statute 15.17, the official records of all meetings must be documented and approved by the governing body.

Budget Issues:

Inclusive Community Engagement:

Antiracist/Equity Policy Effect:

ATTACHMENTS:

Description	Upload Date	Type
February 6 Work Session	2/20/2023	Backup Material
February 13 Study Session	2/20/2023	Backup Material
February 13 Regular Session	2/22/2023	Backup Material

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF THE CITY OF BROOKLYN CENTER
IN THE COUNTY OF HENNEPIN AND
THE STATE OF MINNESOTA

WORK SESSION
FEBRUARY 6, 2023
CITY HALL – COUNCIL CHAMBERS

CALL TO ORDER

The Brooklyn Center City Council met in Work Session called to order by Mayor April Graves at 6:03 p.m.

ROLL CALL

Mayor April Graves and Councilmembers Kris Lawrence-Anderson, and Marquita Butler (arrived at 6:18 p.m.) Dan Jerzak, and Teneshia Kragness. Also present were City Manager Reggie Edwards, City Attorney Jason Hill, and Interim Assistant City Manager/City Clerk Barb Suciu.

WORK SESSION DISCUSSION

City Manager Reggie Edwards showed a list of current pending Work Session items including grant discussion, special assessment policy, franchise fees, emerald ash borer policy review, community-wide survey, memorial policy, establishing a beautification and public art commission, establishing a safety violence prevention commission, liquor store 2, and 252/94 report.

Councilmember Jerzak requested an employee survey be completed and brought back to the Council. He stated he would like to revisit and improve the tenant protection rights ordinance. Also, there should be a discussion about the organizational chart. It is the moral responsibility of the Council to revisit and revise Resolution 2021-73.

Mayor Graves asked which previously listed topics are important to Councilmember Jerzak. Councilmember Jerzak stated he would like to discuss the 252/94 report. The Council approved a highway before there was a pass, and the City Attorney can provide input if the resolution still holds up with the changes. Councilmember Jerzak added the community-wide survey is vital.

Councilmember Lawrence-Anderson noted the Finance Commission could help in providing input in the grant discussion. The Housing Commission should revisit rental licenses and look at how other cities handle rental licenses. For example, some cities have an automatic two-year license for new complexes. The Parks and Recreation Commission should provide input on the memorial policy and the emerald ash policy. She noted the emerald ash policy doesn't require a work session. Councilmember Lawrence-Anderson stated a dog park should also be considered by the Parks and Recreation Commission. She added the Council should set objectives and review the City Manager annually.

Mayor Graves pointed out there has been discussion about a quarterly meeting between Department Directors and the Council for better communication.

It was the consensus of the Council to hold a quarterly meeting between Department Directors and the Council for better communication.

Councilmember Lawrence-Anderson stated there used to be an annual joint commission meeting that should begin again. It was held in April or May. Mayor Graves noted her agreement with the suggestion. She pointed out the Youth Council should be included in the joint meeting.

Councilmember Jerzak pointed out he has a concern about the lack of youth representation on commissions. He also suggested Staff gather data about offering benefits for part-time employees to improve employee retention and recruitment. Mayor Graves stated that would be another work session.

Mayor Graves asked which work sessions will be coming soon. Dr. Edwards stated the topics of grant discussion, community-wide survey, establishing a beautification and public art commission, and establishing a safety violence prevention commission would be soonest.

Councilmember Lawrence-Anderson asked if the list could be prioritized. Mayor Graves agreed the Council should prioritize it in response to what Staff believes are priorities. The timing also depends on the amount of time it would take for Staff to prepare a presentation.

Mayor Graves stated the employee survey would be a lower priority for a work session because it would take time for Staff to create and distribute a survey.

Councilmember Butler arrived at 6:18 p.m.

Dr. Edwards pointed out Staff reviews the pending work session discussion items at least twice a month to prioritize the items. Also, the Finance Commission will have discussions about a grant policy and Staff is putting together information for the Council.

Councilmember Jerzak asked if there are any pending grants that the Council should be aware of before the grant policy is completed. Dr. Edwards explained Staff consistently looks for grants. Additionally, the weekly update includes any grants applied in the amount of $10,000 or more.

Mayor Graves added, as an employee of Minneapolis, it is frustrating when a council micromanages grant efforts.

Councilmember Butler noted the fence consortium is not on the list of pending work sessions. Dr. Edwards stated the fence consortium will return to the Council on a regular agenda.

City Clerk Barb Suciu added the THC policy needs to be a work session. City Attorney Jason Hill stated there is a bill at the legislature that would allow the State to license THC retailers.

There has been a push for more local control such as zoning restrictions. He suggested waiting to discuss a policy until the bill goes through the legislature. The bill will be complete by May at the latest, and the moratorium ends in July. If the bill were to pass, then it would guide the City.

Councilmember Butler asked how THC relates to Brooklyn Center's tobacco ordinance. She asked if the bill would impact tobacco sales or if the Council needs to revisit its tobacco ordinance. Mr. Hill stated the bill would create a silo for THC businesses separate from tobacco businesses. The bill is geared at creating standalone cannabis businesses.

Mayor Graves stated the rental policy would be a relatively short discussion as it would be reviewing an existing policy. She added she wants to see data about the tenant protection ordinance.

Mayor Graves added she is not opposed to reviewing The Daunte Wright and Kobe Dimock-Heisler Community Safety and Violence Prevention Act and refining what the City has the capacity and funding to do. She asked if there are any legal constraints to editing the Act. Mr. Hill stated there isn't a legal reason against reviewing or changing the Act.

Mayor Graves stated the most pressing discussion items seem to be new commissions, the 252/94 report, the rental policy, The Daunte Wright and Kobe Dimock-Heisler Community Safety and Violence Prevention Act, and the THC policy. After that, the surveys, aforementioned data requests, and the feedback from Commissions need to be collected and presented to Council.

Councilmember Lawrence-Anderson asked for the Council to come up with ideas for what the Housing Commission and Finance Commission can be working on. Dr. Edwards suggested the commissions come up with their initiatives and priorities.

Mayor Graves stated she would like the commissions to take initiative and show their creativity and interests by making their plan of action. Also, the Council should get together some items that they would like the commissions to work on for them.

Councilmember Jerzak suggested the Councilmembers and Staff assigned to each Commission can also provide topics for consideration.

CRIME UPTICK STRATEGIES

Dr. Edwards shared a folk story about babies in the river. One community member saves the babies from the river while another goes upstream to see who is putting the babies in the river. The community tells the person who wants to go upstream that the person is needed there to catch the babies. While there is an affinity to care for the babies, the community eventually met its capacity of caring for the babies.

Dr. Edwards explained there are four key questions to address: what are the problems, what do we know about the problems, what are past strategies used to address the problems, and what are some actions to resolve the problems?

Dr. Edwards stated the immediate problems are violent crime, carjacking, fear of crime, and perception of inactivity. He noted the top four violent crimes are homicide, assault, robbery, and criminal sexual conduct. The intermediary term problems are lack of structured activities for youth, mental health decline, bullying, dis-tracks music videos, and the perception that the Brooklyn Center Police Department is understaffed leading to crimes of opportunity. Dr. Edwards added the long-term issues include sentencing, access to guns, and poor quality of life.

Police Chief Kellace McDaniel showed a graph of violent crimes from 2017 to 2022. Aggravated assaults have increased from 44 in 2017 to 93 incidents in 2022. He noted there is also an uptick in criminal sexual conduct from 20 in 2017 to 35 in 2022. The crimes take a lot of investigation resources, and there is a backlog for handling the cases.

Councilmember Butler asked if aggravated assault includes a weapon. Chief McDaniel stated aggravated assault means there is a severe injury to the victim.

Mayor Graves asked if there are potential overlaps between robberies and aggravated assaults. Chief McDaniel confirmed there are potential overlaps between robberies and aggravated assaults.

Chief McDaniel stated in the past five years, there have been 15 homicides. In 2021, there were eight homicides. Before 2020, Brooklyn Center averaged two homicides per year. The number of homicides is extremely problematic and also requires a lot of investigative resources. The most recent homicide is under investigation and there is a suspect.

Mayor Graves asked if the homicides are usually completed by someone known by the victim. Chief McDaniel confirmed homicides are usually completed by someone known by the victim.

Councilmember Butler asked if the eight homicides in 2021 were primarily related to drugs, domestic violence, or something else. Chief McDaniel stated most of the homicides in 2021 were related to drugs. He stated he could get more specific data on the types of homicides.

Office of Community Prevention, Health, and Safety Interim Manager LaToya Turk pointed out that the suspects for most of the homicides in Brooklyn Center are not residents of Brooklyn Center but rather passing through the City.

Councilmember Kragness asked if most of the homicide victims are Brooklyn Center residents. She asked if the suspects are aware of the understaffed Police Department and are planning a crime in Brooklyn Center.

Chief McDaniel stated there are individuals living both inside and outside of Brooklyn Center who committed aggravated assaults. As for homicides, it is difficult to decipher if the suspects are committing the crime in Brooklyn Center due to its Police Department.

Councilmember Jerzak stated he appreciates the data, but the story behind a crime is impactful. Many crimes are multi-jurisdictional and certain crimes are a higher priority due to public safety concerns.

Chief McDaniel showed a chart of crimes including violent crimes and carjackings, fleeing motor vehicles, shots heard calls, and weapons recovered with percent of change between various years and 2022. All crimes except homicide increased in 2022. Fleeing in motor vehicles and carjackings have increased significantly. He pointed out Minneapolis has a shot spotter, but Brooklyn Center has to rely on 911 calls. In 2022 there were 165 calls for shots heard each requiring an investigation.

Councilmember Butler asked if multiple calls for one shooting incident were counted multiple times in the 165 calls. Chief McDaniel stated the calls for the same incident were consolidated.

Chief McDaniel showed a slide with carjackings as a percentage of total robberies since 2017. The percentage consistently increased each year.

Councilmember Butler asked how police would determine if a call for shots fired is something else such as fireworks. Chief McDaniel confirmed calls for shots heard maybe fireworks. Police will investigate the incident and won't count fireworks or firecrackers in the 165 number.

Chief McDaniel showed a slide with a heat map reflecting 2022 violent crime. There were two major hot spots for violent crimes which were Sector 2 and Sector 5. One area is near Walmart and Shingle Creek.

Chief McDaniel explained there were seven homicides in the past five years and two in the previous. Homicides are hard to predict. Gun access is a contributing factor. In 2022, the Police Department collected 111 guns. In 2021, closer than 50 guns were collected.

Chief McDaniel pointed out homicides occur during the day and/or near Brooklyn Boulevard. Many incidents include driving transactions or a drive-by. A majority of homicides are drug deals gone bad. It is common for the victim and suspects to know one another. Brooklyn Center is a transitional place where crime can go unnoticed or unrecognized.

Chief McDaniel added homes and apartments are used as safe houses. Individuals may rent or buy new residences to hold a stash and don't even include furniture. If a management system notices a unit is rented without furnishings for a long period, it may warrant looking into it.

Chief McDaniel pointed out robberies are concentrated on businesses and not so much on homes in Brooklyn Center. He stated doorbell cameras have likely helped decrease home robberies. He encouraged community members to register their camera doorbells with the Police Department. Small shops and stores with lots of cash on hand are targeted for robberies. Examples may include gas stations, convenience stores, tobacco shops, smoking shops, and the like. Robbers seeking

quick cash show an economic need in the community. Also, large box stores are not targets as there are too many people around.

Chief McDaniel stated carjackings may be related to group or gang affiliations and groups of youth as young as nine years old. The carjackings most commonly occur on weekends from midnight to 6:00 am. The suspects in carjacking are brazen with weapons. Youth purchase primarily online and assemble themselves. Brooklyn Center's uptick in carjacking correlates with the small population size. Reasons for carjacking include safe travel to avoid rival gangs and groups, joyriding, or obtaining a means of transportation.

Chief McDaniel stated a majority of criminal sexual conduct is committed by someone known to the victim. There is an opportunity to hire a fifth detective to help with sexual assault crimes. The police also have to look at Snapchat during criminal sexual conduct investigations.

Mayor Graves asked for the typical age of victims of criminal sexual conduct. Chief McDaniel stated people of all ages are sexually assaulted, but there have been more teenagers reporting sexual assault. Mayor Graves asked if there are certain areas with more sexual assaults. Chief McDaniel stated he could put together location data for criminal sexual conduct incidents.

Councilmember Lawrence-Anderson asked for information and resources regarding criminal sexual conduct to be relayed to high school counselors. For example, Chief McDaniel mentioned the prevalence of Snapchat contributing to sexual assault. Chief McDaniel confirmed the Police Department is setting up presentations with high schools about sexual assault issues.

Chief McDaniel listed several past strategies including surges and hot spot saturation, partnering with other law enforcement agencies, and special task forces, partnering with investigations, and crackdowns on misdemeanors as a broken windshield strategy. He noted legislature needs to be more included in the strategies. For example, there are issues with releasing juveniles quickly after arrest which leads to more criminal acts.

Chief McDaniel showed the organizational chart for the Brooklyn Center Police Department. He explained there are 49 sworn police officers included in the organizational chart. When he joined the Department in June 2022, they were down several officers. Currently, there are 32 sworn peace officers available including one Chief of Police, three Commanders, five sergeants, four detectives, and 19 patrol officers. There are 41 total active officers. Three officers are on medical leave, five are in field training, and one is on active-duty military leave. For a long time, Brooklyn Center was down to 36 total officers and relied on support from the County. The Department will continue to prioritize meaningful recruitment strategies.

Mayor Graves asked where the five officers in training will be placed. Chief McDaniel stated the five officers in training will become patrol officers.

Mayor Graves asked if there is anyone on a street crimes unit. Chief McDaniel stated the street crimes unit is a task force with other departments. However, there is a goal for the Brooklyn Center

Police Department to have its unit. Mayor Graves noted Brooklyn Center Police Department is down one sergeant.

Councilmember Butler explained in 2018, there were 37 aggravated assaults. She asked if the Police Department was fully staffed at that time. Chief McDaniel noted crime has shifted as the environment in Brooklyn Center has changed. People come and go, so the Department is rarely fully staffed.

Councilmember Kragness noted her appreciation of the qualities Chief McDaniel is looking for in new officers.

Mayor Graves added she had someone to connect with Chief McDaniel regarding recruitment strategies.

Chief McDaniel stated the Brooklyn Center Police Department has partnered with Hennepin County Sworn Officers (HCSO) to add additional patrol shifts, and there are increased patrols to the Shingle Creek Crossing retail areas. The Department has utilized existing auto theft grant dollars for extra patrols assigned to looking for and recovering stolen vehicles on an overtime basis.

Chief McDaniel noted the Department is continuing to do hot spot canvassing. They are using community interveners to have a presence in areas where there are higher occurrences of crime. The interveners do not have arresting authority, but they seek to de-escalate volatile situations.

Chief McDaniel stated the Department is partnering with the Violent Offender Task Force to establish a series of proactive enforcement details. They are utilizing crime analytics to dictate the time/place of the extra enforcement and community intervener saturation. Community Development folks are communicating with property managers regarding Rec-on-the-Go and Health-on-the-Go programming.

Chief McDaniel added the Department is increasing its communication efforts to include public service announcements about violent offenders being captured and asking for the community to provide tips to law enforcement.

Dr. Edwards pointed out there are also efforts to communicate with the greater community regarding issues of fear.

Mayor Graves asked what system is used to track statistics. Chief McDaniel stated they track statistics both as a City and in partnership with the County.

Mayor Graves explained she is regularly on group meeting calls regarding criminal justice responses at her job in Minneapolis. She stated there are opportunities to implement more holistic responses. Chief McDaniel stated he attends similar meetings and is up-to-date on various strategies being implemented in the area.

Mayor Graves asked if anyone in the Department is engaging with community watch captains. Chief McDaniel stated there are sector sergeants that have relationships with the captains.

Councilmember Kragness asked if statistics can be shared with community members to help them stay more informed. Chief McDaniel stated some departments have statistics dashboards on the website, and he would like to do that in Brooklyn Center.

Councilmember Butler noted she is always impressed by the collaboration of the Brooklyn Center Police Department and their quick efforts to catch offenders. The Council receives the information, but the public doesn't receive the same communication. Chief McDaniel state he gives kudos internally as often as possible. Some updates can't be shared with the public due to ongoing investigations. However, he agreed more positive outcomes should be shared with the public.

Councilmember Jerzak stated transparency requires both good and bad to be shared. He stated he would like to see a dashboard on the website, as long as it doesn't inhibit law enforcement or add too much to their plates. Dr. Edwards stated Staff is working on a communication plan for the Police Department.

Mayor Graves stated she has advocated for a crime data dashboard for several years. She is on board with enhancing the statistics and communication with the community.

Councilmember Jerzak pointed out Brooklyn Park Police Department has much more online engagement with their community, and Brooklyn Center should continue to grow its online presence.

Chief McDaniel stated a dashboard wouldn't be too time-consuming, but the Department needs to determine what will and will not be shared publicly.

Chief McDaniel stated the Department is working to coordinate more officers with the central hub. There are a lot of crimes occurring in the business area near the bus hub because suspects can get off the bus, commit a crime, then get back on the next bus. He plans to collaborate with Metro Transit to address such concerns.

Mayor Graves explained she would like more information on efforts in the business district. Chief McDaniel stated there is a new mobile camera due to business associations and a supportive law enforcement group. There are options for micro-business loans for buildings to obtain security cameras. The Department is offering business security planning assistance. Also, there is a high presence of patrolling and interveners walking around and canvassing the area.

Councilmember Jerzak asked what barriers law enforcement has encountered in crime prevention that the Council can help support. He asked if there are any concerns with the organizational structure. Chief McDaniel stated he would like the continued support of the Council, whether or not he makes mistakes. As for the structure, there are some issues. Again, he requested the support of City Staff and the Council as he makes changes.

Ms. Turk stated the team recently held a meeting to discuss root causes and consider programming responses. The Department plans to develop programming for high-risk youth and partner with community organizations for youth program activities. She noted the Department has connected directly with local schools and organizations active in the schools to build relationships and engage with youth.

Ms. Turk added there is a plan for a teen night partnering with community interveners. Ms. Turk noted the team determined there is a good amount of local safe spaces for youth thanks to community organizations. She stated law enforcement has reviewed statistics and noticed the timing for a crime committed by youth is right after school and around the time a young person would leave a friend's house and head home for the night.

Ms. Turk pointed out there is a "Camera Registration Program" for citizens and community members to register their cameras with the City. There are currently almost 40 cameras registered. The cameras have been helpful in Police Department investigations. Also, crime watch and neighborhood liaison engagement are a priority and they are working to promote neighborhood gatherings.

Mayor Graves asked how it works to register the camera with the City. Chief McDaniel stated there is an app where law enforcement can look through doorbell cameras to see what is happening throughout Brooklyn Center. However, that is different than the registration program.

Councilmember Jerzak stated he joined the program. By registering in the program, law enforcement could reach out to you if there was a crime that occurred in the area. Law enforcement would ask the homeowner to see if there was any footage that included the suspect or the crime. It would be entirely voluntary for the homeowner to provide footage to the Police Department.

Ms. Turk stated the City recently purchased a mobile camera trailer to be located in and near business areas where there are high occurrences of crimes. It was purchased with City funds and donations. There is a Business Crime Prevention Program. City Staff meet with local businesses and apartments to conduct security audits and assist with security planning, which results in management taking on measures to reduce or mitigate crime that may be initiated in their establishments. The partnership is also creating programming for youth, parents, and seniors to help deter crime.

Councilmember Lawrence-Anderson asked what the Business Crime Prevention Program is. Chief McDaniel stated the Program consists of business owners that meet together to discuss crime prevention strategies.

Ms. Turk added law enforcement and other City Staff have offered training to the Business Crime Prevention Program to help them with security strategies. A citizen is reporting through a web-based system in the final stages of implementation. Additionally, there is a plan for Staff outreach in various parks.

Ms. Turk explained they will initiate an alternative response program to address mental health issues and reduce police calls for service. The goal is to reduce law enforcement intervention and build relationships. The City is going to appoint a group home "czar" to obtain data to determine the extent of issues. She noted Brooklyn Center has the highest rate of group homes for any City.

Councilmember Butler asked if the City knows when a group home is established in the City.

Chief McDaniel noted his excitement for the alternative response program.

Councilmember Jerzak stated programs such as the alternative response program and the embedded social worker will help fill service gaps. The City can further leverage relationships throughout the County to help serve the community. He noted there is a solid response model in Brooklyn Park that intervenes and provides long-term solutions to decrease calls for service.

Councilmember Jerzak asked what Ms. Turk's office does and what her role is overall. However, it doesn't need to be explained during the present work session. It is the responsibility of the Council to know about the various resources available to Brooklyn Center and its community.

Councilmember Kragness asked if there is a timeline to consider to be part of the alternative response program with Brooklyn Park. Chief McDaniel stated he would need to talk to Dr. Edwards about it.

Mayor Graves stated the Implementation Committee and the Alternative Response Work Group need information about the Brooklyn Park program. Dr. Edwards stated there are ongoing conversations about getting the best program for Brooklyn Center.

Councilmember Lawrence-Anderson noted her excitement for a lot of the programs. She what law enforcement, the Implementation Committee, and other community organizations prefer for an alternative response strategy.

Ms. Turk suggested multiple groups presenting strategies at one meeting. Mayor Graves stated there is consensus amongst the Council with the idea.

Ms. Turk stated the Police Department is also working to establish "safe zones" once pole cameras are set up. There is an upcoming self-defense course in the community, primarily for women and members of the LGBTQ+ community. The Department hopes to provide conflict resolution training to high-risk youth, offer free music studio time to redirect energy and gifts, invite businesses into community events to create trusted relationships and local protection of community giving businesses, and conduct a social health determinants of health assessment and math up appropriate youth programming.

Ms. Turk stated the City has created a partnership with healthcare providers and mobile mental health services. The strategy provides accessible mental health and other health services to residents in their neighborhoods. The approach helps to address healthcare access barriers of

mobility, stigmatization, and affordability. Programs include the Brooklyn Bridge Alliance for Youth, Hurdle Health, Turn Signal, and Health and Hue.

Ms. Turk stated the Department hopes to explore a Hennepin County-embedded Probation Officer to assist with community re-entry and home visits. There will be a focus on restorative justice, offender accountability, and staying on top of warrants.

Councilmember Jerzak encouraged Staff to look into business improvement districts such as through taxes or grants. He asked if the Council has reached a consensus to allow the Police Chief to set up a statistics dashboard. Mayor Graves stated she would like to see what would be on the dashboard before approving anything. Councilmember Jerzak stated the Council could direct Staff to put together a proposal of what would be included in the dashboard.

Ms. Turk stated the City will cooperate and help seed funding with business districts in high-crime areas to contract for outdoor trash and litter services along with public art designs and landscaping. Additionally, the City will coordinate community events in that area. The strategy serves as a deterrent by increasing foot traffic or eyeballs in the areas. It also helps to change how people view the area. There are long-term goals to develop a gathering space for youth and teens, hire a BrookLynk intern and work pipeline opportunities for high-risk youth, provide small business development opportunities, and align Rec-on-the-Go and Health-on-the-Go with hot spot data for specific programming.

Councilmember Butler asked if there is any support from the Council they can provide to Ms. Turk's department. Ms. Turk stated she would appreciate continued collaboration and support for the potential costs of programming as it is a current barrier.

Dr. Edwards showed a slide with a diagram depicting a systems change framework. The event is visible, but patterns of behavior, structures, and mindset are under the service. There will be a gap analysis conducted for all potential strategies.

Dr. Edwards stated next steps include acting on efforts within City's scope and capabilities, redoing the work strategy process with Community Crisis Response Team, adding community partners and agencies to increase capacity, enhancing and expanding comprehensive strategies, and continuing to progress forward.

Dr. Edwards noted, about the previous references folk story, Brooklyn Center is in a position to walk upstream to improve the community in the long term.

Mayor Graves thanked Staff for the comprehensive presentation. She stated she is proud of the work they are doing in Brooklyn Center.

Dr. Edwards agreed he is very thankful for the work done by Staff and community leaders. He noted his excitement for the future of the City.

Councilmember Butler thanked Staff for the presentation and their preparation for the work session.

Councilmember Kragness explained there is an increase in crime, but the Council and City Staff are trying to be proactive.

Councilmember Jerzak stated it is important that Staff and Council are on the same page and moving in the same direction.

Councilmember Lawrence-Anderson noted her appreciation of the conversations throughout the work session. Mayor Graves agreed it was respectful and authentic by all present parties.

ADJOURNMENT

Mayor Graves adjourned the City Council Work Session at 8:12 p.m.

Motion passed unanimously.

STATE OF MINNESOTA)
COUNTY OF HENNEPIN) ss. Certification of Minutes
CITY OF BROOKLYN CENTER)

The undersigned, being the duly qualified and appointed City Clerk of the City of Brooklyn Center, Minnesota, certifies:

1. Attached hereto is a full, true, and complete transcript of the minutes of a Work Session of the City Council of the City of Brooklyn Center held on February 6, 2023.

2. That said meeting was held according to due call and notice thereof and was duly held at Brooklyn Center City Hall.

3. That the City Council adopted said minutes at its February 27, 2023, Regular Session.

_____ City Clerk

_____ Mayor

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF THE CITY OF BROOKLYN CENTER IN THE COUNTY
OF HENNEPIN AND THE STATE OF MINNESOTA

STUDY SESSION
FEBRUARY 13, 2023
CITY HALL – COUNCIL CHAMBERS

CALL TO ORDER

The Brooklyn Center City Council met in Study Session called to order by Mayor April Graves at 6:03 p.m.

ROLL CALL

Mayor April Graves and Councilmembers Kris Lawrence-Anderson, Dan Jerzak, and Teneshia Kragness. Councilmember Marquita Butler was absent. Also present were City Manager Reggie Edwards, Community Development Director Jesse Anderson, Interim Assistant City Manager/City Clerk Barb Suciu, and City Attorney Jason Hill.

CITY COUNCIL DISCUSSION OF AGENDA ITEMS AND QUESTIONS

Councilmember Lawrence-Anderson stated a previous set of minutes didn't specify she was a guest at the Crime Prevention meeting.

Councilmember Kragness noted there was a typo on page eight of the minutes where the Mayor is referred to as "his" rather than "her."

Councilmember Jerzak stated he spoke with staff from local businesses and not City Staff, referring to a specific bullet point of Council Reports on the previous set of minutes.

Councilmember Butler arrived at 6:05 p.m.

Councilmember Lawrence-Anderson added the list of upcoming Work Sessions states the rental license review was referred to the Parks and Recreation Commission. However, it was supposed to be referred to the Housing Commission. She noted the Council also wants to discuss the Daunte Wright and Kobe Dimock-Heisler Community Safety and Violence Prevention Act, so that should be added to the list.

Mayor Graves stated she wanted to add a proclamation to the agenda to celebrate a long-time resident of Brooklyn Center who lived in the City since 1968. She tragically died in a hit-and-run incident recently.

DISCUSSION OF WORK SESSION AGENDA ITEMS AS TIME PERMITS

COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING ALLOCATION DISCUSSION

Interim Community Development Director Jesse Anderson explained Brooklyn Center receives an allocation through the Community Development Block Grant (CDBG) each year. Staff is seeking direction from the Council on the allocation of the 2023-2024 funds. CDBG funds are provided by the U.S. Department of Housing and Urban Development (HUD). The funds are intended to help with community development activities that benefit low- and moderate-income persons. The funds are primarily intended for bricks and mortar improvements, as opposed to public service activities.

Mr. Anderson noted Hennepin County receives CDBG funds directly from HUD as part of a consolidated pool of funds, which is administered on behalf of participating suburban Hennepin County communities. Bloomington, Eden Prairie, Minnetonka, and Plymouth do not participate in the consolidated pool and receive CDBG funds directly from HUD. Brooklyn Center is considered a Direct Allocation City and is a sub-recipient of the funds through Hennepin County.

Mr. Anderson pointed out that the Federal Authorizing Statute for the CDBG program requires that each funded CDBG activity meet one of three national objectives: benefiting low-income persons, preventing or eliminating slums and/or blight, and/or meeting urgent community needs. The Federal Law also specifies that each recipient receiving funds must ensure at least 70 percent of the CDBG expenditures during the program.

Mr. Anderson stated as part of the administration of the CDBG funds, Hennepin County adopts a 5-year funding plan, which further defines the priority needs of the program and clarifies what activities are eligible for funding. These include Priority Need 1: Preserve & Create Rental Opportunities, Priority Need 2: Preserve & Create Homeowners Opportunities, Priority Need 3: Housing Opportunities for Homeless Populations, Priority Need 4: Support Education, Outreach, and Services, Priority Need 5: Encourage Neighborhood Revitalization, and Priority Need 6: Stimulate Economic Development.

Mr. Anderson stated because Hennepin County is responsible for the monitoring and reporting of the CDBG funds, the County oversees the use of funds within the consolidated pool. Cities that wish to diverge from the typical use of funds must seek permission from the County. Before 2018, cities were allowed to allocate up to 15 percent of their CDBG funding to public services. While Brooklyn Center regularly did so, other communities chose not to.

Mr. Anderson added the reporting requirements for the funds are onerous, and the County determined that it would be easier to pool the public service allocation and administer the distribution of those funds internally. Each city is now asked to send a representative to a committee, which reviews public service funding requests and decides as a whole to which public service organizations get funding and how much.

Mr. Anderson explained the allocations run from July 1 to June 30. The 2023-2024 CDBG funding round was allocated by the City Council in February 2023 and is set through June 30, 2024. In 2022, the CDBG amount was $241,665 which went toward the Hennepin County Home Rehab Program.

Mr. Anderson stated the estimate for the coming year is $204,441. The allocation amount will be adjusted by HUD. Hennepin County receives the lump sum from HUD and determines the allocation among the participating cities based on a formula that takes into account population and need.

Mr. Anderson noted as CDBG funds are the only source of funding to maintain the City's existing single-family housing stock, one option would be to increase the allocation of CDBG funds to this use. 86 percent of Brooklyn Center's housing supply is single-family homes, nearly all of which were constructed before 1975. Many of these homes require maintenance, and for low-income homeowners, this cost can be overly burdensome.

Mr. Anderson explained maintaining the City's housing stock through this program not only provides stable homeownership for low-income homeowners but also maintains an affordable housing stock for new buyers as well. Further, the wait list for this program had continued to grow, the current wait list is 241. The waitlist increased from the previous year.

Mr. Anderson stated another allocation option is the Down Payment Assistance (DPA). Brooklyn Center allocated $100,000 towards home buyer assistance with the 2020 and 2021 CDBG funding. There is about $160,000 left in the fund. The city has had 10 down payment loans closed. In 2020, the Council increased the assistance amount to $10,000.

Mr. Anderson stated Staff recommended allocation of the entire amount towards the Home Rehab Program due to the high number of applicants on the waiting list. The DPA still has a fund balance and could receive allocations in the future.

Councilmember Jerzak asked what is considered low-income. He stated oftentimes senior citizens will reach out for assistance to afford home maintenance. The waiting list has rarely gone below 150. He also asked what projects are commonly requested through the program, the typical dollar amount granted to individuals, and how the projects are chosen.

Mr. Anderson stated that low-income consideration for the Home Rehab Program is below 80 percent Area Median Income (AMI). It also depends on household size. A family of four needed an income of less than $92,000 to qualify for the program.

Mr. Anderson agreed there has always been a large waitlist for the program, and it has consistently increased. He noted the County changed its staffing capacity in the last year, so there is potential for more applications to be processed now. The County goes down the list to pick the projects. However, there are situations where emergency projects move to the top of the list. Mr. Anderson added the most common repairs are roof and furnace or other mechanical repairs. He has seen

allocations of up to $30,000 through the program.

Councilmember Butler noted the City doesn't have a role in the program as the County administers the program. Mr. Anderson confirmed that was correct. The City has a role in an authorization step and ensures the changes are in line with City code. Brooklyn Center can also request a certain project be moved up the list.

Councilmember Butler agreed there doesn't need to be additional allocation to the DPA program. She asked if the cost of homes has gone up and been a barrier to potential homeowners in Brooklyn Center. Mr. Anderson stated there are some constraints with the program where the applicant has to be below a certain income and their debt ratio would also have to be below a certain amount.

Mayor Graves stated she doesn't want to lose the DPA program, but it seems there are enough funds to sustain the program for the coming year. She explained she attended a recent meeting where a Habitat for Humanity employee presented on a homeownership program in Roseville. She will send the information to the Staff as it is worth exploring. Mr. Anderson stated the issue with the program for CDBG fund use is that each project would require about $80,000. The program may be a better consideration after the housing study is completed.

Councilmember Lawrence-Anderson asked if the emphasis is to fund the Housing Rehab Program. Mr. Anderson confirmed that was correct.

Councilmember Jerzak noted his agreement with the recommendation. He stated there is a high need for home rehabilitation. He noted there may be additional funding available from Alatus down the line.

UPCOMING ITEMS

- Grant Discussion (referred to Financial Commission)
- Special Assessment Policy/Franchise Fees (referred to Financial Commission)
- Emerald Ash Borer Policy Review (referred to Park & Rec Commission)
- Community-Wide Survey
- Memorial Policy (referred to Park & Rec Commission)
- Establishing a Beautification and Public Art Commission
- Establishing a Safety Violence Prevention Commission
- Liquor Store 2 - (March)
- 252/94 Report - (potential separate work session)
- Organizational Chart
- Rental License Review (referred to Park & Rec Commission)
- Tenant Protection Data presentation
- THC Moratorium
- RFP Criminal Attorney

ADJOURNMENT

Hearing no objection, Mayor Graves closed the Study Session at 6:27 p.m.

STATE OF MINNESOTA)
COUNTY OF HENNEPIN) ss. Certification of Minutes
CITY OF BROOKLYN CENTER)

The undersigned, being the duly qualified and appointed City Clerk of the City of Brooklyn Center, Minnesota, certifies:

1. Attached hereto is a full, true, and complete transcript of the minutes of a Study Session of the City Council of the City of Brooklyn Center held on February 13, 2023.

2. That said meeting was held according to due call and notice thereof and was duly held at Brooklyn Center City Hall.

3. That the City Council adopted said minutes at its February 27, 2023, Regular Session.

_____ _____

City Clerk Mayor

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF THE CITY OF BROOKLYN CENTER IN THE COUNTY
OF HENNEPIN AND THE STATE OF MINNESOTA

REGULAR SESSION
FEBRUARY 13, 2023
CITY HALL – COUNCIL CHAMBERS

1. INFORMAL OPEN FORUM WITH THE CITY COUNCIL

CALL TO ORDER INFORMAL OPEN FORUM

The Brooklyn Center City Council met in Informal Open Forum called to order by Mayor April Graves at 6:45 p.m.

ROLL CALL

Mayor April Graves and Councilmembers Marquita Butler, Kris Lawrence-Anderson, Dan Jerzak, and Teneshia Kragness. Also present were City Manager Reggie Edwards, Director of Fiscal & Support Services Angela Holm, Director of Public Works Elizabeth Heyman, City Engineer Ahmed Omer, Assistant City Engineer, James Soltis, Interim Community Development Director Jesse Anderson, Planner, and Zoning Administrator Ginny McIntosh, Assistant City Manager/City Clerk Barb Suciu, and City Attorney Jason Hill.

Mayor April Graves opened the meeting with Informal Open Forum.

Julie B. stated she spoke with an employee at the Department of Justice (DOJ) regarding the new initiatives in Brooklyn Center. Dr. Edwards received high praise in the space because he has done great work in the City. The DOJ employee pointed out how lucky Brooklyn Center is to have Dr. Edwards.

Kevin S. stated there is a new park near the school and a playground at the school as well. Younger families are moving into his neighborhood, and there should be a park geared toward younger kids because the school park isn't available for public use.

Gary D. stated he lives on 51st Avenue N., where there are repairs the City wants to do. His neighbors submitted a unanimous petition to stop the reconstruction, but the City moved forward with the project anyways. He asked why the Council isn't listening to its constituents.

Mayor Graves stated this item is on the agenda, but it is not up for discussion. City Manager Reggie Edwards stated the improvements were approved at the previous meeting and there is a public hearing on the agenda.

Councilmember Jerzak moved and Councilmember Butler seconded to close the Informal Open Forum at 6:52 p.m.

Motion passed unanimously.

Mayor Graves asked if the Council was amenable to moving up Presentations/ Proclamations/Recognitions/Donations Item 7d., Proclamation for Joyce Acosta, to 7a. because the family is present and 7c. Resolution of Appreciation, to 7b, and pushing back the other two items.

2. INVOCATION

Councilmember Kragness stated she chose a poem in honor of Black History Month. She read the poem *My Black is Beautiful*:

> "From the color of my skin to the texture of my hair, to the length of my strands, to the breadth of my smile, To the stride of my gait, to the span of my arms, to the depth of my bosom, to the curve of my hips, to the glow of my skin, My Black is Beautiful.
>
> It cannot be denied. It will not be contained. And only I will define it. For when I look in my mirror, my very soul cries out, My Black is Beautiful.
>
> And so today, I speak it out loud, unabashedly, I declare it anew, My Black is Beautiful.
>
> Whether celebrated, imitated, exploited, or denigrated. Whether natural from the inside or skillfully applied, My Black is Beautiful.
>
> To my daughters, my sisters, my nieces, my cousins, my colleagues, and my friends, I speak for us all when I say again, My Black is Beautiful."

3. CALL TO ORDER REGULAR BUSINESS MEETING

The Brooklyn Center City Council met in Regular Session called to order by Mayor April Graves at 7:00 p.m.

4. ROLL CALL

Mayor April Graves and Councilmembers Marquita Butler, Kris Lawrence-Anderson, Dan Jerzak, and Teneshia Kragness. Also present were City Manager Reggie Edwards, Director of Fiscal & Support Services Angela Holm, Director of Public Works Elizabeth Heyman, City Engineer Ahmed Omer, Assistant City Engineer, James Soltis, Interim Community Development Director Jesse Anderson, Planner, and Zoning Administrator Ginny McIntosh, Assistant City Manager/City Clerk Barb Suciu, and City Attorney Jason Hill.

5. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

6. APPROVAL OF AGENDA AND CONSENT AGENDA

Councilmember Lawrence-Anderson moved and Councilmember Kragness seconded to approve the Agenda and Consent Agenda, as amended, with amendments to the Regular Session and Work Session minutes of January 23, 2023, and the following consent items were approved:

6a. APPROVAL OF MINUTES

1. January 23, 2023 – Study Session
2. January 23, 2023 – Regular Session
3. January 23, 2023 – Work Session

6b. LICENSES

MECHANICAL

Air Mechanical, Inc.	16411 Aberdeen Street, Ham Lake 55304
Guptil Contracting	3650 Annapolis Lane N, Plymouth 55447

RENTAL

INITIAL (TYPE IV – six-month license)

6225 Unity Avenue N	HPA CL2 LLC
6512 Indiana Avenue N	Carlos Bunay

INITIAL (TYPE III – one-year license)

4600 65th Avenue N	AUX Funding LLC
5333 James Avenue N	Angelique Kapila
6224 Scott Avenue N	AUX Funding LLC

INITIAL (TYPE II – two-year license)

3701 54th Avenue N	Van Cooley

RENEWAL (TYPE IV – six-month license)

6331 Beard Avenue N	Ccf1 Mn LLC
5337 Queen Avenue N	Edith Perlin/Gregory Perlin
2001 54th Avenue N	Serendipity Investment LLC
3512 Woodbine Lane	SFR Acquisitions 6, LLC
3813 61st Avenue N	Deluxe Properties Llc

5333 Bryant Avenue N	Badikambudi Helene Kazadi
5661 Northport Drive	Allan Kemboi
5700 Camden Avenue N	Danmark Properties Llc
5821 Ewing Avenue N	Ih2 Property Illinois Lp
6106 Aldrich Avenue N	Home Sfr Borrow Llc
7015 Logan Avenue N	Summit Properties Llc

RENEWAL (TYPE III – one-year license)

3218 63rd Avenue N	Madison Ave Homes
5406 Sailor Lane	Lmw Investments Llc
5818 Humboldt Avenue N	Jay B Olson
7013 Fremont Avenue N	Ih2 Property Illinois Lp

RENEWAL (TYPE II – two-year license)

5312 Lilac Drive N	Jason Gamache

RENEWAL (TYPE I – three-year license)

5807 Bryant Avenue N	Obafemi Oladeji
7211 Camden Avenue N	Bannerman Real Estate Llc

6c. RESOLUTION NO. XX APPROVING THE SIXTH AMENDMENT TO LEASE AGREEMENT AND RELOCATION ASSISTANCE AGREEMENT WITH SHENG ZHENG, WANG LIN, LIN, INC., OPERATING UNDER THE TRADE NAME "OCEAN BUFFET" AND ALATUS BROOKLYN CENTER (SHOULD HAVE BEEN AN EDA ITEM)

6d. RESOLUTION NO. 2023-27; ADOPTING THE FENCE CONSORTIUM JOINT POWERS AGREEMENT

6e. RESOLUTION NO. 2023-28; APPROVING CHANGE ORDER NOS. 17-18 IMPROVEMENT PROJECT NO. 2021-05, BROOKLYN BOULEVARD CORRIDOR PROJECT PHASE 2 IMPROVEMENTS

6f. RESOLUTION NO. 2023-29; AUTHORIZING AND SUPPORTING AN APPLICATION FOR HENNEPIN COUNTY TRANSIT-ORIENTED DEVELOPMENT FUNDS GRANT APPLICATION - OPPORTUNITY SITE

Motion passed unanimously.

7. PRESENTATIONS/PROCLAMATIONS/RECOGNITIONS/DONATIONS

7a. RESOLUTION OF APPRECIATION

Mayor Graves read in full a Resolution expressing appreciation for Joyce Acosta.

Jennifer Ernst explained Joyce Acosta was her community mother. She explained Joyce was killed in a hit-and-run accident in Brooklyn Center last year. She was a mother, sister, friend, neighbor, and grandmother. Ms. Ernst thanked Brooklyn Center for acknowledging Joyce and her dedication to her community.

RECESS AND RECONVENE

At 7:10 p.m. Mayor Graves stated they would take a three-minute break and left the meeting. The meeting was reconvened at 7:14 p.m.

7a. RESOLUTION OF APPRECIATION continued

The mayor invited additional community members to speak on the life of Joyce Acosta.

Pat O'Connell stated he grew up near Joyce Acosta, and their home became his own. Joyce Acosta was always encouraging and joyful. The Acosta family made meaningful memories for many members of the community.

Cameron and Mikayla Fox, grandchildren of Joyce Acosta, introduced themselves to the Council. Mikayla F. stated their grandma would be so happy to have been recognized by the City. The end of her life was disheartening, but Joyce Acosta is smiling down on them.

Cameron F. stated he is blessed that his grandma was recognized by Brooklyn Center as a Black leader. Joyce Acosta showed love for everyone and was a great person. He thanked the Council for their recognition.

Mayor Graves stated she hopes there can be more recognition of Joyce Acosta, and the proclamation was only a first step.

Marquita Fox, daughter of Joyce Acosta, explained she is so happy for her mother to be recognized in such a venue. Her mother always talked about being unable to swim. However, Joyce Acosta made sure her children knew how to swim through community offerings.

Philip Acosta, son of Joyce Acosta, stated he played several sports, and Joyce Acosta was always supportive of his efforts. His mother made a community where there was none. Marquita F. stated they were one of the very few black families when they were growing up. The sports and other offerings by the City helped Joyce Acosta build a deeper community.

Councilmember Butler moved and Councilmember Jerzak seconded to adopt a Proclamation of Recognition and Appreciation for Joyce Irene Acosta of Brooklyn Center.

Motion passed unanimously.

7b. RESOLUTION NO. 2023-30; EXPRESSING APPRECIATION FOR THE SOLBLIEK FAMILY

Mayor Graves read in full a Resolution expressing appreciation for the Solbliek family donation to the Brooklyn Center Fire and Police Departments. One of the two dogs, Brooklyn, was present and brought to the front of the room.

Councilmember Lawrence-Anderson moved to adopt RESOLUTION NO. 2028-30; Proclamation of Appreciation to the Solbliek family.

Councilmember Lawrence-Anderson asked if the Council would consider directing Dr. Edwards to collaborate with the Department of Public Works to consider a dog park location. After all, two new Staff members need a place in the community.

Councilmember Jerzak noted his support of a dog park. He suggested the property at 57th Avenue and Logan Avenue be used for such a venture. He noted two sides of the property are already fenced.

Councilmember Kragness agreed she was in support of a dog park.

Mayor Graves stated the topic has been discussed numerous times over the years, and many members of the community would be supportive of the measure.

Councilmember Jerzak seconded to adopt RESOLUTION NO. 3034-30; Resolution in Appreciation to the Solbliek family.

Motion passed unanimously.

7c. METRO CITIES

Dr. Edwards introduced Patricia Nauman to present what Metro Cities does and the legislative agenda. They have also discussed legislation activity and organizing efforts as a City.

Patricia Nauman, Executive Director of Metro Cities, stated Metro Cities was created in 1974 to

be an effective voice for metropolitan cities at the Legislature and Metropolitan Council, to influence state legislation affecting metro area cities, and regional policies that accommodate the needs of metro area cities. Metro Cities represents 89 member cities, comprising 90% of the region's population, including the core cities, inner ring, and developing communities, before the State Legislature and Metropolitan Council.

Ms. Nauman stated the organization in partnership with the Metropolitan Council and plays a unique role in representing the interests of member cities at the Metropolitan Council. The Board of Directors includes City officials from across the metro and there is four Staff dedicated to the Board and other Metro Cities' needs.

Ms. Nauman pointed out Metro Cities lobbies on a wide range of policies, over 60 in all, including transportation, local government aids and credits, wastewater, redevelopment, housing, and several other topics. Legislative policies are developed each year by consensus of our membership. Metro Cities works closely with the League of Minnesota Cities.

Ms. Nauman stated the vision of the association is an economically strong and vibrant metro region. Metro Cities does provide forums for officials to discuss ideas and problem-solve. A strong membership makes the organization's mission easier. There is a weekly newsletter put out by Metro Cities during legislative sessions.

Ms. Nauman added she and the other employees at Metro Cities are only a phone call away. While they don't advocate for the needs of specific cities, they can provide support and insight into lobbying efforts.

Councilmember Lawrence-Anderson stated she is the new liaison to Metro Cities. The League of Minnesota Cities is having City Day on the Hill on March 9, 2023.

Ms. Nauman noted Metro Cities is looking to increase local government aid and to edit the formula to better address current city needs.

Councilmember Kragness asked how they can receive the weekly newsletter. Ms. Nauman stated that newly elected officials are being added when possible, but she will double-check with the administrator to ensure Brooklyn Center's new officials will be added.

Councilmember Lawrence-Anderson moved and Councilmember Jerzak seconded to accept the presentation from Metro Cities.

Motion passed unanimously.

7b. HOUSING TECHNICAL ASSISTANCE PANEL REPORT - ULI

Dr. Edwards invited Interim Community Development Director Jesse Anderson to present on the item. Mr. Anderson noted there have been several projects to address housing issues in Brooklyn Center.

Stephanie Brown, Executive Director of the Urban Land Institute (ULI), introduced herself. She explained ULI is focused on shaping the future of the built environment for transformative impact in communities worldwide. It is a multidisciplinary group. ULI has done numerous panels over the years and she listed the panelists from across the Nation that participated in the panel for Brooklyn Center.

Ms. Brown stated the panel was an intensive 2.5-day process. There was a City tour of neighborhoods and projects and a briefing by City Staff. There was a lot of focus on the Opportunity Site, but the entire community was discussed including the housing stock and City-owned land.

Ms. Brown pointed out the panel was trying to determine how Brooklyn Center can support current residents and grow the development of the City without displacing anyone. The panel found the housing stock was in generally good condition and there was a significant amount of publicly controlled land. There is ample, high-quality park space. Brooklyn Center has a clear sense of leadership and the community members want to stay in the City.

Ms. Brown added the panelists had conversations with community members. The overall principles from the findings were to enact a strong housing and economic vision, to further engage with the community, and to emphasize the integration of housing with jobs, transportation, and other regions.

Ms. Brown stated the recommendation categories are to increase benefits for existing residents, protect naturally occurring affordable housing (NOAH), facilitate new development, and expand home ownership. She noted the vast majority of the housing stock available in Brooklyn Center is available for those between 60 and 80 percent area median income (AMI). Therefore, it is important to prioritize the protection of current housing rather than focusing on new developments.

Ms. Brown stated recommendations to benefit existing residents include tenant protections and anti-displacement strategies. There are public policy options to protect residents and public investment opportunities to expand access to affordable housing. Also, following the Center for Urban and Regional Affairs (CURA) recommendations, a strategy is to maintain housing dignity and quality, including code enforcement and incentives.

Ms. Brown noted another benefit for existing residents is to promote community wealth creation through investing in local wealth-building programs, exploring preference policies and target resources to historically under-resourced communities, and supporting and expanding partnerships. Ms. Brown pointed out that another way to benefit existing residents is to promote an inclusive development process.

Mayor Graves asked for more details on partnering with developers. Ms. Brown stated Hope Communities in Minneapolis has been partnering with the Family Housing Fund, which is a housing nonprofit for the metro area. They are looking primarily at existing 2- to 4-unit buildings.

However, the partnership is providing classes for people looking to buy an owner-occupied building.

Ms. Brown stated there are large plots of land the City owns, but that is not conducive to duplexes and triplexes. St. Paul created several scattered sites from single-family lots. They looked for developers that would support the effort and created a training program specific to potential homeowners of color. She noted it is currently very expensive to build, so it is difficult to create affordable housing. In the scenario with St. Paul, they removed the price of the land from the purchase price to make it more affordable.

Councilmember Butler thanked Ms. Brown for the presentation and pointed out her interest in future partnerships with developers. Ms. Brown noted while the technical assistance panel is complete, ULI is still available to answer questions and provide additional support.

Ms. Brown stated the average cost to keep a home affordable is about $150,000. Building new costs about $300,000. It is much more cost-effective and utilizes Brooklyn Center's rich existence of current NOAH housing. There is a significant risk in not addressing NOAH such as deterioration of property value, impacts on lowest-income residents, and negative impacts on the surrounding neighborhood. Protecting NOAH does still require a financial investment from the City such as stabilizing rent, committing more resources to rehabilitation, deploying low-cost or free capital, and ensuring strong management.

Ms. Brown noted Brooklyn Center is already considering the creation of a Housing Trust Fund through tax increment funding (TIF), which is a mechanism to protect NOAH. The City could prioritize the American Rescue Plan Act (ARPA) 2023 installment for the preservation of existing housing stock. She added there are additional opportunities through the NOAH Impact Fund, supporting the upcoming legislation for $1.5 billion in housing support, and seeking out other grants. Ms. Brown added to promote the recommendation of new development in the City, they must clarify the development process and make it inclusive.

Mayor Graves asked for more information on the Tenant Remedies Act. Ms. Brown pointed out there is a panelist who is an expert on the Act that she would connect Mayor Graves with. In short, the Tenant Remedies Act is a way to go beyond the City's way of handling code enforcement and have an additional enforcement option.

Councilmember Jerzak stated there are severe conditions in Minneapolis. However, Brooklyn Center has a much more robust option for renter support. Housing is not just a City issue. Instead, the topic spreads through regional, State, and Federal levels. He noted he often hears conversations about building more properties. Alternatively, adding more Staff could be more supportive of existing housing.

Councilmember Jerzak noted his agreement to support NOAH in the City. He added he would like to know if the current tenant protection efforts are supportive of the community or a hindrance. The unintended consequences need to be considered before adding more policies. Ms. Brown

pointed out there has been a study to look at tenant screening requirements and their impact on tenant rights. She explained it could be beneficial for the City to consider doing a similar study.

Ms. Brown explained the last recommendation was to expand home ownership. The City has a few options to expand ownership and 'move-up' opportunities such as by identifying a City-owned site for new homeownership development, creating an ordinance to allow accessory dwelling units (ADUs), and creating financing incentives for home ownership development. Additionally, the City can incentivize alternative ownership structures for increased access.

Ms. Brown pointed out that increasing financing and Staff capacity would be beneficial for Brooklyn Center. The City could hire a Housing Coordinator or partner with another City's housing coordinator. The creation of a Housing Trust Fund and plan for use of the funds would be helpful. Additionally, Brooklyn Center could amend the sales tax proposal to close the gap in NOAH rehab funding. Ms. Brown stated the full report has a list of immediate and long-term actions the City could implement.

Councilmember Jerzak explained the Housing Coordinator position was removed from the budget for 2023 and remains unfunded. Partnering with a neighboring City could be an option. Having worked in the Department, Councilmember Jerzak noted the size of a City such as Brooklyn Center can only do so much.

Mayor Graves asked which strategies would have the most impact with the least financial investment. Ms. Brown stated creating a land disposition policy, which looks at City-owned land and determines specific conditions that would allow for development, would be impactful and is a lower investment. The Housing Trust Fund with the Opportunity Site is also impactful. The City doesn't want too many requirements for new development, so there must be a balance. She stated the third option would be to find nonprofit partners instead of additional Staff.

Mayor Graves stated the City is putting to better track NOAH and improving it.

Councilmember Lawrence-Anderson stated the City has a Housing Commission. She asked what the suggested role of the citizen advisory council would look like. Ms. Brown stated the panel was focused on a holistic look at the Opportunity Site. Housing Commissions are looking at projects immediately in front of them. However, a citizen advisory council for the Opportunity Site would provide input throughout the development steps and provide input on facets beyond housing such as retail space or community spaces. Ms. Brown noted an economic development scorecard has been developed for the region that could be applicable.

Mayor Graves thanked Ms. Brown for the presentation.

Dr. Edwards stated the City has set aside ARPA funds for the Housing Trust Fund. Also, there is additional funding available through the St. Paul Foundation. Brooklyn Center has approached multiple foundations for additional funding for housing efforts.

Mayor Graves asked for more information on how Staff has been tracking NOAH. Mr. Anderson stated it is registered for 40 tax credits, so they are tracked and available online. Staff also has regular conversations with the owners, and there is a tenant protection ordinance in place with restrictions on the sales of NOAH.

Councilmember Butler moved and Councilmember Kragness seconded to accept the Housing Technical Assistance Panel Report Presentation.

Motion passed unanimously.

8. PUBLIC HEARINGS

8a. RESOLUTION NO. 2023-31; CERTIFYING SPECIAL ASSESSMENTS FOR IMPROVEMENT PROJECT NO. 2023-02, 50TH AVENUE IMPROVEMENTS TO THE HENNEPIN COUNTY TAX ROLLS

City Manager Reggie Edwards introduced the item and invited City Engineer Ahmed Omer to continue the Staff presentation.

City Engineer Ahmed Omer stated there are three project areas: Knox, James, and 54th Avenues area improvements, 50th Avenue improvements, and 51st Avenue improvements. There was a neighborhood informational meeting held on September 15, 2022. A public hearing for the projects was held on October 24, 2022. The hearing that evening was intended for the assessment public hearing and to certify the assessment role. Mr. Omer added they hope to approve plans in April 2023 and accept bids in June 2023.

Mr. Omer showed maps of the areas being considered for improvements. All three projects would include partial reconstruction. All areas would need manhole lid replacements and the 50th Avenue project would require sanitary sewer services. All three projects need storm spot repairs. The water system for 50th Avenue N. would need a full replacement, while the other two projects require only new hydrants and gate valves. The 51st Avenue N. project would need two light poles added. Lastly, all three projects would require full-depth pavement replacement.

Mr. Omer stated the Knox, James, and 54th area improvements would cost $1.17 million with $258,000 from special assessments. The 51st Avenue N. improvements will cost $380,000 with about $95,000 in special assessments. Finally, the 50th Avenue N improvements require $410,000, and special assessments would cover $52,000. He noted the costs are estimates.

Mr. Omer showed maps of the assessment areas and their relevant zones. Knox, James, and 54th area include 68 properties, 51st Avenue improvements include 25 properties, and 50th Avenue N includes 12 properties. R1 and R2 properties are assessed at $3,806 per property with a 3.5 percent interest rate, per the Council's November 14, 2022 meeting. All other zones would have the same interest rate. The estimated payment amount is $33 to $46 per month over 10 years. The total interest paid would be about $765 per household.

Mayor Graves thanked Mr. Omer for the presentation. She asked if the percentage covered by assessments depends on the number of properties within the project area. Mr. Omer confirmed that was correct.

Councilmember Butler moved and Councilmember Jerzak seconded to open the Public Hearing.

Motion passed unanimously.

Resident of 51st Avenue stated they signed a petition to stop the assessments, and the City has ignored the residents. Every person in the project area signed the petition. Mayor Graves stated Staff met with community members.

Public Works Director Elizabeth Heyman explained Staff met with community members in November to discuss the concerns of residents. The recommendations are based on the pavement age and the conditions of the roads. The principles of pavement management are to make smaller improvements regularly rather than a complete overhaul down the line. If the projects were to be pushed back, both the City and the assessed properties would have to pay more.

Resident of 51st Avenue asked if she was at the meeting held on 51st. Ms. Heyman stated she was not at the meeting, but other Staff members were present.

Resident of 51st Avenue explained he asked the City Engineer to show him the potholes or the drainage issues. The City Engineer didn't show him anything. Ms. Heyman stated the subbase that helps Staff to make recommendations is through a cores sample. Deterioration isn't outwardly visible.

Resident of 51st Avenue stated Staff didn't explain the issues very well at the meeting. Additionally, the initial construction was poorly done, and the City didn't do proper inspections. Ms. Heyman pointed out she can't speak to the inspection process as she wasn't working with the City in the 1990s when the street was last handled. However, it is to be expected for streets to experience normal wear.

Jeff Cervantes, a resident, pointed out he started the petition. He noted the fire hydrants and gate valves have a 60-year life expectancy. They are nowhere near 60 years. The light poles have upgraded LED lights and are in good condition. The City has maintained the curbing and pavement very well. 20 of the 25 properties signed the petition. He noted residents received a letter in the mail stating Staff would be doing core samples the day after the core samples were taken. Residents should be notified of happenings before they occur.

Mr. Cervantes added none of the Councilmembers were present at the community conversation. Former Mayor Elliott did visit at one point and he stated the street appeared to be in good condition. Councilmember Ryan had stated he supported the project because residents were on board, but that was not the case.

Councilmember Kragness asked how much-advanced notice is given to residents before projects. Additionally, she asked if the 20 residents that signed the petition don't want the project done right now or done at all. She asked what the ramifications would be if the project were pushed back. Capital outlay projects could cost more if they are done later.

Ms. Heyman stated the numbers reflecting the impact of pushing back the project were shared at a previous meeting, but she doesn't have them in front of her currently. She pointed out the timing is tricky. The City has been working through a 15-year capital improvement plan. If the project were to be moved back five years, it would also impact the timing of other projects in the planned timeline. Ms. Heyman added Staff is working on improving communications timing. The initial mailing would have been in August or September 2022.

Councilmember Kragness asked if the project can be broken down into smaller projects as a compromise. Ms. Heyman stated the project must be done at one time. It wouldn't make sense financially to break it apart as it would have to be underground multiple times. If anything, phasing would be sections of the area rather than holding off on certain projects for the entire street area.

Councilmember Butler asked if Council was notified of the petition. She stated 20 out of 25 residents is pretty significant. It might be too late for the project, but if it were to happen in the future, the Council needs to be better informed. There could have been more community meetings.

Ms. Heyman stated residents attended and spoke at previous Council meetings and the petition was noted in the weekly updates. She stated Councilmember Butler may have been out on maternity leave at the time.

Mayor Graves noted it was difficult for the residents to see the core samples. She stated she would feel similarly if she couldn't see the need for improvements.

A resident of 51st Avenue stated he was present at the October Council meeting. The streets appear to be in good condition, and the project can be pushed back five or six years.

Councilmember Jerzak pointed out he has been on both sides of the issue. When he first moved to Brooklyn Center in 1999, he had a $10,000 assessment. He also wants to support the experience of Staff. After working for the City for 17 years, he knows Staff wouldn't recommend something unnecessary. External factors such as tree branches could have impacted the streets and could be unseen to the naked eye. It would also create an issue to push back multiple projects.

Mayor Graves added Council and Staff have been considering the projects for quite some time. They recognize it is a burden on many households. The City is finishing up the 15-year capital improvement plan, and they are looking at alternatives to assessment strategies. Some cities have come up with innovative ideas such as utilizing franchise fees or paying for improvements through the general fund. However, many community members have already had to pay for assessments for their portion of the capital improvement plan.

A resident of 51st Avenue noted he attended the November 2022 meeting. The City has not been listening to the concerns of the residents, and $4,000 is an enormous burden, especially in this day and age. He is living paycheck to paycheck, and postponing the project would be extremely helpful for him.

A resident of 51st Avenue agreed the residents were not heard, and they still want to postpone the project. The residents are the ones that will carry the burden of the projects. The residents are saying they cannot carry the burden at this time. The project could be the difference between staying in their homes or ending up on the street.

Mayor Graves asked which street the residents who signed the petition are from. Someone from the audience stated it was only from the 51st Street area.

Councilmember Jerzak moved and Councilmember Butler seconded to close the Public Hearing.

Motion passed unanimously.

Councilmember Lawrence-Anderson stated the process isn't easy, and she went through it previously. It is a financial burden, but they also must listen to the experts. She apologized for not attending the November meeting. She explained she was caring for her mother who passed away in December.

Councilmember Lawrence-Anderson moved and Councilmember Jerzak seconded to adopt RESOLUTION NO. 2023-31; Certifying Special Assessments for Improvement Project No. 2023-02, 50th Avenue Improvements to the Hennepin County Tax Rolls.

Motion passed unanimously.

Councilmember Butler stated she is also conflicted with the decision. She was on maternity leave when the petition was brought to the Council, noting they do care about the voices of the residents, but the Council must also consider the bigger picture. She just missed the assessment at her home, but her neighbors have complained about the communication issues surrounding assessments and corresponding projects.

8b. RESOLUTION NO. 2023-32; CERTIFYING SPECIAL ASSESSMENTS FOR IMPROVEMENT PROJECT NO. 2023-03, 51ST AVENUE IMPROVEMENTS TO THE HENNEPIN COUNTY TAX ROLLS

Councilmember Butler moved and Councilmember Jerzak seconded to adopt RESOLUTION NO. 2023-32; Certifying Special Assessments for Improvement Project No. 2023-03, 51st Ave Improvements to the Hennepin County Tax Rolls.

Motion passed unanimously.

8c. RESOLUTION NO. 2023-32; CERTIFYING SPECIAL ASSESSMENTS FOR IMPROVEMENT PROJECT NO. 2023-01, KNOX, JAMES, AND 54TH AREA IMPROVEMENTS TO THE HENNEPIN COUNTY TAX ROLLS

Councilmember Jerzak moved and Councilmember Kragness seconded to adopt RESOLUTION NO. 2023-32; Certifying Special Assessments for Improvement Project No. 2023-01, Knox, James, and 54th Area Improvements to the Hennepin County Tax Rolls.

Motion passed unanimously.

8d. RESOLUTION NO. 2023-33; AUTHORIZING CONTINUATION OF MUNICIPAL LIQUOR OPERATIONS IN THE CITY OF BROOKLYN CENTER

City Manager Reggie Edwards introduced the item and noted a Statute requiring the item to come before the Council when there is a loss of income. Dr. Edwards stated the City had unique issues such as civil unrest which impacted the profits. He invited Liquor Store Operations Manager Tom Agnes and Finance Director Angela Holm to make the Staff presentation.

Finance Director Angela Holm pointed out that the Liquor Store is under the Finance Department because it is an enterprise fund for the City. She stated municipal liquor store operations are authorized by Statue and were originally authorized as a means to control the sale of alcohol. Profitable liquor operations are a source of revenue to supplement traditional tax and fee revenues needed for City operations.

Ms. Holm noted Brooklyn Center currently operates two municipal liquor stores. Operations began in December 1949. The stores are located in Shingle Creek Crossing and on Brooklyn Boulevard.

Ms. Holm stated the State Auditors prepare and issues an Analysis of Municipal Liquor Store Operations report annually. Generally, issues in the Fall, the report addressed activity for the prior calendar year. The report provides comparative data on municipal liquor operations owned by Minnesota cities. There are 177 total cities involved with 212 stores. 18 cities are participating within the seven-county metro area.

Ms. Holm explained in the fiscal year 2020, there was a net loss of $107,001. In the fiscal year 2021, there was a net loss of $51,171. Liquor operations were negatively impacted by the COVID-19 pandemic and recent civil unrest.

Liquor Store Operations Manager Tom Agnes showed a slide with a graph depicting the liquor store's sales over the past 10 years. The sales were consistently increasing until 2020. The stores were closed for several months in 2020, and there was a profit loss due to civil unrest and lost product following the death of George Floyd. Then in 2021, there was additional civil unrest following the death of Duante Wright.

Mr. Agnes showed the profit for the liquor stores over the past 10 years in a graph and then another graph with the overlay of depreciation. The new store in 2020 contributed to a large depreciation since there was an investment in a new location. He noted it wasn't an actual dollar loss. Profits from previous years have been as high as $400,000.

Mayor Graves asked if 2022 was a better year for liquor sales. Mr. Agnes stated 2022 hasn't been audited yet, but the first half of the year was a struggle. The second half of the year was more promising as there was a 20 percent increase in sales.

Mayor Graves stated the story of the shoes was also helpful in promoting liquor sales. Mr. Agnes agreed the shoe story was beneficial.

Councilmember Kragness asked if the net loss numbers or only reflective of the insurance claims. Mr. Agnes stated the insurance took care of some of the necessary repairs and some of the lost sales. Insurance doesn't cover 100 percent of where the liquor sales would have been headed.

Finance Director Holm the insurance claim is in the report.

Councilmember Jerzak moved and Councilmember Kragness seconded to open the Public Hearing.

Motion passed unanimously.

No one appeared to address this item.

Councilmember Jerzak moved and Councilmember Kragness seconded to close the Public Hearing.

Motion passed unanimously.

Councilmember Jerzak moved and Councilmember Kragness seconded to adopt RESOLUTION NO. 2023-33; Authorizing the Continuation of the Municipal Liquor Operations.

Motion passed unanimously.

9. PLANNING COMMISSION ITEMS

None.

10. COUNCIL CONSIDERATION ITEMS

None.

11. COUNCIL REPORT

Councilmember Kragness reported on her attendance at the following and provided information on the following upcoming events:

- Attended an event for support animals on February 8.
- Was present for the swearing-in of the new officers.

Councilmember Jerzak reported on his attendance at the following and provided information on the following upcoming events:

- Also attended the same meetings as Councilmember Kragness.
- Participated in the Crime Prevention Meeting.
- Noted there will be an unveiling of the new pole camera soon.
- Added he would like notice for when new firefighters are sworn in.

Councilmember Butler reported on her attendance at the following and provided information on the following upcoming events:

- Pointed out all Councilmembers attended the Council retreat on February 4.
- Noted she would like more notice for events such as officers being sworn in.

Councilmember Lawrence-Anderson reported on her attendance at the following and provided information on the following upcoming events:

- Also attended the same meetings as Councilmember Kragness.
- Participated in the Crime Prevention meeting.
- Pointed out she would like the newly sworn officers could be recognized at Council meetings.

Mayor Graves reported on her attendance at the following and provided information on the following upcoming events:

- Noted she was ill and unable to attend the swearing-in.
- Attended a Brooklyn Bridge Alliance Youth Board meeting.
- Chaired her first Implementation Committee meeting.
- Met with the organization Liberians in Minnesota and two Liberian deputies in town who are looking for space to more efficiently process Visas.
- Attended Northwest Tourism meeting.
- Met with Nalima from ACER.
- Met with the Mayor of New Hope.
- Met with Indra Alexander who recently ran for City Council in Brooklyn Park and is working on a land trust initiative through the Urban League.
- Participated in a one-on-one with Janice and Alicia from Common Sense.
- Met with a group called Black School Scholars who were interested in supporting young people in Brooklyn Center.
- Met with Zeg Zog, a Hmong organization, to learn about their work in the Brooklyns.
- Met with new staff for the Brooklyn Bridge Alliance for Youth regarding black youth mental health initiatives.
- Met with Hennepin County Commissioner Jeff Lunde.
- Participated in a panel regarding equity for the Regional Council of Mayors.

- Noted he will be out of town February 20-27.

12. ADJOURNMENT

Councilmember Jerzak moved and Councilmember Butler seconded the adjournment of the City Council meeting at 9:12 p.m.

Motion passed unanimously.

Council Regular Meeting

DATE: 2/27/2023

TO: City Council
FROM: Dr. Reggie Edwards, City Manager
THROUGH: N/A
BY: Barb Suciu, City Clerk/Interim Assistant City Manager

SUBJECT: Approval of Licenses

Requested Council Action:

- *Motion to approve the licenses as presented.*

Background:

The following businesses/persons have applied for City licenses as noted. Each business/person has fulfilled the requirements of the City Ordinance governing respective licenses, submitted appropriate applications, and paid proper fees. Applicants for rental dwelling licenses are in compliance with Chapter 12 of the City Code of Ordinances, unless comments are noted below the property address on the attached rental report.

Gasoline Licenses

Speedway #3192
6950 Brooklyn Blvd. (30)
Speedway #4058
1901 - 57th Ave. (30)
Speedway #4160
6545 West River Road (30)

Liquor License Off-Sale 3.2

Speedway #3192
6950 Brooklyn Blvd. (30)
Speedway #4058
1901 - 57th Ave. (30)
Speedway #4160
6545 West River Road (30)

Mechanical Licenses

360 Heating and Air Conditioning, LLC
10048 Nord Rd
Bloomington 55437

Tobacco License

Speedway #3192
6950 Brooklyn Blvd. (30)

Speedway #4058
1901 - 57th Ave. (30)
Speedway #4160
6545 West River Road (30)

Budget Issues:

- None

Inclusive Community Engagement:

- None

Antiracist/Equity Policy Effect:

- None

Strategic Priorities and Values:

Operational Excellence

ATTACHMENTS:

Description	Upload Date	Type
Rental Criteria	3/16/2021	Backup Material
Rental Licenses 2.27	2/22/2023	Backup Material

Property Code and Nuisance Violations Criteria		
License Category (Based on Property Code Only)	**Number of Units**	**Property Code Violations per Inspected Unit**
Type I – 3 Year	1-2 units	0-2
	3+ units	0-0.75
Type II – 2 Year	1-2 units	Greater than 2 but not more than 5
	3+ units	Greater than 0.75 but not more than 1.5
Type III – 1 Year	1-2 units	Greater than 5 but not more than 9
	3+ units	Greater than 1.5 but not more than 3
Type IV – 6 Months	1-2 units	Greater than 9
	3+ units	Greater than 3

b. Police Service Calls.

Police call rates will be based on the average number of valid police calls per unit per year. Police incidences for purposes of determining licensing categories shall include disorderly activities and nuisances as defined in Section 12-911, and events categorized as Part I crimes in the Uniform Crime Reporting System including homicide, rape, robbery, aggravated assault, burglary, theft, auto theft and arson.

Calls will not be counted for purposes of determining licensing categories where the victim and suspect are "Family or household members" as defined in the Domestic Abuse Act, Minnesota Statutes, Section 518B.01, Subd. 2 (b) and where there is a report of "Domestic Abuse" as defined in the Domestic Abuse Act, Minnesota Statutes, Section 518B.01, Subd. 2 (a).

License Category	**Number of Units**	**Validated Calls for Disorderly Conduct Service & Part I Crimes** (Calls Per Unit/Year)
No Category Impact	1-2	0-1
	3-4 units	0-0.25
	5 or more units	0-0.35
Decrease 1 Category	1-2	Greater than 1 but not more than 3
	3-4 units	Greater than 0.25 but not more than 1
	5 or more units	Greater than 0.35 but not more than 0.50
Decrease 2 Categories	1-2	Greater than 3
	3-4 units	Greater than 1
	5 or more units	Greater than 0.50

Rental Licenses for Council Approval 2.27.23

Location Address	License Subtype	Renewal/Initial	Owner	Property Code Violations	License Type	Police CFS*	Final License Type**	Previous License Type***	Consecutive Type IV's
4207 Lakeside Ave N, #229	Condo	Initial	Angelo C Lazarakes & G Faue	8	Type III	N/A	Type III	N/A	N/A
2913 65th Ave N	Single	Initial	Maria Chang	5	Type II	N/A	Type II	N/A	N/A
6101 June Ave N	Single	Initial	Five Star Enterprises, LLC	5	Type II	N/A	Type II	N/A	N/A
4450 58th Ave N	Multiple Family 1 Bldg 11 Units	Renewal	Park Place Off Broadway Llc Did not meet requirements	45 = 4.09 per unit	Type IV	0	Type IV	Type IV	2
6101 Beard Ave N	Multiple Family 1 Bldg 24 Units	Renewal	6939 Baird Llc Et Al Met requirements	55 = 2.29 per unit	Type III	0	Type III	Type IV	0
6825 Noble Ave N	Two Family	Renewal	Robert Gardner Jr Did not meet requirements	9	Type III	0	Type IV	Type IV	3
4207 Lakeside Ave N, #138	Condo	Renewal	Patrick Hall Did not meet requirements	2	Type I	0	Type III	Type III	N/A
1600 Amy La	Single	Renewal	HPA II BORROWER 2021-1 LLC	5	Type II	0	Type II	Type II	N/A
3013 Quarles Rd	Single	Renewal	ABU ANAKO Met requirements	0	Type I	0	Type I	Type IV	0
4309 63rd Ave N	Single	Renewal	Azingo, LLC Met requirements	0	Type I	0	Type I	Type III	N/A
4506 71st Ave N	Single	Renewal	Obafemi Oladeji	6	Type III	0	Type III	Type II	N/A
5006 Howe La	Single	Renewal	AUX FUNDING LLC Did not meet requirements	2	Type I	0	Type IV	Type IV	2
5144 Ewing Ave N	Single	Renewal	Gracelands Llc Did not meet requirements	6	Type III	0	Type III	Type III	N/A
5707 Emerson Ave N	Single	Renewal	C4D HOMES LLC Did not meet requirements	14	Type IV	0	Type IV	Type III	N/A

5834 Camden Ave N	Single	Renewal	Fyr Sfr Borrower Llc Met Requirements	7	Type III	0	Type III	Type IV	0
6300 France Ave N	Single	Renewal	9816 Palm St Llc	34	Type IV	0	Type IV	Type I	N/A
6430 Toledo Ave N	Single	Renewal	Touchstones Properties Llc Did not meet requirements	11	Type IV	0	Type IV	Type III	N/A
6506 Drew Ave N	Single	Renewal	P M ISABELL & K S ISABELL Met requirements	2	Type I	0	Type I	Type IV	0
6536 Chowen Ave N	Single	Renewal	BRIDGE SFR IV BORROWER I LLC Did not meet requirements	6	Type III	0	Type IV	Type IV	2
6614 Bryant Ave N	Single	Renewal	Yi Lin & Xi Lin Did not meet requirements	4	Type II	0	Type IV	Type IV	4
6918 Halifax Ave N	Single	Renewal	Gracelands Llc Did not meet requirements	3	Type II	0	Type IV	Type IV	2
7018 Regent Ave N	Single	Renewal	Christina Duong & Danny Vo	2	Type I	0	Type I	Type I	N/A
7225 Kyle Ave N	Single	Renewal	Bikona Ontime Service, Inc Did not meet requirements	5	Type II	0	Type IV	Type IV	4

*CFS = Calls for service for Renewal Licenses Only (Initial licenses are not applicable to calls for service and will be listed as N/A

**License type being issued

***Initial licenses will not show a Type I = 3 Year, Type II = 2 year, Type III = 1 Year, Type IV = 6 months

All properties are current on City utilities and property taxes

Council Regular Meeting

DATE: 2/27/2023

TO: City Council
FROM: Dr. Reggie Edwards, City Manager
THROUGH: N/A
BY: Barb Suciu, Assistant City Manager/City Clerk

SUBJECT: Resolution Concurring with Proposed Watershed Boundary Changes

Requested Council Action:

- motion to approve a resolution for boundary changes for the Shingle Creek and West Mississippi Watershed.

Background:

The City was contacted by a representative for the Shingle Creek and West Mississippi watershed regarding a boundary change for the watersheds. The information was forwarded to the City Clerk and is before you tonight for approval.

Also attached is a memo from from Stantec explaining the changes as well as a link to the full proposal of the boundary change.

Budget Issues:

- None

Inclusive Community Engagement:

- None

Antiracist/Equity Policy Effect:

- None

Strategic Priorities and Values:

Safe, Secure, Stable Community, Operational Excellence

ATTACHMENTS:

Description	Upload Date	Type
WMWMC Boundary Update	2/8/2023	Backup Material
Map	2/22/2023	Backup Material
Resolution	2/22/2023	Resolution Letter

Stantec

Memo

To:	Amy Dietl, Clerk, City of Maple Grove Katrina Jones, Clerk, City of Osseo Devin Montero, Clerk, City of Brooklyn Park Barb Suciu, Clerk, City of Brooklyn Center	From:	Todd Shoemaker, PE Lisa Tilman, PE
Project:	Shingle Creek & West Mississippi Watershed Legal Boundary Update: Municipal Concurrence	Date:	February 8, 2023

Stantec Project #: 227705202

The Shingle Creek Watershed Management Commission (SCWMC) and West Mississippi Watershed Management Commissions (WMWMC) are in the process of updating their legal boundaries to better reflect the current hydrologic condition. SCWMC and WMWMC request that the City review the proposed boundary and take action to provide concurrence with the revision. We attached a resolution template that may be used for concurrence by the City.

The proposed Shingle Creek and West Mississippi Watershed boundary may be viewed at: SCWM Legal Boundary Review - PUBLIC (arcgis.com).

The SCWMC and the WMWMC received concurrence from the three neighboring watersheds: Elm Creek Watershed Management Commission, Bassett Creek Watershed Management Commission and Mississippi Watershed Management Organization. Their concurrence letters are attached for your reference. After municipal concurrence, SCWMC and WMWMC will submit the boundary revision to the Minnesota Board of Water and Soil Resources and to Hennepin County for updating of official property records.

Legal Boundary Update Process Summary

The Shingle Creek Watershed Management Commission and West Mississippi Watershed Management Commission established the existing legal boundaries after the organizations formed in 1984 using parcels and hydrologic data present at that time. Parcel subdivisions, topographic changes, and the construction and modification of stormwater conveyance systems have occurred over the years. The Commission completed a review and update of the watershed's legal boundary to ensure the boundary better reflects today's hydrologic conditions.

The SCWMC and WMWMC used the following process to define a legal boundary that most accurately reflects current hydrologic conditions:

Reference: 227705202

(1) Stantec used the Shingle Creek hydrologic boundary, which was updated in 2020, and the Elm Creek hydrologic boundary, which was updated in 2021, to delineate a proposed boundary. Parcels were considered within the Shingle Creek Watershed legal boundary if over 50% of the parcel area was inside the Shingle Creek hydrologic boundary.
(2) Stantec then confirmed the digitized legal boundary with a review comparing the hydrologic boundary against stormsewer networks and hydrologic boundaries defined by neighboring watersheds. The review also drew on input from municipal staff serving on the Technical Advisory Committee to incorporate their specific knowledge of municipal stormsewer networks and drainage patterns.
(3) The neighboring watersheds of Elm Creek Watershed Management Commission, Bassett Creek Watershed Management Commission and Mississippi Watershed Management Organization reviewed the boundary to provide further refinements and ultimately concurrence with the proposed boundary.

Tables 1 and 2 summarize how area and parcels will change with the proposed SCWMC Legal Boundary among the adjacent WMOs and member cities.

Table 1. Changes in Shingle Creek Watershed Area by Watershed

	Moving into Shingle Creek		Moving out of Shingle Creek	
	Area (acres)	Parcels (number)	Area (acres)	Parcels (number)
Bassett Creek Watershed	76	223	627	782
Elm Creek Watershed	60	361	378	509
Mississippi Watershed	26	192	109	560
West Mississippi Watershed	89	119	173	249

Table 2. Changes in Shingle Creek Watershed Area by City

	Moving into Shingle Creek		Moving out of Shingle Creek	
	Area (acres)	Parcels (number)	Area (acres)	Parcels (number)
Brooklyn Center	13	25	89	123
Brooklyn Park	41	74	34	77
Crystal	1	4	34	140
Maple Grove	56	149	139	144
Minneapolis	32	232	110	565
New Hope	0.4	1	117	73
Osseo	3	10	49	42
Plymouth	95	328	668	823
Robbinsdale	10	70	35	97

Tables 3 and 4 summarize how area and parcels will change with the proposed WMWMC Legal Boundary among the adjacent WMOs and member cities.

Reference: 227705202

Table 3. Changes in West Mississippi Watershed Area by Watershed

	Moving into West Mississippi		Moving out of W. Mississippi	
	Area (acres)	Parcels (number)	Area (acres)	Parcels (number)
Elm Creek Watershed	52	155	1146	600
Mississippi Watershed	0	0	3	22
Shingle Creek Watershed	173	249	89	119

Table 4. Changes in West Mississippi Watershed Area by City

	Moving into West Mississippi		Moving out of West Mississippi	
	Area (acres)	Parcels (number)	Area (acres)	Parcels (number)
Brooklyn Center	89	123	13	25
Brooklyn Park	34	77	44	75
Champlin	44	142	1073	531
Maple Grove	9	13	98	69
Osseo	49	42	3	10

CITY OF _____
Resolution No. _____

RESOLUTION CONCURRING WITH PROPOSED WATERSHED BOUNDARY CHANGES

WHEREAS, the Shingle Creek Watershed Management Commission and the West Mississippi Watershed Management Commission (collectively, the "Requesting WMOs") have undertaken a process to review and amend as needed their boundaries with neighboring watersheds in accordance with the requirements of Minnesota Statutes, section 103B.215 ("Act");

WHEREAS, the Act requires the Requesting WMOs to include with their petition for a watershed boundary change to the Minnesota Board of Water and Soil Resources "a written statement of concurrence in the petition from the governing body of each statutory or home rule charter city and town and each watershed management organization having jurisdiction over the territory proposed to be added or transferred.";

WHEREAS, the Requesting WMOs prepared and provided maps showing the proposed boundary changes ("Boundary Change Maps"), which are incorporated herein by reference; and

WHEREAS, the Boundary Changes identified in the Boundary Change Maps were developed using updated hydrologic information, they more accurately reflect the hydrologic boundaries, and so the City Council determines it is appropriate to issue a written statement of concurrence to change the boundaries as reflected in the Boundary Change Maps submitted by the Requesting WMOs.

NOW, THEREFORE, BE IT RESOLVED, by the City Council as follows:

1. The City concurs with the boundary changes proposed by the Requesting WMOs and as reflected in the Boundary Change Maps.

2. The City Clerk shall forward this Resolution to the Requesting WMOs, which shall serve as the City's written statement of concurrence with the proposed boundary change.

Adopted this ____ day of _____, 2022.

_____
Mayor

Attest:_____

Bassett Creek Watershed Management Commission

November 16, 2022

Shingle Creek Watershed Management Commission
ATTN: Judie Anderson
3235 Fernbrook Lane N
Plymouth, MN 55447

Re: Petition for Boundary Change, Shingle Creek Watershed Management Commission: Letter of Concurrence

Dear Ms. Anderson,

The Bassett Creek Watershed Management Commission has reviewed and considered the proposal to change the common boundary between the Shingle Creek Watershed and the Bassett Creek Watershed. Pursuant to Resolution #22-10, the Bassett Creek Watershed Management Commission concurs with the proposed petition to change the common boundary.

If you have any questions or comments, please contact BWCMC Administrator Laura Jester at laura.jester@keystonewaters.com or 952-270-1990.

Sincerely,

Catherine Cesnik, Chair

BASSETT CREEK WATERSHED MANAGEMENT COMMISSION
Resolution No. 22-10

RESOLUTION CONCURRING WITH PROPOSED BOUNDARY CHANGES

WHEREAS, the Shingle Creek Watershed Management Commission and the West Mississippi Watershed Management Commission (collectively, the "Requesting WMOs") have jointly undertaken a process to review and amend as needed their boundaries with neighboring watersheds in accordance with the requirements of Minnesota Statutes, section 103B.215 ("Act");

WHEREAS, the Act requires the Requesting WMO's to include with their petition for a boundary change to the Minnesota Board of Water and Soil Resources "a written statement of concurrence in the petition from the governing body of each statutory or home rule charter city and town and each watershed management organization having jurisdiction over the territory proposed to be added or transferred.";

WHEREAS, the Requesting WMOs prepared and provided maps showing the proposed boundary changes ("Boundary Change Maps"), which are incorporated herein by reference; and

WHEREAS, the Boundary Changes identified in the Boundary Change Maps were developed using updated hydrologic information, they more accurately reflect the hydrologic boundaries, and so it is appropriate to issue a written statement of concurrence to change the boundaries as reflected in the Boundary Change Maps submitted by the Requesting WMOs.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Bassett Creek Watershed Management Commission (the "Board") as follows:

1. The Board concurs with the boundary changes proposed by the Requesting WMO's and reflected in the Boundary Change Maps.

2. The Board chair is authorized and directed to execute and provide a letter of concurrence to the Requesting WMOs together with a copy of this Resolution.

Adopted this 16th day of November, 2022.

Chair

Attest: Secretary

BA295-1-838028.v1

elm creek
Watershed Management Commission

ADMINISTRATIVE OFFICE
3235 Fernbrook Lane ▪ Plymouth, MN 55447
PH: 763.553.1144 ▪ email: judie@jass.biz
www.elmcreekwatershed.org

January 11, 2023

Shingle Creek Watershed Management Commission
ATTN: Judie Anderson
3235 Fernbrook Lane N
Plymouth, MN 55447

Re: Petition for Boundary Change, Shingle Creek Watershed Management Commission: Letter of Concurrence

Dear Ms. Anderson:

The Elm Creek Watershed Management Commission has reviewed and considered the proposal to change the common boundary between the Shingle Creek Watershed and the Elm Creek Watershed. Pursuant to Resolution #2023-01, the Elm Creek Watershed Management Commission concurs with the proposed petition to change the common boundary.

Your point of contact regarding this concurrence is Erik Megow, Associate, Water Resources Engineer, Stantec, 763 252-6857, erik.megow@stantec.com

Sincerely,

Doug Baines
Chair
DB:jaa
Encls: Resolution 2023-01

Z:\Elm Creek\Boundaries\5 To Shingle Creek - Elm Letter of Concurrence.docx

Protect it. Pass it on.

MISSISSIPPI WATERSHED MANAGEMENT ORGANIZATION

2522 Marshall Street NE
Minneapolis, MN 55418

612-746-4970
contacts@mwmo.org

www.mwmo.org

January 19, 2023

Shingle Creek Watershed Management Commission
ATTN: Judie Anderson
3235 Fernbrook Lane N
Plymouth, MN 55447

Dear Ms. Anderson,

The Mississippi Watershed Management Organization has reviewed and considered the proposal to change the common boundary between the Shingle Creek Watershed Management Commission and the Mississippi Watershed Management Organization. Pursuant to Resolution #2023-03, the Mississippi Watershed Management Organization concurs with the proposed petition to change the common boundary between the Shingle Creek Watershed and the Mississippi Watershed Management Organization.

Your point of contact regarding this concurrence is Shawn James, Projects and Planning Specialist, at 612-746-4983 or sjames@mwmo.org.

Sincerely,

Kevin Reich, Executive Director

Mississippi Watershed Management Organization

RESOLUTION 2023-003

A RESOLUTION CONCURRING WITH PROPOSED BOUNDARY CHANGES

WHEREAS, the Shingle Creek Watershed Management Commission and the West Mississippi Watershed Management Commission (collectively, the "Requesting WMOs") have jointly undertaken a process to review and amend as needed their boundaries with neighboring watersheds in accordance with the requirements of Minnesota Statutes, section 103B.215 ("Act"); and

WHEREAS, The Act requires the Requesting WMO's to include with their petition for a boundary change to the Minnesota Board of Water and Soil Resources "a written statement of concurrence in the petition from the governing body of each statutory or home rule charter city and town and each watershed management organization having jurisdiction over the territory proposed to be added or transferred."; and

WHEREAS, The Requesting WMOs prepared and provided maps showing the proposed boundary changes ("Boundary Change Maps"), which are incorporated herein by reference; and

WHEREAS, The Boundary Changes identified in the Boundary Change Maps were developed using updated hydrologic information, they more accurately reflect the hydrologic boundaries, and so it is appropriate to issue a written statement of concurrence to change the boundaries as reflected in the Boundary Change Maps submitted by the Requesting WMOs.

NOW THEREFORE BE IT RESOLVED, by the MWMO Board of Commissioners as follows:

1. The Board concurs with the boundary changes proposed by the Requesting WMO's and reflected in the Boundary Change Maps.
2. The Board Chair and Executive Director are authorized and directed to execute and provide a letter of concurrence to the Requesting WMOs together with a copy of this resolution.

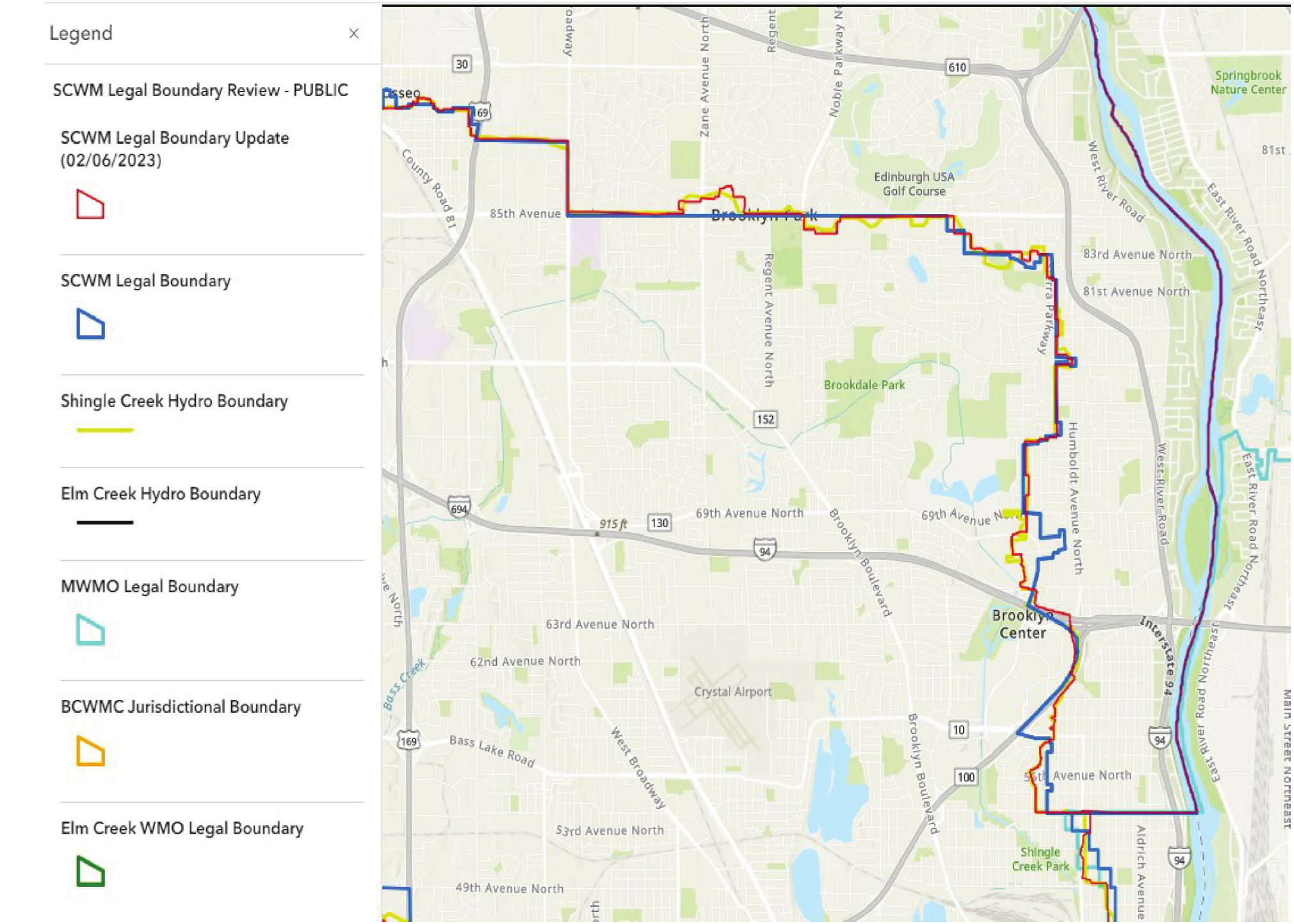
Adopted this the 10th day of January, 2023.

Review for the Board: _____

Stephen Eggert, Chair

Review for Administration: _____

Kevin Reich, Executive Director


Legend
SCWM Legal Boundary Review - PUBLIC
SCWM Legal Boundary Update (02/06/2023)
SCWM Legal Boundary
Shingle Creek Hydro Boundary
Elm Creek Hydro Boundary
MWMO Legal Boundary
BCWMC Jurisdictional Boundary
Elm Creek WMO Legal Boundary
Zane Avenue North
Regent
Nobie Parkway
Springbrook Nature Center
81st
Edinburgh USA Golf Course
West River Road
East River Road Northeast
85th Avenue
Brooklyn Park
83rd Avenue North
81st Avenue North
Regent Avenue North
Brookdale Park
Humboldt Avenue North
West River Road
East River Road Northeast
69th Avenue North
915 ft
Brooklyn Boulevard
Brooklyn Center
Interstate 94
63rd Avenue North
62nd Avenue North
Crystal Airport
Bass Creek
Bass Lake Road
West Broadway
53rd Avenue North
Shingle Creek Park
Aldrich Avenue
49th Avenue North
Main Street Northeast
County Road 81
30
69
610
152
694
130
94
169
10
100

Member introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

RESOLUTION CONCURRING WITH PROPOSED WATERSHED BOUNDARY CHANGES

WHEREAS, the Shingle Creek Watershed Management Commission and the West Mississippi Watershed Management Commission (collectively, the "Requesting WMOs") have undertaken a process to review and amend as needed their boundaries with neighboring watersheds in accordance with the requirements of Minnesota Statutes, section 103B.215 ("Act");

WHEREAS, the Act requires the Requesting WMOs to include with their petition for a watershed boundary change to the Minnesota Board of Water and Soil Resources "a written statement of concurrence in the petition from the governing body of each statutory or home rule charter city and town and each watershed management organization having jurisdiction over the territory proposed to be added or transferred.";

WHEREAS, the Requesting WMOs prepared and provided maps showing the proposed boundary changes ("Boundary Change Maps"), which are incorporated herein by reference; and

WHEREAS, the Boundary Changes identified in the Boundary Change Maps were developed using updated hydrologic information, they more accurately reflect the hydrologic boundaries, and so the City Council determines it is appropriate to issue a written statement of concurrence to change the boundaries as reflected in the Boundary Change Maps submitted by the Requesting WMOs.

NOW, THEREFORE, BE IT RESOLVED, by the City Council as follows:

1. The City concurs with the boundary changes proposed by the Requesting WMOs and as reflected in the Boundary Change Maps.

2. The City Clerk shall forward this Resolution to the Requesting WMOs, which shall serve as the City's written statement of concurrence with the proposed boundary change.

February 27, 2023 _____
Date Mayor

ATTEST:_____
City Clerk

RESOLUTION NO. _____

The motion for the adoption of the foregoing resolution was duly seconded by member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Council Regular Meeting

DATE: 2/27/2023

TO: City Council
FROM: Dr. Reggie Edwards, City Manager
THROUGH: N/A
BY: Barb Suciu, City Clerk/Interim Assistant City Manager

SUBJECT: Resolution Approving the 2023 Fee Schedule

Requested Council Action:

- *Approve the 2023 Fee Schedule*

Background:

This items was on the January 9, City Council consent agenda. The City Council pulled the item and it was brought back to a worksession on January 23, 2023 for further discussion. See the excerpt from the 1/23 City Council minutes.

Tonight, the 2023 fee schedule has been amended with all the fee that were discussed at the 1/23 worksession and is awaiting the approval of the City Council.

Budget Issues:

Items were already taken into account for the 2023 budget.

Inclusive Community Engagement:

- None.

Antiracist/Equity Policy Effect:

- None.

Strategic Priorities and Values:

Resident Economic Stability, Customer Intimacy , Operational Excellence

ATTACHMENTS:

Description	Upload Date	Type
2023 Fee Schedule	2/21/2023	Backup Material
Resolution	2/21/2023	Resolution Letter

2023
FEE SCHEDULE

Licenses, Permits, Miscellaneous Services

Adopted March 1987
Updated 2/10/2023

6301 Shingle Creek Parkway ~ 55430-2199
763-569-3300
www.ci.brooklyn-center.mn.us

Introduction

In March 1987, the Brooklyn Center City Council approved an amendment to the City Ordinances that removed the fees for licenses and permits from the City Ordinances and established fees by Council resolution. The resolutions establishing fees for licenses and permits were collated into the following fee schedule, and it is updated whenever fees are amended or new fees are established. It provides a means by which fees for permits, licenses, and miscellaneous services are incorporated into one document to aid employees who need to collect fees or provide public information regarding fees. Fees for licenses and permits are set forth by Council resolution. Fees for copies, research projects, maps, and ordinances are generally set by the City Manager.

Fees relating to the Community Center and Centerbrook Golf Course can be obtained directly from the Recreation Department, and are not included in this fee schedule.

Fees relating to the Heritage Center of Brooklyn Center can be obtained directly from the Heritage Center and are not included in this fee schedule.

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Licenses

License Type	Annual Fee	Expiration	City Code Reference
Amusement Device Operator Kiddie Ride	$15/location, plus $15/machine Res. 87-31 $10/ride	June 30	23-2101 Minn. Stat. 449.15
Animals (Cats and Dogs) Commercial Kennel	Res. No. 97-180 $100	September 30	1-102
Bowling Alley	Res. No. 97-180 $20/alley	December 31	23-209.01
Cesspool Cleaning	Res. No. 87-31 $25	April 30	7-501
Christmas Tree Sales Deposit	Res. No. 97-180 $60/lot $100/lot	January 5	23-1301
Entertainment	Res. No. 2020-17 $300	December 31	23-301
Filling Station First Nozzle/Hose Each Additional Nozzle/Hose	Res. No. 97-180 $90 $10	December 31	23-402
Filming & Photography	$400		23-2500 Ord. No. 2017-02
Fireworks Temporary Stand Permanent Structure	Res. No. 2004-65 $350/location $100/location	December 31	19-403
Garbage and/or Rubbish Collection Company Vehicle	Res. No. 97-180 $100 $25	June 30	7-103
Hospitality Accommodations Level I Level II Level III	Res. No. 2017-19 $150 $200 $300	April 30	23-2401
Liquor – Civil Penalties **Offense** / **Civil Fine** / **Suspension/ Revocation** **First offense** / **$500** / None **Second offense** / **$1,000** / 1 day suspension **Third offense** / **$1,500** / 3 day suspension **Fourth offense** / **$2,000** / 5 day suspension **Fifth offense** / **$2,000** / Revocation	Res. No. 2019-116		11-107
Liquor – Consumption and Display Temporary (maximum 10 days for City)	Res. No. 2017-203 $300 $25	December 31 N/A	11-106
Liquor – Off-Sale 3.2 Malt Liquor	Res. No. 2017-203 $100	December 31	11-106
Liquor – Off-Sale Brew Pub	Res. No. 2017-203 $200	December 31	11-106
Liquor – Off-Sale Microdistillery	Res. No. 2017-203 $200	December 31	11-106

Licenses

License Type	Annual Fee	Expiration	City Code Reference
Liquor – Off-Sale Small Brewer License	Res. No. 2017-203 $200	December 31	11-106
Liquor – On-Sale 3.2 Malt Liquor Temporary	Res. No. 2017-203 $500 $10/day	December 31 N/A	11-106
Liquor – On-Sale Brew Pub On-Sale Intoxicating On-Sale 3.2 Percent Malt Liquor	Res. No. 2017-203 $6,500 $500	December 31	11-106
Liquor – On-Sale Brewer Taproom	Res. No. 2017-203 $600	December 31	11-106
Liquor – On-Sale Club Up to 200 members 201-500 members 501-1,000 members 1,001-2,000 members 2,001-4,000 members 4,001-6,000 members Over 6,000 members	 $300 $500 $650 $800 $1,000 $2,000 $3,000	December 31	11-106
Liquor – On-Sale Intoxicating Hotels & Clubs The Heritage Center of Brooklyn Center Culinary Class	Res. No. 2017-203 $6,500 $5,000 $100	December 31	11-106
Liquor – On-Sale Microdistillery Cocktail Room	Res. No. 2017-203 $600	December 31	11-106
Liquor – On-Sale Sunday Sales	Res. No. 2017-203 $200	December 31	11-106
Liquor – On-Sale Temporary Maximum 3 consecutive days; no more than 12 days per year Special Event Permit Maximum 10 consecutive days; no more than 40 days per year	$25/per day $25/per day		11-106
Liquor – On-Sale Wine	Res. No. 2017-203 $2,000	December 31	11-106
Massage Establishment Establishment Investigation – Establishment Masseur or Masseuse Investigation – Masseur/Masseuse	Res. No. 87-31 $3,000 $1,500 $50 $100	December 31	23-1703
Mechanical Systems	Res. No. 97-180 $60	April 30	23-1500
Motor Vehicle Dealer Class A Class B	Res. No. 97-180 $250 $75	April 30	23-1202

Licenses

License Type	Annual Fee	Expiration	City Code Reference
Pawnbroker Establishment Investigation	Res. No. 2004-101 $3,000 $1,500	December 31	23-603
Rap Parlors, Conversation Parlors, Adult Encounter Groups, Adult Sensitivity Groups, Escort Services, Model Services, Dancing Services, or Hostess Services Investigation	Res. No. 87-31 $1,500 $1,500	December 31	23-1804
Rental Single Family Dwelling Initial License/New Owner Renewal License (no change in license holder) Two Family Dwelling Each Rental Unit Multiple Family Dwelling Each Building Each Unit Minimum Base Fee License Reinstatement **Conversion to Rental** A residential property converted to a rental property or a registered residential vacant building re-occupied as a rental property. This applies to lawful single-family and Single-family attached dwellings.	Res. No. 2005-152 $400 $300 $200 $200 $18 $450 Res. No. 2011-65 $100 Res. No. 2008-150 $500	Varies	12-901 12-910 12-902
Saunas or Sauna Baths Establishment Investigation	Res. No. 87-31 $3,000 $1,500	December 31	23-1602
Secondhand Goods Dealer Investigation	Res. No. 98-227 $750, plus $1.50 per reportable transaction $1,500	December 31	23-652
Sign Hanger	Res. No. 97-180 $60	April 30	34-160
Taxicab	Res. No. 2004-101 $100/vehicle	December 31	23-702
Tobacco Related Products License Fee Investigation	Res. No. 97-180 Res. No. 2014-57 $150 $150	December 31	23-101

Permits

Permit Type	Fee	City Code Reference
Alarm **Fire** **Police**	 1/No Charge 2/$150 3+/$300 1-4/No Charge 5/$50; after 5, each alarm increased by $25	23-2006 Res. No. 93-233
Special Events	$100 application fee Additional fees may be charged	23-2600 Res. No. 2022-25

Permits

Permit Type	Fee	City Code Reference
Building and Fire Protection		3-103 Res. No. 2018-09
Valuation $1 to $1,000 Valuation $1,001 to $2,000	$49.50 $49.50 for the first $1,000 plus $3.25 for each additional $100 or fraction thereof, to and including $2,000	
Valuation $2,001 to $25,000	$82.00 for the first $2,000 plus $14.85 for each additional $1,000 or fraction thereof, to and including $25,000	
Valuation $25,001 to $50,000	$423.55 for the first $25,000 plus $10.70 for each additional $1,000 or fraction thereof, to and including $50,000	
Valuation $50,001 to $100,000	$691.05 for the first $50,000 plus $7.45 for each additional $1,000 or fraction thereof, to and including $100,000	
Valuation $100,001 to $500,000	$1,063.55 for the first $100,000 plus $6 for each additional $1,000 or fraction thereof, to and including $500,000	
Valuation $500,000 to $1,000,000	$3,463.55 for the first $500,000 plus $5.10 for each additional $1,000 or fraction thereof, to and including $1,000,000	
Valuation $1,000,001 and up	$6,013.55 for the first $1,000,000 plus $4 for each additional $1,000 or fraction thereof	
Plan Check Fee	65% of the amount of the permit fee	
Investigation Fee	Same amount as building permit fee	
Residential Siding Replacement up to 4 units	$150	
Residential Family Roof Replacement up to 4 units, not including flat roofs	$150	
Residential Solar Panel Installation	$200	
Egress Window	$100 up to two windows; $150 for 3 or more	
Window or Door Replacement	$100 up to two windows; $150 for 3 or more	
Residential Deck up to 4 units	$200	
Residential Driveway (non-ROW)	$25	
Residential Fence	$25	

Permits

Permit Type	Fee	City Code Reference
Cesspool Cleaning Permit	$18.75	7-502 Res. No. 87-32
Courtesy Bench Permit Inspection	 $50/bench $50/bench	23-902 23-903 Res. No. 2007-47
Demolition Permit	$50	23-1501 Res. No. 2005-65
Electrical Minimum Fee for one inspection trip	$50 per trip	3-103 Res. No. 2020-20
Two trip fee (Every job where wiring will be Covered needs a rough-in and final inspection. Examples: remodel or new bath, kitchen, porch, basement, laundry, detached garage, swimming pool, etc.)	$100 (includes two inspections)	
Service changeout	$110	
Temporary service	$55	
Service changeout with one or two remodeled or added rooms	$160 includes two inspections	
Subpanel change out	$50	
New or major remodel of apartment or condominium (this includes main service, feeders, house panel, circuit breakers, and temp power)	$100 per unit	
Residential maximum (includes new houses, townhouses, remodels with 50% or more of the lights, receptacles and switches being replaced	$190 includes three inspections	
Outside electrical reinstalled after siding replacement, house, duplex, triplex, four-plex, attached townhouses, and apartments	$50 first unit plus $25 each additional unit	
Electronic inspection fee for these items only: furnace, air conditioning, bath fan, fireplace, or receptacle for water heater vent. Must email required pictures.	$40	
Solar fees for PV System: Residential & Commercial 0 – 5,000 watts 5,001 – 10,000 watts 10,001 – 20,000 watts 20,001 – 30,000 watts 30,001 – 40,000 watts	 $90 $150 $225 $300 $375 plus $25 for each additional	

Permits

Commercial Electrical Fees		
Description	Fee Calculation	
Valuation $1 to $1,000	$50.00	
Valuation $1,001 to $2,000	$50 for the first $1,000 plus $3.25 for each additional $100 or fraction thereof, to and including $2,000	
Valuation $2,001 to $25,000	$82.00 for the first $2,000 plus $14.85 for each additional $1,000 or fraction thereof, to and including $25,000	
Valuation $25,001 to $50,000	$423.55 for the first $25,000 plus $10.70 for each additional $1,000 or fraction thereof, to and including $50,000	
Valuation $50,001 to $100,000	$691.05 for the first $50,000 plus $7.45 for each additional $1,000 or fraction thereof, to and including $100,000	
Valuation $100,001 to $500,000	$1,063.55 for the first $100,000 plus $6.00 for each additional $1,0001,000 or fraction thereof, to and including $500,000	
Valuation $500,000 to $1,000,000	$3,463.55 for the first $500,000 plus $5.10 for each additional $1,000 or fraction thereof, to and including $1,000,000	
Valuation $1,000,000 and up	$6,013.55 for the first $1,000,000 plus $4 for each additional $1,000 or fraction thereof	
Re-inspection Fee (in addition to all other fees)	$50	
Investigation Fee (working without a permit) the fee is doubled		
Refunds issued only for permits over	$1	

Permits

Permit Type	Fee	City Code Reference
Flood Plain Use		35-2182
Up to 1 acre	$50	Res. No. 2005-65
1 acre to 5 acres	$50/acre	
Over 5 acres	$250 plus $37.50 per acre for each acre or fraction thereof over 5 acres	
House moving		23-1501
Permit	$200	Res. No. 2005-65
Code Compliance Review Prior to Moving Structure into City	$100	
Land Disturbing Activities	Res. No. 2005-162	35-235
Permit	$50	
Mechanical Systems	Res. No. 2018-09	3-103
Valuation $0 to $500	$25	
Valuation $501 to $50,000	$25 plus 2% of value of any amount in excess of $500	
Valuation Over $50,000	$1,012.50 plus 1% of value of any amount in excess of $50,000	
Mechanical Plan Review (only when submitted without a building permit)	65% of base permit fee	
2" and less diameter pipe 1-3 fixtures	$5.75 each	
Additional openings	$2.50 each	
2" and over diameter pipe 1-3 fixtures	$15 each	
Additional opening	$3.25 each	
Residential Air Conditioner Installation	$60	
Residential Air Conditioner & Furnace Installation	$60	
Residential Boiler or Fireplace up to 4 units	$60	
Residential Furnace Installation	$60	
Residential Gas Stove or Dryer up to 4 units	$60	
Planning Commission Fees*	Res. No. 2019-03	
Zoning Code Text	$500	
Amendment Rezonings	$1,050	35-210
Site and Building Plan and Major Amendments	$750	35-230
Preliminary Plat	$400	15-104
Final Plat	$200	
Variance	$200	35-240
Interim Use Permit (IUP)	$250	35-310
IUP Extension/Amendment	$150	35-310
Conditional Use Permit (CUP)	$250	35-220
CUP Amendment-	$250	35-220
Extension of Existing Special Use	$100	35-220
Permit Appeal	$200	35-251
Planned Unit Development (PUD)	$1,800	35-355
PUD Amendment - Major	$700	35-355
Comprehensive Plan Amendment	$1,050	
* For all Planning Commission Applications, a refundable escrow of $1,000 will be added to the fee to cover any additional costs associated with the review of the application. Additional escrow may be required subject to the determination of the City Planner.		

Permits

Permit Type	Fee	City Code Reference
Plumbing	Res. No. 2018-09	3-103
Minimum Fee	$25	
Repair or alteration of existing system	2% of estimated cost	
New residential or commercial building	2% of estimated cost	
Plumbing Plan Review (only when submitted without a building permit)	65% of base permit fee	
Residential Water Heater up to 4 units	$60	
Residential Water Softener up to 4 units	$60	
Residential Water Heater and Softener up to 4 units	$60	
Plumbing Fixtures	$60 up to 3 fixtures; $10 for each additional	
Right-Of-Way	Res. No. 2018-42	25-1009
Administration	$100 per permit	
Fee Excavation	$250 per permit	
Fee Obstruction	$200 per permit	
Fee Pole	$1,500 per site	
Attachment Fee	$50 per permit	
Extension	$50/day for pavement; $25/day for boulevard/turf	
Delay Penalty		
Sewer and Water	Res. No. 2005-65	3-103
Sewer or water connection	$50	
Sewer or water disconnection	$50	
Sewer and water disconnection	$90	
New commercial sewer and water connection	$150	
New residential sewer and water connection	$100	
Commercial/Industrial fire line	$50	
Water/Sewer repair	$50	
Storm Water	$50	
Minimum Fee	$50	
Sign	Res. No. 2005-65	34-150
50 sq. ft in area or less	$50	
Over 50 sq. ft in area	$50/1st 50 sq. ft and $15.00 for each additional 50 sq. ft or fraction	
Minimum Fee	$50	
Footing inspection, when required	$50	
Temporary Sign	$25	

Miscellaneous Services

Service	Fee
Abatement Application (Assessing) Taxpayer caused only (others no charge)	$45
Abatement (City-Facilitated)/Administrative Service Charge $999 or less $1,000 or Higher	Res. No. 2008-150 $75 $150
Accident Reports (Police)	< 10 pages no charges $0.25 per page $0.15 per page, if subject of data $0.50 per report, commercial user [defined as a user who requests access to more than five reports per month Minn. Stat. 169.09, Subd. 13(5) (f)]
Administrative Penalty System Fees Level 1 Level 2 Level 3 Level 4 **Violation Type (Ordinance reference) — Level** Waste container setback violation (7-102) — 1 Local Traffic and Parking (27) — 1 Parking Surface violation (12-316) — 2 All other city code violations, designated as a misdemeanor or petty misdemeanor — 2 Animal (10) — 2 Failure to register a vacant property (12-1500) — 2 Failure to obtain a permit or license — 3 Tenant protection violation (12-912D) — 4	Res. No. 2010-79 $60 $125 $300 **Equivalent to rental license**
Appeal Filing Fee – Chapters 12 and 19	$50 Res. No. 2005-65
Accessory Dwelling Unit (ADU) Administrative Review	$100
Beekeeping Registration	$40 Res No. 2019-26
Public Subsidy Application Fee Escrow for consulting services related to review of application	$3,000 $10,000
Hearing Request Deposit	$50
Special Assessment Charge for unpaid fine amounts that are specially assessed	$30

Miscellaneous Services

Service	Fee
Copy Charges for Public Government Data Requests **Not from the Data Subject** **100 Pages or Fewer Black and White Photocopies** 8.5 x 11 or 8.5 x 14 Two-Sided Copy (8.5 x 11 or 8.5 x 14) **All Other Public Government Data Requests** The City will charge the requester **actual costs** of *searching* for and *retrieving* the data, including the cost of employee time, and for *making, certifying, compiling,* and *transmitting* copies of the data or the data themselves **Exception:** There will be no charges for searching, retrieving, compiling, and electronically transmitting readily available data	Minn. Stat. 13.03, Subd. 3 (c) **< 10 pages no charge** $0.25 $0.50 **Actual Costs** Labor – $0.40 per minute Paper – $0.01 per sheet Black/White Photocopier – $0.01 per page Color Photocopier - $0.07 per page Black/White Printer – $0.02 per page Color LaserJet Printer – $0.09 per color page **Other Actual Costs** that may or may not be included – refer to the document *Fees for Providing Copies of Public Government Data* compiled by the State of Minnesota, Department of Administration, Information Policy Analysis Division at www.ipad.state.mn.us or 651-296-6733 **Total Actual Costs** require that you add labor cost at $0.40 per minute to the supply and materials costs to establish total actual costs
Copy Charges for Public Government Data Requests by the Subject of Data When the requester is the subject of the data, the City *will not charge for searching for and retrieving data*. The requester will be charged the actual costs associated with *making, certifying, compiling,* or *transmitting* copies of the data themselves. **Exception:** There will be no charge for compiling and electronically transmitting readily available data.	**Actual Costs** **<10 pages no charge** $0.15 per page
Dogs Registration – Dangerous and Potentially Dangerous Contest Declaration Hearing Fee Review Declaration Hearing Fee Contest Sterilization Requirement for Potentially Dangerous Boarding Fee Impounding Penalty	 $35/annual Res. No. 2004-132 $250 Res. No. 2014-43 $100 Res. No. 2014-43 $250 Res. No. 2015-31 Joint & Cooperative Agreement with PUPS $31/day
Fingerprinting (Police) Brooklyn Center resident or Brooklyn Center business owner and/or owner's employees (Saturday 1:00 pm to 7:00 pm)	$10/card

Miscellaneous Services

Service	Fee
Franchise (Natural Gas)	Ord. No. 2019-03
Residential	$1.66/month
Commercial A	$1.74/month
Commercial Industrial B	$5.63/month
Commercial C	$22.50/month
SVDF A	$56.23/month
SVDF B	$107.96/month
LVDF	$107.96/month
Franchise (Electric)	Ord. No. 2019-02
Residential	$1.65/month
Small Commercial & Industrial – Non-Demand	$4.25/month
Small Commercial & Industrial – Demand Large	$22.75/month
Commercial & Industrial	$103.00/month
Public Street Lighting	$13.50/month
Municipal Pumping – Non-Demand	$13.50/month
Municipal Pumping – Demand	$13.50/month
Inspections	Res. No. 2011-55
Fire Inspection, Commercial	
Initial Inspection	No Charge
First Re-Inspection	No Charge
Second Re-Inspection	$100
Third Re-Inspection	$150
Fourth and Subsequent Re-Inspections Fire	$200
Inspection, Daycare Re-inspection	$50/each Res. No. 2009-130
A re-inspection fee for the second re-inspection and each subsequent re-inspection shall be collected from the applicant, owner, or responsible party.	Res. No. 2008-150
Properties with 1 to 3 units	$100
Properties with 4 or more units	$100 for each common area, plus $50 for each unit/Res. No. 2008-151
Re-Occupancy Inspection - A property maintenance re-occupancy inspection fee is required for registered vacant buildings.	
Apartment/Condo	$115
Townhome	$195
Single Family	$195
Duplex (same owner)	$275
Triplex (same owner)	$415 Res. No. 2009-29
Fourplex (same owner)	$550 Res. No. 2009-29
Intoxilyzers Logs (Police)	$5/page
Lot Combination	$100
Maps	$3
8 1/2 x 11	$5
8 1/2 x 11 with Imaging (aerials)	$4
11 x 17	$6
11 x 17 with Imaging (aerials)	$10
24 x 24	$15
24 x 24 with Imaging (aerials)	$15
23 x 36	$25
23 x 36 with Imaging (aerials)	
NSF Check (Finance)	$30

Miscellaneous Services

Service	Fee
Opportunity Site Stormwater Fee (per acre of developable property See Appendix A for map	$97,250.18
Police Reports (Police)	< 10 pages no charge $0.25 per page $0.15 per page, if subject of data $0.50 per page, commercial user
PUD Amendment (Minor)	$350
Recycling Utility Minimum charge per household per quarter Certification for collection with property taxes	Res. No. 2023-21 $12.34/quarter $50
Right of Way Registration	$1,000/New $25/Renewal
Sanitary Sewer Utility Base Rate Quarterly Residential Single Family Apartment Senior Citizen Non-Residential Rate SAC charge set by MCES Certification for collection with property taxes Line cleaning charge Sanitary Sewer Connection	Res. No. 2023-18 $103.19 $72.22 $56.74 $4.35 per 1,000 gallons Fee established by MCES $50 Labor, materials, equipment, and overhead Established annually by resolution
Site and Building Plan Amendment (minor)	$375
Special Assessment Interest Rate	Res. No. 2022-123 3.5 Percent
Special Computer Search (Police)	$7/each address
Storm Sewer Utility (quarterly rates) Base Rate Cemeteries and Golf Courses Parks Single Family, Duplex, Townhouse School, Government Buildings Multiple Family, Churches Commercial, Industrial Vacant Land Certification for collection with property taxes Private facility cleaning charge	Res. No. 2023-19 $73.17/acre $18.29/acre $36.59/acre $18.30/lot $91.47/acre $219.54/acre $365.90/acre As assigned $50 Labor, materials, equipment, and overhead

Miscellaneous Services

Service	Fee
Street Light Utility (quarterly rates)	Res. No. 2023-20
Single, Double, and Multiple Family Residential	$6.88/dwelling unit
Parks	$10.90/acre
Schools, Government Buildings, Churches	$21.80/acre
Retail and Service-Office	$32.69/acre
Commercial and Industrial	$32.69/acre
Vacant Land and Open Space	As Assigned
Certification for collection with property taxes	$50
Street and Storm Drainage Special Assessment Rates	Res. No. 2022-124
R-1 zoned, used as one-family site that cannot be subdivided	$5,077 per lot (street) $1,523 per lot (storm drainage)
R-2 zoned, or used as a two-family site that cannot be subdivided	$67.6933 per front foot with a $5,077 per lot minimum (street) $20.3067 per front foot with a $1,523 per lot minimum (storm drainage)
R-3 zoned (per unit)	Assess. frontage x $67.6933 (street) Number of residential units Assess. frontage x $20.3067 (storm) Number of residential units
Partial Street Reconstruction	
R-1 zoned, used as one-family site that cannot be subdivided	$3,806 per lot (street)
R-2 zoned, or used as a two-family site that cannot be subdivided	$50.7467 per front foot with a $3,806 per lot minimum (street)
R-3 zoned (per unit)	Assess. frontage x $50.7467 (street) Number of residential units
Pavement Rehabilitation	
R-1 zoned, used as one-family site that cannot be subdivided	$1,678 per lot (street)
R-2 zoned, or used as a two-family site that cannot be subdivided	$22.3733 per front foot with a $1,678 per lot minimum (street)
R-3 zoned (per unit)	Assess. frontage x $22.3733(Street) Number of residential units
The residential assessment rates for street and storm drainage construction and pavement rehabilitation shall not apply to R-4, R-5, R-6, or R-7 zoned districts. The assessment rates for street reconstruction and pavement rehabilitation for R-4, R-5, R-6, or R-7 zoned property shall be based on an evaluation of the project cost and project benefit for each project.	
Subdivision (Minor)	$300
Tow to City Property (Police)	Tow charge plus $15 admin fee
Tree Contractor Registration	Res. No. 2000-09 $35

Miscellaneous Services

Service	Fee
Tree Removal	
Each non-assessed diseased tree/stump removal (by agreement)	$50
Special Assessments Service Charge	$30/parcel on which a special assessment is levied
Capitalized Interest Charge (assessed trees only)	$30/per tree
Vacant Building Registration	Res. No. 2008-151
An annual registration fee shall be collected from the applicant, owner, or responsible party.	
Category 1 – property vacant for less than 1 year and does not have any code violation or has not been issued a compliance notice for code violations	$100
Category 2 – property vacant for less than 1 year and has a code violation(s) or has been issued a compliance notice for code violations Category 3 – property vacant for 1 year or more	$400 $1,000
Category 4 – property vacant for 3 years or more	$3,000
Vacation – Street, Alley, Easement (Engineering)	$125 Res. No. 92-132
Video Tape Duplicating (Police)	$20
Water and Sanitary Sewer Connection	Res. No. 2001-161
Commercial/Industrial Water > 5 Acres	$10,000
Commercial/Industrial Sewer > 5 Acres	$5,000
Commercial/Industrial Water < 5 Acres	$5,000
Commercial/Industrial Sewer < 5 Acres	$3,000
Retail/Office Water > 5 Acres	$5,000
Retail/Office Sewer > 5 Acres	$3,000
Retail/Office Water < 5 Acres	$3,000
Retail/Office Sewer < 5 Acres	$1,500
Multi Family Water > 5 Acres Multi	$5,000
Family Sewer > 5 Acres Multi	$3,000
Family Water < 5 Acres Multi	$3,000
Family Sewer < 5 Acres Single	$1,500
Family Water per connection	$1,000
Single Family Sewer per connection	$1,000

Miscellaneous Services

Service	Fee
Water Utility	Res. No. 2023-17
Water Conservation	
Rate 5/8" and 3/4" Meter	$20.53 Quarterly Base Charge
0-30,000 gallons per quarter	$3.42 per 1,000 gallons
30,001-60,000 gallons per quarter	$4.27 per 1,000 gallons
60,001 or more gallons per quarter	$6.37 per 1,000 gallons
Base Rate	$ 4.51
Quarterly Minimum Rate	
1" Meter	$ 59.65
1 1/2" Meter	$ 76.70
2" Meter	$ 149.10
3" Meter	$ 298.33
4" Meter	$ 502.90
6" Meter	$1,150.71
8" Meter	$2,179.38
10" Meter	$2,905.85
Water Meter Charge 5/8" or 3/4"	$149.00
Water Meter Charge Larger than 3/4"	Actual cost + $2.00
Certification for collection with property taxes	$50
Quarterly Fire Service Line Charge	$12.50/Res. No. 2007-140
Fire protection inspection	$52
Private hydrant maintenance	Labor, materials, equipment, and overhead
Service Restoration, Monday through Friday (except holidays) Between the hours of 7:30 AM and 3:00 PM	$31
Service Restoration, Saturday, Sunday, and Holidays Between the hours of 3:00 PM and 7:30 AM	$83
Assistance with Seasonal Shut-down and Restoration of Commercial Irrigation Systems, Monday through Friday (except holidays) Only Between the hours of 3:00 PM and 7:30 AM	$45 per hour, 1 hour minimum
Hydrant Meters (water use will be paid in addition to the rental fee at the Commercial Rate)	Res. No. 2020-80
5/8" or 3/4" Meter	$250
Deposit	$25
Rental Fee (per month or portion thereof)	
3" Meter	$2,500
Deposit	$150
Rental Fee (per month or portion thereof)	$25
Penalty for violation of odd-even sprinkling	
Water Conservation Violations (based on preceding 12-month period)	Res. No. 2020-80
First Offense	Warning
Second Offense	$25
Subsequent Offenses	$50

Miscellaneous Services

Service	Fee
Weed Inspection/Removal	Res. No. 2000-09
Weed Cutter's Fee	$60/hour
Special Assessments Service Charge	$30 per parcel on which a special assessment is levied
Capitalized Interest Charge (assessed weeds only)	$10 per notice
Well Water Test	$10
Zoning Letters (Community Development)	$75

Member introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

RESOLUTION APPROVING THE 2023 FEE SCHEDULE

WHEREAS, the City of Brooklyn Center has a comprehensive fee schedule that is used by staff during the year; and

WHEREAS, this fee schedule has been amended for 2023.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Center that the 2023 Fee Schedule be adopted.

February 27, 2023
Date

_____
Mayor

ATTEST:_____
City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member

and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:
whereupon said resolution was declared duly passed and adopted.

Council Regular Meeting

DATE: 2/27/2023

TO: City Council
FROM: Dr. Reggie Edwards, City Manager
THROUGH: N/A
BY: Office of Community Prevention, Health and Safety & Emerging Brooklyn Center Participants

SUBJECT: Emerging Brooklyn Center

Requested Council Action:

Staff recommends that the City Council hear and accept a community presentation update regarding Emerging Brooklyn Center Initiative.

Background:

The Emerging Brooklyn Center (EBC) Cohort completed it's second Learning Journey to California. A group of Emerging Brooklyn Center participants will present their experience.

The EBC community group recently returned from the Oakland/San Francisco Bay area. The second learning journey included several tours and learning opportunities (Feb 7th-Feb 1oth).

The Community group included 23 total travels, 15 residents, 5 Brooklyn Center staff members and 2 travel guides.

The EBC journey began on June 25th, 2022. The group meets monthly for one of three types of learning opportunities. Learning opportunities include day learning sessions (9), learning retreats (4) and learning journeys (2).

Budget Issues:

N/A

Inclusive Community Engagement:

Emerging Brooklyn Center is a multicultural and multigenerational cohort that consists of community members, community partners and City staff. There were 15 Brooklyn Center residents traveling with the cohort on the 2nd Learning Journey.

Antiracist/Equity Policy Effect:

All participants are dedicated to learning about systemic barriers that impact community well being.

Strategic Priorities and Values:

Enhanced Community Image, Resident Economic Stability, Inclusive Community Engagement, Safe, Secure, Stable Community

Council Regular Meeting

DATE: 2/27/2023

TO: City Council
FROM: Dr. Reggie Edwards, City Manager
THROUGH:
BY: Jesse Anderson, Interim Community Development Director

SUBJECT: Resolution Approving the Projected Use of Funds for the 2023 Urban Hennepin County Community Development Block Grant Program and Authorizing Signature of a Subrecipient Agreement with Hennepin County

Requested Council Action:

- Motion to open public hearing, take public comment, and close public hearing

- Motion to approve a resolution approving the projected use of funds for the 2023 Urban Hennepin County Community Development Block Grant program and authorizing signature of a subrecipient agreement with Hennepin County

Background:

This item was discussed at the City Council Work session on February 13, 2023. The deadline for submitting a resolution for allocation is the end of February.

CDBG funds are provided by the U.S. Department of Housing and Urban Development (HUD) to help with community development activities that benefit low and moderate income persons. The funds are primarily intended for bricks and mortar improvements, as opposed to public service activities.
Hennepin County receives CDBG funds directly from HUD as part of a consolidated pool of funds, which is administered on behalf of participating suburban Hennepin County communities. Bloomington, Eden Prairie, Minnetonka and Plymouth do not participate in the consolidated pool and receive CDBG funds directly from HUD. Brooklyn Center is considered a Direct Allocation City and is a sub-recipient of the funds through Hennepin County.

CDBG Statutory and Administrative Requirements
The Federal Authorizing Statute for the CDBG program requires that each funded CDBG activity meet one of three national objectives:

1. Benefiting low income persons
2. Preventing or eliminating slums and/or blight
3. Meeting urgent community needs.

The Federal Law also specifies that each recipient receiving funds must insure at least 70 percent of the CDBG expenditures during the program year be used for activities benefiting low and/or very low income persons. Each city must meet this requirement at the local level.
As part of the administration of the CDBG funds, Hennepin County adopts a 5-year funding plan, which further defines the priority needs of the program and clarifies what activities are eligible for funding.

Last year Hennepin County adopted a new 5-year funding plan. Overall, the priority needs are around continuing what's working, while shifting the focus to preserving affordable and reducing disparities in housing stability.

These include:

- Priority Need 1: Preserve & Create Rental Opportunities
- Priority Need 2: Preserve & Create Homeowners Opportunities
- Priority Need 3: Housing Opportunities for Homeless Populations
- Priority Need 4: Support Education, Outreach, and Services
- Priority Need 5: Encourage Neighborhood Revitalization
- Priority Need 6: Stimulate Economic Development

Because Hennepin County is responsible for the monitoring and reporting of the CDBG funds, the County oversees the use of funds within the consolidated pool. Cities that wish to diverge from the typical use of funds must seek permission from the County.

Prior to 2018, cities were allowed to allocate up to 15 percent of their CDBG funding to public services. While Brooklyn Center regularly did so, other communities chose not to. In addition, the reporting requirements for the funds are onerous, and the County determined that it would be easier to pool the public service allocation and administer the distribution of those funds internally. Each city is now asked to send a representative to a committee, which reviews public service funding requests and makes a determination as a whole as to which public service organizations get funding and how much.

Funding Allocation Options

Housing Rehab Program - As CDBG funds are the only source of funding to maintain the City's existing single family housing stock, one option would be to increase the allocation of CDBG funds to this use. 86 percent of Brooklyn Center's housing supply is single family homes, nearly all of which were constructed prior to 1975. Many of these homes are in need of maintenance, and for low income home owners this cost can be overly burdensome. Maintaining the city's housing stock through this program not only provides stable home ownership for low income home owners, but also maintains an affordable housing stock for new buyers as well. Further this wait list for this program had continued to grow, the current wait list is 241. Further, due to restructuring at Hennepin County, the program is able to accommodate an increase in application processing.

Down Payment Assistance - Brooklyn Center allocated $100,000 towards home buyer assistance with the 2020 and 2021 CDBG funding. The City is contracting with Center for Energy and Environment (CEE) to administer the program. The city has had 10 down payment loans closed.

Staff have increased advertising of this program and coordinated through CEE and PRG. Mailers have gone out to all rental properties in the city, there has been outreach to local businesses, as well as information shared with Brooklyn Center Schools. There has been an increase in loans closed in 2022 with 7 loans closing in 2022. The number of restrictions on this program due to it being federally funded, combined with the City's restrictions, and the limited supply of home for sale in Brooklyn Center has continued to eliminate most applicants prior to them submitting an application. A review of the MLS listing for Brooklyn Center on January 30, 2023 provided that there were only 10 single family homes actively available for purchase. Currently, the program has $165,000 in funds available from 2020, and 2021 allocations.

Scattered site acquisition/rehab - The scattered site acquisition is done in New Hope. It is similar to the City's previous buy and replace program. It allows for the purchase and renovation or demo of a blighted structure, which is then sold to a low/moderate income household. The individual cost per unit is high, minimizing the impact of this program.

Infrastructure improvements - These are physical improvements to community or public facilities that are utilized by low and moderate income residents. Some cities have use CDBG funds to purchase play ground equipment or make other physical improvements. One challenge with the use of CDBG funds in this manner is that it triggers Federal Fair Wage standards, which require a significant amount of reporting and

paperwork, and increasing the cost of the project above what it would be if other funds were available, making small scale improvements more work and more expensive than the value of the funding being used. Small Business Entrepreneur Funding - Options for using CDBG funds for programs to support the creation/support of small businesses were discussed with Hennepin County staff. HUD rules allow for CDBG funds to be used in this manner under certain circumstances, specifically to support job creation. According to Hennepin County staff, use of the funds requires demonstrated job creation over an extended amount of time. Not unlike other uses of CDBG funds, it requires extensive reporting, which falls on individual small business owners and monitoring is required over a number of years. Federal funding often comes with stringent reporting and monitoring requirements, which can create a barrier. Alternatively, the city's EDA funds may be a better mechanism to serve small businesses as the funds can be more nimbly applied.

Resolution

A resolution has been prepared for City Council's consideration to approve the 2023 CDBG program. The total preliminary allocation for CDBG Program Year 2023 is estimated $204,441 The resolution allocates the full allocation to the Hennepin County Rehab program.

The resolution included with this memorandum also authorizes signature of a Subrecipient Agreement, which is the agreement between Hennepin County and the City of Brooklyn Center relative to CDBG funds. This agreement is a standardized agreement developed by Hennepin County and will be submitted after approval of the City's 2023 CDBG program.

Budget Issues:

CDBG funds are exclusively federal dollars.

Inclusive Community Engagement:

Antiracist/Equity Policy Effect:

Strategic Priorities and Values:

Resident Economic Stability

ATTACHMENTS:

Description	Upload Date	Type
Resolution	2/17/2023	Resolution Letter

Member introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

RESOLUTION APPROVING PROJECTED USE OF FUNDS FOR 2023 URBAN HENNEPIN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, AUTHORIZING SIGNATURE OF SUBRECIPIENT AGREEMENT WITH HENNEPIN COUNTY

WHEREAS, the City of Brooklyn Center, through execution of a Joint Cooperation Agreement with Hennepin County, is cooperating in the Urban Hennepin County Community Development Block Grant (CDBG) Program; and

WHEREAS, the City of Brooklyn Center has developed a proposal for the use of Urban Hennepin County CDBG funds made available to it; and

WHEREAS, the City of Brooklyn Center held a Public Hearing on February 27, 2022 to obtain the view of citizens on housing and community development needs and priorities and the City's proposed use of **$204,441** from the 2023 Urban Hennepin County Community Development Block Grant; and

WHEREAS, the City of Brooklyn Center, through execution of a Joint Cooperation Agreement with Hennepin County, is a Subrecipient community in the Urban Hennepin County Community Development Block Grant Program; and

WHEREAS, pursuant to the Subrecipient Agreement between the City of Brooklyn Center and Hennepin County, the City agrees to assume certain responsibilities for the utilization of Community Development Block Grant funds; and

WHEREAS, a notice to solicit public comment was published and comments were solicited for a period of 10 days, ending on February 27, 2023.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Center that it approves the following project(s) for funding from the 2023 Urban Hennepin County Community Development Block Grant Program and authorizes submittal of the proposal to Urban Hennepin County.

Project	Budget
Home Rehabilitation Program (Rehabilitation of Private Property)	$204,441

BE IT FURTHER RESOLVED, that the City Council hereby authorizes and directs the Mayor and its' City Manager to execute the Subrecipient Agreement and any required Third

Party Agreement on behalf of the City to implement the 2023 Community Development Block Grant Program.

BE IT FURTHER RESOLVED, that should the actual amount of FY2023 CDBG available to the city be different from the preliminary amount provided to the City, the City Council hereby authorizes the city manager to adjust the following activity budget(s) at this rate:

Project	Budget Adjustment
Home Rehabilitation Program (Rehabilitation of Private Property)	100%

_____ _____

Date Mayor

ATTEST: _____

City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member

and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:
whereupon said resolution was declared duly passed and adopted.

Council Regular Meeting

DATE: 2/27/2023

TO: City Council
FROM: Dr. Reggie Edwards, City Manager
THROUGH: N/A
BY: Dr. Reggie Edwards, City Manager

SUBJECT: Brooklyn Center 2023 Legislative Priorities

Requested Council Action:

- It is recommended that the City Council consider approval of the proposed 2023 Legislative Priorities.

Background:

The Minnesota Legislative session commenced on January 3, 2023, and will continue through May 22, 2023.

Twenty-three 2023 legislative priorities were identified by the Council and staff, which are outlined in the attachment. The 2023 legislative priorities cover the following areas of focus:

- Administration
- Housing and Development
- Business and Economic Development
- Financial
- Law Enforcement and Public Safety
- Transportation

Staff is recommending that the City Council consider approval of the proposed 2023 Legislative Priorities.

Budget Issues:

N/A

Inclusive Community Engagement:

N/A

Antiracist/Equity Policy Effect:

Strategic Priorities and Values:

Enhanced Community Image, Resident Economic Stability, Targeted Redevelopment, Safe, Secure, Stable Community, Key Transportation Investments

ATTACHMENTS:

Description	Upload Date	Type
Brooklyn Center 2023 Legislative Priorities	2/22/2023	Cover Memo

City of Brooklyn Center 2023 Legislative Agenda

February 2023

Administration

- BCLG 01-2023 (Official Notifications / Information Access) – The City of Brooklyn Center supports the State eliminating outdated and unnecessary publication requirements that are no longer relevant or representative of the City's technological capabilities.

Justification – Currently the State has laws mandating the City establish an "official" or "qualified" newspaper for formal city notifications. The law specifies that cities designate only "one" newspaper, it must be printed in English and if it is a daily newspaper it must be distributed at least five days each week, etc. While the notification standards established in 1949 were well intended, they may not be complete or applicable to contemporary methods of communication or cost-efficient.

- BCLG 02-2023 (Election Judge Recruitment and Retention) – The City of Brooklyn Center supports efforts by the State to amend regulations to eliminate the party balance requirement of appointed and hired staff administering absentee balloting before Election Day and for city special elections. We further recommend that the legislature authorize time off for college students if they have been appointed to serve as an election judge.

Justification – City elections are non-partisan and govern elections in a non-partisan manner. One of the City's strategic priorities is "community engagement across all segments of the City". The City desires to engage as many residents as possible in the election process.

- BCLG 03-2023 (Liberian Refugee Immigration Fairness Act) – The City of Brooklyn Center supports the efforts of public and private organizations seeking to assist residents to apply for permanent status under the LRIFA. We implore the State Legislature to provide funding in support of these efforts.

Justification – We estimate that more than 30,000 Liberians are living in the State of Minnesota of which 4,000 or more would be subject to deportation if their current DED status is not changed. The LRIFA recently approved by Congress will provide individuals with DED extensions, one final year to complete their application for a change in their immigrant status. Failure to complete a qualifying application is likely to result in the deportation of these individuals, many of whom have been residents for more than a decade. Historically the State Legislature, Governor, and State Officials have supported Brooklyn Center and other communities in the efforts that have led to the passage of the LRIFA. Now every effort must be made to assure that each eligible person can take advantage of this opportunity. Several organizations are planning to provide the necessary legal and other assistance required for individuals to submit a qualifying application under the Act. We urge the legislature to provide financial support to these organizations.

- BCLG 04-2023 Funding for Cultural Centers/Museums and other Community Building Assets- the City of Brooklyn Center encourages the Legislature to provide funding and provide new rules that

will support the establishment of Cultural Museum/Centers that reflect the unique traditions and values provided by immigrants, new Americans and diverse communities; thereby enriching the lives of all Minnesotans.

Justification – As one of the most ethically and culturally diverse communities in the State of Minnesota. We believe that this strength should be valued and shared. A variety of cultural organizations and groups would love the opportunity to collaborate with the government, non-profits, and others to share the benefits of their culture. We believe the State can play an extremely valuable role by providing funding to build capacity and facilitate opportunities for these groups to add to the culture of Minnesota in a lasting and meaningful way. We believe existing Grant Programs should be modified or new funding should be approved to encourage Cultural Centers, Museums, and Arts to support the goal of cultural inclusion and diversity in the State.

Housing and Development

- Ensure housing security. The pandemic has accelerated the impacts of an existing housing crisis and has exposed many people to an immediate housing emergency. Tools like aid for tenants and landlords, eviction moratoria, and funding for affordable housing are important for immediate relief and longer-term recovery.

- Tenant protections. The City of Brooklyn Center supports revising existing regulations that restrict local governments from enacting tenant protection measures. Further, the City of Brooklyn Center supports new legislation that clarifies and creates tools that support tenant protection measures, both locally and state-wide. These tools include but are not limited to, local authority to enact rent control, prevent discrimination based on income sources, limit tenant screening practices, prevent non-renewals of leases without just cause and prevent retaliation by rental property owners.

- BCLG 05-2023 (Affordable Housing) - The City of Brooklyn Center supports the creation of additional local tools and funding for workforce housing and affordable housing programs, including resources in a bonding bill. Specifically, the State should establish a housing tax credit contribution fund, create a state funding match for local housing trust funds, increase funding for Economic Development and Challenge Fund Grant program, and support dedicated funding for housing through bonding and general fund revenue.

Justification – The lack of workforce housing makes it difficult for employers to attract workers and for cities to attract new residents. Vacancy rates remain low and the market is not keeping up with the demand for affordable housing options. Cities want to play a role in addressing this issue but lack the resources and the flexible tools to create partnerships with public and private entities to ensure an adequate supply of affordable housing options.

- BCLG 06-2023 (Group Homes and Housing with Services Establishments) - The City of Brooklyn Center requests the Legislature to examine the impacts of the established regulations, which limit

the ability of municipalities to regulate group homes and housing with services establishments to determine if regulations are having a disproportionate effect on low-income communities and communities of color.

Justification - Of our experience is that single-family affordable housing neighborhoods are attractive locations to investors seeking to profit from the establishment of group homes and housing with services. The concentration of these homes in low-income neighborhoods reduces homeownership opportunities and wealth accumulation for residents and the concentration of these businesses can change the character of the neighborhood.

- BCLG 07-2023 (Building Officials) – The City of Brooklyn Center supports efforts of the State to increase its efforts to train new and diverse building officials, and provide sufficient education to help local officials administer and enforce construction regulations.

Justification – The City has established city priorities related to resident economic stability and the value of diversity and inclusion. There is a shortage of building officials in the State and a greater shortage of building officials of color. Sufficient funding and support by the state would permit the City and other cities to have access to a broader pool of candidates for building officials in the future.

Business and Economic Development

- BCLG 08-2023 (Youth Tax Credit) – The City of Brooklyn Center supports efforts by the State to create an internship-to-work tax credit for organizations hosting young workers in Brooklyn Center. This type of tax credit program exists now but is targeted at Greater Minnesota.

Justification – One of the City's strategic priorities is "Resident Economic Stability". This program would provide an incentive for businesses to participate in the BrookLynk Program of the Brooklyn Bridge Alliance.

- BCLG 09-2023 (Workforce Readiness) – The City of Brooklyn Center supports efforts of the State to fund fully the Minnesota Job Skills Partnership and other workforce training programs. The City also supports the State in providing flexible funding to local workforce councils and pursuing creative programming and funding. Finally, the City supports efforts to design and implement programs designed to address youth employment and workforce readiness.

Justification – One of the City's strategic priorities is "Resident Economic Stability". This program would provide an incentive for businesses to participate in the BrookLynk Program of the Brooklyn Bridge Alliance. This effort would also, support the City's strategic priority of "Resident Economic Stability".

- BCLG 10-2023 (Tax Increment Financing - TIF) – The City of Brooklyn Center supports efforts of the State to increase the ability of TIF to facilitate redevelopment and housing activities, The State

should allow term extensions for redevelopment districts, which are taking longer to develop; amend Minn. Stat. § 469.1763, subdivision 3 to eliminate the "Five-year Rule" for districts that are taking longer to develop; and modify the housing district income qualification level requirements to allow the levels to vary according to individual communities.

Justification – The City would benefit by having the ability to extend the term for its redevelopment districts, which could have a positive impact on the financial stability and effectiveness of the districts.

- BCLG 11-2023 (Land Recycling and Redevelopment) – The City of Brooklyn Center supports the creation of a "land assembly grant or loan program" to assist cities and economic development authorities assemble small parcels for redevelopment. In addition, the City supports efforts by the State to amend the definition of redevelopment district under the TIF Act to include obsolescence and incompatible land use.

Justification – Due to the City being fully developed, the City would benefit from more resources and greater flexibility of existing economic development tools to redevelop deteriorated, obsolete and vacant structures and contaminated land.

Financial

- BCLG 12-2023 (Metro Area Fiscal Disparities) - Brooklyn Center was once a net contributor to the Fiscal Disparities pool. Today as a net recipient, the fiscal disparity is a major factor contributing to the fiscal stability of the City and our taxpayers. Without Fiscal Disparities, the property tax burden in Brooklyn Center would escalate dramatically, perhaps more than 25%. We strongly encourage continued legislative support for Metro Area Fiscal Disparities.

- BCLG 13-2023 (Sales Tax Exemption Simplification) - We advocate for a way to simplify the utility of the current sales tax exemption for construction materials. The process for using the current sales tax exemption on construction is so complicated, risky, and burdensome to contractors and cities that we are aware of no city that has decided to use this exemption. In Brooklyn Center, we estimate savings of $300-$400 thousand annually for our neighborhood street and utility construction projects if the sales tax exemption was viable.

- BCLG 14-2023 (Property Tax Relief) – The City of Brooklyn Center supports efforts of the State to increase property tax relief for property owners experiencing high tax burdens due to property tax shifts.

Justification - The City has experienced significant shifts in tax capacity growth from commercial to residential properties throughout the years of the most recent economic recession. As a result, residential property owners have endured a tax shift burden. We expect this trend to continue for the coming years as housing values continue to recover and commercial and industrial market values normalize.

- BCLG 15 -2023 (Local Government Aid - LGA) – The City of Brooklyn Center supports the existing LGA funding formula as an appropriate mechanism to distribute LGA and opposes special funding using LGA funds.

Justification – LGA has been cut for many years. The City's budget stability continues to be dependent on LGA funding. Any changes in the formula or siphoning of funds from the overall pool for special projects may be detrimental to the City's financial stability.

Law Enforcement & Public Safety

- BCLG 16 – 2023 - Race Identification on Drivers License

Justification – A self-identified race designation on the driver's license will facilitate the automatic capture of accurate race-related police activity data. This will improve our capacity to capture information to develop policies and practices that reduce/eliminate racial bias and inequity in policing.

- BCLG 17 -2023 (Cop Autism Response Education and Vitals App) The City of Brooklyn Center supports legislative funding for the expansion of the COP Autism Response Education (CARE) training model and VITALs app to better meet the needs of individuals on the Autism Spectrum and build more inclusive communities.

Justification- Each year globally, an increasing number of children are being diagnosed with autism spectrum disorders. The State of Minnesota has the second-highest autism prevalence rate in the United States. Individuals with Autism Spectrum Disorder are valued members of our community and help to strengthen the City of Brooklyn Center, Unfortunately, individuals on the Autism Spectrum face significant barriers in utilizing emergency services due to sensory processing and other characteristics that are included in the diagnosis of Autism Spectrum Disorder. CARE and Vitals App are two significant tools that may be used to improve the efficacy and effectiveness of the emergency response to persons living in our community diagnosed with Autism Spectrum Disorder.

- BCLG 18-2023 (T-21 Raising the Age for Purchasing Tobacco Products to Age Twenty-One) - The City of Brooklyn Center supports a legislative change to increase the age of tobacco product purchases to twenty-one.

Justification – Brooklyn Center along with several cities throughout the State of Minnesota has adopted local ordinance regulations increasing the legal age to purchase tobacco products to 21 due to the overwhelming evidence demonstrating the younger person is when they begin smoking the more likely they will become addicted and suffer physically resulting from this addiction. Likewise, vaping ad other caffeine delivery devices should be regulated, as there is growing evidence that they too are addicting and physically harmful to young people.

- BCLG 19-2023 (Juveniles in Municipal Jails) – The City of Brooklyn Center supports efforts by the State to clarify state statutes that would allow juveniles to be held for questioning and booking in the City jail for up to six hours.

Justification – The City would have more of an opportunity and time to work with a juvenile to resolve or remedy their situations before being transported to Hennepin County Jails should the state increase the max time juveniles may be held in a licensed municipal jail.

- BCLG 20-2023 (21st Century Policing) – The City of Brooklyn Center supports action by the State to increase funding for peace officer training, peace officer wellness activities, and grants to the cities to deploy technologies such as dash and body-worn cameras, all of which align with the President's Task Force 21st Century Policing Report.

Justification - The City initiated efforts to implement 21st Century Policing soon after the report was published. The City continues to develop and train peace officers under the report. Funding support from the State would help advantage and stretch the use of City resources. To date, the City has taken on the expense of such efforts at the City's expense.

- BCLG 21–2023 - Body Armor Reimbursement Legislation - The City of Brooklyn Center supports action by the State to expand eligibility reimbursements.

Justification – Currently the State has a program to offer a portion of the cost of ballistic vests to be reimbursed for Peace Officers only. This new legislation expands the reimbursement to all Public Safety Officers. Public Safety Officer is defined as a peace officer, firefighter, or qualified emergency medical provider. The Brooklyn Center Fire Department purchased vests for each of their firefighters that will need to be replaced in 2026 and this would help offset some of the City's cost for these replacements.

- BCLG 22-2023 – Appropriation; Fencing Consortium. - $5,000,000 in fiscal year 2023 is appropriated from the general fund to the commissionerof public safety for a grant to the Fencing Consortium for acquisition of anti-scale fencing,pedestrian doors, and vehicle gates for local government facilities statewide to improveequitable access to a de-escalation and safety tool. This appropriation is available until theproject is completed or abandoned, subject to Minnesota Statutes, section 16A.642. This isa onetime appropriation.

Justification – Currently there is a consortium of Hennepin County cities participating in this joint effort. Having the state take the lead on this effort would benefit all entities across the state of Minnesota.

Transportation

- BCLG 23-2023 (MVLST Funding) - The City of Brooklyn Center supports including Hennepin County in the distribution of motor vehicle lease sales tax (MVLST).

Justification - Hennepin County residents contribute substantially to the MVLST but State Law excludes the county from receiving funding from this transportation source. If included, Hennepin County would receive $10.4 million annually for roads, bridges, and pedestrian and bikeway projects. The rationale to exclude Hennepin and Ramsey counties from receiving MVLST formula funds was based on enabling new taxing authority through the creation of the County's Transit Improvement Board (CTIB). With CTIB's dissolution in 2017, this rationale for excluding Hennepin and Ramsey counties from receiving MVLST Formula funds has ceased to exist.

- BCLG 24-2023 (Transportation Funding) – The City of Brooklyn Center supports the State by providing more funding, including bonding, for improvements to all components of the transportation system. The City specifically supports The Blue Line Light Rail Extension. In addition, the City's highest State transportation priority is the much-needed improvements to TH 252 to create a safer transportation facility for Brooklyn Center residents.

Justification – The City supports a well-funded regional transportation system. Additional funding by the legislature would permit the City to access various funding sources from the Minnesota Department of Transportation for City projects. Specifically, the City supports much needed improvements to the Trunk Highway 252 corridor. Highway 252 intersections have historically ranked in the top ten for the state of Minnesota in terms of crash costs. Safety improvements to the corridor would benefit both Brooklyn Center residents and regional travelers.

Council/EDA Work Session
City Hall Council Chambers
February 27, 2023

AGENDA

ACTIVE DISCUSSION ITEMS

1. RFP for City Attorney

PENDING LIST FOR FUTURE WORK SESSIONS

1. Upcoming Items
    - Grant Discussion *(referred to Financial Commission)*
    - Special Assessment Policy/Franchise Fees *(referred to Financial Commission)*
    - Emerald Ash Borer Policy Review *(referred to Park & Rec Commission)*
    - Community-Wide Survey
    - Memorial Policy *(referred to Park & Rec Commission)*
    - Establishing a Beautification and Public Art Commission
    - Establishing a Safety Violence Prevention Commission
    - Liquor Store 2 - *(March)*
    - 252/94 Report - (potential separate work session)
    - Organizational Chart
    - Rental License Review *(referred to Park & Rec Commission)*
    - Tenant Protection Data presentation
    - THC Moratorium
    - RFP Criminal Attorney

Council/EDA Work Session

DATE: 2/27/2023

TO: City Council
FROM: Dr. Reggie Edwards, City Manager
THROUGH: N/A
BY: Dr. Reggie Edwards, City Manager

SUBJECT: RFP for City Attorney

Requested Council Action:

Background:

In accordance with City Council Policy: **2.81 Schedule for Requests for Proposals for Legal Services,** the city council is to request for proposal for civil and criminal services on an alternating four-year basis. With COVID-19 and Civil Unrest this schedule has been amended. In 2022, the City processed an RFP for civil attorney services. An RFP for criminal attorney services is due to be completed in 2023.

Question: Does the city council want to complete the RFP process for criminal attorney services or extend the current contract with the current law firm?

Budget Issues:

-None

Antiracist/Equity Policy Effect:

Strategic Priorities and Values:

Safe, Secure, Stable Community, Operational Excellence

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DATE: 2/27/2023

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FROM: Dr. Reggie Edwards, City Manager
THROUGH: N/A
BY: Dr. Reggie Edwards, City Manager

SUBJECT: Upcoming Items

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Budget Issues:

Antiracist/Equity Policy Effect:

Strategic Priorities and Values: