Council Study Session
City Hall Council Chambers
September 12, 2022

AGENDA

1. **City Council Discussion of Agenda Items and Questions - 6 p.m.**
2. **Miscellaneous**
   a. IC Committee Discussion
3. **Discussion of Work Session Agenda Item as Time Permits**
4. **Adjourn**

Council Study Session

DATE: 9/12/2022

TO: City Council
FROM: Dr. Reggie Edwards, City Manager
THROUGH: N/A
BY:

SUBJECT: IC Committee Discussion

Background:

CITY COUNCIL MEETING
City Hall Council Chambers
September 12, 2022

AGENDA

1. Informal Open Forum with City Council - 6:45 p.m.

Provides an opportunity for the public to address the Council on items which are not on the agenda. Open Forum will be limited to 15 minutes, it is not televised, and it may not be used to make personal attacks, to air personality grievances, to make political endorsements, or for political campaign purposes. Council Members will not enter into a dialogue with presenter. Questions from the Council will be for clarification only. Open Forum will not be used as a time for problem solving or reacting to the comments made but, rather, for hearing the presenter for informational purposes only.

I will first call on those who notified the Clerk that they would like to speak during open forum, and then I will ask if anyone else connected to this meeting would like to speak. When I do, please indicate your name and then proceed when I call on you. Please be sure to state your name and address before speaking.

a. Open Forum information

- per 2022 Council Retreat Agreement
- Limited to 15 minutes
- Limit all comments to 2 minutes per person
- Time for thoughts, ideas, feedback that is unrelated to council meeting agenda items
- Show and verbally share other opportunities for sharing

2. Invocation - Lawrence-Anderson - 7 p.m.

3. Call to Order Regular Business Meeting

The City Council requests that attendees turn off cell phones and pagers during the meeting. A copy of the full City Council packet is available to the public. The packet ring binder is located at the podium.

a. Council Norms

4. Roll Call

5. Pledge of Allegiance

6. Approval of Agenda and Consent Agenda

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the consent agenda and considered at the end of Council Consideration Items.

a. Approval of Minutes

- Motion to approve the following minutes:

-
  - *6/1 - Work Session*
  - *6/6 - Joint Work Session*
  - *8/11 - Canvassing Board*
  - *8/15 - Jt CC/FC Meeting*
  - *8/22 - Canvassing Board*
  - *8/22 - Study Session*
  - *8/22 - Regular Session*

b. Approval of Licenses

- Motion to approve the licenses as presented.

c. Resolution Authorizing Execution of Site Lease Agreement with DISH Wireless L.L.C on Water Tower No. 1

Motion to approve a resolution authorizing execution of a site lease agreement with DISH Wireless L.L.C on Water Tower No. 1.

d. Dissolution of the MOU Between the City Manager and Council Establishing Management of the Implementation Coordinator by the Mayor.

Dissolution of the MOU Between the City Manager and Council Establishing Management of the Implementation Coordinator by the Mayor.

7. Presentations/Proclamations/Recognitions/Donations

a. 2023 Preliminary Budget

- It is recommended that the City Council consider providing direction to staff regarding the 2022 preliminary property tax levy and budget to be adopted Monday, September 27, 2021.

8. Public Hearings

9. Planning Commission Items

10. Council Consideration Items

a. City Commission Appointments

11. Council Report

12. Adjournment

We Agree To

Internal Council Relations – Norms for 2021 – Practiced for next 90 days

- Seek to not repeat or re-iterate points that were already shared
- Engage in discussion and sharing alternate perspectives *without* weaponizing other people's words
- Recognize others with "What I heard you say is _____, with your permission, I'd like to move forward now."
- Call for consensus when it's time to make a decision.
- Allow new solutions in a time of dynamic change, process: (1) name the problem (2) find the process to resolve (3) have the discussion (4) make a decision.
- After open discussion, close down the chat during council chamber discussion (*need to vote on it).

Council Regular Meeting

DATE: 9/12/2022

TO: City Council
FROM: Dr. Reggie Edwards, City Manager
THROUGH: N/A
BY: Barb Suciu, City Clerk

SUBJECT: Approval of Minutes

Requested Council Action:

- Motion to approve the following minutes:

-

- *6/1 - Work Session*
- *6/6 - Joint Work Session*
- *8/11 - Canvassing Board*
- *8/15 - Jt CC/FC Meeting*
- *8/22 - Canvassing Board*
- *8/22 - Study Session*
- *8/22 - Regular Session*

Background:

In accordance with Minnesota State Statute 15.17, the official records of all meetings must be documented and approved by the governing body.

Budget Issues:

None

Inclusive Community Engagement:

None

Antiracist/Equity Policy Effect:

None

Strategic Priorities and Values:

Operational Excellence

ATTACHMENTS:

Description	Upload Date	Type
Work Session	8/30/2022	Backup Material

6.6 Jt Work Session	8/30/2022	Backup Material
8.15 Jt CC/FC	9/7/2022	Backup Material
8.22 Canvassing Board Minutes	9/7/2022	Backup Material
8.22 Study Session	9/7/2022	Backup Material

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL/ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF BROOKLYN CENTER IN THE COUNTY OF HENNEPIN AND THE STATE OF MINNESOTA

WORK SESSION
JUNE 1, 2022
CITY HALL – COUNCIL CHAMBERS

CALL TO ORDER

The Brooklyn Center City Council/Economic Development Authority (EDA) met in Work Session called to order by Mayor Pro Tem/President Pro Tem Marquita Butler at 6:13 p.m.

ROLL CALL

Mayor/President Mike Elliott (arrived at 6:118 p.m.), Mayor Pro Tem/President Pro Tem Marquita Butler, and Councilmembers/Commissioners April Graves, Kris Lawrence-Anderson, and Dan Ryan. Also present were City Manager Reggie Edwards, Community Development Director Meg McMahan, Associate Planner Olivia Boerschinger, City Planner Ginny McIntosh, City Attorney Jason Hill, and City Clerk Barb Suciu.

ZONING CODE UPDATE

City Manager Reggie Edwards introduced the item and invited Ms. McMahan to continue the Staff presentation.

Community Development Director Meg McMahan stated the Zoning Code is a huge project, and Staff has been working on it for two years. It is State law to update the Zoning Code to align with the City's 2040 Comprehensive Plan. She invited the consultants from Bolton & Menk to continue the presentation. Mike Thompson, Senior Urban Planner with Bolton and Menk, provided an overview of the presentation's agenda.

Ms. McMahan stated zoning has contributed to systemic racism over time and led to disparities seen today. She noted there were many times when Staff interacted with the local community throughout the process.

Ms. McMahan stated planning emerged at the beginning of the 1900s as a response to industrialization, overpopulation, and diseases. Early zoning valued sprawl to address issues. It was also primarily white people.

Ms. McMahan noted two major cases that impacted zoning. First, there was one that prohibited racialized language in the zoning code. A lot of hidden languages came out of that decision. The second one allowed the City to regulate land use based on certain boundaries which separated residential settings from industrial ones. Ultimately, the outcome was exclusionary zoning.

Ms. McMahan stated zoning is meant to balance public and private goods. Race- and class-based language was used to segregate areas. President Woodrow Wilson was a segregationist and created a committee to develop model zoning laws. The model laws included a lot of exclusionary languages.

Ms. McMahan explained redlining was a federal measure used to approve mortgages. Within areas that were redlined, individuals could not get mortgages. By comparing redlining maps to today's demographic maps of Minneapolis, there is a very strong alignment. Redlining exacerbated segregation issues. There were also deed restrictions driven by real estate and developers rather than planners.

Ms. McMahan stated in the 1960s, there was federal action used to counter the effects of segregation that had occurred through redlining. Fair housing laws were developed which allowed for some improvements. However, less direct ways to promote segregation began. Some examples include areas with excessive setbacks, zoned for single-family housing, and restrictions on affordable housing types in certain land use.

Ms. McMahan stated housing discrimination still exists, and there are significant housing shortages that marginalize communities of color. Each city is facing a different combination of issues, so each city needs its zoning codes to address its community characters. There are issues of affordability, accessibility, gentrification, and housing stability. However, zoning is not a tool to fix all of those issues.

Ms. McMahan noted Brooklyn Center saw its growth peak in the 1950s and 1960s. It was not impacted by earlier issues such as redlining. The GI Bill did have some impact on the City, which created some disparate outcomes in the early times of Brooklyn Center. It was not developed with large lots or setbacks, as was typical for exclusionary zoning. Early residents were predominantly, but not exclusively, white.

Ms. McMahan stated Brooklyn Center is a suburban auto-oriented community with large roadway infrastructure. It had largely separated land uses, and there is very little mixing of land uses and emphasis on transit. Transit is adjacent to but not embedded in neighborhoods. There are also limited industrial zones. A majority of the jobs in Brooklyn Center are retail and are not very high-paying.

Ms. McMahan pointed out the Comprehensive Plan originated mixed-use zoning in Brooklyn Center. The mixed districts are meant to create more walkable communities. The Comprehensive Plan also aims to embrace public transit. Additionally, it introduced residential areas with commercial nodes.

Ms. McMahan explained the current Zoning Code is nearly unusable. It dates back to the 1960s and is not user-friendly. Many components are out of touch with current laws and reinforce old land patterns. Therefore, it does not serve the future vision of the community.

Ms. McMahan noted looking at opportunities for equity in zoning, they aim to reduce racial disparities by adopting mixed-use zoning districts, introducing commercial nodes, organizing land uses around transit, making homeownership more affordable, increasing sustainable and environmentally-friendly solutions, and encouraging more inexpensive housing options. Accommodating multigenerational families and allowing for more home-based businesses will also benefit the community.

Dr. Edwards added Woodrow Wilson is considered the father of public administration. The design of government and how it functions was also developed during Woodrow Wilson's time as a politician. Therefore, there are some interconnections between zoning, public administration, and segregation.

Councilmember/Commissioner Ryan stated it would be useful to have a graphic to better explain the reasons for the Zoning Code update. He added public administration was also created to alleviate political corruption, but it was a double-edged sword with some negative side effects.

Mr. Thompson explained there are several reasons for the Zoning Code update, some of which were mentioned by Ms. McMahan. As it stands, the City is open to lawsuits due to some of the current Zoning Code. Mr. Thompson explained there is no such thing as a perfect code, but it is a living, breathing document. It is meant to be adapted as need be over time.

Councilmember/Commissioner Lawrence-Anderson asked if the Zoning Code made sense when it was developed. Ms. McMahan stated by looking at the layout of the City, it did make sense at the time. The houses are laid out with similar lot sizes with a centralized retail area. It is a very traditional suburban pattern. It served the purpose of the time. The 2040 Comprehensive Plan aims to maintain single-family neighborhoods while creating opportunities to include other types of housing styles to better serve the greater community.

Councilmember/Commissioner Ryan noted he interned with an organization that was working to relocate salvage yards from North Minneapolis. There were single-family homes next to dumps. The City was growing very quickly and could not keep up with zoning issues.

Mr. Thompson pointed out that the phrase Unified Development Ordinance (UDO) is an umbrella term for zoning code, which he may use from time to time in the presentation.

City Planner Ginny McIntosh explained there are three separate standalone codes currently. The proposed Code would set up a single section with all things related to zoning. The Zoning Code regulates land use and development. The subdivision ordinance regulates the division of land. The sign portion is self-explanatory.

Mr. Thompson noted there has been a large amount of community engagement. There have been nine info sheets, and there was a Zoning Task Force comprised of residents. There is a draft of the Code available online for the public to access. Three open houses were advertised to the public and are available on the website. There are also narrative videos with details on each of the sections

in the Zoning Code. Additionally, there were preference surveys. The website includes an interactive map as well.

Councilmember/Commissioner Graves asked if the Task Force would continue to be part of the process. Ms. McMahan stated their role is mostly complete. They set the priorities and goals and did some of the equity work. From there, it went to the Planning Commission and Housing Commission for review over the last eight months.

Mayor/President Elliott asked if they could have access to the input from the Task Force. Ms. McMahan stated the information from the Task Force is available on the Zoning Code website. Mayor/President Elliott stated he would prefer a hard copy.

Ms. McMahan added they mailed a postcard to every house that would be impacted by the Zoning Code change with a link to the interactive map on the website. Remote owners were also notified of the impact. Mr. Thompson showed the interactive map and how to use it.

Mr. Thompson explained there are nine sections to the Zoning Code. The first is the general division that provides a legal framework and affirms the authority of the Code. Second is the section that most people interact with. It includes setbacks, uses, and the ultimate framework for how the land can be used in the City.

Mr. Thompson stated the third section includes protections of natural resources that comply with State laws. It also establishes overlay for properties near bodies of water. Ms. McMahan noted the third section will be new for Brooklyn Center as there are not currently shoreline protections. For the most part, residents are understanding and supportive of the addition. It is primarily a State-mandated requirement, so they have pulled model language from the Department of Natural Resources.

Mayor/President Elliott asked if some of the shorelines would become public domain and grant public access. He added a lot of homes on the shoreline are likely to experience erosion. Ms. McMahan stated the Zoning Code does not take land, and it would be against the law. There are instances of public domain where people could be paid for their property. The types of regulations are things such as setbacks for structures, what types of things can encroach on the setbacks and other things that impact the built environment. In short, it regulates the use of the private property. The goal is to protect the shoreline and water quality.

Mayor/President Elliott noted there have been previous conversations about preventing erosion. Ms. McMahan stated she is not familiar with those conversations.

Councilmember/Commissioner Lawrence-Anderson asked if some of the current buildings and whatnot would be grandfathered in under the new Zoning Code. She asked if that would be written in the Zoning Code. Mr. Thompson stated almost all current buildings would be grandfathered in.

Ms. McMahan pointed out there is a State law that allows for uses to be repaired, replaced, or approved after a Zoning Code change. The building could not further encroach upon any new Zoning Codes.

Mr. Thompson stated the fourth section addresses use regulations intending to establish a legal framework of allowable uses. The fifth section includes further development standards which include aesthetics and parking. It has elevated the landscaping and created more flexibility for Staff and the community.

Mr. Thompson added the next session addresses signs. He noted the First Amendment does apply, but the City can regulate the size, location, condition, and lighting of the sign without impacting the statement. Next, there is a section addressing subdivision processes and responsibilities.

Mr. Thompson noted there is a section that sets the procedures of the approval process with the Planning Commission, City Council, public hearings, public notices, and the like. It also addresses amending the Zoning Code and includes more robust language to allow for wider public notice of hearings. The final section covers definitions and interpretations of language throughout the Zoning Code.

Councilmember/Commissioner Lawrence-Anderson asked if the definitions are agreed upon by a larger body. Mr. Thompson stated the State has written definitions of certain things while the City can make other definitions, as long as the definitions do not conflict with State definitions. Ms. McMahan pointed out they tried to remove specificity to allow for future flexibility.

Councilmember/Commissioner Lawrence-Anderson asked if the International Property Maintenance Code has been adopted. Ms. McMahan confirmed the International Property Maintenance Code has been adopted, but there is no established international zoning code. It would likely promote inequity.

Councilmember/Commissioner Ryan noted there are some value judgments included in the creation of definitions, and that will be interesting to see going forward.

Mr. Thompson stated one of the biggest changes is the consolidation of districts. There is also an allowance for home-operating businesses that consider issues such as residency requirements and traffic generation.

Councilmember/Commissioner Lawrence-Anderson asked how commercial vehicles play into home occupations. Ms. McMahan stated the new Zoning Code allows for one commercial vehicle per lot with some size limits. It would allow for a food box or box truck but not a semi-truck or a dump truck.

Councilmember/Commissioner Lawrence-Anderson stated some neighbors are not going to like looking at a food truck. Ms. McMahan stated there are calls from both sides that do and do not want commercial vehicles. The Zoning Code is a balance between property rights and being able to enjoy one's neighborhood.

Mr. Thompson noted they were very careful in their classification of families and de-coupled families needing to be defined as a family to live in a household. Mayor/President Elliott asked if the household size is restricted. Mr. Thompson stated the size of a household is also not restricted.

Ms. McMahan pointed out the Building Code has a regulating factor for occupancy requirements. The occupancy depends on the egress and square footage of the space. The Building Code also defines what a bedroom is. The Zoning Code is meant to address how a building impacts others in the area rather than addressing what happens on the inside.

Mayor/President Elliott explained they cannot limit people's households because there are different cultural standards. Ms. McMahan stated the City Code creates rules to allow for a safe number of people to escape a burning home. The number is extremely high and is approximately 1 person per 40 square feet.

Mr. Thompson provided a summary of the next steps.

Mayor/President Elliott stated he would like to hear more details about the community engagement process. He would like to seek out input and leadership from the residents for the Zoning Code updates as a way to focus on equity and community ownership. He asked if there are technical experts that could be brought in to provide an equity lens on the changes.

Councilmember/Commissioner Ryan thanked Mr. Thompson and Ms. McMahan for their work on the updates. Ms. McMahan stated the new framework for the Zoning Code will make customer service so much better and allow for easier changes down the line. They can always go back and dive deeper into certain areas as needed.

Mayor/President Elliott agreed he likes many of the changes, but there needs to be intentionality and conversations regarding the specific changes and consideration of the potential consequences of the changes.

RECESS TO CLOSED SESSION

Mayor/President Elliott asked for a motion to adjourn the meeting. City Clerk Barb Suciu stated the City Council/Economic Development Authority is moving into a Closed Session so there is no need to adjourn the meeting at this point.

The City Council/Economic Development Authority Work Session recessed to Closed Session at 7:23 p.m.

ATTORNEY CLIENT PRIVILEGE – CLOSED SESSION – METROPOLITAN COUNCIL CONCILIATION

The City Council/Economic Development Authority Work Session met in Closed Session to discuss 7:27 p.m. and provided direction to staff.

RECONVENE AND ADJOURNMENT

The City Council/Economic Development Authority Work Session reconvened at 8:45 p.m.

Councilmember/Commissioner Elliott moved and Councilmember/Commissioner Ryan seconded adjournment of the City Council/Economic Development Authority Work Session at 8:49 p.m.

Motion passed unanimously.

STATE OF MINNESOTA)
COUNTY OF HENNEPIN) ss. Certification of Minutes
CITY OF BROOKLYN CENTER)

The undersigned, being the duly qualified and appointed City Clerk of the City of Brooklyn Center, Minnesota, certifies:

1. That attached hereto is a full, true, and complete transcript of the minutes of the Special Work Session of the City of Brooklyn Center held on June 1, 2022.

2. That said meeting was held pursuant to due call and notice thereof and was duly held at Brooklyn Center City Hall.

3. That the City Council adopted said minutes at its September 12, 2022, Regular Session.

_____ _____

City Clerk Mayor

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL/FINANCIAL COMMISSION
OF THE
CITY OF BROOKLYN CENTER IN THE
COUNTY OF HENNEPIN AND STATE OF MINNESOTA

JOINT WORK SESSION
JUNE 6, 2022
VIA ZOOM

1. CALL TO ORDER

The Brooklyn Center City Council/Financial Commission Joint Work Session was called to order by Mayor Elliott at 6:40 p.m.

2. ROLL CALL

Mayor Mike Elliott and Councilmembers Kris Lawrence-Anderson, Dan Ryan, and April Graves (arrived at 7:08 p.m.) were present. Councilmember Butler was absent and excused.

Also present were Financial Commission Chair Taneshia Kragness, Emmanuel Kpaleh, and Dean Van Der Werf. Financial Commissioners David Dwapu and Taofeek Ishola were absent.

Also present were City Manager Reggie Edwards, Acting Finance Director Andy Splinter, Interim Police Chief Tony Gruenig, Fire Chief Todd Berg, Recreation Director Cordell Wiseman, Office of Community Prevention, Health, and Safety Interim Manager LaToya Turk, Liquor Operation Manager Tom Agnes, City Clerk Barb Suciu, and City Attorney Jason Hill.

3. PRESENTATION OF AUDIT REPORT AND MANAGEMENT LETTER

3a. AUDIT REPORT AND MANAGEMENT LETTER

City Manager Reggie Edwards introduced the topic and invited auditors Jim Eichten and Jackie Huegel to continue the presentation.

Ms. Huegel stated their role is to provide an opinion on financial statements. Financial statements are fairly presented in accordance with accounting principles generally accepted in the United States of America. They also test internal controls and compliance. They are in compliance with the Minnesota Legal Compliance Audit, and there is a separate single audit of Federal dollars due to the amount of Federal money the City used. A majority of Federal funds were used on the Brooklyn Bridge project.

Ms. Huegel explained they have an unmodified financial report to present. There were no findings for internal controls over financial reporting, legal compliance audit findings, and single audit of Federal awards. She showed a slide with a graph depicting the increasing taxable market value over the last ten years.

Ms. Huegel showed a slide with a table depicting the tax rates for Brooklyn Center over the past three years. She showed a slide summarizing governmental funds revenue per capita, and governmental funds expenditure per capita.

Ms. Huegel showed a chart with the general fund financial position including fund balance, cash, and expenditures over the past five years. She then showed a slide with the general fund revenue by source, broken down into the sources of taxes, intergovernmental, and other for the past five years. She also showed the general fund expenditures by function broken down into general government, public safety, public works, parks and recreation, and other for the last five years.

Ms. Huegel showed a slide of the water fund over the last five years, which increased due to an increased water rate. As for the sanitary sewer fund, the operating revenues saw a slight increase due to a rate increase in conjunction with a decrease in use. The liquor fund had a slight increase in sales and operational expense. There was an overall loss of about $330,000, which does not include the non-operating revenue dollars. Lastly, there was a decrease in the Earle Brown Heritage Center Fund operating expenses and revenue due to COVID-19. It did receive about $300,000 in relief that is not reflected in the graph. There was an overall deficit of over $1.2 million.

Ms. Huegel stated overall, there was a clean opinion on the City's financial statements. No findings were reported, and there will be a continued ongoing assessment of financial projections and results including general, other operational, and enterprise fund activities.

RECESS AND RECONVENE

Mayor Elliott recessed the meeting at 6:57 p.m. Mayor Elliott reconvened the meeting at 7:05 p.m.

4. COUNCIL / COMMISSION QUESTIONS

Councilmember Ryan noted the City gave a lot of money to nonprofits to help with the effects of the civil unrest. He asked what accounting was done to ensure the moneys were properly spent and who audited those reports.

Dr. Edwards stated there was no independent audit completed. The contracts for purchased services were handled as all contracts are and services are stipulated in the contract. As indicated in the audit, there is some accountability with intergovernmental funds for the moneys to be used as purposed.

Mayor Elliott asked what the $130 per capita increase was referring to. Ms. Huegel stated the increase was for capital outlay and construction, which was related to the Brooklyn Boulevard improvement project.

Mayor Elliott asked what the fund balance was at the end of the year. Ms. Huegel stated the fund balance was at 51 percent at the end of the year.

Mayor Elliott asked how much the police budget was under. Ms. Huegel stated the police budget was $170,000 under.

Mayor Elliott asked what the $400,000 increase for the Police Department was for. Ms. Huegel stated there was a $400,000 increase in expenditures from the current year in comparison to the previous year. Mayor Elliott asked if the increases were budgeted for or due to the uprising. Ms. Huegel stated the increase was in the Police Department and the Fire Department. Interim Finance Director Splinter stated the increase in expenditure was related to the civil unrest and was not budgeted for.

Mayor Elliott asked how the budget could be $170,000 under with a $400,000 increase in expenditures. Commissioner Kragness stated the numbers are referring to two different things. The expenses increased due to the civil unrest, but the budget was under because of open positions in the Departments.

Ms. Huegel noted the $170,000 was for all public safety efforts, but a majority of it was in the Police Department. Mayor Elliott stated he would like to see the number parsed out more.

Dr. Edwards stated the measures in response to civil unrest might not necessarily be coded under the Police Department. It was applied toward "other" expenditures.

Mayor Elliott asked if the $145,000 was due to increased operations at the water plant. Ms. Huegel stated the $135,000 increase in water fund operations was due to personal services and personnel. Mayor Elliott asked if they hired more people to take care of the water plant. Mr. Splinter stated it could have been a variety of things such as increased benefits or raises.

Mayor Elliott asked if the $550,000 was the operating income for the water fund. Ms. Huegel confirmed the water fund had an operating fund of $550,000. Mayor Elliott asked how that number balances in comparison to expenditures. Ms. Huegel stated the $550,000 is basically profit.

Mayor Elliott stated there was an increase for the water bill. He asked if the $550,000 operating fund was typical or unusual. Mr. Splinter stated the operating was up. Mr. Jim Eichten stated the increase could be due to a number of causes such as consumption or the weather.

Councilmember Lawrence-Anderson asked how much the City spent in 2021 on private security in comparison to the public safety officers or where the information could be found. Dr. Edwards stated they didn't necessarily have private security, but they had organizations the City contracted with to provide services. Staff could find the specific information and provide it to the Council. He noted any contracted services were presented to the Council previously.

Councilmember Lawrence-Anderson stated she would like to know the expected budget for those services for 2023. Dr. Edwards stated 2023 is a different landscape, and they won't expect to spend money on additional services for the upcoming year, barring any civil unrest.

Mayor Elliott asked what happens to the unused Police Department funds for the unfilled positions.

In 2021, it was probably allocated to the uprising, but they don't have those funds in 2022. Dr. Edwards stated any department with a lull in Staff uses additional funds to balance out the overall budget.

Mayor Elliott asked if they track the reduction in department's use of budgeted funds. (50:55) Mr. Splinter stated those numbers are tracked in much more detail than what was presented. The additional funds are coming from the tax levy. Mayor Elliott asked if they know where the funds will be used. Mr. Splinter stated the additional funds are not budgeted for and depend on the circumstances.

Councilmember Lawrence-Anderson stated if a department is budgeted for a certain amount, there may be a placeholder implemented to use the funds. At the end of the year, they can't be in the red and may place hold any unanticipated expenses.

Mayor Elliott asked when they move the funds to be used in other departments without a budget amendment. Dr. Edwards noted they may hold off on certain expenditures in response to unprecedented events with the hope of balancing the budget by the end of the year.

Mayor Elliott asked if there is a process for the flow of funds and if there is a budget amendment required for the flow of funds. Dr. Edwards stated the funds have the latitude flow as needed.

Councilmember Graves stated she is hearing two questions from Mayor Elliott. First, he is asking what the process is to determine use of leftover funds at the end of the year and if there is a way of tracking the allocation. Second, he is asking how the funds would be shifted to another department and if that would require a budget amendment. Mayor Elliott stated they would cover the topic more thoroughly at a future meeting.

Dr. Edwards noted the Staff did a remarkable job to end the year with no issues, especially in the light of civil unrest and continued issues related to COVID-19.

5. STAFF OVERVIEW OF COMPREHENSIVE ANNUAL FINANCIAL REPORT

Mr. Splinter stated there was a negative operating budget results of $649,092. There was a net decrease in fund balance of $1,045,729 as City budgeted for the use of $396,637. The general fund unassigned fund balance represents 51 percent of next year's budgeted expenditures. Relief funds were used to balance the budget. Any fund balance about 52 percent for capital projects would be transferred based on policy.

Mr. Splinter explained for general fund revenues, they were under budget by $276,236. They had to forgo some police contracts. There was a reduction in building in 2021, which impacted licenses and permits. There was a decrease in property taxes due to reduction in excess Tax Increment Funding. Investment earnings came in under budget due to net of fair value adjustment. Lodging taxes exceeded the budget because the industry came back faster than anticipated, and there was an excess in intergovernmental moneys and grants due to American Rescue Plan Act (ARPA) dollars.

Mr. Splinter stated general fund expenditures were over by about $700,000. There was an increased cost in non-departmental funding, largely due to civil unrest costs, and communications and engagement. Police protection was short of their budget. The convention bureau budget was over, as was the public works budget.

Mr. Splinter noted municipal liquor had an operating loss of $329,877 which was offset by insurance proceeds in nonoperating revenues of $349,276, compared to operating loss of $89,083 in 2020. Both stores were closed for a period of time following civil unrest. As for Earle Brown Heritage Center, there was an operating loss of $1,273,967 compared to an operating loss of $1,721,203 in 2020. A $300,000 DEED grant was received to support operations. There were continued reduced activity due to COVID-19 restrictions.

Mr. Splinter stated the water fund received $1.9 million in bond proceeds to pay its portion of neighborhood improvement project costs. Sanitary sewer received $1.4 million in bond proceeds as a result of planned project costs. Storm drainage received $2.2 million in bond proceeds to pay its portion of Brooklyn Boulevard Phase Two costs.

Mr. Splinter stated completed work on Interstate Area Improvements was $1.3 million, continued work on Brooklyn Boulevard improvements was $1.4 million, Grandview South Area Improvements was $8.2 million, mill and overlay projects - $780,000, the Ryan Lake Area cost $1.2 million, adding playground equipment was$287,919.

Mr. Splinter added Central Garage added or replaced 17 pieces of equipment totaling $2,723,988, primarily public works, fire, and police vehicles. The City retired $7,192,000 of principal on previously issued bonds and issued $8,010,000 in new debt for infrastructure projects.

Mr. Splinter noted there was a net investment loss of $150,980, compared to an investment gain of $1,452,728 in 2020. Net investment loss includes investment income of $544,056, unrealized loss on investments of $695,035 unrealized paper loss due to increasing interest rates. Investments are anticipated to be held to maturity. The City/EDA owned $18.0 million in assets held for resale at year-end.

6. COUNCIL / COMMISSION QUESTIONS

Mayor Elliott asked what the current trend line is for 2022, particularly in terms of losses. Mr. Splinter stated the licenses for the Opportunity Site is projected to be about $450,000, which is a large portion of projections for 2022. They reduced a lot of contract items for 2022 as they saw they wouldn't be able to do security contracts, so that should be more in line with estimates. The excess TIF receipt was eliminated and will allow for a more accurately estimated property tax revenue.

Mayor Elliott asked how much more they budgeted for licenses and permits. Mr. Splinter stated he does not know off the top of his head.

Commissioner Van Der Werf asked if the expenses over budget goes directly to the general fund. Mr. Splinter confirmed he was correct. He stated the CARES funding offset some fund balance

in 2020. They are still in line with previous fund balances. They used some of the money to spend down and decrease the levy.

Councilmember Ryan stated both the CARES and ARPA have restrictions on use of the funds. However, at least one of the funds was eligible to use on public safety. They are general fund moneys and goes into the general fund pot and takes the heat off of them for the hit to licenses and whatnot.

Councilmember Graves asked what the main takeaways for the past couple of years in terms of budget. Mr. Splinter stated the goal of the CARES Act was to get money to the cities as quickly as possible to be spent as quickly as possible. Therefore, there was a lot of leeway. The ARPA dollars are much more specific for rules with more time to decide how to spend it. The plan is due in 2024 for implementation in 2026. The CARES was more of a quick injection.

Councilmember Graves asked if there is anything the City should be doing differently moving forward. Mr. Splinter stated the City has taken a good approach by being thoughtful with the ARPA dollars. Staff has been working closely with their financial advisors.

Councilmember Graves stated they have an emergency response plan for operational issues. She asked if it would be helpful to have a financial emergency response plan. Mr. Splinter stated Brooklyn Center has healthy reserves in various funds, and the City would be good in the short term. Of course, the money is not liquid as much is being held in investments. They would have some losses if they had to sell quickly. It is important to consider such an event, similar to what St. Louis Park is experiencing with water lines breaking.

Councilmember Ryan noted his appreciation of Councilmember Graves' comments and concerns. As they go into the budget process, they will need to consider the commitments they have made, such as those related to the receipt of external funding. They need plans in place to replace grant funding down the line.

Councilmember Ryan asked if the City would lose money due to interest rates on bond deals but would gain it back in terms of lower borrowing costs. The interest rates movement tend to be a wash for the City. Mr. Splinter stated the interest rates look good for the City currently, but they will be reassessing in the budget process.

Councilmember Lawrence-Anderson agreed sustainability is a key consideration. She asked if the fund balance is adequate, what number the Finance Director would like to see, and what are the scenarios where the City would have to tap into the reserve.

Mr. Splinter stated the reserve fund is plenty accurate. The State recommends a balance between 38 and 50 percent. The goal is to shoot for 50 percent because the City wouldn't receive an addition to the funds until June. The general fund has heavily been tax levy funded. Now that they have brought in more grants and funding sources, they need to consider if the reserve fund should be 52 percent of the following year's levy or of the total expenditures.

Dr. Edwards noted there is a tipping point where the State views the reserve fund as a negative

because they are taxing people on what they might spend rather than what they would spend. They don't want to sit on it. Many cities have a large fund balance to save for fund expenditures down the road.

Mayor Elliott stated there is a community that saves the money up front so they aren't paying interest on the projects.

Councilmember Ryan stated Crystal tries to operate on a cash basis, but it has created some issues for them because they don't have cash resources. It is not very smart. They keep going to the Legislature to try to put levies on the ballot but Brooklyn Center's Charter wouldn't allow for that.

Mayor Elliott stated the interest is sometimes double what is actually paid toward the investment.

Councilmember Ryan stated the interest allows you to spend money elsewhere because less money is tied up in the investment.

Dr. Edwards stated they need to fix things when needed rather than saving up to fully pay for a fix. It may save money on interest to do so, but it is not always safe or feasible.

Mayor Elliott added he has concerns about bringing in grant funds and being able to sustain the programming after the grant ends, especially when it comes to public safety. Launching some initiatives sooner than later would also allow the City to save more money in the long run.

Councilmember Ryan noted a significant number of mature trees were torn down during the tornado in 2004. The City ground up the fallen trees, and they were able to afford it due to a contingency. They were able to do that because they spent and borrowed and had money set aside for such an emergency.

7. PRESENTATION ON LIQUOR STORE NO. 2 PROJECT

Mr. Splinter stated Municipal Liquor allows the City to limit the number of liquor stores within the City and dictate their location. The profits from the Liquor store provide property tax relief through reduced capital project bonding.

Mr. Splinter stated the design phase will take approximately four months. It must be underway by September 1, 2022 to capitalize on the 2023 construction season. The bid would be awarded in January or February of 2023, and the project should be completed by January or February 2024. The current lease expires December 31, 2023.

Tom Agnes, Liquor Operation Manager, stated in 2018, Shenehon conducted a consulting analysis. They identified three trade sectors for our liquor stores: the southern sector contains Store Number 1 with per capita liquor spending $400-$500, northwest sector contains Store Number 2 with per capita liquor spending $200-$300, and northeast sector future store with per capita spending $750-$1000.

Mr. Agnes explained the main concern for new store was visibility as the current location is setback from Brooklyn Boulevard and somewhat hidden due to the location of Culvers, Speedway, and surrounding businesses. There were also security concerns due to lighting issues.

Mr. Agnes explained they reviewed sites on Brooklyn Boulevard owned by the Economic Development Authority (EDA) for any opportunities to utilize existing City assets. The site at 70th Avenue North and Brooklyn Boulevard is ideal for visibility and access. To maximize the EDA investment, they could leverage liquor store construction to meet other EDA goals of creating more commercial space for local businesses and wealth-building.

LaToya Turk, Office of Community Prevention, Health, noted St. Alphonsus Catholic school, church, and community playground are approximately 588 feet from Liquor Store Number 2. A parking lot and a residential street separate the building structures. About two-thirds of residents in the immediate area of Liquor Store Number Two are non-white community members, per the 2010 Census tract.

Ms. Turk pointed out within the past one year 118 incidents that required police assistance occurred in the immediate area of Liquor Store Number 2. There were 24 police responses to Liquor Store #2 in comparison to surrounding residences and establishments. Prior installed standard lighting requirements most likely do not meet current community standard recommendations proposed by Crime Prevention Through Environmental Design, Lighting for Safety (CPTED). Also, outdoor garage removal and poor sewage drainage pose a health risk for Staff and community.

Community Development Director Meg Beekman stated the three parcels up for consideration which will become mixed-use. The goal with the 2040 Comprehensive Plan is to create neighborhood nodes. The Zoning Code allows for mixed-use, but it doesn't require it. The site is 1.6 acres and would be a small housing site. There has been interest from the neighboring church in the past.

Ms. Beekman stated there are no other EDA-owned parcels in the market share area. There are also not any commercial properties for sale in the area. The property was assembled for a number of reasons. The City has had a long history of obtaining single-family homes on Brooklyn Boulevard. Also, there is a goal for high intensity land uses which requires larger sections of lands.

Ms. Beekman added a recent market study conducted for the Brooklyn Boulevard study found that office condominiums would be a desired and feasible product type along the corridor. The EDA has a strategic priority around Business Economic Stability which includes providing stable bricks and mortar opportunities for local businesses and wealth-building. The site offers an opportunity to develop six to eight office condo units that can be sold by the EDA with a scoring system that favors local entrepreneurs. Due diligence is underway to determine the financial feasibility of the office condo concept. The goal of the initiative would be for the EDA to recoup any development expenses through the sale of the units.

Mr. Splinter concluded City Staff is seeking approval to proceed with seeking proposals for architectural and engineering services related to construction of new Liquor Store Number 2 and additional office condominium space at the corner of Brooklyn Boulevard and 70th Avenue North.

Mayor Elliott asked what the church thinks about the project. Ms. Turk confirmed she spoke to church administrators. They were concerned about the liquor store being expanded but not to the addition of the condos.

Ms. Beekman added she has been in contact with church administrators regarding easements. The church is open to selling the City the land they would need to access the site. Mayor Elliott shared he received a call on behalf of the church with concerns about the proposal.

Councilmember Ryan asked if the easement refers to the parcel on the east side. Ms. Beekman stated there is an existing easement from a single-family home that is available to the EDA for drainage and utility. The easement is old and would need to be updated for proper access. The project wouldn't be able to go forward without the church's support because of the need for the easement.

Councilmember Graves noted the report from 2018. The northeast quadrant has the opportunity to make more money. She asked if there are any properties available in that quadrant. Ms. Beekman stated the EDA owns a parcel in the northeast quadrant near Top Golf and Super America. It is valued at about $650,000 and is a similar size to the area in question.

Ms. Beekman stated it is a viable option in terms of land use. However, there has been hesitation because it is unclear what will happen on 66th and Hwy 252. Therefore, it may be unwise to invest in that area until the roadway changes are clear. Councilmember Graves stated she likes the northeast area better, but the consideration of the future road changes is understandable.

Councilmember Graves stated a reason for building a new store is because it would be more affordable in the long-run than leasing. She asked what the cost or benefit would be for having no liquor store for one year.

Mr. Agnes stated Liquor Store Number 2 primarily competes with Brooklyn Park, which has several options. Most of the business would be lost to Brooklyn Park rather than be rerouted to Liquor Store Number 1. Closing it down hasn't been considered yet because of the EDA-owned land opportunity.

Councilmember Ryan stated they are considering putting off a decent location while hoping for a perfect one. It would be the wisest to continue gaining revenue from a new store and create a new business location. Brooklyn Boulevard would be a very successful location.

Mayor Elliott noted there is a large difference in potential profit between the sectors. He asked what the projected income would be for the next five years if they were to close the store for one year. The long-term benefit of building in the northeast quadrant would likely far outweigh the short-term benefit of building at the proposed site.

Ms. Beekman stated the market study didn't suggest moving the liquor store. Instead, it suggested opening a third store in the northeast quadrant. She asked if Mayor Elliott is suggesting they

abandon Liquor Store Number 2 entirely and seek out a potential liquor store in the northeast quadrant.

Mayor Elliott stated there is a lot of potential revenue in the northeast quadrant, and they should focus on revenue. If the church isn't on board, they wouldn't be able to move forward with the site. He suggested they work with the church to gauge their willingness prior to making a decision.

Ms. Beekman agreed that would be wise. However, there are pursuit costs to continue going down the road. For example, starting the design process would require monetary commitment as would an appraisal. She asked if Council supports continued efforts towards the proposed site.

Commissioner Kragness asked if the church only had concerns with the liquor store being expanded. Ms. Turk explained the church didn't originally understand the larger build included the condos, so they thought the liquor store was getting much larger.

Mr. Agnes pointed out the consultants recommended right-sizing the store. Liquor Store Number 1 is the primary store while the additional store is meant to be smaller. The current space is too large for its purpose.

Councilmember Lawrence-Anderson stated she has also had conversations regarding the proximity to the church. There is already a liquor store next to the church, so they are not adding a liquor store out of the blue. She asked what the difference in distance to the church is between the two sites. Ms. Beekman stated the proposed location is about 200 feet further than the current Liquor Store.

Councilmember Lawrence-Anderson stated she would like to utilize EDA-owned land and add lighting, cameras, and fencing. She asked what the proposed site is next to. Ms. Beekman noted the adjacent land was called "excess land" by the church.

Councilmember Lawrence-Anderson asked if they could have some kind of a boundary line such as a fence at the edge of the property. Fencing, camera, lighting, and security is very important. She added she isn't concerned about the proximity to the church because it is already near the church.

Councilmember Lawrence-Anderson pointed out the EDA owns land near 66th and Brooklyn Boulevard across from the Fire Station. Ms. Beekman stated the EDA sold the site to the City to be used for stormwater for the Brooklyn Boulevard project. It will likely be a pocket park. The EDA owns a piece on the south side, but it is too small for a liquor store.

Mayor Elliott asks what kind of investments would be made if the Council were to direct Staff to move forward with the project. Ms. Beekman stated the next steps would be hiring an architecture firm to design something. The design package would cost $100,000 to $150,000 which would later be used to be put out for bid. Also, Staff would work on land use approvals that would be brought to the Planning Commission and the Council. Additionally, an engineer would need to deal with stormwater. All in all, it would cost $130,000 to $200,000.

Mayor Elliott stated the City would be wasting money if they moved forward without the support of the church. Ms. Beekman stated they would confirm everything with church administration before spending more money on the project. As it stands, she has not heard anything but support for the project. Mayor Elliott stated it would make the most sense to get assurances from the church before voting to move forward.

Dr. Edwards stated Staff wouldn't proceed without an agreement with the church. No money would be spent before that is complete. Mayor Elliott stated Staff should have confirmed with the church before bringing the proposal to the Council. He asked if an agreement with the church could be made in the next week. From there, they could consider approving the liquor store project.

Councilmember Graves agreed the church should be on board before spending money, which Staff has confirmed. She noted she doesn't know who has been opposing the project, and there may be some disconnect within the actual church.

Councilmember Graves asked if the building would be two stories. Ms. Beekman stated it is currently one story, and they haven't considered two stories.

Councilmember Lawrence-Anderson stated Staff can't go to the church to make sure they are on board without showing the City is on board. Someone has to take the initiative and take the first step. Staff needs to know if there is enough agreement from the Council before getting a final agreement from the church.

Commissioner Kragness stated the Mayor is saying Staff should get all of the church decision makers together in a room and get everyone on the same page. Right now, different people are hearing different things, so it is difficult to have a consensus.

Councilmember Ryan stated the church is in the position to decide their approval. The Council needs to give the go-ahead and show they are committed to the project. The Liquor Store has been in the church's backyard for quite some time. The new building wouldn't be very different than the current one. He added he would be surprised if the church declined the easement. Also, the Council needs to let Staff do their job instead of receiving input from various people.

Councilmember Graves pointed out some people representing the church may not be aware of the potential project as that is not their purview.

Mayor Elliott stated when people call, he talks to them. Also, just because the Liquor Store is currently close to the church, it doesn't mean it needs to stay close to the church. There is opportunity for another decision to be made. If the Council is going to approve the project, it presents an opportunity for a conversation with the church. It would be fiscally responsible to make an agreement with the church before taking any further steps.

Councilmember Lawrence-Anderson stated Staff would get an agreement from the church before spending any money. Staff needs to know if the Council supports the location if the church is on board.

Mayor Elliott asked if they are authorizing Staff to spend money with the vote.

Councilmember Lawrence-Anderson stated Staff needs approval to move forward before they can go to the church for an official agreement.

Mayor Elliott asked if the spending would be held off until the church agrees to the easement. Dr. Edwards stated Staff needs consensus from the Council to move forward with speaking to the church for a final agreement. If they agree to grant an easement, then they would take next steps to move the project forward, including spending money.

It was the consensus of the Council to proceed with confirming an easement agreement with the church and then seeking proposals for architectural and engineering services related to construction of new Liquor Store Number 2 and additional office condominium space at the corner of Brooklyn Boulevard and 70th Ave North.

8. ADJOURN

There was a motion by Mayor Elliott and seconded by Councilmember Ryan to adjourn the meeting. Motion passed unanimously. The Brooklyn Center City Council/Financial Commission adjourned at 8:56 p.m.

STATE OF MINNESOTA)
COUNTY OF HENNEPIN) ss. Certification of Minutes
CITY OF BROOKLYN CENTER)

The undersigned, being the duly qualified and appointed City Clerk of the City of Brooklyn Center, Minnesota, certifies:

1. That attached hereto is a full, true, and complete transcript of the minutes of the City Council/Financial Commission Joint Work Session of the City of Brooklyn Center held on June 6, 2022.

2. That said meeting was held pursuant to due call and notice thereof and was duly held at Brooklyn Center City Hall.

3. That the City Council adopted said minutes at its September 12, 2022, Regular Session.

_____ _____

City Clerk Mayor

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL/FINANCIAL COMMISSION
OF THE
CITY OF BROOKLYN CENTER IN THE
COUNTY OF HENNEPIN AND STATE OF MINNESOTA

JOINT WORK SESSION
AUGUST 15, 2022
VIA ZOOM

1. CALL TO ORDER

The Brooklyn Center City Council/Financial Commission Joint Work Session was called to order by Mayor Elliott at 6:09 p.m.

2. OVERVIEW/INTRODUCTIONS

Mayor Mike Elliott and Councilmembers Marquita Butler, April Graves, Kris Lawrence-Anderson, and Dan Ryan were present.

Also present were Financial Commissioner Chair Teneshia Kragness and Commissioners, Taofeek Ishola, and Emmanuel Kpaleh.

Also present were City Manager Reggie Edwards, City Clerk/Interim Assistant City Manager Barb Suciu, Director of Finance and Fiscal Services Angela Holm, Community Development Director Meg McMahan, City Engineer Mike Albers, and Director of Public Works Elizabeth Heyman.

3. 2023 GENERAL FUND DEPARTMENT BUDGET REQUESTS

3a. PUBLIC WORKS

City Manager Reggie Edwards introduced the item and invited Director of Finance and Fiscal Services Angela Holm to continue the Staff presentation.

Ms. Holm stated there will be three preliminary departmental requests along with updates on the general fund. She invited Ms. Heyman to continue the Staff presentation.

Director of Public Works Elizabeth Heyman explained Public Works is responsible for the maintenance and operations of the City's infrastructure and facilities in a quality, cost-effective manner. There are six functional divisions including administration/engineering, street maintenance, park maintenance and forestry, public utilities, central garage, and facilities maintenance. Ms. Heyman added there are 34 funded Staff members with Public Works.

Ms. Heyman explained administration/engineering includes Public Works administration and Budgeting, infrastructure improvement, planning and projects, traffic engineering, mapping/GIS, site plan and subdivision plat reviews, and water resources. Street maintenance and traffic control

include street, sidewalk, and trail maintenance, repair and patching, street sweeping, snow and ice control operations, boulevard tree trimming, streetscape maintenance, and traffic control maintenance.

Ms. Heyman stated park facilities and forestry includes maintenance of turf, park buildings, City facilities, picnic shelters, playgrounds, and athletic fields, overseeing winter operations such as ice rinks and snow plowing within park areas, and reforestation and diseased tree inspection. Facilities maintenance maintains all City-owned facilities such as the Community Center, Public Works, Fire Stations, and the Police Department.

Ms. Heyman stated there is a planned Park Capital Planning Study in 2023 with a projected cost of $300,000. 2023 also has a project Capital Maintenance building Plan Evaluation Study for about $150,000. There is a ten-year plan for hazardous tree management and reforestation, which would cost around $150,000 per year.

Ms. Heyman pointed out there are certain performance objectives with target values, and almost all of the objectives were met last year. There was an issue with one snow plot event near the holidays that increased the response time.

Mayor Elliott noted the City is exceeding standards for pothole improvements. Ms. Heyman confirmed the City responds to pothole improvements quickly. Sidewalks, trails, and roads are cleared within 10 hours on average.

Councilmember Lawrence-Anderson noted people are very happy with how quickly streets are plowed.

Mayor Elliott added he has gotten calls from other cities pointing out how quickly Brooklyn Center clears the streets.

Ms. Heyman stated the percent change between 2022 and 2023 is due to inflation for materials and fuel costs. In 2022, road salt was purchased at $72.80 per ton. The City is proposing the purchase of the additional salt because they almost ran out in 2022. The additional salt on top of the inflation would cost $135,392, which is about $40,000 more than the previous year. She added the cost for a replacement snowplow truck in 2018 was $132,000. However, inflation in future years was not accounted for. In 2030, the same truck would cost $211,000. Every year they need to go back and adjust for inflation.

Ms. Heyman pointed out there is an additional Maintenance Worker II and Technical Position for 2023. Brooklyn Center is running pretty light in comparison to past staffing numbers. In 1980, there was 22 Staff. As it stands, there is only 16 Staff. After moving some things around, the financial impact for the additional Maintenance Worker II would cost the City $50,000. The additional Technical Position would require an additional $40,000. The purpose of the technical role is to take on new initiatives and policy analysis and address strategic priorities set by the Council.

Commissioner Kragness asked where the additional money was pulled from for the additional

maintenance worker. Ms. Heyman stated there was some money from the previous funds that had not been spent down and it made sense to move it to assist in affording an additional employee.

Dr. Edwards pointed out they were trying to create a more livable wage for the employees. The staff has even done orientation and training for an individual who is Spanish-speaking. Staff is trying to plan with the human condition in mind. The upcoming year will focus on health and the impact of services on residents. The goal is to create a unique plan specific to the needs of Brooklyn Center, and it will be unlike any other policy.

Councilmember Lawrence-Anderson asked how they are seeking feedback from the public. Newsletters and surveys are important. The City doesn't have a social media presence, and only some portions of the City services are engaging with the public. There is much to learn in the coming budget cycle, and Staff should reach out to residents in a way they want to be engaged.

Councilmember Graves stated having entry-level programs in Public Works would be beneficial for the community. Minneapolis has a similar program. She asked if Brooklyn Center could budget for something similar in the future.

Ms. Heyman stated she has been in contact with BrookLynk regarding the program. It was funded through the American Rescue Plan Act. Brooklyn Center hires far fewer folks than Minneapolis but partnering with BrookLynk increases opportunities. As it stands, the City has a very high Staff retention rate.

Dr. Edwards noted Staff is doing some work in the area with American Rescue Plan Act funds. They are trying to create pipeline opportunities. There are some issues they have worked through with unions as there are union contract implications.

Mayor Elliott noted he would be leaving the meeting at 7:30 p.m.

3b. COMMUNITY DEVELOPMENT

Community Development Director Meg McMahan stated the mission of the Community Development Department is to preserve and enhance the quality of life for the residents and businesses of Brooklyn Center by guiding the development of the City with effective measures of planning, design review, construction plan approval, code compliance, housing, and business assistance. She showed a slide of the organizational structure of the Community Development Department.

Ms. McMahan explained that Building and Community Standards cover the Building Construction Regulatory Program, Rental Licensing Program, Property Maintenance, and Code Enforcement, Vacant Building Program, and HRA/Housing Programs. Business and Development include Planning and Zoning Services, Long Range Strategic Planning, EDA/Economic Development Programs, Business Retention, and Expansion programs, and Workforce Development.

Ms. McMahan noted permitting has been significantly lower, but they expect an increase in permits in 2023. Permitting peaked in 2019. Upcoming construction includes The Crest 2, Value

Foods, Burlington Coat Factory, Phu Bia Produce, Starbucks remodel, Palm Grove, and C-Alan Homes. Endurable Solutions is under review. New businesses in the City include Pops Car Wash, All Furniture, Fraiser School for the Autistic, Marco, Dean's Home Service, and BP Gas Station.

Ms. McMahan pointed out there is a Performance-based Rental Licensing Program which includes, process, tracking, and performing rental inspections, a bi-monthly newsletter to Rental Property owners, a City-wide resource packet to all renters, investigation, and resolution of property complaints, investigation of unlicensed rental properties, accepting, processing, and issuing rental licenses, ensuring compliance with all regulations, conducting CPTED inspections, negotiating mitigation plans for Type III and Type IV licenses, resumed inspection of 100% of units, and increased group home and related enforcement.

Mayor Elliott asked which units are inspected. Ms. McMahan stated it depends on the rental license type. Four types in Brooklyn Center dictate how long the license lasts without inspection. More problematic properties get more frequent inspections.

Councilmember Ryan noted there were issues with inspections due to COVID-19 and Staffing levels. He asked how Staff is doing on inspections. Ms. McMahan confirmed Staff is caught-up with inspections.

Councilmember Ryan explained he has received a lot of complaints regarding group homes. He asked if the only authority the City has is through zoning. Ms. McMahan explained group homes are a protected class under State statute, so the City cannot regulate them any differently. She added there is a lack of communication from the State, so the City is doing its best with what it can do. There isn't a lot of oversight from the State to ensure the group homes are staffed and maintained properly. This has created an increased number of group homes in areas with more affordable housing. Brooklyn Center has the highest rate of group homes per capita than any other city in the State because the housing is affordable.

Councilmember Ryan requested a work session on group homes. In one neighborhood, there are three group homes on one block.

Mayor Elliott asked what the issue is with group homes. Ms. McMahan stated group homes are classified as assisted living. Group homes are essentially commercial businesses in residential property. Staff may find illegal bedrooms or management issues in the facility. Both of which create an unsafe environment for vulnerable folks. Medical facilities such as sober housing have another set of rules outside of the State.

Ms. McMahan stated there are 11,903 housing units in the City, and about 38 percent of those are rental units. In comparison to neighboring cities, Brooklyn Center has a low number of single-family rentals. There are 737 rental licenses. A majority of the rental licenses are two- and three-year licenses.

Ms. McMahan noted Property Maintenance and Code Enforcement includes a complaint-based program, proactive code enforcement, code enforcement engagement, and administration of citations and abatements. In 2021, there were 1,734 code enforcement cases. So far in 2022, there

have been 1901 code enforcement cases. On average, there are about 11 hoarding or unsafe living conditions per year in the City. There has been an increase in illegal dumping as well.

Ms. McMahan stated the Vacant Building Program registers vacant buildings, and there is a rigorous inspection process required before the buildings can be inhabited. There are currently 37 active vacant properties with 12 vacant building registrations and renewals in 2021. There are a lot of concerns about the Sears property and people trespassing there. The Fire Department is particularly worried about the break-ins. Earle Brown Bowl, Brown College, and Target are also vacant buildings.

Mayor Elliott asked what the breakdown is of housing stock in Brooklyn Center. Ms. McMahan stated she could provide a detailed breakdown to the Council.

Mayor Elliott left the meeting.

Ms. McMahan stated there have been several planning cases in 2021. The most notable one has been the Opportunity Site. There is an ongoing Zoning Code update that will be complete soon. There has been a lot of work done on the Housing Study and the adoption of the Tenant Protection Ordinance.

Councilmember Ryan asked if there are any metrics regarding the Tenant Protection Ordinance. Ms. McMahan stated the most helpful data point will be tracking non-renewals. That hasn't been tracked in the past, but the new data point will be very revealing. Councilmember Ryan stated he would like to see protections for all entities.

Councilmember Lawrence-Anderson asked if there is an estimated comparison for previous years for non-renewals. Ms. McMahan agreed it would be helpful to collect some information from landlords on the topic. Councilmember Lawrence-Anderson stated any comparison data would be valuable. It is important to collect the data in the long-term, but it is useless without comparison for the first round of collection.

Councilmember Graves pointed out they would have to adjust for the period when evictions were under a moratorium. The point of the Tenant Protection Ordinance is to decrease evictions. They could look at eviction numbers from before the pandemic. There might be an increase in evictions after COVID-19 due to the long-term moratorium and financial struggles faced by people. If the change isn't significant, then the Ordinance should be reconsidered.

Ms. McMahan noted a strategic priority set by the Council has targeted redevelopment. The Economic Development Department is overseeing the Opportunity Site and its ongoing planning and implementation. The Sears site is also underway. The EDA also acquired three properties over the past year for potential redevelopment.

Ms. McMahan added another strategic priority is business economic stability. Staff established and funded a low-interest loan program, a façade improvement program, and a Hennepin BDI grant, and has continued to provide technical support and resources. Most notably, there is a micro revolving loan fund with LIBA where up to 40 businesses have been served.

Ms. McMahan pointed out another strategic priority is resident economic stability. The Economic Development Department supports BrookLynk, has expanded workforce development programs and pathways, coordinated with local human resources to advance local hiring, implemented a local procurement policy for City expenditures and projects receiving a public subsidy, conducted a housing study, increased food security adopted a tenant protection ordinance, connected residents with housing assistance supported the down payment assistance program for first-time homebuyers and managed a housing rehabilitation program. The goal is to stabilize housing and income.

Ms. McMahan stated the Department will continue working on the Opportunity Site redevelopment and strategic acquisition and redevelopment of EDA-owned land. The Department will continue to focus on resident economic stability by promoting job pathways, workforce development, job retention and expansion, and housing stability.

Ms. McMahan explained the Staff plan to promote homeownership, create a housing coordinator position to design and implement housing policies and programs, implement a NOAH Preservation Program, create a Housing Trust Fund, explore amendments to expand tenant protections, and partner with outside agencies to provide housing assistance to residents.

Ms. McMahan noted the Economic Development Department will promote business economic stability by continuing to offer technical assistance and resources, access to capital, and affordable bricks-and-mortar space. More information on those efforts will be provided during the EDA budget presentation at a later date.

Ms. McMahan added the Department also seeks to enhance community image and promote a safe, secure, and stable community. There is an ongoing Zoning Code Update, code enforcement is focused to develop relationships with property owners and managers, and Staff is exploring programs to incentivize businesses to invest in beautification.

Ms. McMahan stated the requested Staffing changes for 2023 are the addition of a Housing Coordinator position and moving an Associate Planner to half EDA and half General Fund to be fully focused on the General Fund. Tax Increment Financing (TIF) Number 3 has been a workhorse for the City and helped fund a lot of redevelopment. The EDA would usually do more of that funding, but EDA has been funding more Staffing. The goal is to move the Staffing away from the EDA because TIF 3 has been decertified.

Councilmember Lawrence-Anderson asked what the current hourly wage is for an entry-level employee. Dr. Edwards stated the lowest rate paid by Brooklyn Center is $16.16 hourly.

Councilmember Lawrence-Anderson asked if there is a standard Cost of Living Adjustment (COLA) for all positions each year. Dr. Edwards stated there are union negotiations, but all non-unionized employees are budgeted for a three percent COLA increase for 2023.

Councilmember Lawrence-Anderson asked how similar cities compare. Dr. Edwards stated similar cities are also looking at a three percent COLA increase. Councilmember Lawrence-Anderson asked how Brooklyn Center compares to other cities in terms of livable wages.

Dr. Edwards stated Brooklyn Center was one of the first to work towards a living wage, but they are now the middle to bottom of the pack in comparison to other cities because it has been a while since a market study has been done. As it stands, Brooklyn Center is not competitive as it needs to be.

Councilmember Graves asked if there could be a discussion about Airbnbs at a future Work Session. Ms. McMahan stated Staff has been looking at ordinances in other cities regarding Airbnbs, and it will be brought back to the Council once the report is complete.

Councilmember Graves asked if there is an attempt to connect families with resources when there are dilapidated residences or other Code Enforcement issues addressed by Staff. That would be particularly important if certain residences are consistently being contacted by Staff.

Ms. McMahan stated the dilapidated properties take up a lot of Staff time, and they do tend to connect residents with relevant resources. Oftentimes, there are several entities involved in the process such as Hennepin County Social Services, Hennepin County Community Health, local law enforcement, and more.

Councilmember Graves noted she is excited about the Housing Coordinator position and how it will positively impact the community.

3c. FINANCE

Director of Finance and Fiscal Services Angela Holm explained the mission of the Finance Division is to provide accurate and timely information to administrative and professional support in financial matters to all Departments and Divisions of the City. Its efforts include accounting, accounts payable, accounts receivable, assessing, banking and investments, budget and financial planning, debt management, financial reporting, utility billing, and safety and risk management through insurance renewals. The liquor stores also operate under the Finance Division umbrella, but reports on its operations will be provided at another time.

Ms. Holm stated there are currently 5.5 Staff in the Finance Division. There is one occupancy. In 2023, it is requested for a total of a two percent increase in both finance and assessing. It is slightly higher than the three percent COLA increase, but there was a new Deputy Director brought on that required more funding. There is also a need for supplies throughout the office.

Commissioner Kragness pointed out an adding error in the budget chart. Ms. Holm stated she will look into the numbers and address the issue in future documents.

Ms. Holm showed a slide with the 2021 performance objectives in comparison to 2019 and 2020. In each of the years listed, Brooklyn Center received a Certificate of Achievement for financial reporting. The availability of monthly financial data to all users was 25 days in 2021, which was an improvement from 2020. However, the target value is 21 days. The date of audit opinion was on time each year, and the City bond credit rating has consistently been AA. Also, the rate of investment return on all cash and investments is getting closer to the target value each year. Staff

is hopeful the City will meet the one percent target value in 2022.

Ms. Holm showed a slide with a table depicting the 2023 Non-Departmental Budget.

Mayor Pro Tem Butler asked about the reasoning for the $60,000 increase in legal funds. Ms. Holm stated there were contractual increases. For example, more legal counsel will be needed to address the Opportunity Site.

Councilmember Ryan noted a previous discussion revealed that a significant portion of the City's obligation to civil suits would be from the contingency line item. He asked what the budgetary implications would be to handle that payment and replenish the fund. Ms. Holm stated the lawsuit was anticipated to be paid out of the capital contingency fund and to also take municipal State aid to replenish the fund.

Councilmember Ryan asked if there is more than one contingency fund. Ms. Holm stated the capital fund is considered similarly but not completely the same. There was a significant balance in the capital fund that served the unprecedented situation.

Ms. Holm noted the joint powers payments handle the community relationships held by the City such as BrookLynk, domestic violence resources, mediation services, and the like. Councilmember Graves asked if there is ever a time that the Brooklyn Bridge Alliance would be self-sustaining. Ms. Holm stated both grants and budgetary items fund the Brooklyn Bridge Alliance.

Dr. Edwards stated the creation of the Brooklyn Bridge Alliance Board would have to go seek more money from other members of the consortium. Brooklyn Center helped to create the Brooklyn Bridge Alliance, so there is an obligation for funding. Councilmember Graves pointed out Minneapolis has a different system for a similar effort.

Dr. Edwards noted the vacancy line item has historically been a generous estimate, and that was refined and decreased by $200,000 to be more conservative. There is a hope to bring people on and promote consistency.

3d. GENERAL FUND REVENUE

Ms. Holm showed a slide with estimated 2023 revenues for the General Fund. She explained they don't know the levy yet as that hasn't been decided by the Council. In the meantime, they use the previous year's levy for estimates.

Ms. Holm noted an increase in lodging taxes and a decrease in licensing and permits. Those numbers will continue to be monitored. The State money consists of local government aid that aids the Police and Fire Departments among other expenditures. There is an increase in general government revenue and a decrease in public safety. Dr. Edwards pointed out the City is no longer contracting with venues such as Wal-Mart and Top Golf, so there is a decrease in revenue for public safety.

Ms. Holm explained there is a prediction for recreational revenue to decrease due to year-to-date measures currently available. There is then a slight estimated increase in Community Center revenue. In anticipation of rebounding after the pandemic, there will likely be increases in investment earnings and miscellaneous revenues. There is an estimated decrease in special assessments.

Ms. Holm stated the overall General Fund revenue will likely see a four percent decrease. It is anticipated that the total change in revenue will become positive once the 2023 levy is set by the Council.

Councilmember Lawrence-Anderson stated she would like to see grant income for the City. There are lots of grants received by Brooklyn Center, and she would like to know the total financial impact of those monies.

Councilmember Ryan noted his agreement with Councilmember Lawrence-Anderson. He added he would also like to see the terms and conditions of the grants.

Councilmember Lawrence-Anderson added she would like a Work Session to cover the topic of grants. Also, the Council should decide on a monetary amount in which the grant would require their involvement to review the parameters of the grant.

Councilmember Lawrence-Anderson asked if the revenue from public safety was decreased due to Staffing issues. Dr. Edwards stated the focus of the Police Department was on civil unrest, and there were also Staffing issues.

4. 2023 BUDGET OVERVIEW – FOLLOW-UP

4a. AUGUST 29, 2022 – 2023 GENERAL FUND DEPARTMENT BUDGET REQUESTS

4b. SEPTEMBER 12, 2022 – RECOMMEND PRELIMINARY LEVY AND BUDGET

4c. SEPTEMBER 26, 2022 – ADOPTION OF PRELIMINARY LEVY AND BUDGET

5. FUTURE GENERAL FUND BUDGET DISCUSSIONS

Dr. Edwards summarized the upcoming meetings and deadlines related to the budget. He noted there will be input received from some folks regarding the budget on September 10, 2022.

Councilmember Lawrence-Anderson asked how the people were selected for the discussions and what the context for the dialogue is. Dr. Edwards stated anyone is welcome to join the conversation, and the meeting will be promoted across the City through various communication avenues. Before the input portion begins, there will be an educational portion to explain the budget.

6. ADJOURN

There was a motion by Mayor Pro Tem Butler and seconded by Councilmember Ryan to adjourn the meeting. Motion passed unanimously. The Brooklyn Center City Council/Financial Commission adjourned at 7:57 p.m.

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL/ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF BROOKLYN CENTER IN THE COUNTY OF HENNEPIN AND THE STATE OF MINNESOTA

SPECIAL SESSION
AUGUST 22, 2022
CITY HALL – COUNCIL CHAMBERS

CALL TO ORDER

The Brooklyn Center City Council met in Special Session called to order by Mayor Elliott at 5:37 p.m.

ROLL CALL

Mayor Elliott and Councilmembers Kris Lawrence-Anderson and Dan Ryan. Councilmembers April Graves and Marquita Butler were absent. Also present were City Manager Reggie Edwards and City Clerk and Interim Assistant City Manager Barb Suciu.

CANVASS THE RECOUNT FOR CITY COUNCIL

CANVASS RESULTS OF THE 2022 PRIMARY ELECTION CITY COUNCIL RECOUNT

City Clerk and Interim Assistant City Manager Barb Suciu explained the election was on August 9, 2022, and Hennepin County notified the Staff of the potential for a publicly funded recount for the fourth candidate for City Council. On August 11, 2022, the 2022 Primary Election was canvassed, which triggered the five days that the candidate could request the recount. On Tuesday, August 16, 2022, the City received notification from the candidate asking for the recount. The recount was conducted on August 18, 2022.

Ms. Suciu stated the recount results were the same as Election Night where Andrew Johnson received 549 votes, and Joylenna Garcia received 535 votes.

Councilmember Lawrence-Anderson moved and Councilmember Ryan seconded to approve the results for the 2022 Primary Election City Council Recount.

Motion passed unanimously.

Councilmember Lawrence-Anderson noted she attended the recount and she thanked the election judges and the County for their efforts. The Staff also did a great job and it was handled very professionally.

Councilmember Ryan thanked the election judges and Staff for their work conducting a fair election.

ADJOURNMENT

Councilmember Ryan moved and Councilmember Lawrence-Anderson seconded adjournment of the City Council Special Session at 5:41 p.m.

Motion passed unanimously.

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF THE CITY OF BROOKLYN CENTER IN THE COUNTY
OF HENNEPIN AND THE STATE OF MINNESOTA

STUDY SESSION
AUGUST 22, 2022
CITY HALL – COUNCIL CHAMBERS

CALL TO ORDER

The Brooklyn Center City Council met in Study Session called to order by Mayor Pro Tem Marquita Butler at 6:06 p.m.

ROLL CALL

Mayor Mike Elliott (arrived at 6:09 p.m.), Mayor Pro Tem Marquita Butler, and Councilmembers April Graves (arrived at 6:15 p.m.), Kris Lawrence-Anderson, and Dan Ryan. Also present were City Manager Reggie Edwards, Community Development Director Meg McMahan, and City Clerk Barb Suciu.

CITY COUNCIL DISCUSSION OF AGENDA ITEMS AND QUESTIONS

Councilmember Ryan stated he had a correction to the minutes of August 14, 2022, City Council Meeting Minutes, specifically on page 14 and paragraph 3. He stated he provided an edited version of his statements.

It was the majority consensus of the City Council to accept the corrections to the August 14, 2022, City Council Regular Session Meeting minutes.

Councilmember Lawrence-Anderson added she would like to make a minor edit to July 25, 2022, Work Session on page 3 and paragraph 2. She requested a word change from "not elected" to "a non-elected."

It was the majority consensus of the City Council to accept the corrections to the July 25, 2022, City Council Work Session Meeting minutes.

Mayor Mike Elliott arrived at 6:09 p.m.

MISCELLANEOUS

IMPLEMENTATION COMMITTEE DISCUSSION

Mayor Elliott explained there is an upcoming presentation for the Council regarding changes to the Implementation Committee.

Councilmember Lawrence-Anderson stated she is anxious to receive the presentation. She asked if the presentation or changes would be available to the Council before the meeting. Mayor Elliott confirmed they could have information in advance of the presentation.

Councilmember Ryan added he has several questions and concerns regarding the Implementation Committee. He would like the information in advance of the next meeting as well.

Councilmember Lawrence-Anderson asked if Mayor Elliott has discussed the changes with Staff. Mayor Elliott confirmed he has had conversations with Staff.

Councilmember Butler asked if items from previous Work Sessions will be brought back to the Council. City Manager Reggie Edwards stated Staff is prepared for a discussion regarding upcoming proposals to address issues from previous Work Sessions.

DISCUSSION OF REGULAR SESSION AGENDA ITEMS

Councilmember Graves arrived at 6:15 p.m.

Councilmember Lawrence-Anderson asked if Regular Session Public Hearing Item 8c., An Ordinance Amending Chapter 35 of the City Code of Ordinances Regarding the Zoning Classification of Certain Land Located at 1297 Shingle Creek Crossing (Second Reading/Public Hearing), was referring to the Sears development. Dr. Edwards confirmed that was correct. Councilmember Lawrence-Anderson asked if the item is time-sensitive. She explained she is meeting with a concerned resident the following day regarding the matter. Dr. Edwards stated the item is time-sensitive.

Mayor Elliott asked what is time-sensitive about the item. Community Development Director Meg McMahan stated the City has had the Sears site on track for approval for quite some time. From a legal perspective, they could delay the item for two weeks, but they would have to table the public hearing. There are some significant delays on the project and there are already time constraints moving forward. Ms. McMahan added she is aware of the email from the resident mentioned by Councilmember Lawrence-Anderson, and Staff provided a lengthy response for the resident. The concerns can be addressed in the presentation as the concerns seem to be rooted in misunderstanding the project.

Mayor Elliott added he received an email from the resident just before the meeting, and the resident had not received a response from Staff.

Councilmember Lawrence-Anderson stated she has articulated her position to the resident regarding the traffic. The zoning for the site has been discussed for two years, and she is prepared to move forward on the item. She does not discount constituent feedback, but it is the eleventh hour and there is an obligation to the developer.

Councilmember Ryan noted his agreement with Councilmember Lawrence-Anderson and confirmed he would pass along the response to the resident as he is the one who notified the Staff of the concerns.

Mayor Elliott noted he was not feeling well, but he will stay in the meeting for as long as he can.

ADJOURNMENT

Mayor Elliott adjourned the meeting at 6:22 p.m.

Council Regular Meeting

DATE: 9/12/2022

TO: City Council
FROM: Dr. Reggie Edwards, City Manager
THROUGH: N/A
BY: Alix Bentrud, Deputy City Clerk

SUBJECT: Approval of Licenses

Requested Council Action:

- *Motion to approve the licenses as presented.*

Background:

The following businesses/persons have applied for City licenses as noted. Each business/person has fulfilled the requirements of the City Ordinance governing respective licenses, submitted appropriate applications, and paid proper fees. Applicants for rental dwelling licenses are in compliance with Chapter 12 of the City Code of Ordinances, unless comments are noted below the property address on the attached rental report.

-

Mechanical Licenses

Genz-Ryan Plumbing & Heating Co	2200 W Hwy 13 Burnsville MN 55337
MN Plumbing and Home Services	12040 Riverwood Cir Burnsville MN 55337
Otsego Heating and Air Conditioning Inc DBA Comfort Solutions Heating and Cooling	11 1st St. NW Maple Grove MN 55369

Budget Issues:

Inclusive Community Engagement:

Antiracist/Equity Policy Effect:

Strategic Priorities and Values:

Operational Excellence

ATTACHMENTS:

Description	Upload Date	Type
Rental Criteria	3/16/2021	Backup Material
Rentals 9/12/2022	9/6/2022	Backup Material

Property Code and Nuisance Violations Criteria		
License Category (Based on Property Code Only)	**Number of Units**	**Property Code Violations per Inspected Unit**
Type I – 3 Year	1-2 units	0-2
	3+ units	0-0.75
Type II – 2 Year	1-2 units	Greater than 2 but not more than 5
	3+ units	Greater than 0.75 but not more than 1.5
Type III – 1 Year	1-2 units	Greater than 5 but not more than 9
	3+ units	Greater than 1.5 but not more than 3
Type IV – 6 Months	1-2 units	Greater than 9
	3+ units	Greater than 3

b. Police Service Calls.

Police call rates will be based on the average number of valid police calls per unit per year. Police incidences for purposes of determining licensing categories shall include disorderly activities and nuisances as defined in Section 12-911, and events categorized as Part I crimes in the Uniform Crime Reporting System including homicide, rape, robbery, aggravated assault, burglary, theft, auto theft and arson.

Calls will not be counted for purposes of determining licensing categories where the victim and suspect are "Family or household members" as defined in the Domestic Abuse Act, Minnesota Statutes, Section 518B.01, Subd. 2 (b) and where there is a report of "Domestic Abuse" as defined in the Domestic Abuse Act, Minnesota Statutes, Section 518B.01, Subd. 2 (a).

License Category	**Number of Units**	**Validated Calls for Disorderly Conduct Service & Part I Crimes** (Calls Per Unit/Year)
No Category Impact	1-2	0-1
	3-4 units	0-0.25
	5 or more units	0-0.35
Decrease 1 Category	1-2	Greater than 1 but not more than 3
	3-4 units	Greater than 0.25 but not more than 1
	5 or more units	Greater than 0.35 but not more than 0.50
Decrease 2 Categories	1-2	Greater than 3
	3-4 units	Greater than 1
	5 or more units	Greater than 0.50

Location Address	License Subtype	Renewal/Initial	Owner	Property Code Violations	License Type	Police CFS*	Final License Type**	Previous License Type***
4110 Lakebreeze Ave N	Multiple Family 1 Bldg 3 Units	Initial	Jakai Taylor	13 = 4.3 per unit	Type IV		Type IV	N/A
5137-39 France Ave N	Two Family	Initial	Ricardo Noubleau & Myriam Noubleau	1 = 0.5 per unit	Type I		Type II	N/A
5327 Queen Ave N	Two Family 1 unit	Initial	Myrka Zambrano	3	Type II		Type II	N/A
3000 Quarles Rd	Single	Initial	HENNEPIN RP FUNDING LLC	4	Type II		Type II	N/A
3013 Quarles Rd	Single	Initial	ABU ANAKO	13	Type IV		Type IV	N/A
5006 Howe La	Single	Initial	AUX FUNDING LLC	11	Type IV		Type IV	N/A
5206 Paul Dr	Single	Initial	SFR Acquisitions 3, LLC	1	Type I		Type II	N/A
5936 Zenith Ave N	Single	Initial	S Banks & D J Banks	2	Type I		Type II	N/A
6029 Bryant Ave N	Single	Initial	Herman Capital PR VII, LLC	2	Type I		Type II	N/A
6100 Bryant Ave N	Single	Initial	Kurt & Mary Templin	2	Type I		Type II	N/A
6213 Lee Ave N	Single	Initial	Emmanuel Benson & Kaibeh Benson	9	Type IV		Type IV	N/A
6219 Regent Ave N	Single	Initial	Good Domus Sub IX LLC	2	Type I		Type II	N/A
3407 65th Ave N	Multiple Family 6 Bldgs 72 Units	Renewal	Soderberg Investments Llc	132 = 1.83 per unit	Type III	0	Type III	Type II
1304 68th La N	Single	Renewal	Crystal A Dopp	0	Type I	0	Type I	Type I
1513 Humboldt Pl N	Single	Renewal	Johnson Organization Inc Did not meet requirements	3	Type II	0	Type III	Type III
1531 Humboldt Pl N	Single	Renewal	Johnson Organization Inc Met Requirements	1	Type I	0	Type I	Type III
1537 Humboldt Pl N	Single	Renewal	Johnson Organization Inc Met Requirements	2	Type I	0	Type I	Type III
3100 Thurber Rd	Single	Renewal	Tyler Morgan Henderson Did not meet requirements	3	Type II	0	Type IV	Type IV

3906 52nd Ave N	Single	Renewal	Randy L Hammond	0	Type I	0	Type I	Type I
4200 Winchester La	Single	Renewal	Obafemi Oladeji Did not meet requirements	8	Type III	0	Type IV	Type IV
5307 Penn Ave N	Single	Renewal	Ronnet Renay Dossman Met Requirements	6	Type III	0	Type III	Type III
5310 Knox Ave N	Single	Renewal	Cel Monton Llc Met Requirements	7	Type III	0	Type III	Type III
5330 Girard Ave N	Single	Renewal	C Bright/wagner Prop Rnt Llc Did not meet requirements	4	Type II	0	Type III	Type III
5331 70th Cir	Single	Renewal	Jazz Properties MN, LLC	2	Type I	0	Type I	Type III
7019 Morgan Ave N	Single	Renewal	Candlewood Home Buyers	3	Type II	0	Type II	Type II
7025 Logan Ave N	Single	Renewal	Summit Properties, LLC	19	Type IV	0	Type IV	Type III
5532 Logan Ave N	Single	Renewal	Irina & Igor Kovalsky	2	Type I	0	Type I	Type II
5357 71st Cir	Single	Renewal	Randy & Augusta White	18	Type IV	0	Type IV	Type III
5400 Queen Ave N	Single	Renewal	Prosperous Property Llc	1	Type I	0	Type I	Type I
5432 Bryant Ave N	Single	Renewal	Christopher Michael Raisch	10	Type IV	0	Type IV	Type I
5607 Halifax Ave N	Single	Renewal	Kane M Buss	0	Type I	0	Type I	Type I
5655 Northport Dr	Single	Renewal	Raymond & Cindy Scherbing	5	Type II	0	Type II	Type I
5819 Knox Ave N	Single	Renewal	Crystal Clear Investments Crystal Brummer	5	Type II	0	Type II	Type I
6106 Aldrich Ave N	Single	Renewal	Home Sfr Borrower Llc Did not meet requirements	4	Type II	0	Type IV	Type IV
6130 Scott Ave N	Single	Renewal	2017 1 Ih Borrower L P	14	Type IV	0	Type IV	Type IV
6324 Scott Ave N	Single	Renewal	Sayndee Sando Did not meet requirements	24	Type IV	0	Type IV	Type IV
6501 Beard Ave N	Single	Renewal	Fyr Sfr Borrower Llc	17	Type IV	0	Type IV	Type II
6501 Brooklyn Dr	Single	Renewal	Dawn M Araya & Danilo Araya Did not meet requirements	17	Type IV	0	Type IV	Type IV

6724 France Ave N	Single	Renewal	Jessica J Stoll	16	Type IV	0	Type IV	Type II
6800 Fremont Pl N	Single	Renewal	Sharon McGary	3	Type II	0	Type II	Type II
7049 Regent Ave N	Single	Renewal	Home Sfr Borrower Llc Did not meet requirements	4	Type II	0	Type IV	Type IV
7119 Halifax Ave N	Single	Renewal	Hpa Jv Borrow 2019-1 Ath Llc	12	Type IV	0	Type IV	Type II

*CFS = Calls for Service for Renewal Licenses Only (initial licenses are not applicable to calls for service and will be listed N/A)
**License type being issued
***Initial licenses will not show a Type I = 3 Year, Type II = 2 Year, Type III = 1 Year, Type IV = 6 months
All properties are current on City utilities and property taxes

Council Regular Meeting

DATE: 9/12/2022

TO: City Council
FROM: Dr. Reggie Edwards, City Manager
THROUGH: Elizabeth Heyman, Public Works Director
BY: Michael Weber, Public Utilities Supervisor

SUBJECT: Resolution Authorizing Execution of Site Lease Agreement with DISH Wireless L.L.C on Water Tower No. 1

Requested Council Action:

Motion to approve a resolution authorizing execution of a site lease agreement with DISH Wireless L.L.C on Water Tower No. 1.

Background:

DISH Wireless has submitted an application to the City to place wireless antennas on Water Tower No. 1 (6831 France Avenue N). The application was submitted along with the required application fee and the attached site lease agreement has been reviewed by the City Attorney. City staff is currently finalizing review of the tenant's construction plans and DISH Wireless will be issued a building permit once staff approves the construction plan. The City brings in approximately $400,000 annually in fees from wireless antenna agreements.

Budget Issues:

The Water Utility Fund will receive an annual fee in accordance with the site lease agreement amounting to $18,000, as established for 2022. The payment will be prorated for the first year then annually increased by a minimum of four percent for twenty years.

Inclusive Community Engagement:

N/A

Antiracist/Equity Policy Effect:

N/A

Strategic Priorities and Values:

Operational Excellence

ATTACHMENTS:

Description	Upload Date	Type
DISH Wireless Resolution	9/1/2022	Resolution Letter
DISH Wireless Memorandum of Site Lease Agreement	9/1/2022	Backup Material

Dish Wireless Site Lease Agreement	9/1/2022	Backup Material

Member introduced the following resolution and moved its adoption:

RESOLUTION NO._____

RESOLUTION AUTHORIZING EXECUTION OF SITE LEASE AGREEMENT WITH DISH WIRELESS LLC ON WATER TOWER NO. 1

WHEREAS, DISH Wireless L.L.C. has submitted to the City of Brooklyn Center a request to lease space on Water Tower No. 1, along with the required application fee; and

WHEREAS, as compensation for the use of City facilities, DISH Wireless agrees to pay an annual lease payment of $18,000 (2022 rate). The payment will be prorated for the first year then annually increased by a minimum of four percent for twenty years; and

WHEREAS, the City and DISH Wireless have negotiated a lease agreement that is consistent with the City's Policy Regarding the Use of City Water Towers for Personal Wireless Services Facilities.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brooklyn Center, Minnesota, that:

1. The lease agreement between DISH Wireless and the City for the placement of antennas on Water Tower No. 1 is hereby approved. The Mayor and City Manager are hereby authorized to execute said lease agreement.

2. All lease payments collected from said lease will be deposited into the Water Utility Fund.

August 22, 2022
Date

Mayor

ATTEST: _____
City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member

and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:
whereupon said resolution was declared duly passed and adopted.

Neevia Document Converter Pro v6.5

Upon Recording, Return to:

DISH Wireless L.L.C.
Attention: Lease Administration
5701 S. Santa Fe Dr.
Littleton, CO 80120
Re: MNMSP00304B

(Space above for Recorder's Office)

MEMORANDUM OF SITE LEASE AGREEMENT

This Memorandum of Site Lease Agreement ("**Memorandum**") is made this ___ day of _____, 20__, by and between City of Brooklyn Center, a Minnesota municipal corporation ("**Landlord**"), and DISH Wireless L.L.C., a Colorado limited liability company ("**Tenant**"), having a place of business at 9601 South Meridian Boulevard, Englewood, Colorado 80112. Tenant and Landlord are at times collectively referred to hereinafter as the "**Parties**" or individually as the "**Party**." This Memorandum is summarized as follows:

1. Tenant and Landlord entered into a Site Lease Agreement ("**Agreement**") with an effective date of _____, 20__, for the purpose of installation, operation, maintenance, and management of a wireless communications facility. All of the foregoing, in addition to the provisions set forth in the Agreement between the Parties, are incorporated by reference and made a part herein.

2. Landlord, or one of its affiliates, is the owner of a certain portion of real property located at 6831 France Ave N, Brooklyn Center, MN 55429, being more particularly described in **Exhibit A**, attached hereto and made a part herein (the "**Property**").

3. Landlord has leased to Tenant and Tenant has leased from Landlord, space for Tenant's equipment installation on the Property in the locations as described or depicted in **Exhibit B**, attached hereto and made a part hereof (the "**Premises**"), that includes certain right of ways or grants of easements for access and utilities as provided in the Agreement (which may or may not be described or depicted in **Exhibit B**) which easements are in effect, or may be acquired, or granted, throughout the term of the Agreement as renewed or extended subject to the terms and conditions as set forth in the Agreement.

HLN

4. The Agreement has an Initial Term of sixty (60) months commencing on the **Commencement Date**, as defined in the Agreement. Tenant shall have the right, at its election, to extend the term of the Agreement, by four (4) additional terms of sixty (60) months each or in any other such manner as prescribed in the Agreement. If all options to renew are exercised, the Agreement will have a term of twenty-five (25) years from the Commencement Date.

5. Landlord and Tenant possess duplicate copies of the originals of the Agreement at the addresses set forth above and reference should be made thereto for a more detailed description thereof and for resolution of any questions pertaining thereto.

6. It is expressly understood and agreed by all Parties that the sole purpose of this Memorandum is to give record notice of the Agreement; it being distinctly understood and agreed that said Agreement constitutes the entire agreement between Landlord and Tenant with respect to the Premises and is hereby incorporated by reference. The Agreement contains and sets forth additional rights, terms, conditions, and obligations not enumerated within this Memorandum which govern the Agreement. This Memorandum is for information purposes only and nothing contained herein may be deemed in any way to modify or vary any of the terms or conditions of the Agreement. In the event of any inconsistency between the terms of the Agreement and this Memorandum, the terms of the Agreement shall control. The rights and obligations set forth in the Agreement shall be binding upon and inure to the benefit of the Parties and their respective heirs, representatives, successors, and assigns.

[Reminder of page intentionally left blank. Signature page follows.]

HLN

IN WITNESS WHEREOF, the Parties have executed this Memorandum of Site Lease Agreement as of the day and year last written below.

LANDLORD:	**TENANT:**
City of Brooklyn Center,	**DISH Wireless L.L.C.**
a Minnesota municipal corporation	
By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

[Remainder of page intentionally left blank. Acknowledgement page follows.]

LANDLORD'S ACKNOWLEDGMENT

STATE OF _____)
) SS:
COUNTY OF _____)

On this _____ day of _____, 20___, before me, the undersigned a Notary Public in and for the county and state aforesaid, personally appeared _____(person/company) to me known to be the identical person who executed the within and foregoing instrument as its _____(title), and acknowledged to me that he executed the same as his free and voluntary act and deed, and as the free and voluntary act and deed of said **City of Brooklyn Center**, , for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

_____
Notary Public

My Commission Expires:_____
Commission No:_____

TENANT'S ACKNOWLEDGMENT

STATE OF _____)
) SS:
COUNTY OF)

On this _____ day of _____, 20____, before me, the undersigned a Notary Public in and for the county and state aforesaid, personally appeared _____ of DISH Wireless L.L.C. to me known to be the identical person who executed the within and foregoing instrument as its _____(title), and acknowledged to me that he executed the same as his free and voluntary act and deed, and as the free and voluntary act and deed of said **DISH Wireless L.L.C.**, for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

_____
Notary Public

My Commission Expires:_____
Commission No:_____

EXHIBIT A

Legal Description of the Property

Property Address: 6831 France Ave N, Brooklyn Center, MN 55429

Parcel Identification Number: 3411921210003

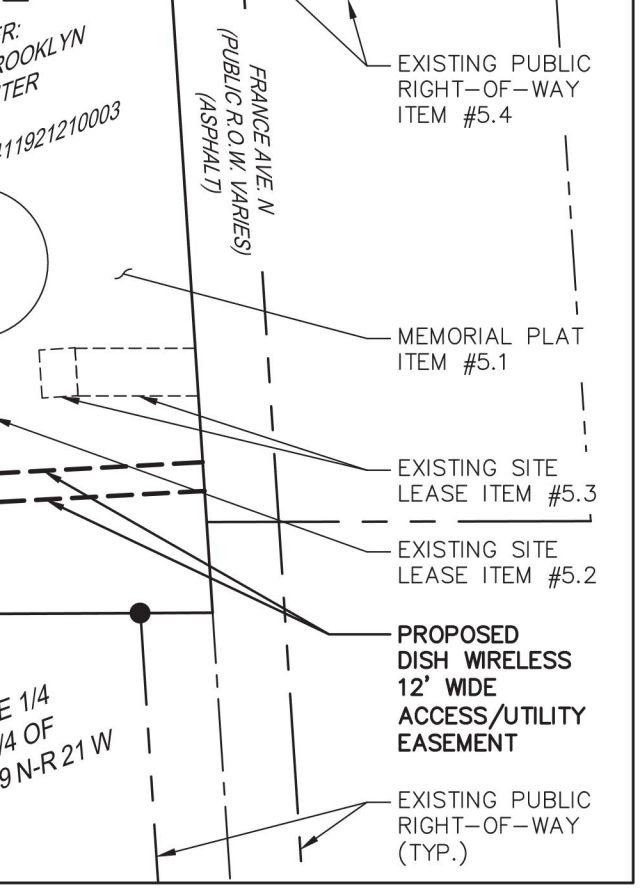
Legal Description of the Property:

That part of Lot 3, Auditor's Subdivision No. 25, Hennepin County, Minn., described as follows: commencing at a point on the East line of said Lot 3, 289.74 feet South of the center line of the county road, thence West parallel with the center line of said county road a distance of 150.34 feet, thence North parallel with the East line of said Lot 3 to the center line of said County road, thence East along the center line of said county road to the Northeast corner of said Lot 3, treating the said center line of the county road as the North line of said Lot 3, thence South along the East line of said lot 3, 289.74 feet to the place of beginning.

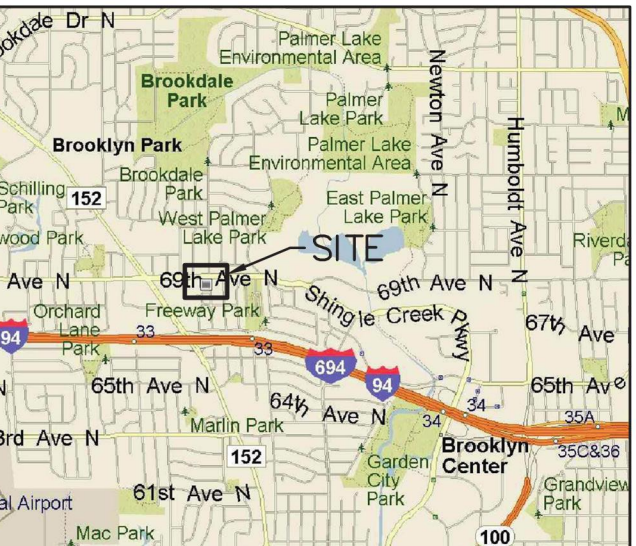
EXHIBIT B

The Premises

[See Attached]



IP 119 NORTH, RANGE 21 WEST
HENNEPIN COUNTY, MINNESOTA



THAT PART OF LOT 3, AUDITOR'S SUBDIVISION NO. 25, HENNEPIN COUNTY, MINN., DESCRIBED AS FOLLOWS: COMMENCING AT A POINT ON THE EAST LINE OF SAID LOT 3, 289.74 FEET SOUTH OF THE CENTER LINE OF THE COUNTY ROAD, THENCE WEST PARALLEL WITH THE CENTER LINE OF SAID COUNTY ROAD A DISTANCE OF 150.34 FEET, THENCE NORTH PARALLEL WITH THE EAST LINE OF SAID LOT 3 TO THE CENTER LINE OF SAID COUNTY ROAD, THENCE EAST ALONG THE CENTER LINE OF SAID COUNTY ROAD TO THE NORTHEAST CORNER OF SAID LOT 3, TREATING THE SAID CENTER LINE OF THE COUNTY ROAD AS THE NORTH LINE OF SAID LOT 3, THENCE SOUTH ALONG THE EAST LINE OF SAID LOT 3, 289.74 FEET TO THE PLACE OF BEGINNING.

EASEMENTS AND RIGHTS OF WAY

NONE FOUND WITHIN PERIOD SEARCHED.

OTHER RECORDED DOCUMENTS

5.1 MEMORIAL PLAT RECORDED JULY 02, 2018, IN INSTRUMENT NO: T05541647. (AS SHOWN ON SUR-1) NOTES: REGARDING LOCATION OF JUDICIAL LANDMARKS

5.2 MEMORANDUM OF SITE LEASE AGREEMENT AND AMENDMENT NO. 1 TO SITE LEASE AGREEMENT BETWEEN CITY OF BROOKLYN CENTER AND VERIZON WIRELESS (VAW) LLC D/B/A VERIZON WIRELESS, DATED OCTOBER 13, 2008, RECORDED OCTOBER 28, 2008, IN INSTRUMENT NO: 4541069. (NOT PLOTTABLE)

5.3 MEMORANDUM OF SITE LEASE AGREEMENT BETWEEN CITY OF BROOKLYN CENTER F.K.A VILLAGE OF BROOKLYN CENTER AND SPRINT SPECTRUM L.P., DATED FEBRUARY 28, 1997, RECORDED AUGUST 08, 1997, IN INSTRUMENT NO: 2834262. (AS SHOWN ON SUR-1)

5.4 COUNTY HIGHWAY PLAT RECORDED JULY 25, 1975, IN INSTRUMENT NO: 1146929. (AS SHOWN ON SUR-1)

5.5 PLAT OF AUDITOR'S SUBDIVISION NO. 25 RECORDED APRIL 26, 1886, IN INSTRUMENT NO: 25. (NOT PLOTTABLE)

TOWER INFORMATION	
EXISTING TOWER TYPE	HEIGHT
WATER TANK	152.0'

SURVEYOR'S NOTES

BEARINGS ARE BASED ON THE MINNESOTA STATE PLANE COORDINATE SYSTEM, HENNEPIN COUNTY ZONE (MINNESOTA DOT) FROM GPS EQUIPMENT.

TN=TRUE NORTH
MN=MAGNETIC NORTH
(MAGNETIC DECLINATION TAKEN FROM NATIONAL GEODETIC SURVEY WEB SITE FOR THIS AREA, 03/08/2022) CHANGING BY 0° 3' W PER YEAR (PLUS OR MINUS 0° 25'.)

GEOGRAPHIC COORDINATES

LATITUDE:	45°04'46.91"N	45.079697°
LONGITUDE:	93°19'51.70"W	-93.331028°
SITE ELEVATION:	866 FEET	

UTILITY NOTE

THE LOCATIONS OF UTILITY MAINS, STRUCTURES, AND SE CONNECTIONS PLOTTED ON THIS DRAWING ARE APPROXIM WERE OBTAINED FROM RECORDS MADE AVAILABLE TO SU MAY BE OTHER EXISTING UTILITY MAINS, STRUCTURES, A CONNECTIONS NOT KNOWN TO SURVEYOR AND NOT SHOW DRAWING.

GENERAL NOTES

THIS PARCEL IS ZONED R3 MULTIPLE FAMILY RESIDENCE; BROOKLYN CENTER JURISDICTION.

SETBACKS: NONE.

ACCORDING TO THE FLOOD INSURANCE RATE MAP COMM NUMBER 27053C0204F, PUBLISHED BY THE FEDERAL EM MANAGEMENT AGENCY AND WITH AN EFFECTIVE DATE OF SITE APPEARS TO BE LOCATED IN ZONE "X" (AREAS DE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN), TO TH KNOWLEDGE AND BELIEF. THE SURVEYOR UTILIZED THE REFERENCED FLOODPLAIN PANEL FOR THIS DETERMINATIO THE SURVEYOR DOES NOT CERTIFY THAT REVISED FLOOD INFORMATION HAS NOT BEEN PUBLISHED BY THE FEDERA MANAGEMENT AGENCY OR SOME OTHER SOURCE.

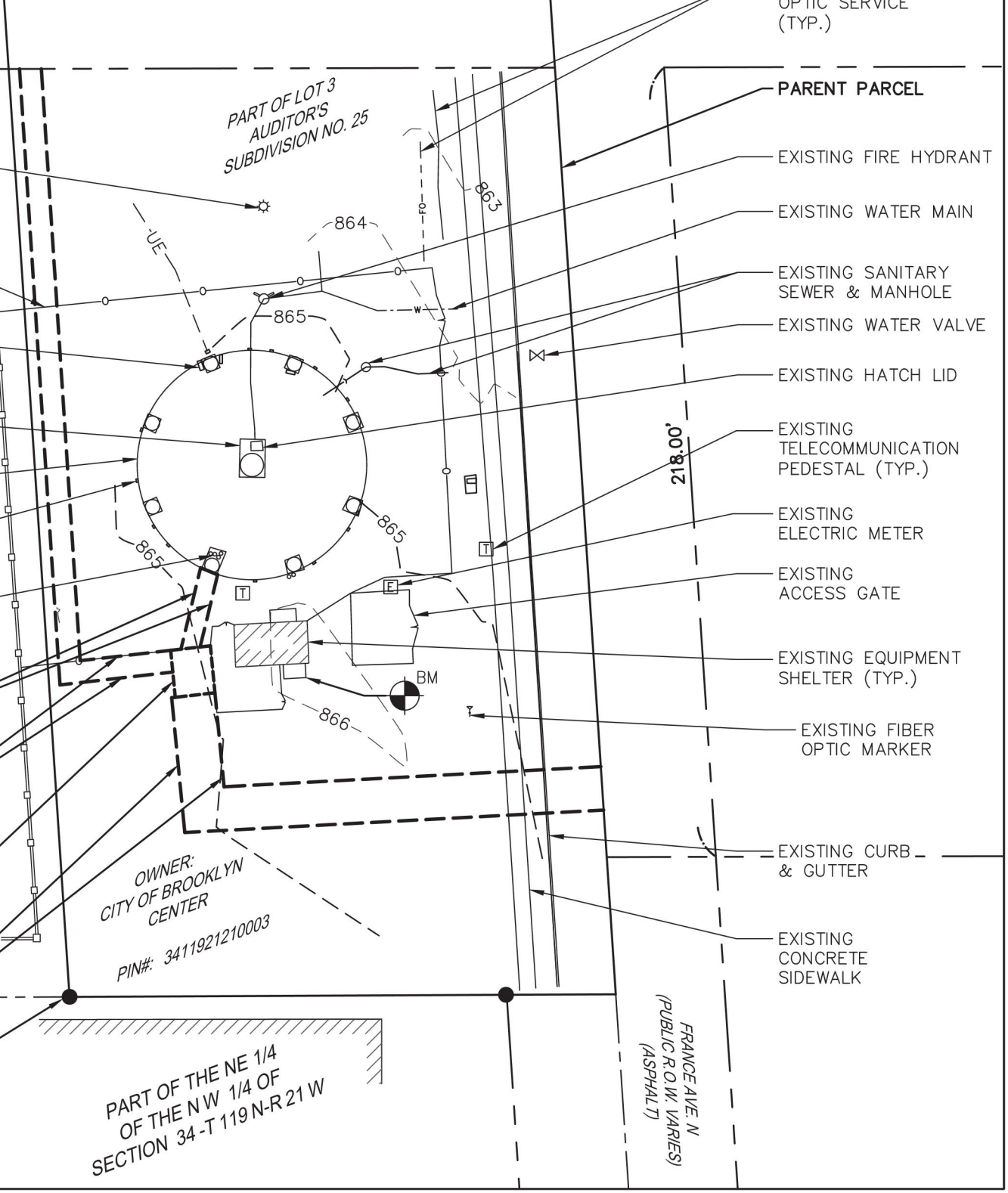
A FULL BOUNDARY SURVEY WAS NOT PERFORMED ON TH PARCEL SHOWN ON THIS SHEET. ONLY MONUMENTS SHO WERE USED TO DESCRIBE THE EASEMENTS AND LEASE A

THIS SURVEY WAS PREPARED WITH THE AID OF A TITLE PREPARED BY U.S. TITLE SOLUTIONS, AS COMMITMENT N WITH AN EFFECTIVE DATE OF OCTOBER 19, 2021, WHICH CHAIN OF TITLE, TAXES, AND EASEMENTS OF RECORD O PARENT PARCEL.

REGISTERED LAND SURVEYOR
ROSS R. WAMRE
45334

I HEREBY CERTIFY THAT THIS LAND SURV PREPARED AND THE RELATED SURVEY W BY ME OR UNDER MY DIRECT PERSONAL THAT I AM A DULY LICENSED LAND SURV LAWS OF THE STATE OF MINNESOTA.

SIGNATURE: Ross M. W
NAME: ROSS R. WAMRE
DATE: 5/14/22 LICENSE NU



T TELEPHO

EXISTING

W W ELECTRIC

UE ELECTRIC

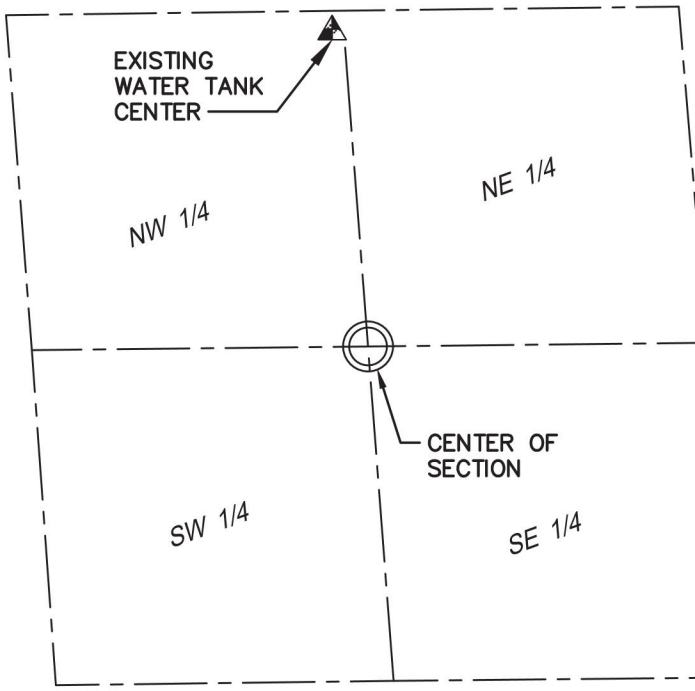
FO FO FIBER OP

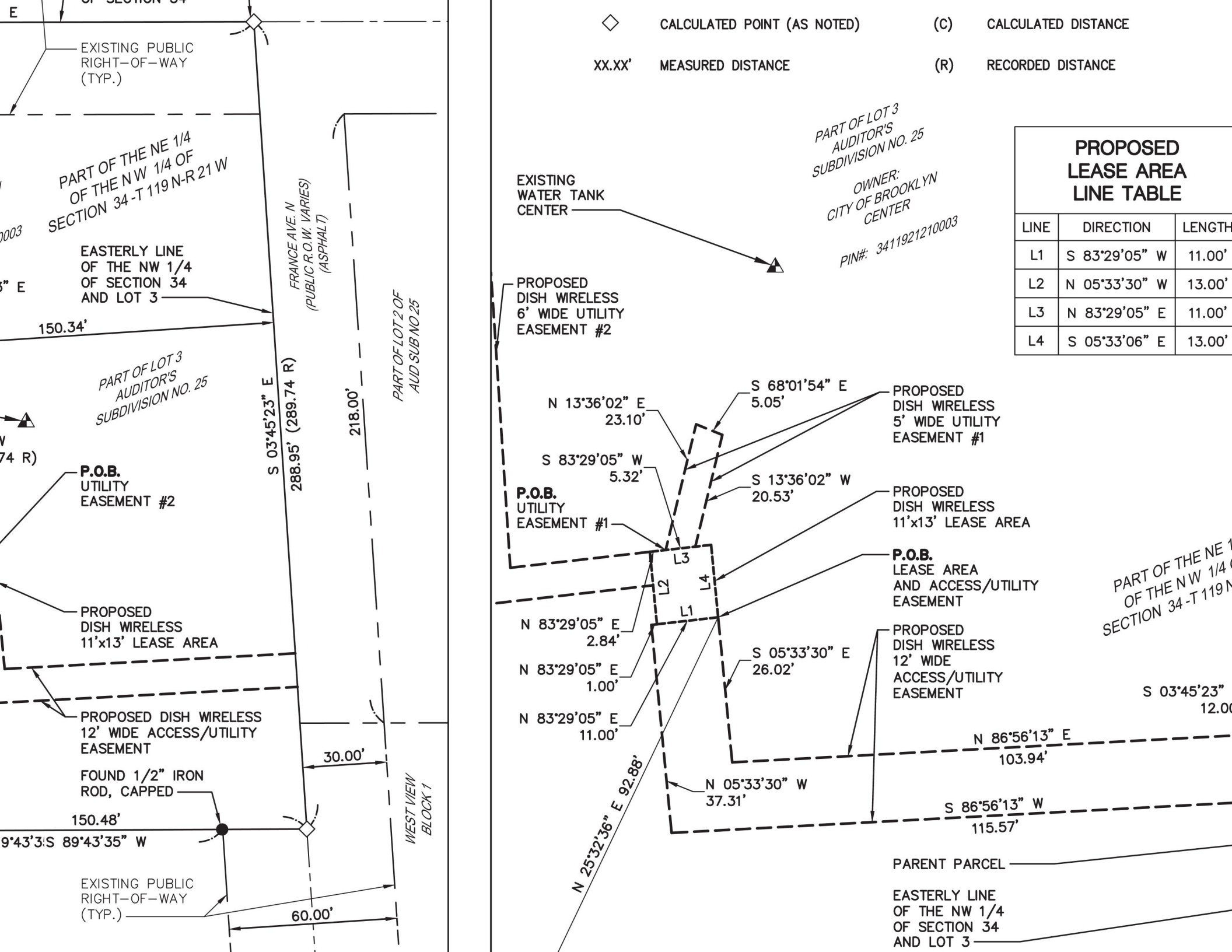
SANITARY

CHAINLINK

864 MINOR CO

865 MAJOR CO




◇ CALCULATED POINT (AS NOTED)
(C) CALCULATED DISTANCE
XX.XX' MEASURED DISTANCE
(R) RECORDED DISTANCE
EXISTING PUBLIC RIGHT-OF-WAY (TYP.)
PART OF THE NE 1/4 OF THE NW 1/4 OF SECTION 34 -T 119 N-R 21 W
EASTERLY LINE OF THE NW 1/4 OF SECTION 34 AND LOT 3
150.34'
FRANCE AVE. N (PUBLIC R.O.W. VARIES) (ASPHALT)
S 03°45'23" E 288.95' (289.74 R)
PART OF LOT 3 AUDITOR'S SUBDIVISION NO. 25
PART OF LOT 2 OF AUD SUB NO 25
218.00'
P.O.B. UTILITY EASEMENT #2
PROPOSED DISH WIRELESS 11'x13' LEASE AREA
PROPOSED DISH WIRELESS 12' WIDE ACCESS/UTILITY EASEMENT
30.00'
FOUND 1/2" IRON ROD, CAPPED
150.48'
S 89°43'35" W
WEST VIEW BLOCK 1
EXISTING PUBLIC RIGHT-OF-WAY (TYP.)
60.00'
EXISTING WATER TANK CENTER
PART OF LOT 3 AUDITOR'S SUBDIVISION NO. 25
OWNER: CITY OF BROOKLYN CENTER
PIN#: 3411921210003
PROPOSED DISH WIRELESS 6' WIDE UTILITY EASEMENT #2
N 13°36'02" E 23.10'
S 68°01'54" E 5.05'
PROPOSED DISH WIRELESS 5' WIDE UTILITY EASEMENT #1
S 83°29'05" W 5.32'
S 13°36'02" W 20.53'
P.O.B. UTILITY EASEMENT #1
PROPOSED DISH WIRELESS 11'x13' LEASE AREA
P.O.B. LEASE AREA AND ACCESS/UTILITY EASEMENT
L1
L2
L3
L4
N 83°29'05" E 2.84'
N 83°29'05" E 1.00'
N 83°29'05" E 11.00'
S 05°33'30" E 26.02'
PROPOSED DISH WIRELESS 12' WIDE ACCESS/UTILITY EASEMENT
N 86°56'13" E 103.94'
N 05°33'30" W 37.31'
S 86°56'13" W 115.57'
N 25°32'36" E 92.88'
PARENT PARCEL
EASTERLY LINE OF THE NW 1/4 OF SECTION 34 AND LOT 3
PROPOSED LEASE AREA LINE TABLE
LINE | DIRECTION | LENGTH
L1 | S 83°29'05" W | 11.00'
L2 | N 05°33'30" W | 13.00'
L3 | N 83°29'05" E | 11.00'
L4 | S 05°33'06" E | 13.00'

THE HENNEPIN COUNTY RECORDERS' OFFICE IN INSTRUMENT NO. 5504998, IN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 34, TOWNSHIP 119 NORTH, RANGE 21 WEST, HENNEPIN COUNTY, MINNESOTA, AND IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID PARCEL;

THENCE NORTH 25°32'36" EAST, A DISTANCE OF 92.88 FEET TO THE **POINT-OF-BEGINNING;**

THENCE SOUTH 05°33'30" EAST, A DISTANCE OF 26.02 FEET;

THENCE NORTH 86°56'13" EAST, A DISTANCE OF 103.94 FEET TO A POINT ON THE WESTERLY RIGHT-OF-WAY OF FRANCE AVE. N, SAID LINE ALSO BEING THE EASTERLY LINE OF SAID LOT 3 AND THE EASTERLY LINE OF THE NORTHWEST QUARTER OF SAID SECTION 34;

THENCE ALONG AND UPON SAID LINE, SOUTH 03°45'23" EAST, A DISTANCE OF 12.00 FEET;

THENCE LEAVING SAID LINE, SOUTH 86°56'13" WEST, A DISTANCE OF 115.57 FEET;

THENCE NORTH 05°33'30" WEST, A DISTANCE OF 37.31 FEET;

THENCE NORTH 83°29'05" EAST, A DISTANCE OF 1.00 FEET TO THE SOUTHWEST CORNER OF PROPOSED LEASE AREA;

THENCE ALONG AND UPON THE SOUTHERLY LINE OF SAID LEASE AREA, NORTH 83°29'05" EAST, A DISTANCE OF 11.00 FEET TO THE **POINT-OF-BEGINNING;**

CONTAINING 1,697 SQUARE FEET (0.04 ACRES) MORE OR LESS.

DESCRIPTION OF PROPOSED UTILITY EASEMENT #1

A 5 FOOT WIDE PARCEL OF LAND, BEING A PART OF AND LYING ENTIRELY WITHIN A PARCEL IN LOT 3 OF AUDITOR'S SUBDIVISION NO. 25 AS DESCRIBED IN WARRANTY DEED RECORDED IN THE HENNEPIN COUNTY RECORDERS' OFFICE IN INSTRUMENT NO. 5504998, IN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 34, TOWNSHIP 119 NORTH, RANGE 21 WEST, HENNEPIN COUNTY, MINNESOTA, AND IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID PARCEL;

THENCE NORTH 25°32'36" EAST, A DISTANCE OF 92.88 FEET TO THE SOUTHEAST CORNER OF PROPOSED LEASE AREA;

THENCE SOUTH 83°29'05" WEST, A DISTANCE OF 11.00 FEET (L1);

THENCE NORTH 05°33'30" WEST, A DISTANCE OF 13.00 FEET (L2);

THENCE NORTH 83°29'05" EAST, A DISTANCE OF 2.84 FEET TO A POINT ON THE NORTHERLY LINE OF SAID LEASE AREA, SAID POINT ALSO BEING THE **POINT-OF-BEGINNING;**

THENCE LEAVING SAID NORTHERLY LINE, NORTH 13°36'02" EAST, A DISTANCE OF 23.10 FEET;

THENCE SOUTH 68°01'54" EAST, A DISTANCE OF 5.05 FEET;

THENCE SOUTH 13°36'02" WEST, A DISTANCE OF 20.53 FEET TO A POINT ON THE NORTHERLY LINE OF SAID LEASE AREA;

THENCE ALONG AND UPON THE NORTHERLY LINE OF SAID LEASE AREA, SOUTH 83°29'05" WEST, A DISTANCE OF 5.32 FEET, TO THE **POINT-OF-BEGINNING;**

CONTAINING 109 SQUARE FEET (0.002 ACRES) MORE OR LESS.

THE HENNEPIN COUNTY RECORDERS' OFFICE IN INSTRUMENT NO. 5504 NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 34, NORTH, RANGE 21 WEST, HENNEPIN COUNTY, MINNESOTA, AND IS MOR DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID PARCEL;

THENCE NORTH 25°32'36" EAST, A DISTANCE OF 92.88 FEET TO THE **POINT-OF-BEGINNING;**

THENCE SOUTH 83°29'05" WEST, A DISTANCE OF 11.00 FEET (L1);

THENCE NORTH 05°33'30" WEST, A DISTANCE OF 13.00 FEET (L2);

THENCE NORTH 83°29'05" EAST, A DISTANCE OF 11.00 FEET (L3);

THENCE SOUTH 05°33'30" EAST, A DISTANCE OF 13.00 FEET (L4), TO **POINT-OF-BEGINNING;**

CONTAINING 143 SQUARE FEET (0.003 ACRES) MORE OR LESS.

DESCRIPTION OF PROPOSED UTILITY EAS

A 6 FOOT WIDE PARCEL OF LAND, BEING A PART OF AND LYING ENT PARCEL IN LOT 3 OF AUDITOR'S SUBDIVISION NO. 25 AS DESCRIBED DEED RECORDED IN THE HENNEPIN COUNTY RECORDERS' OFFICE IN IN 5504998, IN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER TOWNSHIP 119 NORTH, RANGE 21 WEST, HENNEPIN COUNTY, MINNESO PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID PARCEL;

THENCE NORTH 25°32'36" EAST, A DISTANCE OF 92.88 FEET TO THE CORNER OF PROPOSED LEASE AREA;

THENCE SOUTH 83°29'05" WEST, A DISTANCE OF 11.00 FEET (L1);

THENCE NORTH 05°33'30" WEST, A DISTANCE OF 7.00 FEET TO A PO WESTERLY LINE OF SAID LEASE AREA, SAID POINT ALSO BEING THE **POINT-OF-BEGINNING;**

THENCE LEAVING SAID WESTERLY LINE, SOUTH 83°29'05" WEST, A DIS FEET;

THENCE NORTH 03°45'23" WEST, A DISTANCE OF 170.09 FEET TO A F SOUTHERLY RIGHT-OF-WAY OF 69TH AVE. N;

THENCE ALONG AND UPON SAID RIGHT-OF-WAY LINE, NORTH 89°51'4 DISTANCE OF 6.01 FEET;

THENCE LEAVING SAID RIGHT-OF-WAY LINE, SOUTH 03°45'23" EAST, 163.42 FEET;

SITE LEASE AGREEMENT

CITY OF BROOKLYN CENTER
AND
DISH WIRELESS L.L.C.

SITE LEASE AGREEMENT

THIS SITE LEASE AGREEMENT ("Lease"), made this ____ day of _____, 202_ ("Effective Date"), between City of Brooklyn Center, a Minnesota municipal corporation ("Landlord"), and DISH Wireless L.L.C., a Colorado limited liability company having a place of business at 9601 S. Meridian Blvd., Englewood, Colorado 80112 ("Tenant").

WHEREAS, Tenant and Landlord wish to enter a lease setting forth the terms and conditions of Tenant's occupancy and use of a portion of Landlord's property and water tower superseding and replacing all prior agreements and understanding concerning the same.

NOW THEREFORE, for good and valuable consideration, the parties agree as follows:

AGREEMENT

1. **Leased Premises**. Subject to the terms and conditions of this Lease, Landlord hereby leases to Tenant and Tenant leases from Landlord a portion of Landlord's property (the "Property"), located at 6831 France Ave. N., City of Brooklyn Center, County of Hennepin, State of Minnesota, legally described in Exhibit A attached hereto, subject to any existing easements, along with space on the water tower located on the Property commonly referred to as "Water Tower #1" (the "Tower"). The Landlord leases exterior space on the Tower for attachment of wireless communication antennas ("Antennas"), ground space totaling one hundred forty-three (143) square feet adjacent to the Tower for the location of equipment and electronics associated with operation of the Antennas, space required for cable runs between the ground equipment, the Antennas, and existing or new utility sources (including fiber sources) at the Property or within the nearest public right of way, and non-exclusive rights of reasonable ingress and egress to the Tower and ground equipment, all as depicted on attached Exhibit B (collectively, the "Leased Premises"). The location of the Antennas and associated equipment on the Leased Premises has been approved by Landlord's City Engineer and is specified in attached Exhibit C ("Tenant Facilities").

2. **Rent**.

(a) Amount; Adjustments. As consideration for this Lease, Tenant shall pay Landlord an annual rent in the amount of Eighteen Thousand and 00/100 Dollars ($18,000.00), pro-rated for the initial year, which shall be increased each year on January 1 by four percent (4%) of the previous year's annualized rental.

(b) Time of Payment; Taxes. The annual rental shall be paid before January 1 of each year. For the first year, the rental shall be prorated through December 31 and shall be paid to Landlord within sixty (60) days after the Commencement Date. In addition to the annual rental, Tenant agrees to timely pay its pro rata share of any taxes or other charges imposed upon the property by a governmental agency required as a direct result of this Lease and all other payments required herein.

HLN

3. **Governmental Approval Contingency**.

(a) Tenant Application. Tenant's right to use the Leased Premises is expressly made contingent upon its obtaining all the certificates, permits, zoning and other approvals that may be required by any federal, state, or local authority. This shall include the engineering studies specified in Subparagraph 3(b) below on the Tower to be conducted at Tenant's expense. Landlord shall cooperate with Tenant in its efforts to obtain and retain such approvals.

(b) Engineering Studies. Before obtaining a building permit for new improvements or other construction on the Property after the date of this Lease, Tenant must submit a study or studies that address: (i) a radio frequency interference study carried out by an independent and qualified professional approved by the Landlord showing that Tenant's intended use will not interfere with any existing communications facilities; and (ii) an engineering study showing that the improvements or construction will not inhibit the Landlord's operation and maintenance of the Tower and its appurtenances, or access thereto, nor damage the Tower, its coatings, or its appurtenant facilities. If Landlord concludes after review of the study that there is a potential for interference that cannot be reasonably remedied, or for prejudice to the Tower or its use, Landlord may deny or reject the proposed improvements or construction. The Landlord, at the sole discretion of the Landlord, may hire an independent consultant to review the engineering study or studies, as defined in Subparagraph 5 (b), construction drawings and plans for structural and practical considerations, and to inspect and monitor all construction and installation work for quality assurance and quality control. The Tenant must pay all associated costs of such independent consultants prior to obtaining a building permit.

4. **Term and Renewals**. The "Initial Term" of this Lease shall commence on the earlier of the date Tenant commences installation of Tenant's Facilities or November 1, 2022 ("Commencement Date") and end on December 31, 2026. Subject to the terms and conditions of this Lease, Tenant shall have the right to extend this Lease for four (4) additional five (5) year renewal periods ("Renewal Term") commencing on January 1 following the expiration date of the Initial Term or of any subsequent Renewal Term.

This Lease shall be automatically renewed for each successive Renewal Term unless Tenant sends written notice of non-renewal to Landlord no later than ninety (90) days prior to the expiration of the Initial Term or any Renewal Term, such notice provided in accordance with Paragraph 19 of this Lease.

5. **Tenant's Use**.

(a) User Priority. Tenant agrees that the following priorities of use, in descending order, shall apply in the event of communication interference or other conflict while this Lease is in effect, and Tenant's use shall be subordinate accordingly:

1. Landlord;
2. Public safety agencies, including law enforcement, fire, and ambulance services, that are not part of the Landlord;
3. Other governmental agencies where use is not related to public safety;
4. Tenant and other Government-regulated entities whose antennae offer a service to the general public for a fee, in a manner similar to a public utility, such as long distance and cellular telephone, not including radio or television broadcasters;
5. Other Government-regulated entities whose antennae offer a service to the general public for a fee, in a manner similar to a public utility, such as long distance and cellular telephone, not including radio or television broadcasters, whose lease or license to use the Property commences after the Effective Date.

(b) Purposes. Tenant shall use the Leased Premises only for the purpose of installing, maintaining, and operating the Tenant Facilities, and uses incidental thereto for providing radio and wireless telecommunication services which Tenant is legally authorized to provide in compliance with those construction drawings attached hereto as Exhibits B and C, the approval of which is hereby acknowledged. Tenant's use of the Tower shall be non-exclusive, and Landlord specifically reserves the right to allow the Tower to be used by other parties and to make additions, deletions, or modifications to its own facilities on the Property. The Antennas shall be centered at one hundred nine (109) feet above ground level. Landlord and Tenant shall comply with all applicable ordinances, statutes and regulations of local, state and federal government agencies.

(c) Construction. Tenant may erect and operate an antenna array consistent with its approved construction drawings attached as Exhibits B and C. Tenant may not increase the number of antennas without first securing the approval of Landlord by written amendment to this Lease.

(d) Operation. Tenant shall have the right, at its sole cost and expense, to operate and maintain the Tenant Facilities on the Leased Premises in accordance with good engineering practices and with all applicable local, state, and federal laws, rules and regulations. Any damage done to the Leased Premises or other Landlord property including the Tower during installation or during operations, shall be repaired at Tenant's expense, said repairs to be undertaken immediately upon receipt of notice from Landlord, in the event the damage endangers the safe operation of the water tower, or within thirty (30) days in the event the damage does not endanger the safe operation of the water tower. If the Tenant fails to undertake or complete these repairs, the Landlord may repair the damage and charge the Tenant for all actual costs associated with the repair. Tenant shall reimburse Landlord for such costs within sixty (60) days of receipt of a detailed invoice and documentation evidencing such damage. The Tenant Facilities shall remain the exclusive property of the Tenant.

HLN

(e) Maintenance; Improvement Expenses. All modifications to the Leased Premises and all improvements made for Tenant's benefit shall be at the Tenant's expense and such improvements shall be maintained in a good state of repair, at least equal to the standard of maintenance of the Landlord's facilities on or adjacent to the Leased Premises, and kept secured by Tenant. If Tenant's Facilities are mounted on the Tower they shall, at all times, be painted, at Tenant's expense, the same color as the Tower. The Tenant agrees to clean and/or repair any damage done to its Tenant Facilities due to vandalism within three (3) days of notification of such damage. Furthermore, the Tenant agrees to pay all costs associated with said cleaning or repair. If repair is not commenced within three (3) days notification, the Landlord may repair the damage and charge the Tenant for all costs associated with the repair. Tenant shall reimburse Landlord for such costs within sixty (60) days of receipt of a detailed invoice and documentation evidencing such damage.

(f) Replacements. Before the Tenant may update, modify, or replace the Tenant Facilities other than as provided for in the construction drawings attached as Exhibits B and C, Tenant shall request the approval of the Landlord and provide detailed plans and specifications to Landlord. Tenant shall submit to Landlord such detailed plans and specifications for any such replacement facilities together with any other information reasonably requested by Landlord regarding such update, modification, or replacement (including, but not limited, to a technical study) all of which will be carried out at Tenant's expense including an additional, reasonable administration fee as deemed appropriate by the Landlord to cover all expenses. Landlord may not unreasonably withhold approval. Notwithstanding the foregoing, Landlord approval and review of plans and specifications shall not be required for routine repairs to and maintenance of the Tenant Facilities, or for the replacement of existing Tenant Facilities with equipment of substantially the same or smaller dimensions and weight.

(g) Drawings. Within a reasonable time after Landlord's request, Tenant shall provide Landlord with as-built drawings of the equipment and improvements installed on the Leased Premises showing the actual location of all Tenant Facilities.

(h) No Interference. Tenant shall, at its own expense, maintain its Tenant Facilities on or attached to the Leased Premises in a safe condition, in good repair and in a manner suitable to Landlord so as not to conflict with the use of the surrounding premises by Landlord. Tenant shall not unreasonably interfere with the operations of any prior tenant using the Tower and shall not interfere with the working use of the water storage facilities thereon or to be placed thereon by Landlord.

(i) Access. Tenant, at all times during this Lease, shall have access to the Leased Premises in order to install, operate, and maintain its Tenant Facilities. Tenant shall notify Landlord of its intent to gain access to the Tower at least twenty-four (24) hours in advance, except in an emergency. Such access shall be coordinated with Landlord so as not to interfere with Landlord's maintenance or other activities.

(j) Payment of Utilities. Tenant may install, or arrange for installation of, electric service, fiber service and other utilities associated with its use of the Leased Premises. Tenant shall separately meter charges for the consumption of electricity, fiber and other utilities, and Tenant shall promptly pay all costs associated therewith.

6. **Emergency Facilities**. In the event of a natural or human made disaster, in order to protect the health, welfare, and safety of the community, Tenant may erect additional Tenant Facilities and install additional equipment on a temporary basis on the Leased Premises to assure continuation of service. Such temporary operation shall not exceed 90 days in any calendar year unless Tenant obtains written approval from the Landlord.

7. **Landlord Maintenance; Expenses**. Upon notice from Landlord, Tenant shall promptly pay to Landlord all actual and documented additional Landlord expenses incurred in maintaining the Leased Premises, including painting or other maintenance of the Tower, that are caused by Tenant's occupancy of the Leased Premises. Tenant acknowledges the need for periodic maintenance of the Tower, including repair of the Tower and its coatings. Tenant must remove Tenant's Antenna Facilities at Tenant's cost, upon reasonable notice to allow maintenance, repair, repainting, restoration or other activity as determined and required by Landlord. Landlord will not be responsible for scheduled interruptions in use of the Tenant's Antennas or other Tenant Facilities. Except in the case of an emergency, Landlord must provide Tenant ninety (60) days' notice of commencement of maintenance activities, if such maintenance requires Tenant to temporarily remove and relocate Tenant Facilities to accommodate such activities. In case of an emergency, Landlord may remove the Tenant Facilities, at the Tenant's expense, and shall notify Tenant within a reasonable time. An "emergency" shall be deemed to exist in those situations which constitute an immediate threat to the health or safety of the public or immediate danger to the Landlord's facilities or property. In the event the use of the Tenant Facilities is interrupted, Tenant may provide and maintain mobile cellular sites on wheels on the Property only after such temporary facilities have been approved by Landlord, on land owned or controlled by Landlord in the immediate area of the Property. Tenant is responsible for any cost associated with the protection of the Tenant Facilities during these periodic or emergency activities. Tenant further agrees that the Landlord is not responsible for transmission lines during routine maintenance. Tenant may, at Tenant's own expense, test said lines before and after maintenance. Following completion of the painting and other maintenance work, Tenant may reinstall its equipment on the Tower in the same location and in the same manner as before the removal. Except for an emergency, Tenant shall not be required to remove the Tenant Facilities to accommodate painting or other maintenance more than once during any five-year period.

8. **Defense and Indemnification**.

(a) General. Tenant agrees to defend, indemnify and hold harmless Landlord and its elected officials, officers, employees, agents, and representatives, from and against any and all third-party claims, costs, losses, expenses, demands, actions, or causes of action, including reasonable attorneys' fees and other costs and expenses of litigation, which may be asserted against or incurred by Landlord and arising from Tenant's installation, maintenance, and operation of its Tenant Facilities or use of

the Leased Premises, except those which arise in part or in whole from the negligence, willful misconduct, or other fault of Landlord, its elected officials, officers, employees, agents or representatives, or other user of the property. Tenant shall defend all third-party claims arising out of the installation, operation, use, maintenance, repair or removal of Tenant Facilities, equipment and related facilities on the Leased Premises, except those which arise in part or in whole from the negligence, willful misconduct, or other fault of Landlord, its elected officials, officers, employees, agents or representatives, or other user of the property. Landlord agrees to defend, indemnify and hold Tenant harmless from any and all costs (including reasonable attorneys' fees) and claims of liability or loss which arise out of Landlord's use of the Leased Premises, except those which arise from the negligence, willful misconduct, or other fault of Tenant. Landlord shall not be obligated to indemnify Tenant in any amount in excess of the limitations of liability set forth in Minnesota Statutes, Chapter 466, less any amounts which Landlord is obligated to pay by reason of the liability of the Landlord, its officers, employees, and agents arising out of the same act or occurrence.

(b) Hazardous Materials. Without limiting the scope of Subparagraph 8 (a) above, Tenant will be solely responsible for and will defend, indemnify, and hold Landlord, its agents, and employees harmless from and against any and all claims, costs, and liabilities, including reasonable attorneys' fees and costs, arising out of or in connection with the cleanup or restoration of the Leased Premises resulting from the Tenant's use of Hazardous Materials. Notwithstanding the foregoing, in no event shall Tenant have any liability whatsoever with respect to any Hazardous Materials that were on, about, adjacent to, under or near the Leased Premises or Property prior to the Effective Date, or that were generated, possessed, used, stored, released, spilled, treated, transported, manufactured, refined, handled, produced or disposed of on, about, adjacent to, under or near the Leased Premises or Property by Landlord, its agents, employees, contractors or invitees, or any third party who is not an employee, agent, contractor or invitee of Tenant. For purposes of this Lease, "Hazardous Materials" shall be interpreted broadly and specifically includes, without limitation, asbestos, fuel, batteries or any hazardous substance, waste, or materials as defined in any federal, state, or local environmental or safety law or regulations including, but not limited to, CERCLA. Landlord represents that (1) that neither Landlord nor, to Landlord's knowledge, any third party has used, generated, stored or disposed of, or permitted the use, generation, storage or disposal of, any Hazardous Material on, under, about or within the Property in violation of any law or regulation; and (2) that Landlord will not, and will not permit any third party to use, generate, store or dispose of any Hazardous Material on, under, about or within the Property in violation of any law or regulation.

(c) Tenant's Warranty. Tenant represents and warrants that its use of the Leased Premises will not generate and Tenant will not store or dispose of on the Leased Premises, nor transport to or over the Leased Premises, any Hazardous Materials in violation of any law or regulation governing the use, transport, or storage of Hazardous Materials. Tenant agrees to notify the Landlord in writing within 48

hours of the existence of Hazardous Materials on the Leased Premises. Notwithstanding the foregoing, the parties acknowledge that Tenant shall be permitted to use batteries and industrial cleaning supplies, in the normal course of Tenant's operations, without prior written notice to Landlord, provided that Tenant shall use, transport, or store such materials in compliance with all laws or regulations governing the use, transport or storage of Hazardous Materials. The obligation of this Paragraph 8 shall survive the expiration or other termination of this Lease.

9. **Insurance**.

(a) Workers' Compensation. The Tenant must maintain Workers' Compensation insurance in compliance with all applicable statutes. The policy shall also provide Employer's Liability coverage with limits of not less than $500,000 Bodily Injury each accident, $500,000 Bodily Injury by disease, policy limit, and $500,000 Bodily Injury by disease, each employee.

(b) General Liability. The Tenant must maintain an occurrence form of comprehensive general liability coverage. Such coverage shall include, but not be limited to, bodily injury, property damage - broad form, and personal injury, for the hazards of Premises/Operation, broad form contractual, independent contractors, and products/completed operations.

The Tenant must maintain aforementioned comprehensive general liability coverage with limits of liability not less than $1,500,000 each occurrence and $2,000,000 general aggregate. These limits may be satisfied by the comprehensive general liability coverage or in combination with an umbrella or excess liability policy, provided coverage afforded by the umbrella or excess policy are no less than the underlying comprehensive general liability coverages.

(c) Automobile Liability. The Tenant must carry Automobile Liability coverage. Coverage shall afford total liability limits for Bodily Injury Liability and Property Damage Liability in the amount of not less than $1,500,000 per accident. The liability limits may be afforded under the Commercial Policy, or in combination with an Umbrella or Excess Liability Policy provided coverage afforded by the Umbrella Excess Policy are no less than the underlying Commercial Auto Liability coverage.

Coverage shall be provided for Bodily Injury and Property Damage for the ownership, use, maintenance or operation of all owned, non-owned and hired automobiles.

The Commercial Automobile Policy shall include at least statutory personal injury protection, uninsured motorists and underinsured motorist's coverage.

(d) Tenant Property Insurance. The Tenant must keep in force for the duration of the Lease a policy covering damages to Tenant Facilities at the Leased Premises. The amount of coverage shall be sufficient to replace the damaged property, loss of use and comply with any ordinance or law requirements.

(e) Additional Insured - Certificate of Insurance. The Tenant shall provide, prior to tenancy, evidence of the required insurance in the form of a Certificate of Insurance issued by a company authorized to do business in the state of Minnesota, such insurance company to be reasonably acceptable to Landlord, which includes all coverages required in this Paragraph 9. Tenant will include the Landlord as an Additional Insured on the General Liability and Commercial Automobile Liability Policies. The Certificate(s) shall also provide that Tenant or Tenant's insurance provider shall provide Landlord with thirty (30) days prior written notice of cancellation or non-renewal.

(f) Waiver of Claims; Subrogation. Each of Landlord and Tenant hereby releases the other from any and all liability or responsibility to the other or anyone claiming through or under it by way of subrogation or otherwise for any loss or damage that may occur to the Leased Premises or any improvements thereto, or the Tower or any improvements thereto, or any property of such party therein, by reason of fire or any other cause which could be insured against under the terms of standard fire and extended coverage (all-risk) insurance policies, regardless of cause or origin, including fault or negligence of the other party hereto, or anyone for whom such party may be responsible. Each party shall cause each insurance policy obtained by it to provide that the insurer waives all rights of recovery by way of subrogation against either party hereto in connection with damage covered by such policy. The releases in this Subparagraph will be effective whether or not the loss was actually covered by insurance. Tenant assumes all risk of loss or damage of Tenant's property or leasehold improvements within the Leased Premises, including any loss or damage caused by water leakage, fire, windstorm, explosion, theft, act of any tenant, or other cause, except to the extent such loss or damage is due to or results from the negligence or misconduct of Landlord, its agents, employees, contractors or invitees.

(g) Adjustment to Insurance Coverage Limits. Liability coverage required by Subparagraphs 9(b) and (c) may be increased as needed so that the coverage per occurrence is, at all times, the same or greater than the maximum liability for municipalities specified in Minnesota Statutes, section 466.04 for any number of claims arising out of the same occurrence, provided that the parties shall mutually agree upon such increase.

10. **Damage or Destruction**. If the Leased Premises is destroyed or damaged, without contributory fault of the Tenant or its agents, so as, in Tenant's judgment, to hinder its effective use of the Tenant Facilities, Tenant may elect to terminate this Lease upon 30 days' written notice to Landlord. In the event Tenant elects to terminate the Lease, Tenant shall be entitled to a pro

rata reimbursement of prepaid rent covering the period subsequent to the date of damage to or destruction of the Leased Premises.

11. **Lease Termination**.

(a) Events of Termination. Except as otherwise provided herein, this Lease may be terminated by either party as may be expressly provided in this Lease, or upon sixty (60) days' written notice to the other party as follows:

(i) by either party upon a default of any covenant or term hereof by the other party, which default is not cured within sixty (60) days of receipt of written notice of default to the other party (without, however, limiting any other rights of the parties pursuant to any other provisions hereof); unless such default may not reasonably be cured within a sixty (60) day period in which case this Lease may not be terminated if the defaulting party commences action to cure the default within such sixty (60) day period and proceeds with due diligence to fully cure the default; however, such period shall not, in any event, extend beyond one hundred twenty (120) days of receipt of written notice of default;

(ii) by Tenant if it attempts in good faith but fails to obtain or maintain a license, permit or other governmental approval necessary for the operation of the Tenant Facilities;

(iii) by Tenant, upon ninety (90) days' written notice to Landlord, if: (i) changes in applicable law prohibit Tenant's continued operation of the Tenant Facilities; (ii) if Tenant determines that Tenant's use of the Leased Premises is obsolete or unnecessary, upon payment of a termination fee equal to one (1) year of rent; or (iii) if Landlord or a third party installs any structure, equipment or other item on the Property which prevents Tenant from being able to use the Tenant Facilities to transmit signals;

(iv) by Landlord, following expiration of the first Renewal Term, upon one (1) year's written notice to Tenant, if its Council decides, for any reason, to redevelop the Leased Premises in a manner inconsistent with the continued use of the Leased Premises by Tenant and/or discontinue use of the Tower for all purposes;

(v) by Landlord if it determines that the Tower is structurally unsound, including, but not limited to, consideration of age of the Tower, damage or destruction of all or part of the Tower on the Leased Premises from any source, or factors relating to condition of the Leased Premises; or

(v) by Landlord if it determines that a potential user with a higher priority under Subparagraph 5(a) above cannot find another adequate location or the Landlord determines, after engineering studies, that the Tenant Facilities

HLN

unreasonably interfere with another user with a higher priority, regardless of whether or not such interference was predicted in the initial interference study that was part of the application process, provided that the Landlord shall not at any time over the balance of the then existing Term and all unexpired Renewal Terms, lease the Leased Premises to another party with equal or lesser priority for the same use as that of the Tenant, unless such other party would not cause or contribute to the type of interference giving rise to the Tenant Facilities' interference with a higher priority.

(b) Notice of Termination. The parties shall give notice of termination in writing by certified mail, return receipt requested. Such notice shall be effective upon receipt as evidenced by the return receipt. All rentals paid for the Lease prior to said termination date shall be retained by Landlord unless such termination is due to breach by Landlord.

(c) Tenant's Liability for Early Termination. If Tenant terminates this Lease for any other reason other than as expressly provided in this Lease, Tenant shall pay to Landlord the annual rent for the remainder of the then-current Initial Term or Renewal Term.

(d) Site Restoration. In the event that this Lease is terminated or not renewed, Tenant shall immediately cease operation and use of the Antennas for communication purposes and shall have sixty (60) days from the termination or expiration date to remove its Tenant Facilities, and related equipment from the Leased Premises, repair the site and restore the surface of the Tower. Upon notice of termination, Tenant shall deposit with Landlord in the form of cash, performance bond, irrevocable letter of credit, or other acceptable security the sum of $10,000, to secure the cost of removal of the Tenant Facilities and repair and restoration of the Leased Premises following expiration or termination of the Lease, which shall be fully refunded to Tenant upon the timely removal of the Tenant Facilities and related equipment, the repair of the site and the restoration of the Tower surface to the reasonable satisfaction of the Landlord.

If Landlord removes the Tenant Facilities or related equipment, Landlord must give written notice to the above entities at the addresses provided, informing them that Tenant Facilities or related property have been removed and will be deemed abandoned if not claimed and the storage fees and other reasonable costs paid using the $10,000 removal bond. Landlord shall provide written notice to Tenant prior to accessing the bond to pay such costs. The obligations of this Subparagraph (d) shall survive the expiration or other termination of this Lease.

12. **Limitation of Landlord's Liability**. If Landlord causes interruption of the business of Tenant or for any other Landlord breach of this Lease, Landlord's liability for damages to Tenant shall be limited to the actual and direct costs of equipment removal, relocation or repair and shall specifically exclude any recovery for value of the business of Tenant as a going concern, future expectation of profits, loss of business or profit or related damages to Tenant.

HLN

13. **Temporary Interruptions of Service**. If Landlord reasonably determines that continued operation of the Tenant Facilities would cause or contribute to an immediate threat to public health and/or safety (except for any issues associated with human exposure to radio frequency omissions, which is regulated by the federal government), Landlord may order Tenant to discontinue its operation. Tenant shall immediately comply with such an order. Service shall be discontinued only for the period that the immediate threat exists. If Landlord does not give prior notice to Tenant, Landlord shall notify Tenant as soon as possible after its action and give its reason for taking the action. Landlord shall not be liable to Tenant or any other party for any interruption in Tenant's service or interference with Tenant's operation of its Tenant Facilities, except as may be caused by the willful misconduct of the Landlord, its employees or agents and except if Landlord's determination is found by a court of competent jurisdiction to have been negligent. If the discontinuance extends for a period greater than three (3) days, either consecutively or cumulatively, Tenant shall have the right to terminate this Lease within its sole discretion for cause and without the payment of any damages.

14. **Tenant Interference**.

(a) With Tower. Tenant shall not interfere with Landlord's use of the Tower and agrees to cease all such actions which unreasonably and materially interfere with Landlord's use thereof no later than three (3) business days after receipt of written notice of the interference from Landlord. In the event that Tenant's cessation of action is material to Tenant's use of the Leased Premises and such cessation frustrates Tenant's use of the Leased Premises, within Tenant's sole discretion, Tenant shall have the immediate right to terminate this Lease for cause and without the payment of any damages.

(b) With Higher Priority Users. If the Tenant Facilities cause impermissible interference with higher priority users as set forth under Subparagraph 5(a) above or with preexisting tenants, Tenant shall take all measures necessary to correct and eliminate the interference. If the interference cannot be eliminated within forty-eight (48) hours after receiving Landlord's written notice of the interference, Tenant shall immediately cease operating its Tenant Facilities and shall not reactivate operation, except intermittent operation for the purpose of testing, until the interference has been eliminated. If the interference cannot be eliminated within thirty (30) days after Tenant received Landlord's written notice, Landlord or Tenant may at its option terminate this Lease immediately for cause and without the payment of any damages.

(c) Interference Study - New Occupants. Upon written notice by Landlord that it has a bona fide request from any other party to lease an area including or in close proximity to the Leased Premises area, Tenant agrees to provide Landlord, within sixty (60) days, the radio frequencies currently in operation or to be operated in the future of each transmitter and receiver installed and operational on the Leased Premises at the time of such request. Landlord may then have an independent, registered professional engineer of Landlord's choosing perform the necessary

interference studies to determine if the new applicant's frequencies will cause harmful radio interference to Tenant. Landlord shall require the new applicant to pay for such interference studies.

(d) Interference - New Occupants. Landlord agrees that it will not grant a future lease in the Leased Premises area to any party who is of equal or lower priority to Tenant, if such party's use is reasonably anticipated to interfere with Tenant's operation of its Tenant Facilities. Landlord agrees further that any future lease of the Leased Premises area will prohibit a user of equal or lower priority from interfering with the Tenant Facilities. Landlord agrees that it will require any subsequent occupants of the Leased Premises area of equal or lower priority to Tenant to provide Tenant these same assurances against interference. Landlord shall have the right to cause the elimination of any interference with the operations of Tenant caused by such subsequent occupants. If such interference is not eliminated, Tenant shall have the right to terminate this Lease or seek injunctive relief against the interfering occupant, at Tenant's expense.

15. **Assignment and Subletting**. Tenant may not assign, sublet, or otherwise transfer all or any part of its interest in this Agreement or in the Premises without the prior written consent of Landlord, provided, however, that Tenant may assign its interest to its parent company, any subsidiary or affiliate of it or its parent company or to any successor-in-interest or entity acquiring fifty percent (50%) or more of its stock or assets, subject to any financing entity's interest, if any, in this Lease as set forth in Paragraph 26 below. Landlord may assign this Agreement upon written notice to Tenant, subject to the assignee assuming all of Landlord's obligations herein, including but not limited to, those set forth in Paragraph 26 below. Notwithstanding anything to the contrary contained in this Lease, Tenant may assign, mortgage, pledge, hypothecate or otherwise transfer without consent its interest in this Lease to any financing entity, or agent on behalf of any financing entity to whom Tenant: (i) has obligations for borrowed money or in respect of guaranties thereof; (ii) has obligations evidenced by bonds, debentures, notes or similar instruments; or (iii) has obligations under or with respect to letters of credit, bankers acceptances and similar facilities or in respect of guaranties thereof.

16. **Condemnation**. In the event the whole of the Leased Premises is taken by eminent domain and, as a result, Tenant is unable to operate the Tenant Facilities, this Lease shall terminate as of the date title to the Leased Premises vests in the condemning authority. In the event a portion of the Leased Premises is taken by eminent domain, either party shall have the right to terminate this Lease as of said date of title transfer, by giving thirty (30) days' written notice to the other party. In the event of any taking under the power of eminent domain, Tenant shall not be entitled to any portion of the award paid for the taking and the Landlord shall receive full amount of such award. Tenant hereby expressly waives any right or claim to any portion thereof. Although all damages, whether awarded as compensation for diminution in value of the leasehold or to the fee of the Leased Premises, shall belong to Landlord, Tenant shall have the right to claim and recover from the condemning authority, but not from Landlord, such compensation as may be separately awarded or recoverable by Tenant for relocation benefits or assistance.

17. **Disputes**. Any claim, controversy or dispute arising out of this Lease not resolved within ten (10) days following notice of the dispute, shall be submitted first and promptly to mediation. Each party shall bear its own costs of mediation and shall share equally the common costs of mediation. If mediation does not result in settlement within forty-five (45) days after the matter was submitted to mediation, either party may pursue all available remedies in any court of competent jurisdiction.

18. **Enforcement and Attorneys' Fees**. In the event that either party to this Lease shall bring a claim in court to enforce any rights hereunder, the prevailing party shall be entitled to recover costs and reasonable attorneys' fees incurred as a result of such claim.

19. **Notices**. All notices hereunder must be in writing and shall be deemed validly given if sent by certified mail, return receipt requested, addressed as follows (or any other address that the party to be notified may have designated to the sender by like notice):

If to Landlord:
City of Brooklyn Center
6301 Shingle Creek Parkway
Brooklyn Center, MN 55430
Attn: City Manager

To Tenant:
DISH Wireless L.L.C.
Attn: Lease Administration/MNMSP00304
5701 South Santa Fe Drive
Littleton, Colorado 80120

20. **Authority**. Each of the individuals executing this Lease on behalf of the Tenant or the Landlord represents to the other party that such individual is authorized to do so by requisite action of the party to this Lease.

21. **Binding Effect**. This Lease shall run with the Property. This Lease shall extend to and bind the heirs, personal representatives, successors and assigns of the parties hereto.

22. **Complete Lease; Amendments**. This Lease constitutes the entire agreement and understanding of the parties and supersedes all offers, negotiations, and other agreements or understandings of any kind concerning Tenant's occupancy and use of the Leased Premises. Any modification of or amendment to this Lease must be in writing and executed by both parties.

23. **Governing Law**. This Lease shall be construed in accordance with the laws of the State of Minnesota.

24. **Severability**. If any term of this Lease is found be void or invalid, such invalidity shall not affect the remaining terms of this Lease, which shall continue in full force and effect.

25. **Memorandum**. Upon request by either party, the parties agree to promptly execute and deliver a recordable Memorandum of this Lease in a form acceptable to both parties which may be recorded by the party requesting the Memorandum of Lease.

26. **Warranty of Title and Quiet Enjoyment**. Lessor warrants that: (i) Lessor owns the Property in fee simple and has rights of access thereto and the Property is free and clear of all liens, encumbrances and restrictions; (ii) Lessor has full right to make and perform this Agreement; and (iii) Lessor covenants and agrees with Lessee that upon Lessee paying the Rent and observing and performing all the terms, covenants and conditions on Lessee's part to be observed and performed, Lessee may peacefully and quietly enjoy the Premises.

HLN

IN WITNESS WHEREOF, the parties hereto have set their hands and affixed their respective seals the day and year first above written.

LANDLORD:

City of Brooklyn Center,
a Minnesota municipal corporation

By: _____
Mayor

By: _____
City Manager

Tax ID#: 41-6005011

STATE OF MINNESOTA)
) ss.
COUNTY OF HENNEPIN)

The foregoing instrument was acknowledged before me this ___ day of _____, 2022, by _____ and _____, the Mayor and City Manager, respectively, of the City of Brooklyn Center, on behalf of the City.

_____
Notary Public

TENANT: DISH Wireless L.L.C., a Colorado limited liability company

By: _____

Printed Name: _____

Title: _____

Date: _____, 2022.

STATE OF _____)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ___ day of _____, 20__, by _____, the _____, of _____, on behalf of the corporation.

_____
Notary Public

EXHIBIT A

Legal Description

Property Address: 6831 France Ave N, Brooklyn Center, MN 55429

Parcel Identification Number: 3411921210003

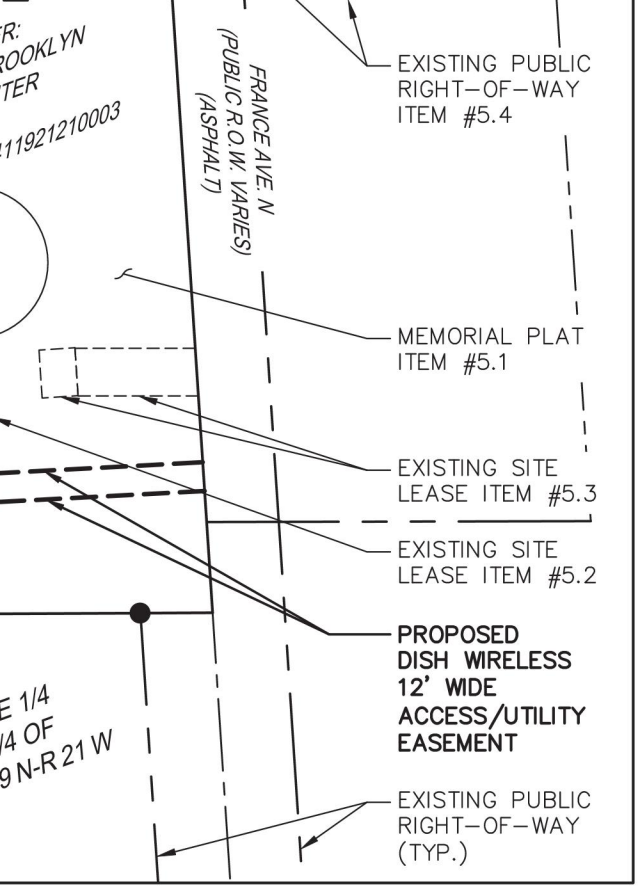
Legal Description of the Property:

That part of Lot 3, Auditor's Subdivision No. 25, Hennepin County, Minn., described as follows: commencing at a point on the East line of said Lot 3, 289.74 feet South of the center line of the county road, thence West parallel with the center line of said county road a distance of 150.34 feet, thence North parallel with the East line of said Lot 3 to the center line of said County road, thence East along the center line of said county road to the Northeast corner of said Lot 3, treating the said center line of the county road as the North line of said Lot 3, thence South along the East line of said lot 3, 289.74 feet to the place of beginning.

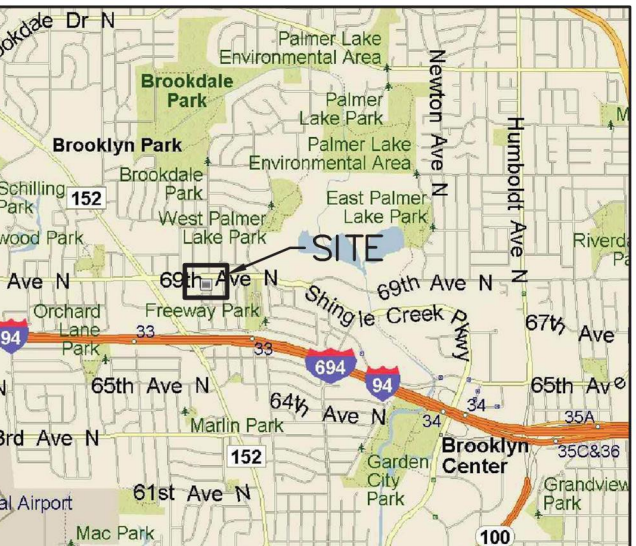
EXHIBIT B

Leased Premises

(See attached Site Plan)



IP 119 NORTH, RANGE 21 WEST
HENNEPIN COUNTY, MINNESOTA



THAT PART OF LOT 3, AUDITOR'S SUBDIVISION NO. 25, HENNEPIN COUNTY, MINN., DESCRIBED AS FOLLOWS: COMMENCING AT A POINT ON THE EAST LINE OF SAID LOT 3, 289.74 FEET SOUTH OF THE CENTER LINE OF THE COUNTY ROAD, THENCE WEST PARALLEL WITH THE CENTER LINE OF SAID COUNTY ROAD A DISTANCE OF 150.34 FEET, THENCE NORTH PARALLEL WITH THE EAST LINE OF SAID LOT 3 TO THE CENTER LINE OF SAID COUNTY ROAD, THENCE EAST ALONG THE CENTER LINE OF SAID COUNTY ROAD TO THE NORTHEAST CORNER OF SAID LOT 3, TREATING THE SAID CENTER LINE OF THE COUNTY ROAD AS THE NORTH LINE OF SAID LOT 3, THENCE SOUTH ALONG THE EAST LINE OF SAID LOT 3, 289.74 FEET TO THE PLACE OF BEGINNING.

EASEMENTS AND RIGHTS OF WAY

NONE FOUND WITHIN PERIOD SEARCHED.

OTHER RECORDED DOCUMENTS

5.1 MEMORIAL PLAT RECORDED JULY 02, 2018, IN INSTRUMENT NO: T05541647. (AS SHOWN ON SUR-1) NOTES: REGARDING LOCATION OF JUDICIAL LANDMARKS

5.2 MEMORANDUM OF SITE LEASE AGREEMENT AND AMENDMENT NO. 1 TO SITE LEASE AGREEMENT BETWEEN CITY OF BROOKLYN CENTER AND VERIZON WIRELESS (VAW) LLC D/B/A VERIZON WIRELESS, DATED OCTOBER 13, 2008, RECORDED OCTOBER 28, 2008, IN INSTRUMENT NO: 4541069. (NOT PLOTTABLE)

5.3 MEMORANDUM OF SITE LEASE AGREEMENT BETWEEN CITY OF BROOKLYN CENTER F.K.A VILLAGE OF BROOKLYN CENTER AND SPRINT SPECTRUM L.P., DATED FEBRUARY 28, 1997, RECORDED AUGUST 08, 1997, IN INSTRUMENT NO: 2834262. (AS SHOWN ON SUR-1)

5.4 COUNTY HIGHWAY PLAT RECORDED JULY 25, 1975, IN INSTRUMENT NO: 1146929. (AS SHOWN ON SUR-1)

5.5 PLAT OF AUDITOR'S SUBDIVISION NO. 25 RECORDED APRIL 26, 1886, IN INSTRUMENT NO: 25. (NOT PLOTTABLE)

TOWER INFORMATION	
EXISTING TOWER TYPE	HEIGHT
WATER TANK	152.0'

SURVEYOR'S NOTES

BEARINGS ARE BASED ON THE MINNESOTA STATE PLANE COORDINATE SYSTEM, HENNEPIN COUNTY ZONE (MINNESOTA DOT) FROM GPS EQUIPMENT.

TN=TRUE NORTH
MN=MAGNETIC NORTH
(MAGNETIC DECLINATION TAKEN FROM NATIONAL GEODETIC SURVEY WEB SITE FOR THIS AREA, 03/08/2022) CHANGING BY 0° 3' W PER YEAR (PLUS OR MINUS 0° 25'.)

GEOGRAPHIC COORDINATES

LATITUDE:	45°04'46.91"N	45.079697°
LONGITUDE:	93°19'51.70"W	-93.331028°
SITE ELEVATION:	866 FEET	

UTILITY NOTE

THE LOCATIONS OF UTILITY MAINS, STRUCTURES, AND SE CONNECTIONS PLOTTED ON THIS DRAWING ARE APPROXIM WERE OBTAINED FROM RECORDS MADE AVAILABLE TO SU MAY BE OTHER EXISTING UTILITY MAINS, STRUCTURES, A CONNECTIONS NOT KNOWN TO SURVEYOR AND NOT SHOW DRAWING.

GENERAL NOTES

THIS PARCEL IS ZONED R3 MULTIPLE FAMILY RESIDENCE; BROOKLYN CENTER JURISDICTION.

SETBACKS: NONE.

ACCORDING TO THE FLOOD INSURANCE RATE MAP COMM NUMBER 27053C0204F, PUBLISHED BY THE FEDERAL EM MANAGEMENT AGENCY AND WITH AN EFFECTIVE DATE OF SITE APPEARS TO BE LOCATED IN ZONE "X" (AREAS DE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN), TO TH KNOWLEDGE AND BELIEF. THE SURVEYOR UTILIZED THE REFERENCED FLOODPLAIN PANEL FOR THIS DETERMINATIO THE SURVEYOR DOES NOT CERTIFY THAT REVISED FLOOD INFORMATION HAS NOT BEEN PUBLISHED BY THE FEDERA MANAGEMENT AGENCY OR SOME OTHER SOURCE.

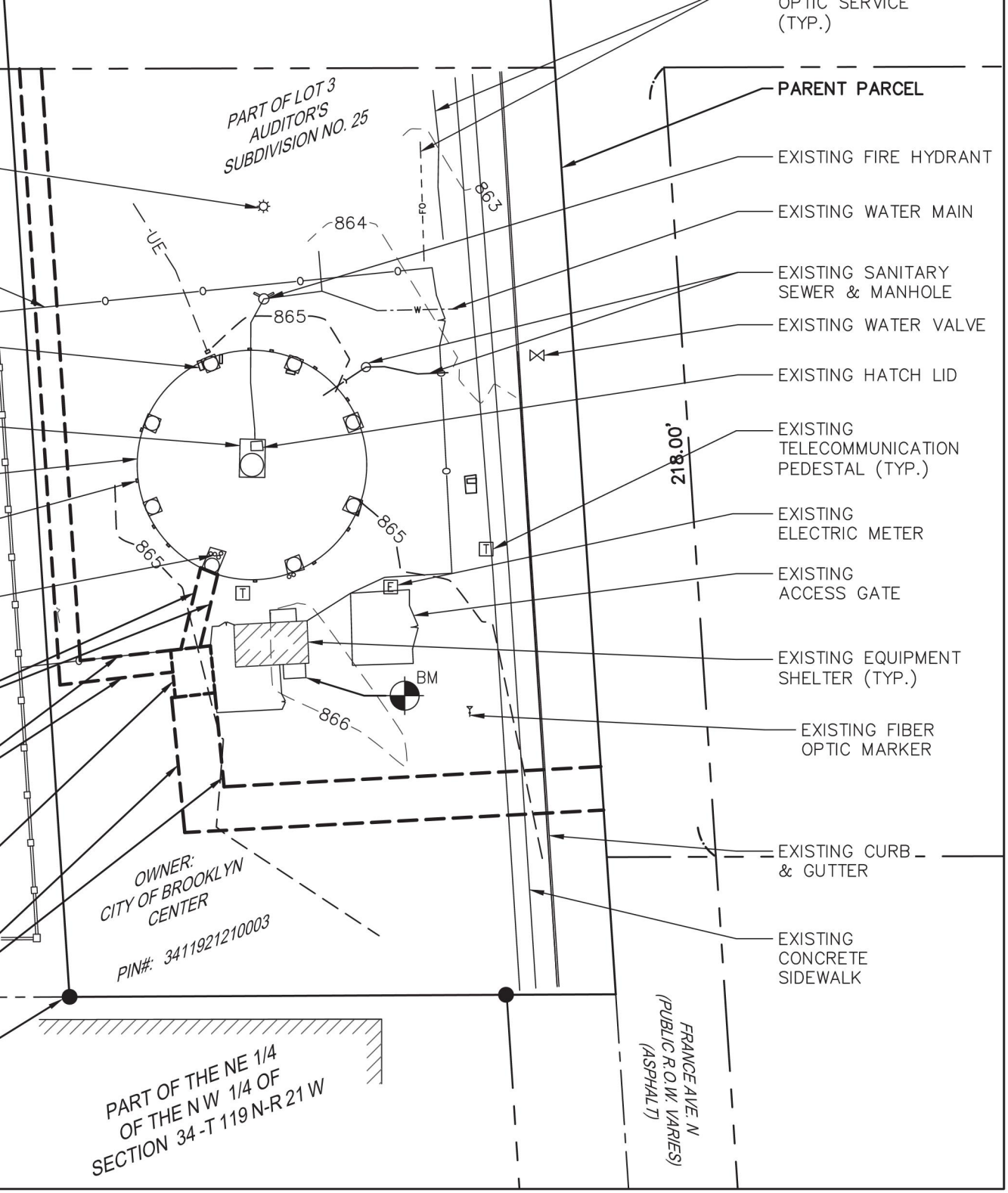
A FULL BOUNDARY SURVEY WAS NOT PERFORMED ON TH PARCEL SHOWN ON THIS SHEET. ONLY MONUMENTS SHO WERE USED TO DESCRIBE THE EASEMENTS AND LEASE A

THIS SURVEY WAS PREPARED WITH THE AID OF A TITLE PREPARED BY U.S. TITLE SOLUTIONS, AS COMMITMENT N WITH AN EFFECTIVE DATE OF OCTOBER 19, 2021, WHICH CHAIN OF TITLE, TAXES, AND EASEMENTS OF RECORD O PARENT PARCEL.

REGISTERED LAND SURVEYOR
ROSS R. WAMRE
45334

I HEREBY CERTIFY THAT THIS LAND SURV PREPARED AND THE RELATED SURVEY W BY ME OR UNDER MY DIRECT PERSONAL THAT I AM A DULY LICENSED LAND SURV LAWS OF THE STATE OF MINNESOTA.

SIGNATURE: Ross M. Wamre
NAME: ROSS R. WAMRE
DATE: 5/14/22 LICENSE NU



T TELEPHO

EXISTING

W W ELECTRIC

UE ELECTRIC

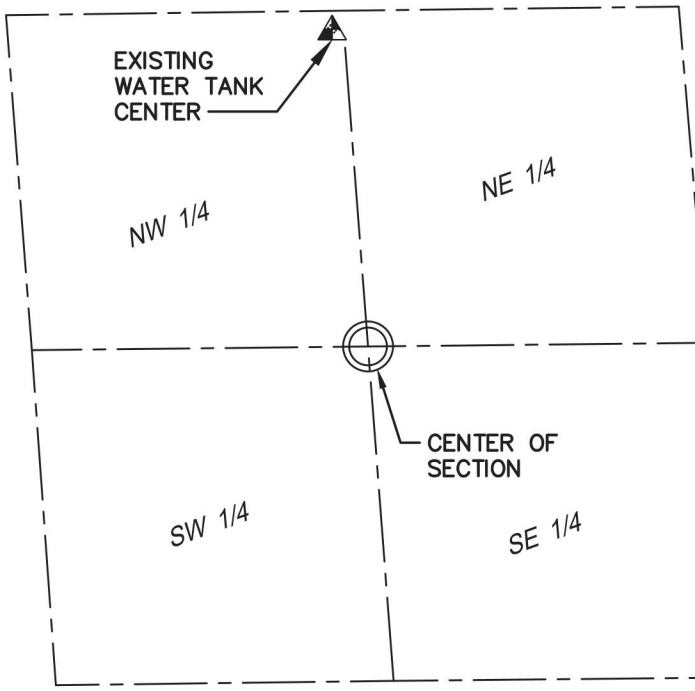
FO FO FIBER OP

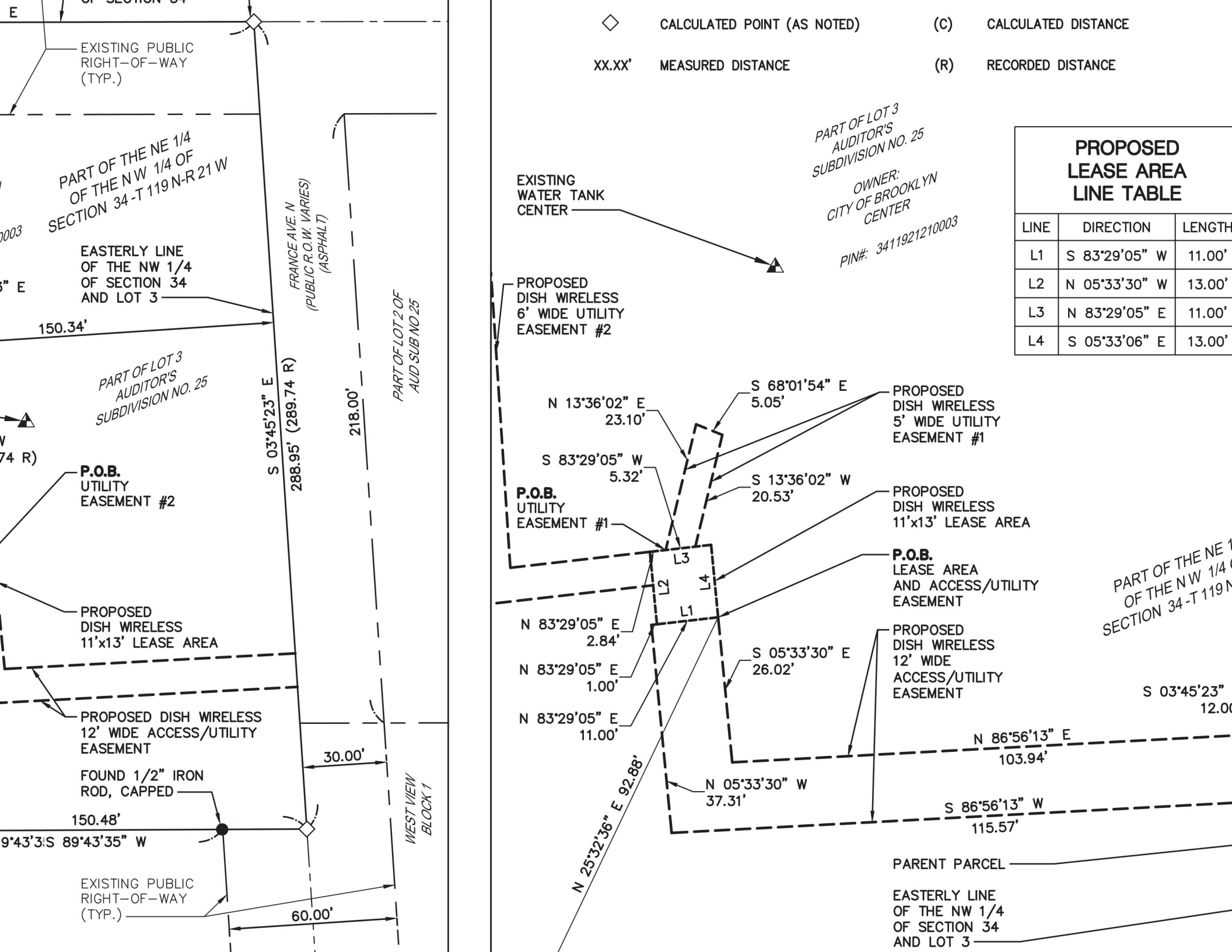
SANITARY

CHAINLINK

864 MINOR CO

865 MAJOR CO




◇ CALCULATED POINT (AS NOTED)
(C) CALCULATED DISTANCE
XX.XX' MEASURED DISTANCE
(R) RECORDED DISTANCE
EXISTING PUBLIC RIGHT-OF-WAY (TYP.)
PART OF THE NE 1/4 OF THE NW 1/4 OF SECTION 34 -T 119 N-R 21 W
EASTERLY LINE OF THE NW 1/4 OF SECTION 34 AND LOT 3
150.34'
FRANCE AVE. N (PUBLIC R.O.W. VARIES) (ASPHALT)
S 03°45'23" E 288.95' (289.74 R)
PART OF LOT 3 AUDITOR'S SUBDIVISION NO. 25
PART OF LOT 2 OF AUD SUB NO 25
218.00'
P.O.B. UTILITY EASEMENT #2
PROPOSED DISH WIRELESS 11'x13' LEASE AREA
PROPOSED DISH WIRELESS 12' WIDE ACCESS/UTILITY EASEMENT
30.00'
FOUND 1/2" IRON ROD, CAPPED
150.48'
S 89°43'35" W
WEST VIEW BLOCK 1
EXISTING PUBLIC RIGHT-OF-WAY (TYP.)
60.00'
EXISTING WATER TANK CENTER
PART OF LOT 3 AUDITOR'S SUBDIVISION NO. 25
OWNER: CITY OF BROOKLYN CENTER
PIN#: 3411921210003
PROPOSED DISH WIRELESS 6' WIDE UTILITY EASEMENT #2
N 13°36'02" E 23.10'
S 68°01'54" E 5.05'
PROPOSED DISH WIRELESS 5' WIDE UTILITY EASEMENT #1
S 83°29'05" W 5.32'
S 13°36'02" W 20.53'
P.O.B. UTILITY EASEMENT #1
PROPOSED DISH WIRELESS 11'x13' LEASE AREA
P.O.B. LEASE AREA AND ACCESS/UTILITY EASEMENT
L1
L2
L3
L4
N 83°29'05" E 2.84'
N 83°29'05" E 1.00'
N 83°29'05" E 11.00'
S 05°33'30" E 26.02'
PROPOSED DISH WIRELESS 12' WIDE ACCESS/UTILITY EASEMENT
N 86°56'13" E 103.94'
N 05°33'30" W 37.31'
S 86°56'13" W 115.57'
N 25°32'36" E 92.88'
PARENT PARCEL
EASTERLY LINE OF THE NW 1/4 OF SECTION 34 AND LOT 3
PROPOSED LEASE AREA LINE TABLE
LINE | DIRECTION | LENGTH
L1 | S 83°29'05" W | 11.00'
L2 | N 05°33'30" W | 13.00'
L3 | N 83°29'05" E | 11.00'
L4 | S 05°33'06" E | 13.00'

THE HENNEPIN COUNTY RECORDERS' OFFICE IN INSTRUMENT NO. 5504998, IN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 34, TOWNSHIP 119 NORTH, RANGE 21 WEST, HENNEPIN COUNTY, MINNESOTA, AND IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID PARCEL;

THENCE NORTH 25°32'36" EAST, A DISTANCE OF 92.88 FEET TO THE **POINT-OF-BEGINNING;**

THENCE SOUTH 05°33'30" EAST, A DISTANCE OF 26.02 FEET;

THENCE NORTH 86°56'13" EAST, A DISTANCE OF 103.94 FEET TO A POINT ON THE WESTERLY RIGHT-OF-WAY OF FRANCE AVE. N, SAID LINE ALSO BEING THE EASTERLY LINE OF SAID LOT 3 AND THE EASTERLY LINE OF THE NORTHWEST QUARTER OF SAID SECTION 34;

THENCE ALONG AND UPON SAID LINE, SOUTH 03°45'23" EAST, A DISTANCE OF 12.00 FEET;

THENCE LEAVING SAID LINE, SOUTH 86°56'13" WEST, A DISTANCE OF 115.57 FEET;

THENCE NORTH 05°33'30" WEST, A DISTANCE OF 37.31 FEET;

THENCE NORTH 83°29'05" EAST, A DISTANCE OF 1.00 FEET TO THE SOUTHWEST CORNER OF PROPOSED LEASE AREA;

THENCE ALONG AND UPON THE SOUTHERLY LINE OF SAID LEASE AREA, NORTH 83°29'05" EAST, A DISTANCE OF 11.00 FEET TO THE **POINT-OF-BEGINNING;**

CONTAINING 1,697 SQUARE FEET (0.04 ACRES) MORE OR LESS.

DESCRIPTION OF PROPOSED UTILITY EASEMENT #1

A 5 FOOT WIDE PARCEL OF LAND, BEING A PART OF AND LYING ENTIRELY WITHIN A PARCEL IN LOT 3 OF AUDITOR'S SUBDIVISION NO. 25 AS DESCRIBED IN WARRANTY DEED RECORDED IN THE HENNEPIN COUNTY RECORDERS' OFFICE IN INSTRUMENT NO. 5504998, IN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 34, TOWNSHIP 119 NORTH, RANGE 21 WEST, HENNEPIN COUNTY, MINNESOTA, AND IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID PARCEL;

THENCE NORTH 25°32'36" EAST, A DISTANCE OF 92.88 FEET TO THE SOUTHEAST CORNER OF PROPOSED LEASE AREA;

THENCE SOUTH 83°29'05" WEST, A DISTANCE OF 11.00 FEET (L1);

THENCE NORTH 05°33'30" WEST, A DISTANCE OF 13.00 FEET (L2);

THENCE NORTH 83°29'05" EAST, A DISTANCE OF 2.84 FEET TO A POINT ON THE NORTHERLY LINE OF SAID LEASE AREA, SAID POINT ALSO BEING THE **POINT-OF-BEGINNING;**

THENCE LEAVING SAID NORTHERLY LINE, NORTH 13°36'02" EAST, A DISTANCE OF 23.10 FEET;

THENCE SOUTH 68°01'54" EAST, A DISTANCE OF 5.05 FEET;

THENCE SOUTH 13°36'02" WEST, A DISTANCE OF 20.53 FEET TO A POINT ON THE NORTHERLY LINE OF SAID LEASE AREA;

THENCE ALONG AND UPON THE NORTHERLY LINE OF SAID LEASE AREA, SOUTH 83°29'05" WEST, A DISTANCE OF 5.32 FEET, TO THE **POINT-OF-BEGINNING;**

CONTAINING 109 SQUARE FEET (0.002 ACRES) MORE OR LESS.

THE HENNEPIN COUNTY RECORDERS' OFFICE IN INSTRUMENT NO. 5504 NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 34, NORTH, RANGE 21 WEST, HENNEPIN COUNTY, MINNESOTA, AND IS MOR DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID PARCEL;

THENCE NORTH 25°32'36" EAST, A DISTANCE OF 92.88 FEET TO THE **POINT-OF-BEGINNING;**

THENCE SOUTH 83°29'05" WEST, A DISTANCE OF 11.00 FEET (L1);

THENCE NORTH 05°33'30" WEST, A DISTANCE OF 13.00 FEET (L2);

THENCE NORTH 83°29'05" EAST, A DISTANCE OF 11.00 FEET (L3);

THENCE SOUTH 05°33'30" EAST, A DISTANCE OF 13.00 FEET (L4), TO **POINT-OF-BEGINNING;**

CONTAINING 143 SQUARE FEET (0.003 ACRES) MORE OR LESS.

DESCRIPTION OF PROPOSED UTILITY EAS

A 6 FOOT WIDE PARCEL OF LAND, BEING A PART OF AND LYING ENT PARCEL IN LOT 3 OF AUDITOR'S SUBDIVISION NO. 25 AS DESCRIBED DEED RECORDED IN THE HENNEPIN COUNTY RECORDERS' OFFICE IN IN 5504998, IN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER TOWNSHIP 119 NORTH, RANGE 21 WEST, HENNEPIN COUNTY, MINNESO PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID PARCEL;

THENCE NORTH 25°32'36" EAST, A DISTANCE OF 92.88 FEET TO THE CORNER OF PROPOSED LEASE AREA;

THENCE SOUTH 83°29'05" WEST, A DISTANCE OF 11.00 FEET (L1);

THENCE NORTH 05°33'30" WEST, A DISTANCE OF 7.00 FEET TO A PO WESTERLY LINE OF SAID LEASE AREA, SAID POINT ALSO BEING THE **POINT-OF-BEGINNING;**

THENCE LEAVING SAID WESTERLY LINE, SOUTH 83°29'05" WEST, A DIS FEET;

THENCE NORTH 03°45'23" WEST, A DISTANCE OF 170.09 FEET TO A F SOUTHERLY RIGHT-OF-WAY OF 69TH AVE. N;

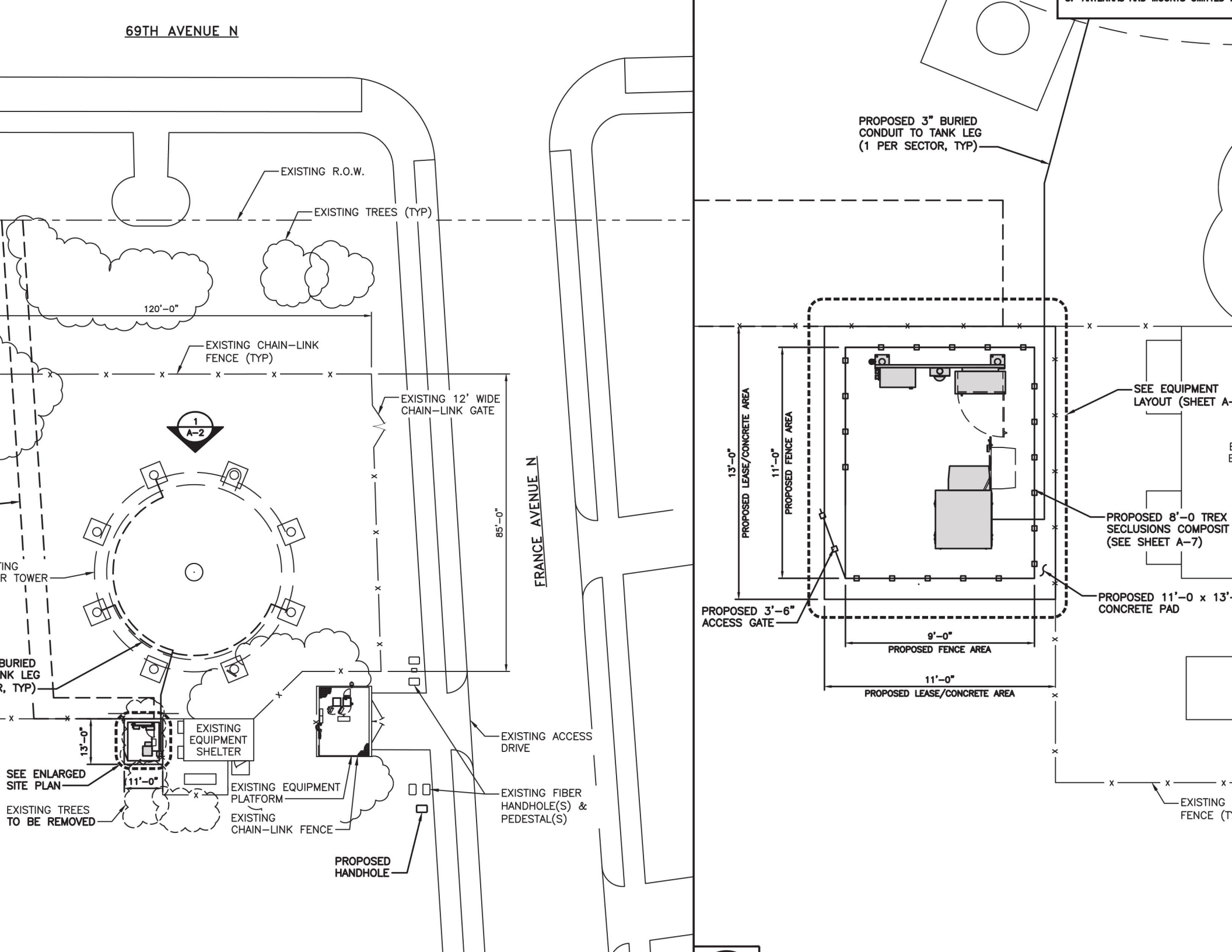
THENCE ALONG AND UPON SAID RIGHT-OF-WAY LINE, NORTH 89°51'4 DISTANCE OF 6.01 FEET;

THENCE LEAVING SAID RIGHT-OF-WAY LINE, SOUTH 03°45'23" EAST, 163.42 FEET;

EXHIBIT C

Tenant Facilities

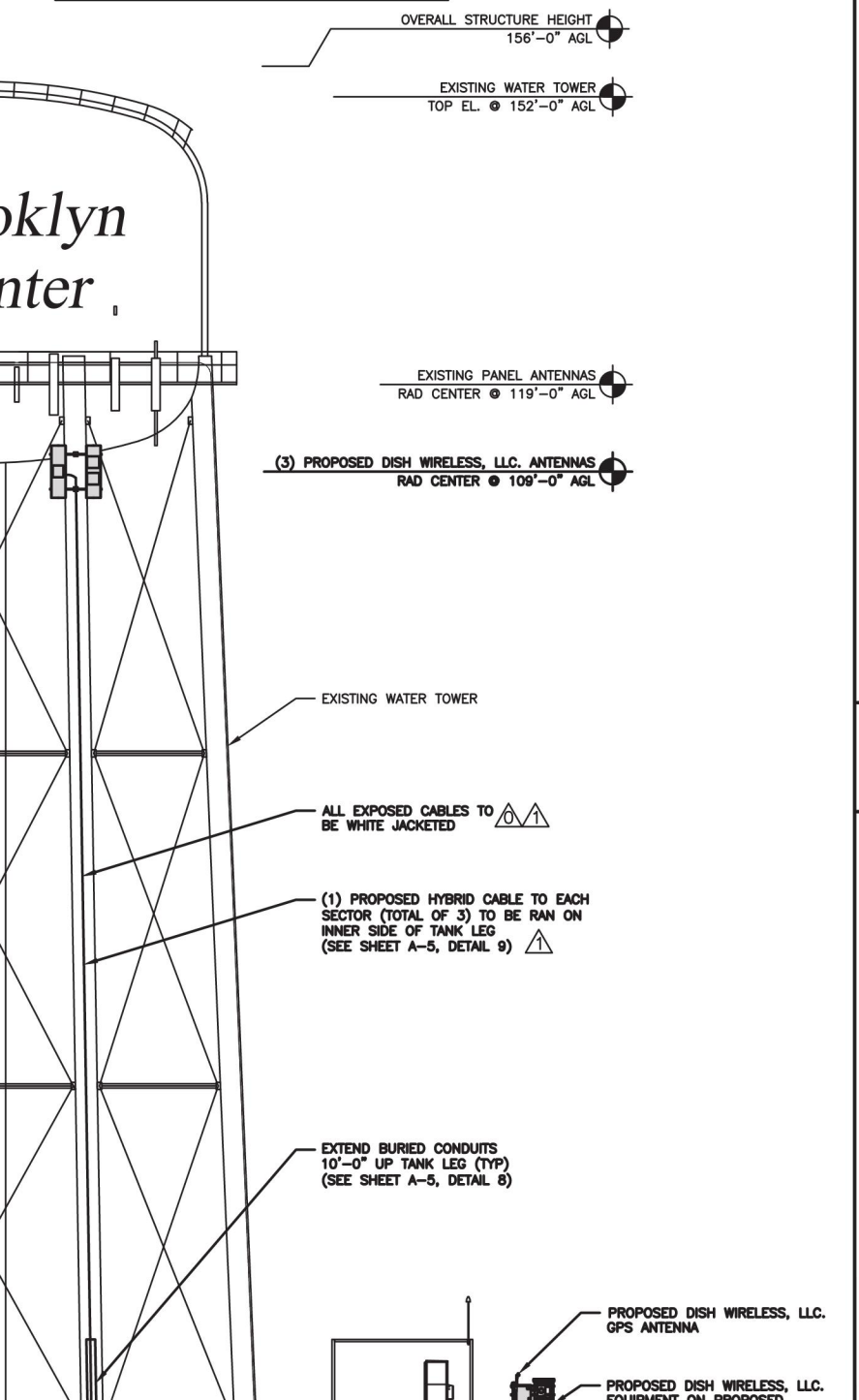
(See attached Construction Drawings)

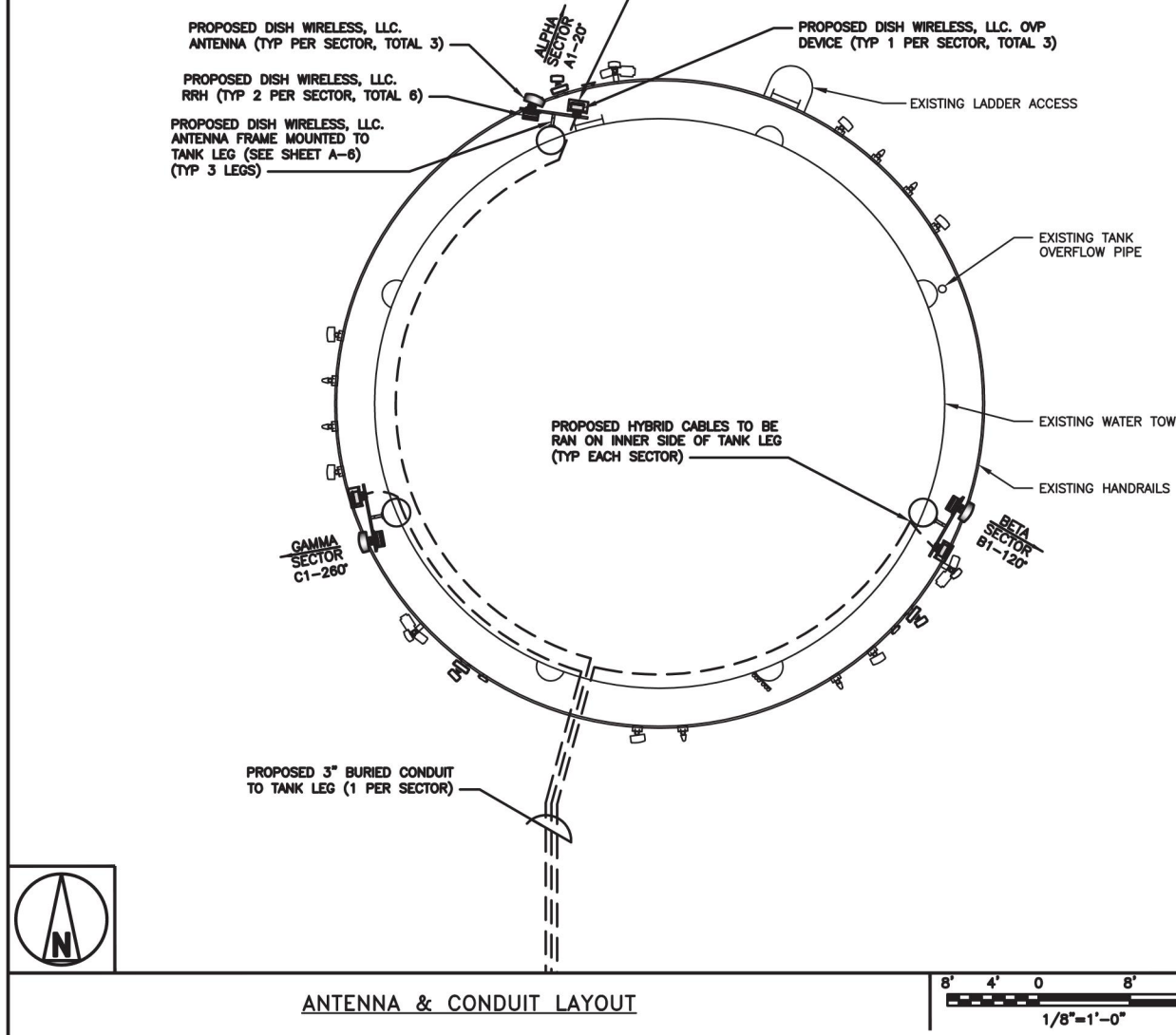

69TH AVENUE N
EXISTING R.O.W.
EXISTING TREES (TYP)
120'-0"
EXISTING CHAIN-LINK FENCE (TYP)
EXISTING 12' WIDE CHAIN-LINK GATE
85'-0"
1
A-2
FRANCE AVENUE N
TING
R TOWER
BURIED
NK LEG
R, TYP)
13'-0"
11'-0"
EXISTING EQUIPMENT SHELTER
SEE ENLARGED SITE PLAN
EXISTING TREES TO BE REMOVED
EXISTING EQUIPMENT PLATFORM
EXISTING CHAIN-LINK FENCE
EXISTING ACCESS DRIVE
EXISTING FIBER HANDHOLE(S) & PEDESTAL(S)
PROPOSED HANDHOLE
PROPOSED 3" BURIED CONDUIT TO TANK LEG (1 PER SECTOR, TYP)
13'-0"
PROPOSED LEASE/CONCRETE AREA
11'-0"
PROPOSED FENCE AREA
SEE EQUIPMENT LAYOUT (SHEET A-
PROPOSED 8'-0 TREX SECLUSIONS COMPOSIT (SEE SHEET A-7)
PROPOSED 11'-0 x 13'- CONCRETE PAD
PROPOSED 3'-6" ACCESS GATE
9'-0"
PROPOSED FENCE AREA
11'-0"
PROPOSED LEASE/CONCRETE AREA
EXISTING FENCE (T

REPORTS AND FOLLOW ALL RECOMMENDATIONS.

REPORT NOTE:

STRUCTURAL REPORT BY: SSC, INC.
REPORT # MNMSP00304B – REVISION #1
DATED: 06/27/22





ANTENNA & CONDUIT LAYOUT

8' 4' 0 8'
1/8"=1'–0"

Council Regular Meeting

DATE: 9/12/2022

TO: City Council
FROM: Dr. Reggie Edwards, City Manager
THROUGH: N/A
BY: Dr. Reggie Edwards

SUBJECT: Dissolution of the MOU Between the City Manager and Council Establishing Management of the Implementation Coordinator by the Mayor.

Requested Council Action:

Dissolution of the MOU Between the City Manager and Council Establishing Management of the Implementation Coordinator by the Mayor.

Background:

On August 26, 2022 the City Manager communicated with City Council regarding transition of supervision of all staff and fellows related to the Implementation Committee.

The Mayor and City Manager, with the facilitation of a third-party, mutually agreed to transfer all supervisory responsibilities related to the Implementation Committee from the Office of the Mayor and Chair of the Implementation Committee to the Office of the City Manager.

The transition went into effect on Friday, August 26, 2022. By default the transition set forth the dissolving of the MOU establishing management of the Implementation Coordinator by the Mayor.

Budget Issues:

N/A

Inclusive Community Engagement:

Antiracist/Equity Policy Effect:

Strategic Priorities and Values:

Customer Intimacy , Operational Excellence

ATTACHMENTS:

Description	Upload Date	Type
MOU Between City Manager and City Council Policy Aide	9/9/2022	Cover Memo

MEMORANDUM OF UNDERSTANDING
REGARDING CITY POLICY AIDE POSITIONS

This Memorandum of Understanding ("**MOU**") is entered into this ___ day of _____ 2021 by and between the Brooklyn Center City Manager ("**Manager**") and the Brooklyn Center City Council ("**Council**").

RECITALS

A. The Mayor raised the need for a staff position to assist in carrying out the duties and responsibilities of the Mayor's office.

B. The Council recognizes legislative or policy aide positions are political in nature and do not operate in a traditional City employee role.

C. The Council determines it is in the best interests of the City and its operations to set out a process for the establishment, selection, and management of City employees assigned to assist one or more Councilmembers in the performance of their duties for the City. For the purpose of this MOU, all such position shall be referred to generally as a "**Policy Aide**" position.

D. The City Charter does not express address Policy Aide positions established to directly support Councilmembers or how they are to operate within the City.

E. The Council acknowledges that Section 6.02, Subdivision 3 of the City Charter indicates the Manager appointments and removes all City employees, and Section 2.09 prohibits the Council from interfering with the Manager's administration of the City's affairs.

F. The Council also recognizes the person serving in a Policy Aide position works directly with the assigned Councilmember(s) and so input from the Councilmember(s) in the selection of the person to fulfill that role is necessary to achieve a successful working relationship.

G. The Council adopted Resolution No. 2021-__ to authorize the establishment of a Senior Policy Aide position attached to the Mayor's Office to directly assist the Mayor in the performance of the duties of the office as set forth in the approved position description. This MOU applies to the Mayor's Senior Policy Aide position as well as any additional Policy Aide positions established by the Council.

H. The purpose of this MOU is to set out how Policy Aide positions are established, selected, and managed so they can fulfill their duties while not interfering with the management of City operations.

AGREEMENT

The Council and the Manager hereby agree as follows:

1. Establishment. The Council establishes a Policy Aide position by resolution. The resolution shall include a position description, specifically identify the member or members of the Council to which the position is assigned, the duties of the position, the maximum starting salary, and such other information as the Council determines is necessary to describe the role and duties of the Policy Aide position being established. All Policy Aide positions established by the Council shall be selected and managed as provided in this MOU, are at-will employees of the City, and are subject to the City's employment policies and practices.

2. Selection. The Councilmembers to which a Policy Aide position is assigned shall have the opportunity to participate in the interview of candidates for the position along with the Manager. The assigned Councilmembers may provide their comments and recommendations on candidates to the Manager. The Manager hires the Policy Aide but agrees to hire the person selected by the assigned Councilmembers, provided such hiring is consistent with the City's employment policies and applicable laws. If the Policy Aide position is assigned to more than one Councilmember, the person recommended by the majority of such Councilmembers shall be selected for the position.

3. Management. Policy Aides report to and are managed by the Councilmembers to which they are assigned. Policy Aides are subject to the City's personnel policies, except that such positions are not managed by the Manager or other City staff. The assigned Councilmember shall conduct performance reviews of the Policy Aide and report the outcomes of such reviews to the Manager for inclusion in the person's personnel file. The assigned Councilmembers are responsible for managing the position consistent with the City's employment policies and applicable federal and state laws. Any questions regarding the management of a position may be directed to the Manager, City Attorney, or the director of Human Resources. Policy Aides shall be classified as non-represented City employees and are entitled to the same benefits and pay increases as the City's other non-represented employees.

4. Discipline or Removal. If, for any lawful reason, the assigned Councilmembers determine the person serving as their Policy Aide needs to be disciplined or removed as a result of not fulfilling the duties or expectations of the position, the assigned Councilmembers shall forward a request for discipline or removal to the Manager. The Manager shall consider such request, consult with the Director of Human Resources and the City Attorney as needed, and if the Manager shall discipline or dismiss the person to extent allowed, and in accordance with, the City's personnel policy and applicable laws.

5. Non-Interference. The role of a Policy Aide is to work directly with and assist the Councilmembers to which they are assigned. A Policy Aide shall comply with all of the following in carrying out the duties of the position. The assigned Councilmembers agree not assign duties or direct the Policy Aide in a way that would violate any of the following.

   (a) Policy Aides shall not interfere with the Manager's management of City operations or City staff.

(b) Policy Aides shall not direct or attempt to direct City staff. Policy Aides may request information from staff, but only to the extent such information is readily available to staff, does not require a signification amount of effort on the part of staff to provide the information, and does not require the creation of data to fulfill the request. Any request for information that exceeds the limits of this provision shall be made to the Manager.

(c) All request for assistance from City staff, other than the request for information addressed above, shall be made through the Manager.

6. Budget. Each Policy Aide position established by the Council shall be included in the City's budget.

7. Dispute Resolution. This MOU establishes an understanding between the Council and the Manager for how Policy Aides are selected and managed, which depends on an on-going cooperative relationship between the assigned Councilmembers and the Manager. However, if concerns arise in the relationship, they shall be reported and managed in accordance with the following. Nothing in this section limits the ability of a Policy Aide to report any suspected violation law or policy with respect to their position in accordance with the personnel policy or applicable laws.

   (a) Policy Aide Report. If a Policy Aide believes the Manager or other staff are attempting to mange or direct them, the person shall report any such incidences to the assigned Councilmembers. The assigned Councilmembers shall discuss the issue with the Manager in an attempt to seek resolution. If the issue is not resolved, the assigned Councilmembers may report the matter to the Council for review and direction.

   (b) Manager Report. If the Manager believes the assigned Councilmembers or the Policy Aide are engaged in any activities that violate this MOU, the Manager shall discuss such concerns with the assigned Councilmembers in an attempt to seek resolution. If the issue is not resolved, the Manager may report the matter to the Council for review and direction.

8. Amendments. This MOU may be amended in writing by mutual agreement of the Council and the Manager.

This MOU is entered into and is effective as of the date first indicated above.

BY THE CITY COUNCIL

_____
Mike Elliott, Mayor

Date:_____

BY THE CITY MANAGER

_____
Dr. Reggie Edwards, Acting City Manager

Date:_____

Council Regular Meeting

DATE: 9/12/2022

TO: City Council
FROM: Dr. Reggie Edwards, City Manager
THROUGH: N/A
BY: Dr. Reginald Edwards, City Manager

SUBJECT: 2023 Preliminary Budget

Requested Council Action:

- It is recommended that the City Council consider providing direction to staff regarding the 2022 preliminary property tax levy and budget to be adopted Monday, September 27, 2021.

Background:

At the August 1st, 2022 City Council-Financial Commission Joint Work Session, a budget overview was presented that included operating budget policies, revenue policies, budget goals & outcomes (which included discussion on the City's strategic priorities and outcome-based budget principles), market value trends and property tax implications. Subsequent Joint Work Sessions on August 15th and 29th were dedicated to budget request presentations by Departments Heads. The preliminary review of the 2023 budget, based on departmental requests, would have required a levy increase of approximately $3,345,677 (17.1%).

Through the work of Department Heads and the Finance division, we reduced the preliminary levy by $2,086,900 (62.3%) resulting in a preliminary levy increase of 5.9%. The budget adjustments include increases in budgeted revenues of $720,000, consisting of $620,000 in building permit revenue for anticipated Opportunity Site activity, an additional $100,000 in estimated lodging tax revenue, and a net decrease in budgeted expenses of $1,206.900.

The City Manager's recommended property tax levy is provided as follows:

Chart 1: 2023 Recommended Preliminary Property Tax Levy

Description	2022 Adopted	2023 Proposed	Change	% Impact
General Levy	$19,532,263	$20,772,263	$1,240,000	5.82%
Debt Service Levy	1,791,762	1,810,539	18,777	0.09%
Total City Levy	**$21,324,025**	**$22,582,802**	**$1,258,777**	**5.90%**
HRA Levy	**$482,206**	**$566,088**	**$83,882**	**17.40%**

Of the proposed 2023 $1,258,777 total levy increase, $18,777 (0.09%) is attributed to the increase in debt service levy. This increase is required to fully repayment on debt incurred by the City for the Neighborhood Reconstruction Program improvements.

For informational purposes a 1% change in the 2023 requested property tax levy is approximately $200,000. The Housing and Redevelopment Authority Levy is limited to .01813% of taxable market value of the City.

2023 General Fund Budgeted Revenues

Total requested General Fund revenues for 2023 are $27,103,759, which is an increase of $1,395,565 (5.61%) from the previous year. Significant General Fund revenue

changes from the prior year budget are as follows:

Chart 2: Significant General Fund Revenue Changes from the 2023 Budget

Revenues	
Description	**Change**
General Fund Property Taxes	1,240,000
Lodging Taxes	100,000
Permits	580,500
Charges for Services	(100,600)
Interagency Grants and Transfers	(424,765)

-
-
-
-
-
-

2023 General Fund Budgeted Expenses

Total requested General Fund expenditures for 2023 are $27,451,852, which is an increase of $1,744,258 (6.35%) from the previous year. Significant General Fund expenditure changes from the prior year budget are as follows:

Chart 3: Significant General Fund Expenditures Changes from the 2023 Budget

Expenditures	
Description	**Change**
Personal Services	1,184,049
Supplies	168,200
Professional Services and Other charges	130,550
Central Garage Charges	329,054

Market Value Changes - Property Tax Implications

Preliminary estimates from the County assessor's office shows continued growth in taxable market value as detailed in the chart below. The City's taxable market value is estimated to increase by 16.9% for taxes payable in 2023. The market value increases continue to be driven by residential and apartment property value increases (19.6% and 16.1% respectively), as well as the market value of the industrial properties located in the City which increased by 19.4%.

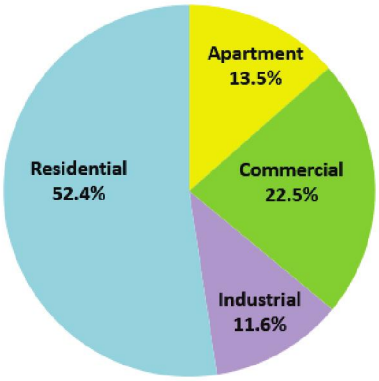
Chart 4: Taxable Market Value Comparison

Taxable Market Value			
	Payable 2022	Estimated 2023	Change
Commercial	$ 362,542,100	$ 379,696,000	4.7%
Farm			
Industrial	187,365,900	223,660,400	19.4%
Residential	1,671,790,823	1,999,615,520	19.6%
Apartment	380,923,270	442,314,670	16.1%
Other	456,000	479,000	5.0%
Personal property	14,297,900	14,167,600	
Totals	$ 2,617,375,993	$ 3,059,933,190	16.9%

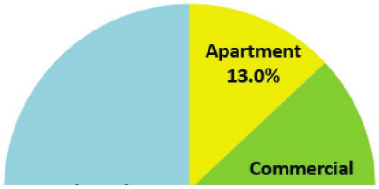
The tax capacity charts shown below provide a breakdown of tax capacity by classification. Tax capacity is defined as the maximum amount any jurisdiction may tax a specific type, or class, of property and is calculated by multiplying the taxable market value by the property type tax rate. Property classes and their respective tax rates are provided for in Minnesota Statute. The comparison of this chart to last year shows that residential properties will pay 2.1% more of the share of total City property taxes in 2023, apartments will decrease slightly from 13.5% to 13.0%, commercial properties will decrease 2.1% and industrial will increase slightly from 11.6% to 12.1%.

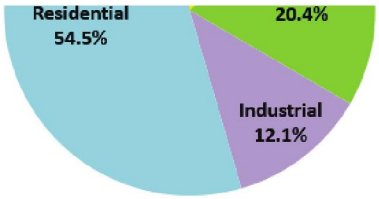
Chart 5: Tax Capacity Comparison

Tax Capacity - Payable 2022



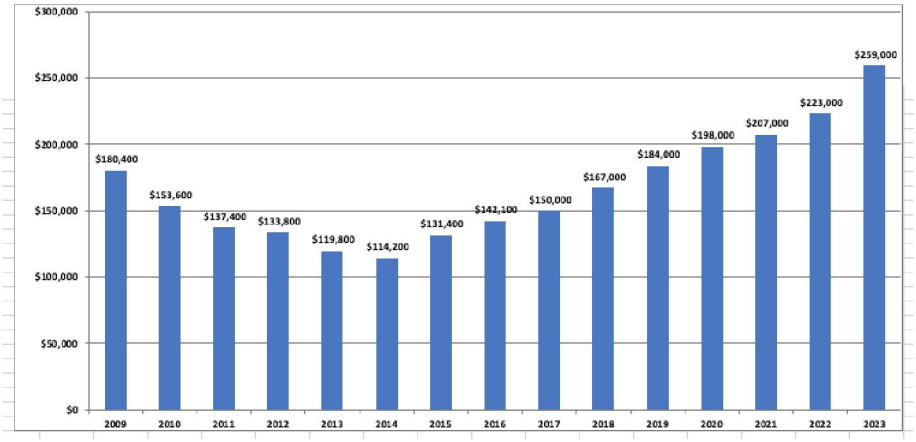
Tax Capacity - Payable 2023





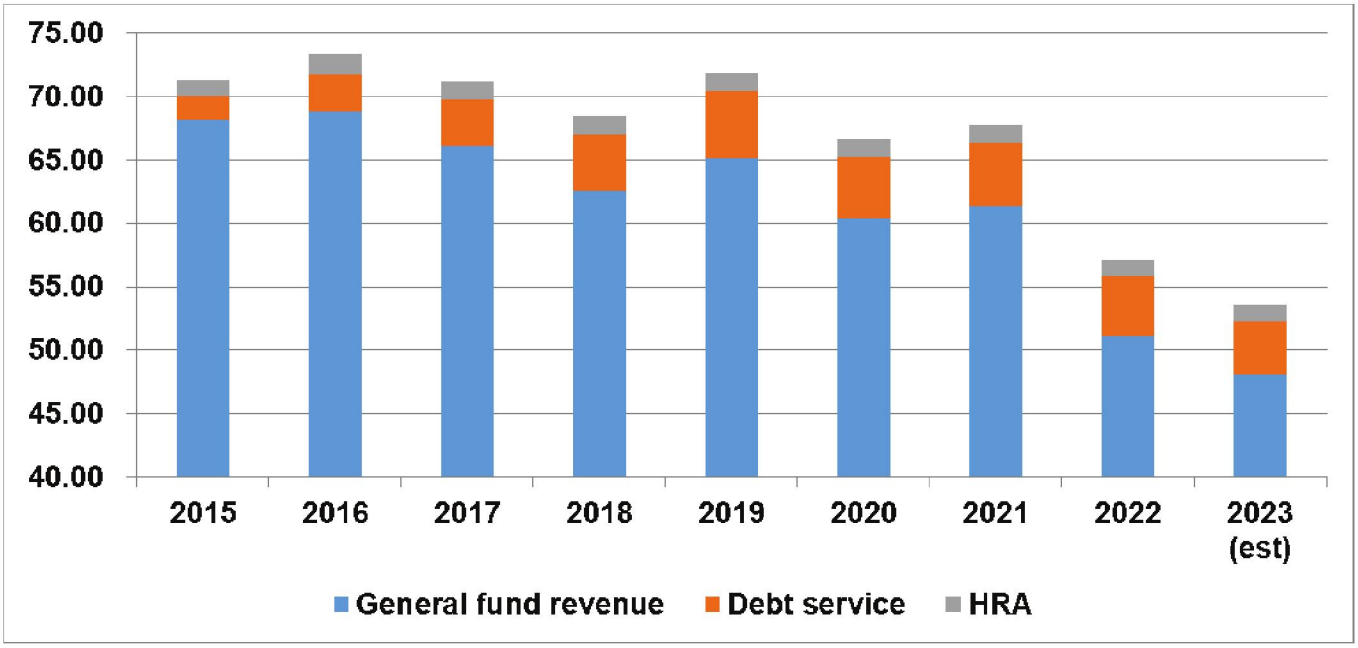
Most residents have probably experienced an increase in the assessed value of their home over the past year. The chart below is based on the Hennepin County's assessor's office estimate of a median value home for 2023. In the City of Brooklyn Center, the median home value is estimated to be $259,000, compared to $223,000 in 2022, or a 16.14% increase.

Chart 6: Median Value Home



For 2023 it is anticipated the City will continue to have decreases in the City tax rate despite the recommended levy increase. The chart below provides the tax rate comparison in total as well as a comparison of the tax rate for General Fund operations, Debt Service and the HRA.

Chart 7: City of Brooklyn Center Property Tax Rates



The estimated impact based on the preliminary 5.9% property tax increase and the estimated market value changes are illustrated in the chart below. The median value home last year had an assessed value of $223,000, and a taxable market value of $205,830 (market value less exclusion). For 2023, the median value home's assessed value increased from $223,000 to $259,000, with a taxable market value of $245,070 (market value less exclusion). The increase in the median home values and resulting taxable market values combined with City levy changes is proposed to result in a property tax decrease the property tax will decrease of

For informational purposes, a 1% change in the proposed levy calculates to approximately $12 per year in property taxes on the median value home.

For multi-family residential, commercial and industrial we used hypothetical taxable market values (based on average values) and calculated the property taxes that would have been paid in 2022 on that value for that classification of property. For those hypothetical properties, we then increased the value in the same proportion that the total market value increased for that property classification type and calculated the estimated 2023 property tax based on the new valuation and tax rates. Based on these calculations, multi-family residential would see an increase of 8.87%, commercial a 1.71% decrease and industrial a 12.29% increase. These calculations are only estimates based on a specific set of assumptions. These percentages are for illustrative purposes only. Each property is unique and its valuation may not align specifically with assumptions utilized in this analysis. If a particular property has a valuation change of a different proportion from the previous year or additional value added to the property since the last valuation, the stated percentage increases or decreases will change.

Chart 8: 2023 Estimated Property Tax Changes

Property Tax Changes (Based on 5.9% General Levy Increase & Market Value Changes)

Classification*	2022 Taxable Market Value	2023 Taxable Market Value	$ Change	% Change	2022 Tax Rate	2022 City Taxes	2023 Tax Rate	Impact of 5.9% Levy: 2023 City Taxes	Impact of 5.9% Levy: $ Change	Impact of 5.9% Levy: % Change	Incremental 1% Levy Impact: 2023 Tax Rate	Incremental 1% Levy Impact: 2023 City Taxes	Incremental 1% Levy Impact: $ Change
Single Family Residential	$ 205,830	$ 245,070	$ 39,240	19.06%	57.110	$ 1,175	53.545	$ 1,312	$ 137	11.63%	54.046	$ 1,325	$ 12
Multi Family Residential	$ 2,200,000	$ 2,554,562	$ 354,562	16.12%	57.110	$ 15,705	53.545	$ 17,098	$ 1,393	8.87%	54.046	$ 17,258	$ 160
Commercial	$ 1,700,000	$ 1,780,437	$ 80,437	4.73%	57.110	$ 18,989	53.545	$ 18,665	$ (324)	-1.71%	54.046	$ 18,840	$ 175
Industrial	$ 1,900,000	$ 2,268,047	$ 368,047	19.37%	57.110	$ 21,273	53.545	$ 23,887	$ 2,614	12.29%	54.046	$ 24,110	$ 223

Budget Issues:

Inclusive Community Engagement:

Antiracist/Equity Policy Effect:

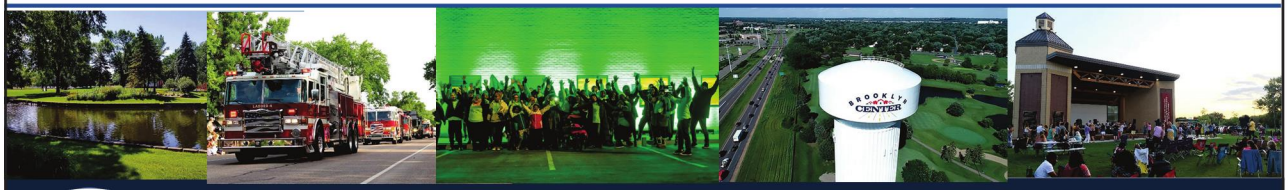
Strategic Priorities and Values:

Enhanced Community Image, Operational Excellence

ATTACHMENTS:

Description	Upload Date	Type
Powerpoint	9/13/2022	Presentation

2022 Annual Preliminary Budget Presentation



City Council September 12, 2023

Dr. Reggie Edwards, City Manager and Angela Holm, Finance Director

Presentation Purpose

- Present the 2023 Budget Preliminary Levy Budget
- Provide insight into the factors that guided the development of the 2023 Budget Preliminary Levy Budget
- Provide budget highlights
- Provide fiscal analysis budget highlights and impacts
- Provide next steps in the budgeting process

2023 Budget Environment

- COVID-19, Death of Daunte Wright, and Civil Unrest
- Economic Condition
- Council Budget Outcomes and Strategic Priorities
- Organizational Stability
- Community-Centered-City

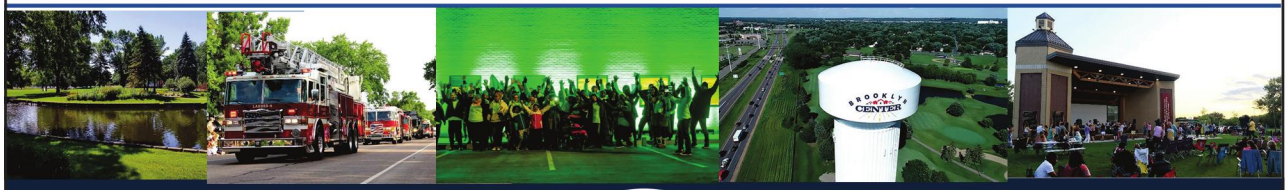
3

2023 Budget Guiding Factors

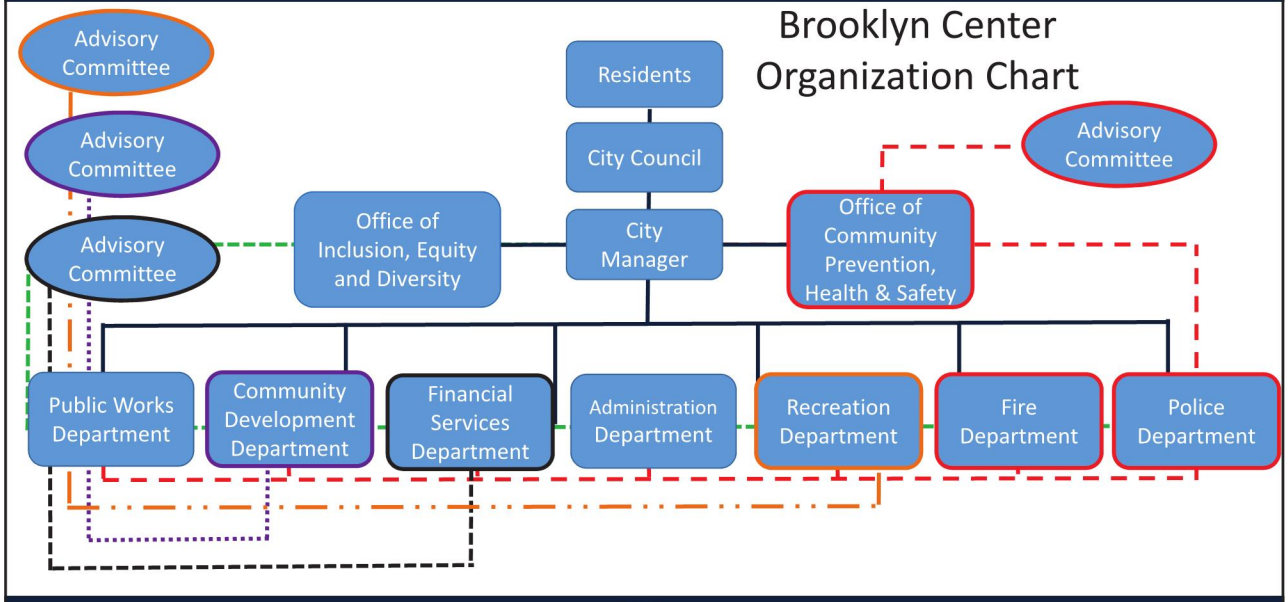
- The proposed budget was developed recognizing unprecedented events and challenges faced by residents and staff.
- The proposed budget was developed with an intent balance the needs for economic growth, health and well-being of people, longer-term fiscal stability, pursuit of City Council direction and providing City services at an affordable cost for residents.

4

2023 Budget Fiscal Direction



Brooklyn Center Organization Chart



Brooklyn Center Vision and Mission

Vision Statement - We envision Brooklyn Center as a thriving, diverse community with a full range of housing, business, cultural and recreational offerings. It is a safe and inclusive place that people of all ages love to call home, and visitors enjoy due to its convenient location and commitment to a healthy environment.

Mission Statement - The mission of the City of Brooklyn Center is to ensure an attractive, clean, safe, and inclusive community that enhances the quality of life for all people and preserves the public trust.

Brooklyn Center Values

Customer Intimacy – Our primary value proposition is a commitment to serving each customer with dignity and respect. This requires that we seek to understand the needs of each customer and deliver quality service that will be understood and appreciated.

Operational Excellence – In addition we will commit ourselves to delivering quality services in a cost effective and efficient manner. We will be good stewards of the limited resources made available to us by the citizens we serve.

Brooklyn Center Outcomes & Strategic Priorities

City Outcomes

- Existence of a Healthy and Safe Residence
- Existence of a Healthy and Safe Youth and Their Environment for 7 Generations to come
- Existence of Equitable and Diverse Businesses
- Existence of Equitable Stable and Diverse Tax Base
- Existence of a Public Trust
- Existence of People Feeling Welcomed
- Existence of Residents Feeling a Sense of Community Pride
- Existence of Equitably Diverse Housing without Gentrification or Displacement
- Existence of an Increased Household Median Income without Harm
- Existence of a Clean and Safe Human Environment

City Strategic Priorities

- *Enhanced Community Image*
- *Resident Economic Stability*
- *Inclusive Community Engagement*
- Targeted Redevelopment
- Safe, Secure, Stable Community
- Key Transportation Investments

2023 Budget Highlights - Funded

- Market Competitiveness (Phase Funding) - $50,000
- 3% Salary Adjustments/Livable Wage - $409,447
- Natural Gas Inflation - $49,900
- Central Garage Replace Charges - $389,254
- General Inflation

2023 Budget Highlights - Funded

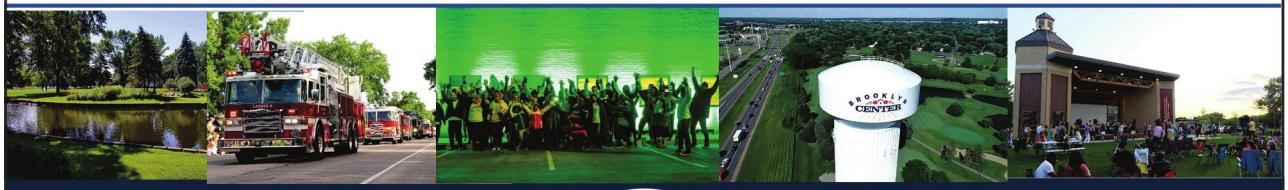
- Outcome base budget and organizational focus – Performance measurement analyst - $100,000
  - ❖ Only 1 new position in 2023 Budget
- Frozen 3 Police Staff (Phase Funding) – $100,000
- Sustain Public Safety Alternatives (Phase Funding) - $75,000
- Youth Violence Prevention and Response Strategy (Phase Funding) – $100,000

2023 Budget Highlight - Unfunded

Total Requested Levy Increase	Proposed Levy Increase
17.1%	**5.9%**

- New Park Liaisons 4 PTE - $91,000
- New Split Community Engagement (Recreation/Communications and Engagement) 1 FTE - $109,000
- New Park Maintenance FTE - $101,000
- New Fire Inspector 1 FTE - $97,000
- Election Off-Year Funding Stabilization - $50,000

2023 Budget Fiscal Outlook & Preliminary Levy Proposal



Budget Policies

Purpose: Provides basic framework and assists in the decision making process

- Balanced Budget
- Current revenue should pay for current expenses
- Contingency of up to five percent of budget
- Provide adequate funding for capital replacement & maintenance
- Budget should describe goals, services and programs
- Targeted unassigned General Fund balance of 50 – 52% of the next year's General Fund budget

Revenue Policies

Purpose: Direct how the City maintains the ability to pay for services it provides its customers

- Maintain diversified and stable revenue system
- Annual revenue estimates completed through an objective conservative analytical process
- User fees should be reviewed and revised on an annual basis
- Fees and user charges for Enterprise Funds should fully support total direct and indirect costs
- User fees for City services will generally be established at a level which will recover the full cost of providing the service

15

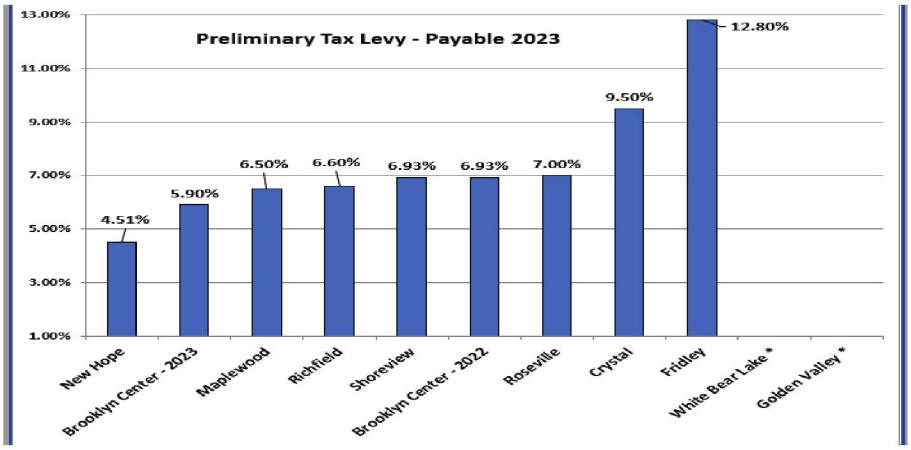
Property Tax Levy

Description	2022 Adopted	2023 Proposed	Change	% Impact
General Levy	$19,532,263	$20,772,263	$1,240,000	5.82%
Debt Service Levy	1,791,762	1,810,539	18,777	0.09%
Total City Levy	**$21,324,025**	**$22,582,802**	**$1,258,777**	**5.90%**
HRA Levy	**$482,206**	**$566,088**	**$83,882**	**17.40%**

Note: A property tax levy increase/decrease of 1% is approximately $200,000 in revenue.

16

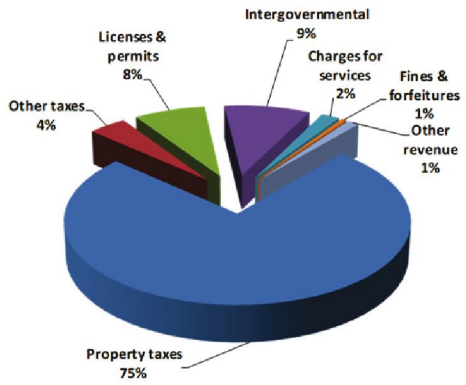
Comparable City Levy Rates - 2023



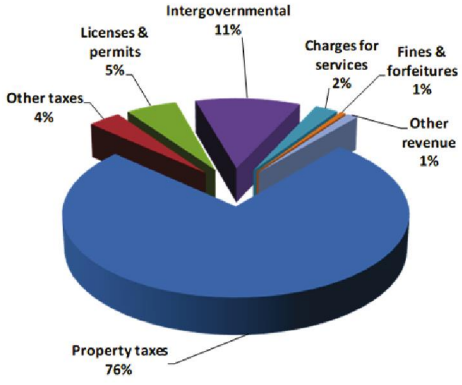
17

General Fund Revenues by Source

2023 Budget

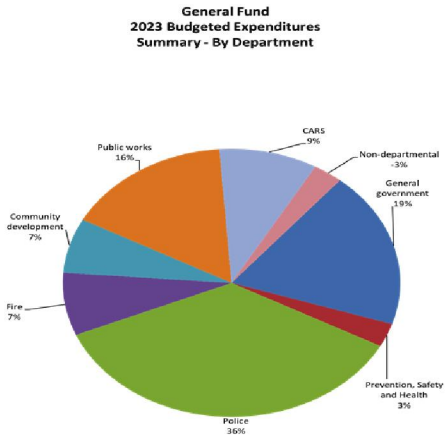


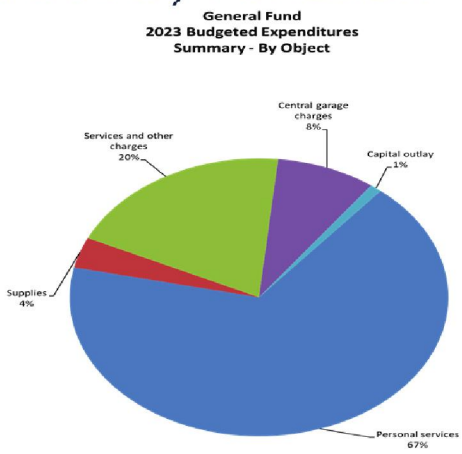
2022 Budget



18

General Fund Expenses by Function

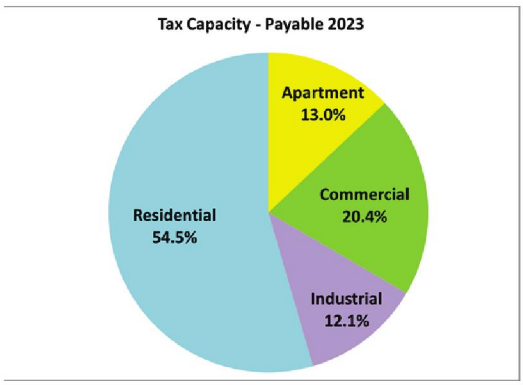


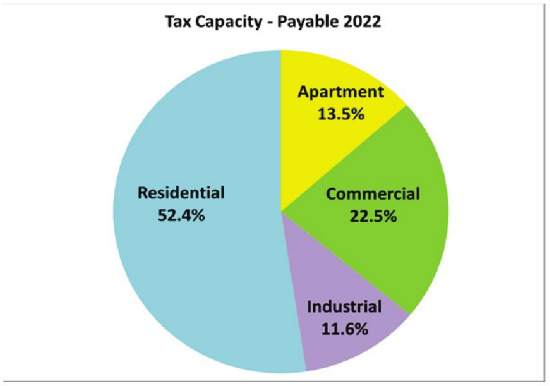


Taxable Market Value (preliminary estimates)

	Taxable Market Value		
	Payable 2022	Estimated 2023	Change
Commercial	$ 362,542,100	$ 379,696,000	4.7%
Farm			
Industrial	187,365,900	223,660,400	19.4%
Residential	1,671,790,823	1,999,615,520	19.6%
Apartment	380,923,270	442,314,670	16.1%
Other	456,000	479,000	5.0%
Personal property	14,297,900	14,167,600	
Totals	$ 2,617,375,993	$ 3,059,933,190	16.9%

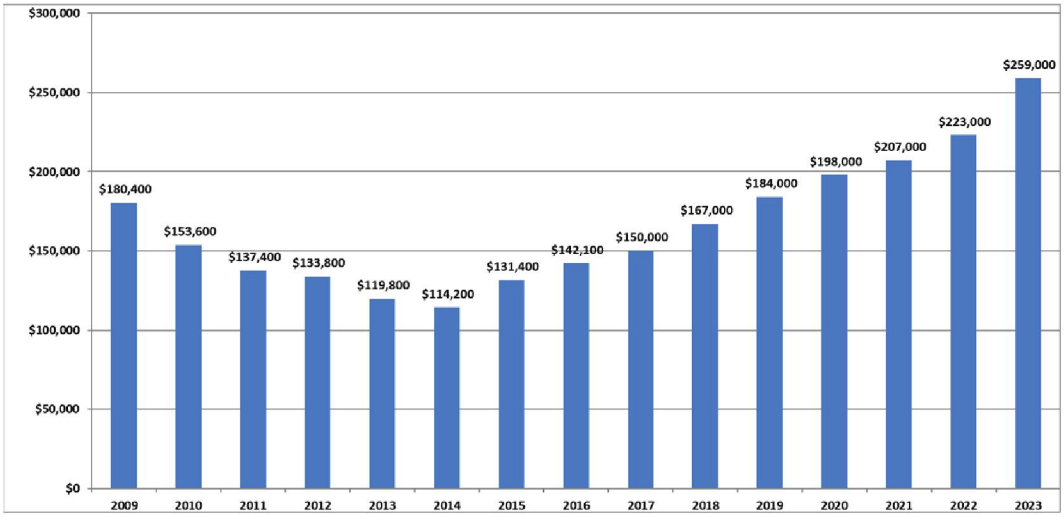
Tax Capacity Estimates





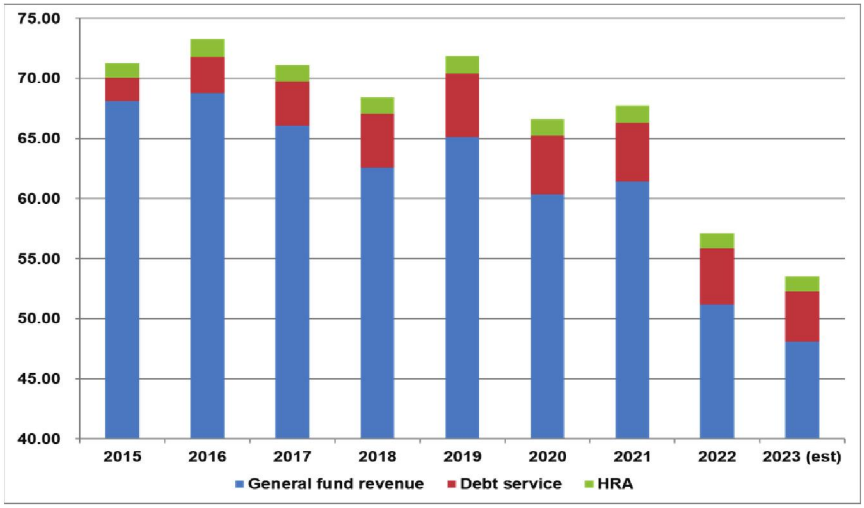
21

Median Value Home



22

City Property Tax Rates



23

Projected Property Tax Impacts

Property Tax Changes (Based on 5.9% General Levy Increase & Market Value Changes)

Classification*	2022 Taxable Market Value	2023 Taxable Market Value	$ Change	% Change	2022 Tax Rate	2022 City Taxes	2023 Tax Rate	Impact of 5.9% Levy: 2023 City Taxes	Impact of 5.9% Levy: $ Change	Impact of 5.9% Levy: % Change	Incremental 1% Levy Impact: 2023 Tax Rate	Incremental 1% Levy Impact: 2023 City Taxes	Incremental 1% Levy Impact: $ Change
Single Family Residential	$ 205,830	$ 245,070	$ 39,240	19.06%	57.110	$ 1,175	53.545	$ 1,312	$ 137	11.63%	54.060	$ 1,325	$ 13
Multi Family Residential	$ 2,200,000	$ 2,554,562	$ 354,562	16.12%	57.110	$ 15,705	53.545	$ 17,098	$ 1,393	8.87%	54.060	$ 17,262	$ 164
Commercial	$ 1,700,000	$ 1,780,437	$ 80,437	4.73%	57.110	$ 18,989	53.545	$ 18,665	$ (324)	-1.71%	54.060	$ 18,845	$ 179
Industrial	$ 1,900,000	$ 2,268,047	$ 368,047	19.37%	57.110	$ 21,273	53.545	$ 23,887	$ 2,614	12.29%	54.060	$ 24,117	$ 230

24

Next Steps

September 26, 2022 (Regular City Council Meeting)

City Council adoption of the preliminary budget and levy

Joint City Council/Financial Commission Work Sessions

October 4, 2022 – Special Revenue Funds

October 18, 2022 – Utility/Enterprise Funds

Public Hearing & Adoption of Budget/Levy

December 6, 2022

Council Regular Meeting

DATE: 9/12/2022

TO: City Council
FROM: Dr. Reggie Edwards, City Manager
THROUGH: N/A
BY: Mayor Mike Elliott

SUBJECT: City Commission Appointments

Requested Council Action:

Background:

These are the Mayor's recommended appointment to various commissions:

Financial
Leonard Brown - term will expire 12.31.2022
*Teneshia Kragness - current term doesn't expire until 2023
*Taofeek Ishola - term will expire 2024
*Dean Van Der Werf - term will expire 12.31.2024
Carmina Pratt - term will expire 12.31.2023

Housing
Moneak Curry - term will expire 2022
Jerry Gayflor - term will expire 2024
Florence Williams - term will expire 2022
*Paul Oman - term will expire 2024
(still one vacancy)

Park and Recreation
*Travis Bonovsky - term will expire 12.31.2022
Haskep Seka-Nygaard - term will expire 12.31.2022
*Bud Sorenson - term will expire 12.31.2023
(still one vacancy)

Planning
*Alexander Koening - term will expire 12.31.2024
*Paris Dunn - term will expire 12.31.2024
*Peter Omari - term will expire 12.31.2024
Lovetee Polahn- didn't apply for the Planning Commision
(still one vacancy)

Sister City

Amayanvbo Loveth - term will expire 12.31.2022
Eramus Williams - term will expire 12.31.2022
(still three vacancies)

Budget Issues:

Inclusive Community Engagement:

Antiracist/Equity Policy Effect:

ATTACHMENTS:

Description	Upload Date	Type
Financial Commission	8/18/2022	Backup Material
Housing Commission	8/18/2022	Backup Material
Housing Map Distribution	9/7/2022	Backup Material
Park & Recreation Commission	8/18/2022	Backup Material
P & R Map Distribution	9/7/2022	Backup Material
Planning Commission	8/18/2022	Backup Material
Planning Map Distribution	9/7/2022	Backup Material
Sister City	8/18/2022	Backup Material

Commission Serving with Expired Terms *8/16/22*

Financial Commission – Total of 7 seats (2 vacancies + 2 expired terms)

Name	Last Appointment Date	Term Ending Date
Teneshia Kragness	1/8/18	12/31/23
Taofeek Ishola	6/10/19	12/31/21*
Emmanuel Kpaleh	6/9/20	12/31/23
Dean Van Der Werf	12/14/15	12/31/21*
(*) Term expired		

Applications Received/date applied:
Leonard Brown/6.20.22
Yolanda Hunter/1.11.21
Rose Keller/2.5.21
Christian Paese/6.29.21
Carmina Pratt/3.2.22
Kia Welsch/4.30.22

Resolution 99-110
Members' Term of Office: Members of the Commission shall be appointed by the Mayor with majority consent of the Council. The terms of office shall be staggered three-year terms, except that any person appointed to fill a vacancy occurring prior to the expiration of the term for which his or her predecessor was appointed shall be appointed only for the remainder of such term. Upon expiration of his or her term of office, a member shall continue to serve until his or her successor is appointed and shall have qualified. Terms of office for members of the Commission shall expire on December 31 of respective calendar years.

In the event an appointed Commissioner suffers from an extended illness, disability, or other activity preventing proper fulfillment of duties, responsibilities, rules and regulations of the Commission, the Commissioner may be temporarily replaced by an interim Commissioner appointedby the Mayor with majority consent of the City Council.

Submission #	1754911
IP Address	73.242.90.133
Submission Recorded On	06/20/2022 7:03 PM
Time to Take Survey	7 minutes, 36 seconds

Page 1

APPLICATION FOR APPOINTMENT TO ADVISORY COMMISSION

CITY USE ONLY DATE RECEIVED: _____

Please select which commission(s) you are applying:

Brooklyn Center Commissions (please check which commission you are applying for)

Financial Commission

PERSONAL

Full Name

Leonard J. Brown

Full Address

3901 Janet Ln
Brooklyn Center mn 55429

Please Select

Cell Phone

Phone

(612) 246-0548

***Email**

lenjen8384@gmail.com

How many years have you lived in Brooklyn Center?

Please Select

0 to 5

If appointed, which contact information would you prefer to be made public? (MN Statue 13.601, subd. 3(b)(2) requires you to select at least one:

Please select

Phone

Are you currently or have been previously employed by the City?

Please Select...

NO

If yes, dates & position(s)

SKIPPED

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.

Please select...

YES

I have received and read the City's Business Ethics Policy.

Please Select...

YES

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

List Conflicts

SKIPPED

Regular attendance and participation are important when serving on a commission. Do you feel you have the time available to be an active participant?

Please Select...

YES

List relevant employment history applicable to appointment to this commission.

Company: Equitable Advisors Length of time: 1yr Position: Financial Advisor

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

Series 7 current with FINRA

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

SKIPPED

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

SKIPPED

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

SKIPPED

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center.

I would like to align my services and expertise in the financial industry with my community. I'm interested how finances are delegated and wish to become more involved in that process as well as provide more potential opportunities for the people in my community. I hope to become a pillar in my community through finances.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City board or committee.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minnesota law, the information contained in this application about you must be made available to any member of the public who requests it.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions ar true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

I agree to the statements above

Option 1

Application for Appointment to Advisory Commission

PLEASE PRINT

CITY USE ONLY: Date Received

Attach additional sheets where necessary.

Check Which Commission You Are Applying:	_X_ Financial	___ NW Hennepin Human Services
	___ Housing	___ NW Suburbs Cable
	___ Park & Recreation	___ Shingle Creek / West Mississippi River Watersheds
	___ Planning	

PERSONAL

Last Name Paese First Name Christian	Date of Application 6/17/2021
Street Address 6825 Camden Ave N Apt. No.	Date Available 6/17/2021
City, State, Zip Brooklyn Center, MN	Home Phone 608-302-7675
E-Mail Address christian.paese@gmail.com	Work Phone May we call at work? ____ Yes ____ No
How many years have you lived in Brooklyn Center? Since November 2020	Cell Phone 608-302-7675

If appointed, which contact information would you prefer to be made public? Minn. Stat. 13.601 subd 3(b)(2) requires you select at least one:

Home Phone_____ Work Phone_____ Cell Phone X E-Mail Address_____

Are you currently or have you been previously employed by the City? ___ Yes _X_ No

If yes, dates: Position(s):

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.
_X_ Yes ___ No

I have received and read the City's Business Ethics Policy. _X_ Yes ___ No

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.
N/A

Are you aware of the importance of regular commission meeting attendance and participation, and do you feel you have the time available to be an active participant? _X_ Yes ___ No

EMPLOYMENT HISTORY

List relevant employment history applicable to appointment to this commission.

Please see attached "ChristianPaeseResume"

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

Director of the Year, University of Wisconsin - Eau Claire Student Senate - May 2015

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

City of Eau Claire, Wisconsin transit commission September 2013 - May 2014
Student Senator, University of Wisconsin - Eau Claire September 2012 - December 2015

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

VOLUNTEER ACTIVITY	WORK PERFORMED	No. Hrs/Month	From Month/Yr	To Month/Yr

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center Describe any additional experience or skills that qualify you for appointment to this commission. Include remarks concerning your ideas or observations on the role of this commission.

I am interested in joining the Financial Commission because giving back to the community is something that I strongly believe in. Now that we have purchased a home in Brooklyn Center, I want to contribute to the community in a meaningful way. My wife and I specifically chose to move to Brooklyn Center for the diversity as well as the promising development that is happening (i.e, Opportunity Site, Brooklyn Blvd project, etc.).

During college, I was chair of my university's student finance commission which was responsible for overseeing $20m+ in student fees. During my time as chair, I implemented policies to ensure funds were allocated responsibly and equitably while ensuring that we held sufficient contingency funds.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City advisory commission.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minn. Stat. 13.601 subd. 3(a), the information contained in this application about you must be made available to any member of the public who requests it, excluding your residential address, telephone numbers, and electronic mail address.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions are true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

Christian Paese
Applicant's Signature

6/17/2021
Date

SUBMIT APPLICATION TO:

City Clerk
City of Brooklyn Center
6301 Shingle Creek Parkway
Brooklyn Center, Minnesota 55430

Appointment to Advisory Commission

PLEASE PRINT

CITY USE ONLY

Application for

Attach additional sheets where necessary.

Check Which Commission You Are Applying:

_x__ Financial

___ Housing

___ Park & Recreation

___ Planning

___ NW Hennepin Human Services

___ NW Suburbs Cable

___ Shingle Creek / West Mississippi River Watersheds

PERSONAL

Last Name Hunter First Name Yolanda	Date of Application 01/11/2021
Street Address Apt. No. 5326 James Avenue N	Date Available 01/11/2021
City, State, Zip Brooklyn Center, MN 55430	Home Phone 763-347-0165
E-Mail Address yolandahunterenterprise@gmail.com	Work Phone 763-347-0165 May we call at work? _x___ Yes ____ No
How many years have you lived in Brooklyn Center? 8	Cell Phone

If appointed, which contact information would you prefer to be made public? Minn. Stat. 13.601 subd 3(b)(2) requires you select at least one: Home Phone_____ Work Phone_____ Cell Phone_____ E-Mail Address__x___

Are you currently or have you been previously employed by the City? ___ Yes _x__ No

If yes, dates: Position(s):

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission. _x__ Yes ___ No

I have received and read the City's Business Ethics Policy. _x__ Yes ___ No

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.
N/A

Are you aware of the importance of regular commission meeting attendance and participation, and do you feel you have the time available to be an active participant? _x__ Yes ___ No

EMPLOYMENT HISTORY

List relevant employment history applicable to appointment to this commission.

Emerson Automation Solutions
02/2017 - 09/2020
Financial Account Specialist
Review and monitor trade accounts. Manage collection portfolio of 400 superior customer clientele. Assist upper management with preparation and distribution of ad hoc reports. Research and resolve escalated disputed delinquent accounts. Answer account inquiries and resolve complex matters.

Minnesota Department of Revenue
09/2016 - 02/2017
Revenue Tax Specialist
Perform taxpayer audits for small businesses with a Minnesota presence. Contact non-registered/non-filing businesses and encourage them to file. Conduct legal and technical research. Provide classroom and in-person education on Minnesota statutes.

Voya Financial
04/2015 - 09/2016
Senior Billing Administrator
Process complex billing transactions. Verify healthcare clients are paying the correct rates and research discrepancies. Prepare statements and client correspondence. Review monthly financials, suspense accounts, past due reports, and take the necessary actions.

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

Toastmaster's Advanced Commuicator Award (2019)
Toastmaster's Competent Comunicator Award (2018)
Toastmaster's Advanced Leadership Award (2019
Toastmaster's Competent Leadership Award (2018)
Lean in peer coaching circle (2019)
Vice President of Education (VPE) for Toastmaster's Appetite for Success Club (2018-2020)

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

VOLUNTEER ACTIVITY	WORK PERFORMED	No. Hrs/Month	From Month/Yr	To Month/Yr
Spiritual Life Church Bookstore Cashier	Ring up sales, bag purchased items, collect payment and give appropriate change	12	02/2005	12/2016

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center Describe any additional experience or skills that qualify you for appointment to this commission. Include remarks concerning your ideas or observations on the role of this commission.

I'm interested in being appointed as a Financial Commission to serve the community, share my relevant experience (my undergrad is in accounting), stay current with community issues and have a voice in the decision making.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City advisory commission.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minn. Stat. 13.601 subd. 3(a), the information contained in this application about you must be made available to any member of the public who requests it, excluding your residential address, telephone numbers, and electronic mail address.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions are true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

_____Yolanda Hunter___ 01/11/2021 _____

Applicant's Signature Date

SUBMIT APPLICATION TO:

City Clerk
City of Brooklyn Center
6301 Shingle Creek Parkway
Brooklyn Center, Minnesota 55430

Application for Appointment to Advisory Commission

PLEASE PRINT

CITY USE ONLY: Date Received

Attach additional sheets where necessary.

Check Which Commission You Are Applying:	✓ Financial	___ NW Hennepin Human Services
	___ Housing	___ NW Suburbs Cable
	___ Park & Recreation	___ Sister City
	___ Planning	___ Shingle Creek / West Mississippi River Watersheds

PERSONAL

Last Name ISHOLA First Name TADFEEK	Date of Application 12/25/2021
Street Address 6561 Riverwood Lane Apt. No.	Date Available 12/25/2021
City, State, Zip Brooklyn Center, MN 55430	Home Phone N/A
E-Mail Address tajshola@gmail.com	Work Phone May we call at work? ___ Yes ___ No
How many years have you lived in Brooklyn Center? 4	Cell Phone 651.503.3699

If appointed, which contact information would you prefer to be made public? Minn. Stat. 13.601 subd 3(b)(2) requires you select at least one:

Home Phone____ Work Phone____ Cell Phone✓ E-Mail Address✓

Are you currently or have you been previously employed by the City? ___ Yes ✓ No

If yes, dates: Position(s):

✓ I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.
___ Yes ___ No

I have received and read the City's Business Ethics Policy. ✓ Yes ___ No

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

None

Are you aware of the importance of regular commission meeting attendance and participation, and do you feel you have the time available to be an active participant? ✓ Yes ___ No

EMPLOYMENT HISTORY

List relevant employment history applicable to appointment to this commission.

Accounting Manager, Minnesota Historical Society
Consulting Controller, TDI Consulting Group
Principal Accountant, Hennepin County

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

Certified Public Accountant (CPA) (Exempt Status)

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

Principal Accountant, Hennepin County

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

VOLUNTEER ACTIVITY	WORK PERFORMED	No. Hrs/Month	From Month/Yr	To Month/Yr
Board Member	Finance Committee Turning Point, Inc.	2	2005	2008
Diversity Advocate	Led employee advisory group promoting diversity and inclusion	10	2014	2017

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center Describe any additional experience or skills that qualify you for appointment to this commission. Include remarks concerning your ideas or observations on the role of this commission. I have had a learning and contributing experience serving on the Financial Commission. I wish to continue learning and contributing my ideas on the City financial matters.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City advisory commission.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minn. Stat. 13.601 subd. 3(a), the information contained in this application about you must be made available to any member of the public who requests it, excluding your residential address, telephone numbers, and electronic mail address.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions are true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

Applicant's Signature

12/25/2021

Date

SUBMIT APPLICATION TO:

City Clerk
City of Brooklyn Center
6301 Shingle Creek Parkway
Brooklyn Center, Minnesota 55430

Application for Appointment to Advisory Commission

PLEASE PRINT

CITY USE ONLY: Date Received

Attach additional sheets where necessary.

Check Which Commission You Are Applying:	X Financial	___ NW Hennepin Human Services
	___ Housing	___ NW Suburbs Cable
	___ Park & Recreation	___ Shingle Creek / West Mississippi River Watersheds
	___ Planning	

PERSONAL

Last Name Keller First Name Rose	Date of Application 2/5/21
Street Address 7018 Grimes Ave N Apt. No.	Date Available 3/1/21
City, State, Zip Brooklyn Center MN 55429	Home Phone 763. 291. 3333
E-Mail Address roseKeller3333@gmail.com	Work Phone May we call at work? ✓ Yes ___ No
How many years have you lived in Brooklyn Center? 41.5	Cell Phone 763. 291. 3333

If appointed, which contact information would you prefer to be made public? Minn. Stat. 13.601 subd 3(b)(2) requires you select at least one:

Home Phone ✓ Work Phone ___ Cell Phone ✓ E-Mail Address ✓

Are you currently or have you been previously employed by the City? ___ Yes ✓ No

If yes, dates: Position(s):

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.
✓ Yes ___ No

I have received and read the City's Business Ethics Policy. ✓ Yes ___ No

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.
N/A

Are you aware of the importance of regular commission meeting attendance and participation, and do you feel you have the time available to be an active participant? ✓ Yes ___ No

EMPLOYMENT HISTORY

List relevant employment history applicable to appointment to this commission.

Employed by State of MN for 43 years in Depts of Public Safety, Finance, Transportation, Human Services, and Board on Aging giving me a broad understanding of government. Duties have included Finance manager, grant administrator, accounts supervisor and project manager.

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

PMP certified (Project Management Professional)

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

June 1977 - present State of MN (Depts of Public Safety, Transportation, Finance, Human Services, Board on Aging)

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

VOLUNTEER ACTIVITY	WORK PERFORMED	No. Hrs/Month	From Month/Yr	To Month/Yr
MN Mensa Executive Board	Compilation of Annual Report, Approve budget	3	5/2015	4/2018

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center Describe any additional experience or skills that qualify you for appointment to this commission. Include remarks concerning your ideas or observations on the role of this commission.

As a long-time resident (since 1979) of Brooklyn Center, I have seen many changes in our community and welcome the opportunity to contribute my knowledge and skills to ensure sound financial decisions for the changes to come. I have strong analytical and logic skills. I have improved financial processes. I have reviewed and approved budgets. I have good listening skills and am open to different view points. My decision making is based on logic and common sense. I ask sound questions when clarification is needed or alternatives are suggested.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City advisory commission.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minn. Stat. 13.601 subd. 3(a), the information contained in this application about you must be made available to any member of the public who requests it, excluding your residential address, telephone numbers, and electronic mail address.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions are true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

Rose M Keller
Applicant's Signature

2/5/21
Date

SUBMIT APPLICATION TO:

City Clerk
City of Brooklyn Center
6301 Shingle Creek Parkway
Brooklyn Center, Minnesota 55430

APPLICATION FOR APPOINTMENT TO ADVISORY COMMISSION

CITY USE ONLY DATE RECEIVED: _____

Please select which commission(s) you are applying:

Brooklyn Center Commissions (please check which commission you are applying for)
Financial Commission
Housing Commission

PERSONAL

* Full Name
CARMINA MAJOR PRATT

* Full Address
2916 Northway Dr, Apt 202
Apt 202
Brooklyn Center MN 55430

Please Select
Cell Phone

* Phone
(267) 257-5054

* **Email**
carminamajor124@gmail.com

How many years have you lived in Brooklyn Center?

Please Select
5 to 10

If appointed, which contact information would you prefer to be made public? (MN Statue 13.601, subd. 3(b)(2) requires you to select at least one:

Please select
Email
Phone

Are you currently or have been previously employed by the City?

Please Select...
NO

If yes, dates & position(s)
SKIPPED

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.

Please select...
NO

I have received and read the City's Business Ethics Policy.

Please Select...
NO

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

List Conflicts
SKIPPED

Regular attendance and participation are important when serving on a commission. Do you feel you have the time available to be an active participant?

Please Select...
YES

List relevant employment history applicable to appointment to this commission.
ACER

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.
Liberian Association

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.
SKIPPED

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.
SKIPPED

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.
SKIPPED

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center.
SKIPPED

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City board or committee.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minnesota law, the information contained in this application about you must be made available to any member of the public who requests it.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions ar true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

* I agree to the statements above
Option 1

Housing Commission – Total of 7 seats (2 vacancies + 2 expired terms)

Name	Last Appointment Date	Term Ending Date
Paul Oman	3/12/18	12/31/18 *
De'Ja Carter	3/8/21	12/31/23
Michael Donnelly	3/8/21	12/31/23
(*) Term expired and application on file for reappointment		

Applications Received:

Anab Abdi/ 5.6.22
Moneak Curry/5.1.22
Jerry Gayflor/5.1.22
Ebony McMillan/5.22
Paul Oman/11.23.20
Lovetee Polahn/5.4.22
Elizabeth Riel/12.19.19
Hashep Seka Nygard/5.1.22
Carmina Pratt/5.1.22
Nancy Seley/5.5.22
Kia Welsch/5.1.22
Florence Williams/7.20.22

Resolution 2006-47

Members' Term of Office: Members of the Commission shall be appointed by the Mayor with majority consent of the Council. The terms of office shall be staggered three-year terms, except that any person appointed to fill a vacancy occurring prior to the expiration of the term for which his or her predecessor was appointed shall be appointed only for the remainder of such term. Upon expiration of his or her term of office,a member shall continue to serve until his or her successor is appointed and shall have qualified. Terms of office for members of the Commissionshall expire on December 31 of respective calendar years.

In the event an appointed Commissioner suffers from an extended illness, disability, or other activity preventing proper fulfillment of duties,responsibilities, rules and regulations of the Commission, the Commissioner may be temporarily replaced during the temporary leave by an interim Commissioner appointed by the Mayor with majority consent of the City Council.

Submission #	1644932
IP Address	172.58.122.209
Submission Recorded On	05/06/2022 12:02 PM
Time to Take Survey	9 minutes, 8 seconds

Page 1

APPLICATION FOR APPOINTMENT TO ADVISORY COMMISSION

CITY USE ONLY DATE RECEIVED: _____

Please select which commission(s) you are applying:

Brooklyn Center Commissions (please check which commission you are applying for)

Housing Commission

PERSONAL

Full Name

Anab Mahomud. Abdi

Full Address

834 66th avenue n
Brooklyn Center Mn 55430

Please Select

Cell Phone

Phone

(612) 450-2517

***Email**

anabmabdi2@gmail.com

How many years have you lived in Brooklyn Center?

Please Select

5 to 10

If appointed, which contact information would you prefer to be made public? (MN Statue 13.601, subd. 3(b)(2) requires you to select at least one:

Please select

Email
Phone

Are you currently or have been previously employed by the City?

Please Select...

NO

If yes, dates & position(s)

SKIPPED

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.

Please select...

NO

I have received and read the City's Business Ethics Policy.

Please Select...

NO

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

List Conflicts

SKIPPED

Regular attendance and participation are important when serving on a commission. Do you feel you have the time available to be an active participant?

Please Select...

YES

List relevant employment history applicable to appointment to this commission.

SKIPPED

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

SKIPPED

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

SKIPPED

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

SKIPPED

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

SKIPPED

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center.

I'm interested in understanding and gaining knowledge about the city I live in and having an impact here.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City board or committee.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minnesota law, the information contained in this application about you must be made available to any member of the public who requests it.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions ar true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

I agree to the statements above

Option 1

Submission #	1627871
IP Address	172.58.123.75
Submission Recorded On	04/29/2022 9:51 PM
Time to Take Survey	3 minutes, 39 seconds

Page 1

APPLICATION FOR APPOINTMENT TO ADVISORY COMMISSION

CITY USE ONLY DATE RECEIVED: _____

Please select which commission(s) you are applying:

Brooklyn Center Commissions (please check which commission you are applying for)

Housing Commission
Sister City Commission

PERSONAL

Full Name

Moneack D. Curry

Full Address

6640 Humboldt Ave N
303
Brooklyn Center MN 55430

Please Select

Cell Phone

Phone

(612) 364-7308

***Email**

mrscurry2017@icloud.com

How many years have you lived in Brooklyn Center?

Please Select

0 to 5

If appointed, which contact information would you prefer to be made public? (MN Statue 13.601, subd. 3(b)(2) requires you to select at least one:

Please select

Email
Phone

Are you currently or have been previously employed by the City?

Please Select...

NO

If yes, dates & position(s)

SKIPPED

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.

Please select...

YES

I have received and read the City's Business Ethics Policy.

Please Select...

NO

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

List Conflicts

N/A

Regular attendance and participation are important when serving on a commission. Do you feel you have the time available to be an active participant?

Please Select...

YES

List relevant employment history applicable to appointment to this commission.

SKIPPED

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first

issued.

SKIPPED

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

SKIPPED

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

SKIPPED

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

SKIPPED

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center.

Brooklyn Center

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City board or committee.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minnesota law, the information contained in this application about you must be made available to any member of the public who requests it.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions ar true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

I agree to the statements above

Option 1

Submission #	1627518
IP Address	75.73.230.248
Submission Recorded On	04/29/2022 5:24 PM
Time to Take Survey	12 minutes, 26 seconds

Page 1

APPLICATION FOR APPOINTMENT TO ADVISORY COMMISSION

CITY USE ONLY DATE RECEIVED: _____

Please select which commission(s) you are applying:

Brooklyn Center Commissions (please check which commission you are applying for)

Housing Commission
Shingle Creek/West Mississippi River Watershed

PERSONAL

Full Name

Jerry Gayflor, Mr.

Full Address

66th
854
Brooklyn center MN 55430

Please Select

Cell Phone

Phone

(612) 242-8898

***Email**

sodee2@msn.com

How many years have you lived in Brooklyn Center?

Please Select

10 to 15

If appointed, which contact information would you prefer to be made public? (MN Statue 13.601, subd. 3(b)(2) requires you to select at least one:

Please select

Email
Phone

Are you currently or have been previously employed by the City?

Please Select...

NO

If yes, dates & position(s)

SKIPPED

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.

Please select...

YES

I have received and read the City's Business Ethics Policy.

Please Select...

YES

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

List Conflicts

None

Regular attendance and participation are important when serving on a commission. Do you feel you have the time available to be an active participant?

Please Select...

YES

List relevant employment history applicable to appointment to this commission.

None

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first

issued.

None

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

None

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

None

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

Worked along with Acer to organize the rallies for the Tenants Protection Ordinance.

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center.

To be able to work along with others and city authorities to improve the lives of Brooklyn center residents

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City board or committee.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minnesota law, the information contained in this application about you must be made available to any member of the public who requests it.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions ar true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

I agree to the statements above

Option 1

Submission #	1653664
IP Address	76.113.156.35
Submission Recorded On	05/10/2022 4:13 PM
Time to Take Survey	11 minutes, 33 seconds

Page 1

APPLICATION FOR APPOINTMENT TO ADVISORY COMMISSION

CITY USE ONLY DATE RECEIVED: _____

Please select which commission(s) you are applying:

Brooklyn Center Commissions (please check which commission you are applying for)

Housing Commission

PERSONAL

Full Name

Ebonie Mcmillan

Full Address

6640 North Humboldt Avenue
202
Brooklyn Center 28 55430

Please Select

Cell Phone

Phone

(612) 205-7905

***Email**

autumnmcmillan9@gmail.com

How many years have you lived in Brooklyn Center?

Please Select

0 to 5

If appointed, which contact information would you prefer to be made public? (MN Statue 13.601, subd. 3(b)(2) requires you to select at least one:

Please select

Email

Are you currently or have been previously employed by the City?

Please Select...

NO

If yes, dates & position(s)

SKIPPED

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.

Please select...

NO

I have received and read the City's Business Ethics Policy.

Please Select...

NO

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

List Conflicts

SKIPPED

Regular attendance and participation are important when serving on a commission. Do you feel you have the time available to be an active participant?

Please Select...

YES

List relevant employment history applicable to appointment to this commission.

Pre-Hearing Case Manager, working with SSA and DDS

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

I'm a member of BBCC, Faith in Mn, and I was recently elected as Vice Chair for SD38.

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

SKIPPED

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

SKIPPED

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

I've volunteer my time every other Tuesday with ACER, and the implementation committee for the opportunity site, and volunteered with Brooklyn Center High School donations during the unrest, along with My Sisters Keeper's and other affiliation to helping the community during and after the unrest.

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center.

I would like to be a part of the process of making change for the better in my community.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City board or committee.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minnesota law, the information contained in this application about you must be made available to any member of the public who requests it.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions ar true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

I agree to the statements above

Option 1

Submission #	1627283
IP Address	75.73.231.112
Submission Recorded On	04/29/2022 3:36 PM
Time to Take Survey	27 minutes, 41 seconds

Page 1

APPLICATION FOR APPOINTMENT TO ADVISORY COMMISSION

CITY USE ONLY DATE RECEIVED: _____

Please select which commission(s) you are applying:

Brooklyn Center Commissions (please check which commission you are applying for)

Housing Commission
Park & Recreation Commission
Planning Commission

PERSONAL

Full Name

Hashep Seka-Nygaard

Full Address

2906 53rd Ave N
Brooklyn Center MN 55430

Please Select

Cell Phone

Phone

(651) 432-7908

***Email**

hashep.seka@gmail.com

How many years have you lived in Brooklyn Center?

Please Select

0 to 5

If appointed, which contact information would you prefer to be made public? (MN Statue 13.601, subd. 3(b)(2) requires you to select at least one:

Please select

Email

Are you currently or have been previously employed by the City?

Please Select...

NO

If yes, dates & position(s)

SKIPPED

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.

Please select...

YES

I have received and read the City's Business Ethics Policy.

Please Select...

YES

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

List Conflicts

Minneapolis Public School employee

Regular attendance and participation are important when serving on a commission. Do you feel you have the time available to be an active participant?

Please Select...

YES

List relevant employment history applicable to appointment to this commission.

I am presently a Supervisor for culinary and wellness services at Minneapolis Public School coordinating federal food programs for MPRB and HCLIB Cultural Wellness Center collaboration with Allina Health Initatives - Back Yard Initiative - helped develop Citizen Health Action Teams in South Minneapolis - led the growing the backyard CHAT which focused on food access and home vegetable gardens (4 yrs) Powderhorn Youth Farm Program Director (4yrs)

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

Certified Food Protection Manager

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

Sustainable Progress through Engaging Active Citizens (SPEAC) 2014 Americorp LISC 2012 PPL achievement award 2013 8th Ward Stephanie Ball-Bailey Youth Leadership Award 2013

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

City council Member of Homegrown Minneapolis (1yr)

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

Powderhorn Park Neighborhood Association

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center.

My family is fairly new to the city. I was raised by community organizers and was very active in the powderhorn neighborhood. I have an 11 year old son and 2 year old daughter and I feel that community engagement will help me to plug into existing community resources as well as build resources that can help my children thrive and contribute to their community.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City board or committee.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minnesota law, the information contained in this application about you must be made available to any member of the public who requests it.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions ar true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

I agree to the statements above

Option 1

Application for Appointment to Advisory Commission

PLEASE PRINT

CITY USE ONLY: Date Received

Attach additional sheets where necessary.

Check Which Commission You Are Applying:	___	Financial	___	NW Hennepin Human Services
	X	Housing	___	NW Suburbs Cable
	___	Park & Recreation	___	Shingle Creek / West Mississippi River Watersheds
	___	Planning		

PERSONAL

Last Name Oman First Name Paul	Date of Application 11/23/2020
Street Address Apt. No.	Date Available now
City, State, Zip Brooklyn Center, MN 55429	Home Phone 7635310357
E-Mail Address paulfooter@yahoo.com	Work Phone May we call at work? ◯ Yes ◯ No
How many years have you lived in Brooklyn Center? 30+	Cell Phone 6122519279

If appointed, which contact information would you prefer to be made public? Minn. Stat. 13.601 subd 3(b)(2) requires you select at least one:

Home Phone_____ Work Phone_____ Cell Phone_____ E-Mail Address X

Are you currently or have you been previously employed by the City? ◯ Yes ⊗ No

If yes, dates: Position(s):

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.
⊗ Yes ◯ No

I have received and read the City's Business Ethics Policy. ⊗ Yes ◯ No

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.
none

Are you aware of the importance of regular commission meeting attendance and participation, and do you feel you have the time available to be an active participant? ◉ Yes ◯ No

EMPLOYMENT HISTORY

List relevant employment history applicable to appointment to this commission.

N/A

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

VOLUNTEER ACTIVITY	WORK PERFORMED	No. Hrs/Month	From Month/Yr	To Month/Yr
Urban Homeworks	Housing rehab.	40	1/2010	11/2020
		40	1/2010	1/2010

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center Describe any additional experience or skills that qualify you for appointment to this commission. Include remarks concerning your ideas or observations on the role of this commission.

Interested in expanding availability of affordable housing and adequately maintaining existing housing stock in the city.

APPLICATION FOR APPOINTMENT TO ADVISORY COMMISSION

CITY USE ONLY DATE RECEIVED: _____

Please select which commission(s) you are applying:

Brooklyn Center Commissions (please check which commission you are applying for)

PERSONAL

* Full Name
Lovetee Polahn, Polahn

* Full Address
832 66th Ave N
832 Brooklyn Center 55430

Please Select
Cell Phone

* Phone
(612) 840-6468

* **Email**
loveteegbanmie@gmail.com

How many years have you lived in Brooklyn Center?

Please Select
0 to 5

If appointed, which contact information would you prefer to be made public? (MN Statue 13.601, subd. 3(b)(2) requires you to select at least one:

Please select
Email
Phone

Are you currently or have been previously employed by the City?

Please Select...
NO

If yes, dates & position(s)
SKIPPED

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.

Please select...
YES

I have received and read the City's Business Ethics Policy.

Please Select...
NO

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

List Conflicts
N/A

Regular attendance and participation are important when serving on a commission. Do you feel you have the time available to be an active participant?

Please Select...
SKIPPED

List relevant employment history applicable to appointment to this commission.
SKIPPED

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.
SKIPPED

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.
SKIPPED

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.
SKIPPED

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.
SKIPPED

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center.
Because I want to serve my community.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City board or committee.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minnesota law, the information contained in this application about you must be made available to any member of the public who requests it.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions ar true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

* I agree to the statements above
Option 1

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

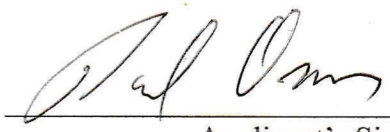
Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City advisory commission.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minn. Stat. 13.601 subd. 3(a), the information contained in this application about you must be made available to any member of the public who requests it, excluding your residential address, telephone numbers, and electronic mail address.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions are true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.



Applicant's Signature

11/23/2020

Date

SUBMIT APPLICATION TO:

City Clerk
City of Brooklyn Center
6301 Shingle Creek Parkway
Brooklyn Center, Minnesota 55430

APPLICATION FOR APPOINTMENT TO ADVISORY COMMISSION

CITY USE ONLY DATE RECEIVED: _____

Please select which commission(s) you are applying:

Brooklyn Center Commissions (please check which commission you are applying for)
Financial Commission
Housing Commission

PERSONAL

* Full Name
CARMINA MAJOR PRATT

* Full Address
2916 Northway Dr, Apt 202
Apt 202
Brooklyn Center MN 55430

Please Select
Cell Phone

* Phone
(267) 257-5054

* **Email**
carminamajor124@gmail.com

How many years have you lived in Brooklyn Center?

Please Select
5 to 10

If appointed, which contact information would you prefer to be made public? (MN Statue 13.601, subd. 3(b)(2) requires you to select at least one:

Please select
Email
Phone

Are you currently or have been previously employed by the City?

Please Select...
NO

If yes, dates & position(s)
SKIPPED

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.

Please select...
NO

I have received and read the City's Business Ethics Policy.

Please Select...
NO

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

List Conflicts
SKIPPED

Regular attendance and participation are important when serving on a commission. Do you feel you have the time available to be an active participant?

Please Select...
YES

List relevant employment history applicable to appointment to this commission.
ACER

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.
Liberian Association

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.
SKIPPED

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.
SKIPPED

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.
SKIPPED

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center.
SKIPPED

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City board or committee.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minnesota law, the information contained in this application about you must be made available to any member of the public who requests it.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions ar true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

* I agree to the statements above
Option 1

Application for Appointment to Advisory Commission

PLEASE PRINT

CITY USE ONLY: Date Received

Attach additional sheets where necessary.

Check Which Commission You Are Applying:	___ Financial	___ NW Hennepin Human Services
	_X_ Housing	___ NW Suburbs Cable
	___ Park & Recreation	___ Shingle Creek / West Mississippi River Watersheds
	___ Planning	

PERSONAL

Last Name RIEL First Name ELIZABETH	Date of Application 12-16-19
Street Address 5012 Winchester Ln. Apt. No.	Date Available OPEN
City, State, Zip Brooklyn Center MN 55429	Home Phone 763-229-2245
E-Mail Address Rickson555@gmail.com	Work Phone May we call at work? _X_ Yes ___ No
How many years have you lived in Brooklyn Center? 16	Cell Phone 612 685 8496

If appointed, which contact information would you prefer to be made public? Minn. Stat. 13.601 subd 3(b)(2) requires you select at least one:

Home Phone_____ Work Phone_____ Cell Phone_____ E-Mail Address_X_

Are you currently or have you been previously employed by the City? ___ Yes _X_ No

If yes, dates: Position(s):

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.
_X_ Yes ___ No

I have received and read the City's Business Ethics Policy. _X_ Yes ___ No

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

Are you aware of the importance of regular commission meeting attendance and participation, and do you feel you have the time available to be an active participant? _X_ Yes ___ No

EMPLOYMENT HISTORY

List relevant employment history applicable to appointment to this commission.

MPLS Building Inspector
MPLS Electrical Inspector
Electrician

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

*MNBO- MN Building official - B0002728 2005 *MN Electrician - AJ11427 1996
*AMBO- Association of MN Building officials *U of M code council ICC Training 2011
*ICC-international code council (Building code Rezolutions 2005)

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

*Member of AMBO, AMBO 10,000 Code chapter,

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

MN Building officlal for City of MPLS

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

VOLUNTEER ACTIVITY	WORK PERFORMED	No. Hrs/Month	From Month/Yr	To Month/Yr
St Croix VI FEMA	Horrican/Tornado/flooding Inspections		JUNE 2017	
Roshford MN	Flooding		2007	
Hugo MN	Tornado inspections		2008	

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center Describe any additional experience or skills that qualify you for appointment to this commission. Include remarks concerning your ideas or observations on the role of this commission.

Emergancy operations facility - Fridley

FEMA - Responce team - MPLS, ST.CROIX VI, HUGO,

HUD - Condemned Properties inspections

ADU - Accessory Dwelling units Inspections

Rental propery inspections

I have been involded in housing/building inspections in some way for almost 15 years from either the permit inspection process or from disaster preparedness, response and recovery.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

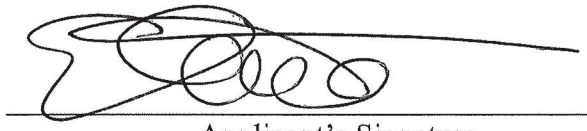
Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City advisory commission.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minn. Stat. 13.601 subd. 3(a), the information contained in this application about you must be made available to any member of the public who requests it, excluding your residential address, telephone numbers, and electronic mail address.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions are true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.



Applicant's Signature

12-16-19

Date

SUBMIT APPLICATION TO:

City Clerk
City of Brooklyn Center
6301 Shingle Creek Parkway
Brooklyn Center, Minnesota 55430

Submission #	1627638
IP Address	66.41.235.19
Submission Recorded On	04/29/2022 6:25 PM
Time to Take Survey	8 minutes, 10 seconds

Page 1

APPLICATION FOR APPOINTMENT TO ADVISORY COMMISSION

CITY USE ONLY DATE RECEIVED: _____

Please select which commission(s) you are applying:

Brooklyn Center Commissions (please check which commission you are applying for)

Financial Commission
Housing Commission
Park & Recreation Commission
Planning Commission
Sister City Commission

PERSONAL

Full Name

Kia Welch

Full Address

KiaBarnesWelch@gmail.com
6640 Humboldt ave n
101 Brooklyn Center 55430

Please Select

Cell Phone

Phone

(612) 433-6812

***Email**

kiabarneswelch@gmail.com

How many years have you lived in Brooklyn Center?

Please Select

0 to 5

If appointed, which contact information would you prefer to be made public? (MN Statue 13.601, subd. 3(b)(2) requires you to select at least one:

Please select

Email

Are you currently or have been previously employed by the City?

Please Select...

NO

If yes, dates & position(s)

SKIPPED

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.

Please select...

NO

I have received and read the City's Business Ethics Policy.

Please Select...

NO

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

List Conflicts

I am currently apart of the Brooklyn Center Implementation committee

Regular attendance and participation are important when serving on a commission. Do you feel you have the time available to be an active participant?

Please Select...

YES

List relevant employment history applicable to appointment to this commission.

SKIPPED

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

SKIPPED

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

SKIPPED

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

SKIPPED

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

SKIPPED

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center.

SKIPPED

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City board or committee.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minnesota law, the information contained in this application about you must be made available to any member of the public who requests it.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions ar true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

I agree to the statements above

Option 1

Submission #	1640354
IP Address	172.58.84.238
Submission Recorded On	05/04/2022 2:32 PM
Time to Take Survey	7 minutes, 29 seconds

Page 1

APPLICATION FOR APPOINTMENT TO ADVISORY COMMISSION

CITY USE ONLY DATE RECEIVED: _____

Please select which commission(s) you are applying:

Brooklyn Center Commissions (please check which commission you are applying for)

PERSONAL

Full Name

Nancy M. Seley

Full Address

706 66th Ave North
Brooklyn center MN 55430

Please Select

Cell Phone

Phone

(612) 471-7131

***Email**

majah9893@gmail.com

How many years have you lived in Brooklyn Center?

Please Select

5 to 10

If appointed, which contact information would you prefer to be made public? (MN Statue 13.601, subd. 3(b)(2) requires you to select at least one:

Please select

Email

Are you currently or have been previously employed by the City?

Please Select...

NO

If yes, dates & position(s)

SKIPPED

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.

Please select...

NO

I have received and read the City's Business Ethics Policy.

Please Select...

NO

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

List Conflicts

Yes

Regular attendance and participation are important when serving on a commission. Do you feel you have the time available to be an active participant?

Please Select...

YES

List relevant employment history applicable to appointment to this commission.

SKIPPED

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

SKIPPED

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

SKIPPED

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

SKIPPED

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

SKIPPED

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center.

SKIPPED

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City board or committee.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minnesota law, the information contained in this application about you must be made available to any member of the public who requests it.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions ar true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

I agree to the statements above

Option 1

Submission #	1830201
IP Address	76.113.159.62
Submission Recorded On	07/20/2022 5:54 PM
Time to Take Survey	8 minutes, 49 seconds

Page 1

APPLICATION FOR APPOINTMENT TO ADVISORY COMMISSION

CITY USE ONLY DATE RECEIVED: _____

Please select which commission(s) you are applying:

Brooklyn Center Commissions (please check which commission you are applying for)

Housing Commission

PERSONAL

Full Name

Florence R. Williams

Full Address

6613 Drew Ave N
Brooklyn Center MN 55429

Please Select

Cell Phone

Phone

(612) 274-0302

***Email**

williamsflorence243@yahoo.com

How many years have you lived in Brooklyn Center?

Please Select

5 to 10

If appointed, which contact information would you prefer to be made public? (MN Statue 13.601, subd. 3(b)(2) requires you to select at least one:

Please select

Email

Are you currently or have been previously employed by the City?

Please Select...

NO

If yes, dates & position(s)

SKIPPED

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.

Please select...

YES

I have received and read the City's Business Ethics Policy.

Please Select...

YES

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

List Conflicts

SKIPPED

Regular attendance and participation are important when serving on a commission. Do you feel you have the time available to be an active participant?

Please Select...

YES

List relevant employment history applicable to appointment to this commission.

Hennepin County Emergency Shelter

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

SKIPPED

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

SKIPPED

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

Minneapolis Public Housing Authority

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

St. Stephens adult homeless shelter

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center.

I want to be help my community sustain affordable housing. Bipoc community is disadvantage when it comes to clean, stable, and affordable housing. I want to be able to be in a position to help in any way possible. The Bipoc community has trust issues when it comes to government entities and I want to be able to explain that we are here to help.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City board or committee.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minnesota law, the information contained in this application about you must be made available to any member of the public who requests it.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

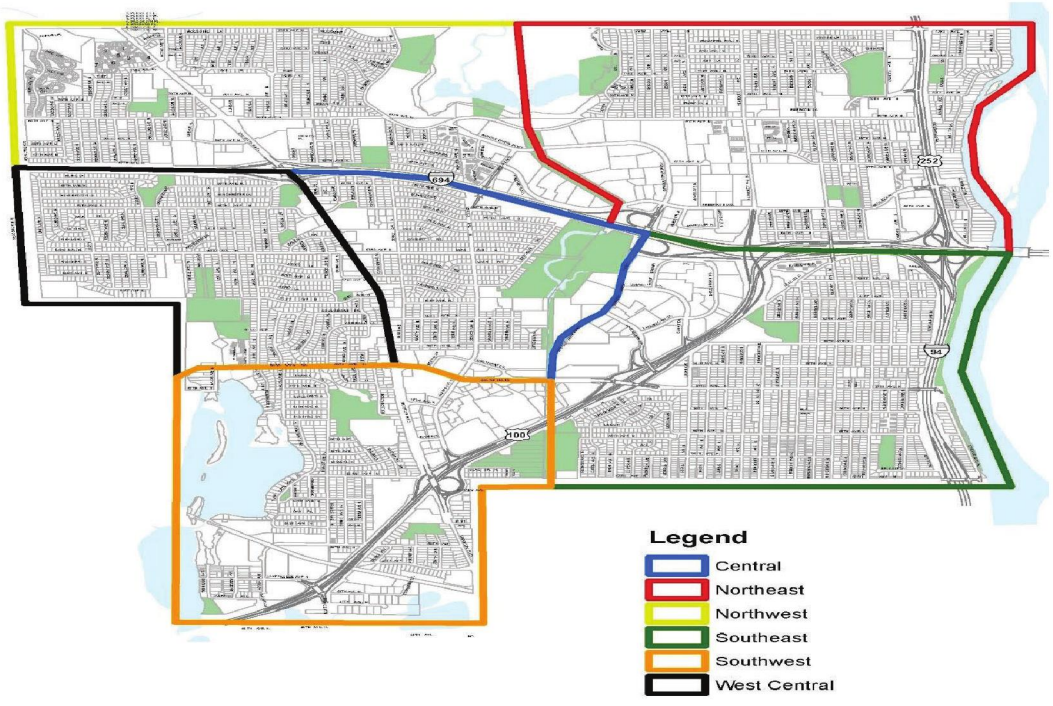
I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions ar true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

I agree to the statements above

Option 1

Housing Commission Geographical Distribution
Current Members
August 31, 2022

Neighborhoods	Applications Received (MO/YR)	Current Members (term)
Southeast	Hashep Seka-Nygaard (4/22)	Mike Donnelly (23) Zarita Hester (22)
Northeast	Moneak Curry (4/22) Jerry Gayflor (4/22) Kai Welsch (4/22) Nancy Seley (5/22) Lovetee Polahn (5/22) Anab Abdi (5/22) Ebony McMillan (5/22)	
Northwest		Johnson Yang (22)
West Central	Elizabeth Riel (12/19)	
Central	Florence Williams (7/22)	
Southwest	Paul Oman (11/20) Carmina Pratt (3/22)	Paul Oman (18) De'Ja Carter (23)



Park & Recreation Commission – Total of 7 seats (1 vacancy + 3 expired terms)

Name	Last Appointment	Term Ending Date
Travis Bonovsky	1/1/17	12/31/19 *
Gail Ebert	1/1/17	12/31/19 *
Bud Sorenson	1/1/18	12/31/20 *
Tanisha Lungelow	6/8/20	12/31/23
Paul Carey	9/27/21	12/31/22
Natalie Branch	3/8/21	12/31/24

(*) Term expired and application on file for reappointment

Applications Received

Travis Bonovsky/11.20.20
Gail Ebert/1.19.21
Jeffrey Noah/1.19.21
Haskep Seka-Nygaard/4.30.22
Greg Hellweg/7.27.22
Bud Sorenson/10.1.20
Jennifer Umolac/2.10.21
Kia Welsch/5.1.22
Nyenuie Writhers/2.21.20
Joe Younglove/2.14.22

Resolution 98-13

Members' Term of Office: Members of the Commission shall be appointed by the Mayor with majority consent of the Council. The terms of office shall be staggered three-year terms, except that any person appointed to fill a vacancy occurring prior to the expiration of the term for which his or her predecessor was appointed shall be appointed only for the remainder of such term. Upon expiration of his or her term of office,a member shall continue to serve until his or her successor is appointed and shall have qualified. Terms of office for members of the Commissionshall expire on December 31 of respective calendar years.

In the event an appointed Commissioner suffers from an extended illness, disability, or other activity preventing proper fulfillment of duties,responsibilities, rules and regulations of the Commission, the Commissioner may be temporarily replaced during the temporary leave by an interim Commissioner appointed by the Mayor with majority consent of the City Council.

Application for Appointment to Advisory Commission

PLEASE PRINT

CITY USE ONLY: Date Received

Attach additional sheets where necessary.

Check Which Commission You Are Applying:	___ Financial	___ NW Hennepin Human Services
	___ Housing	___ NW Suburbs Cable
	X Park & Recreation	___ Shingle Creek / West Mississippi River Watersheds
	___ Planning	

PERSONAL

Last Name Bonovsky First Name Travis	Date of Application 8-20-20
Street Address 5540 Emerson Ave. N. Apt. No.	Date Available immediately
City, State, Zip Brooklyn Center	Home Phone 763-503-3604
E-Mail Address palmerlakeguy@gmail.com	Work Phone May we call at work? ___ Yes X No
How many years have you lived in Brooklyn Center? 18	Cell Phone 612-655-0484

If appointed, which contact information would you prefer to be made public? Minn. Stat. 13.601 subd 3(b)(2) requires you select at least one:

Home Phone____ Work Phone____ Cell Phone____ E-Mail Address X

Are you currently or have you been previously employed by the City? ___ Yes X No

If yes, dates: Position(s):

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.
X Yes ___ No

I have received and read the City's Business Ethics Policy. X Yes ___ No

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

Are you aware of the importance of regular commission meeting attendance and participation, and do you feel you have the time available to be an active participant? X Yes ___ No

EMPLOYMENT HISTORY

List relevant employment history applicable to appointment to this commission.

1995 - 2020: Clear Channel Outdoor Advertising

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

Published author & photographer with focus on nature & Wildlife

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

VOLUNTEER ACTIVITY	WORK PERFORMED	No. Hrs/Month	From Month/Yr	To Month/Yr
Park & Rec Commission Brooklyn Center	Volunteer/attend mtngs		11/12/13	current
Friends of Palmer Lake Park	park cleanup events, guided nature hikes	1	2013	-2017

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center Describe any additional experience or skills that qualify you for appointment to this commission. Include remarks concerning your ideas or observations on the role of this commission.

I've been a member of the Park & Rec Commission since 2013 and overlooked renewing my appointment. Would like to stay on & continue if possible. My apologies!

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City advisory commission.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minn. Stat. 13.601 subd. 3(a), the information contained in this application about you must be made available to any member of the public who requests it, excluding your residential address, telephone numbers, and electronic mail address.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions are true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

Travis Borowsky

Applicant's Signature

08-20-20

Date

SUBMIT APPLICATION TO:

City Clerk
City of Brooklyn Center
6301 Shingle Creek Parkway
Brooklyn Center, Minnesota 55430

Application for Appointment to Advisory Commission

PLEASE PRINT

CITY USE ONLY: Date Received

Attach additional sheets where necessary.

Check Which Commission You Are Applying:	___ Financial	___ NW Hennepin Human Services
	___ Housing	___ NW Suburbs Cable
	X Park & Recreation	___ Shingle Creek / West Mississippi River Watersheds
	___ Planning	

PERSONAL

Last Name Ebert First Name Gail	Date of Application 1-12-2021
Street Address 1613 IRVING Ln N Apt. No.	Date Available 1-12-2021
City, State, Zip BROOKLYN CENTER, MN 55430	Home Phone 7635666803
E-Mail Address ebesfamily@msn.com	Work Phone May we call at work? X Yes ___ No
How many years have you lived in Brooklyn Center? 62yrs (all my life)	Cell Phone 7635666803

If appointed, which contact information would you prefer to be made public? Minn. Stat. 13.601 subd 3(b)(2) requires you select at least one:

Home Phone X Work Phone____ Cell Phone____ E-Mail Address____

Are you currently or have you been previously employed by the City? ___ Yes X No

If yes, dates: Position(s):

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.
X Yes ___ No

I have received and read the City's Business Ethics Policy. X Yes ___ No

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission. N/A

Are you aware of the importance of regular commission meeting attendance and participation, and do you feel you have the time available to be an active participant? X Yes ___ No

EMPLOYMENT HISTORY

List relevant employment history applicable to appointment to this commission.

Child care Business Owner 30 yrs
(taking kids to parks regularly)

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

North Suburban Childcare Professionals 10yrs Heronepthy Childcare Licens- 30yrs

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

Charter commission & Park Rec Comm over 10 yrs.

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

VOLUNTEER ACTIVITY	WORK PERFORMED	No. Hrs/Month	From Month/Yr	To Month/Yr
parks cleanup	picking up trash 2X's/year	2-3 hrs every 4-6mths	Jan yearly	Dec

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center Describe any additional experience or skills that qualify you for appointment to this commission. Include remarks concerning your ideas or observations on the role of this commission.

I have been on Charter Commission over 10yrs. Ive been on Park + Rec commission for longer. Ive done childcare in Brooklyn Center for 30yrs. Ive raised my 4 kids in B.C. Lived in B.C. all my life. I take my children/grandchildren/childcare children to the parks regularly to see how things are working/looking/not working - looking for any safety hazards.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City advisory commission.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minn. Stat. 13.601 subd. 3(a), the information contained in this application about you must be made available to any member of the public who requests it, excluding your residential address, telephone numbers, and electronic mail address.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions are true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

Gail Ebert
Applicant's Signature

1/13/2021
Date

SUBMIT APPLICATION TO:

City Clerk
City of Brooklyn Center
6301 Shingle Creek Parkway
Brooklyn Center, Minnesota 55430

APPLICATION FOR APPOINTMENT TO ADVISORY COMMISSION

CITY USE ONLY DATE RECEIVED: _____

Please select which commission(s) you are applying:

Brooklyn Center Commissions (please check which commission you are applying for)
Park & Recreation Commission

PERSONAL

* Full Name
Gregory J. Hellweg

* Full Address
7030 Halifax Ave N
Brooklyn Center MN 55429

Please Select
Home Phone

* Phone
(763) 561-5038

* **Email**
gjhellweg@gmail.com

How many years have you lived in Brooklyn Center?

Please Select
Over 15

If appointed, which contact information would you prefer to be made public? (MN Statue 13.601, subd. 3(b)(2) requires you to select at least one:

Please select
Email

Are you currently or have been previously employed by the City?

Please Select...
NO

If yes, dates & position(s)
SKIPPED

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.

Please select...
YES

I have received and read the City's Business Ethics Policy.

Please Select...
YES

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

List Conflicts
SKIPPED

Regular attendance and participation are important when serving on a commission. Do you feel you have the time available to be an active participant?

Please Select...
YES

List relevant employment history applicable to appointment to this commission.
SKIPPED

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.
SKIPPED

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.
SKIPPED

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.
SKIPPED

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.
I coached the chess team at Park Center High School from 2003-2008. I wrote the grants that funded the team. I drove the team to weekly competitive events in the Twin Cities High School Chess League and the State High School Chess Championship.

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center.
I want to be involved in helping to create activities that enhance the quality of life in Brooklyn Center.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City board or committee.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minnesota law, the information contained in this application about you must be made available to any member of the public who requests it.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions ar true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

* I agree to the statements above
Option 1

Application for Appointment to Advisory Commission

PLEASE PRINT

CITY USE ONLY: Date Received

Attach additional sheets where necessary.

Check Which Commission You Are Applying:	___ Financial	___ NW Hennepin Human Services
	___ Housing	___ NW Suburbs Cable
	X Park & Recreation	___ Shingle Creek / West Mississippi River Watersheds
	___ Planning	

PERSONAL

Last Name Jeffrey, First Name Noah	Date of Application Jan 17, 2021
Street Address 3627 Admiral Ln N Apt. No.	Date Available Jan 18, 2021
City, State, Zip Brooklyn Center, MN 55429	Home Phone 312-912-3503
E-Mail Address noah.j.jeffrey@gmail.com	Work Phone May we call at work? (•) Yes ( ) No
How many years have you lived in Brooklyn Center? 2 years	Cell Phone same as home

If appointed, which contact information would you prefer to be made public? Minn. Stat. 13.601 subd 3(b)(2) requires you select at least one:

Home Phone X ___ Work Phone ___ Cell Phone ___ E-Mail Address X ___

Are you currently or have you been previously employed by the City? ( ) Yes ( ) No

If yes, dates: Position(s):

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.
( ) Yes ( ) No

I have received and read the City's Business Ethics Policy. ( ) Yes ( ) No

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.
not applicable

Are you aware of the importance of regular commission meeting attendance and participation, and do you feel you have the time available to be an active participant? ( ) Yes ( ) No

EMPLOYMENT HISTORY

List relevant employment history applicable to appointment to this commission.

CTO @ Teton Backcountry Rentals - outdoor recreation company in Jackson, WY (2014 - current)
VP of Engineering @ Range Digital Marketing in Minneapolis, MN (2016 - current)
Landscape laborer in Jackson, WY (2014)
Park Security Ranger at the Red River State Recreation Area in East Grand Forks, MN (2009-2011)
Landscape Small Business Owner and Worker in East Grand Forks, MN (2005-2011)

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

Bachelor of Arts with a Major in Biology, Dean's List @ Saint John's University (2012)

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

Winner of the Regents'/Trustees' Scholarship
Magna Cum Laude, Phi Beta Kappa Society, Theta of Minnesota

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

Student Government Vice President, Boys State Representative,
and Model United Nations Participant

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

VOLUNTEER ACTIVITY	WORK PERFORMED	No. Hrs/Month	From Month/Yr	To Month/Yr
Math and Science Tutor	Teaching 3rd, 4th & 5th Grade	12		5/13

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center Describe any additional experience or skills that qualify you for appointment to this commission. Include remarks concerning your ideas or observations on the role of this commission.

As a nature enthusiast and avid park visitor, I'm interested in serving on the Parks & Recreation commission. Since we purchased our home in Brooklyn Center and moved from Robbinsdale about 2 years ago, my wife and I have been exploring and enjoying the parks our city has to offer. Now that I'm 31 years old, it's about time that I get more involved in our community! And besides just picking up trash in my neighborhood, I thought I could get formally involved on a commission.

I can help determine where to strategically place garbage and recycling containers around the city as well as fencing to reduce litter accumulation, especially near parks and open water. I also have experience doing email and other forms of digital marketing, so if the city needs help communicating its parks and recreation goals digitally, I would be more than happy to advise on the best way to do that. I'm also happy to help create and distribute surveys to generate data to help drive decisions that will have the biggest impact on community improvement through the parks.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City advisory commission.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minn. Stat. 13.601 subd. 3(a), the information contained in this application about you must be made available to any member of the public who requests it, excluding your residential address, telephone numbers, and electronic mail address.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions are true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.



Applicant's Signature

Jan 17, 2021

Date

SUBMIT APPLICATION TO:

City Clerk
City of Brooklyn Center
6301 Shingle Creek Parkway
Brooklyn Center, Minnesota 55430

Application for Appointment to Advisory Commission

PLEASE PRINT

CITY USE ONLY: Date Received

Attach additional sheets where necessary.

Check Which Commission You Are Applying:	___ Financial	___ NW Hennepin Human Services
	___ Housing	___ NW Suburbs Cable
	✓ Park & Recreation	___ Shingle Creek / West Mississippi River Watersheds
	___ Planning	

PERSONAL

Last Name Nyenie-Wea First Name Writhers	Date of Application 02/21/20
Street Address 6743 Humboldt Ave N Apt. No 301	Date Available Anytime
City, State, Zip Brooklyn Center, MN 55430	Home Phone 763-585-6024
E-Mail Address wnyeniewea@msn.com	Work Phone May we call at work? ✓ Yes ___ No
How many years have you lived in Brooklyn Center? Over 15 years	Cell Phone 612-600-8489

If appointed, which contact information would you prefer to be made public? Minn. Stat. 13.601 subd 3(b)(2) requires you select at least one:

Home Phone ✓ Work Phone ___ Cell Phone ✓ E-Mail Address ✓

Are you currently or have you been previously employed by the City? ___ Yes ✓ No

If yes, dates: Position(s):

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.
✓ Yes ___ No

I have received and read the City's Business Ethics Policy. ✓ Yes ___ No

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

Are you aware of the importance of regular commission meeting attendance and participation, and do you feel you have the time available to be an active participant? ✓ Yes ___ No

EMPLOYMENT HISTORY

List relevant employment history applicable to appointment to this commission.

Handler - Fedex Corporation - 1996 - 2004
Chemistry Lab Supervisor - College of St. Kates - 2000-2002
Support Specialist - Northwest Airlines - 2003 - 2005
CMA - Hennepin County Human Services - 2006 - Present

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

National Tax Roundtable - 2000-Present
The Advocates for Human Rights - 1998-Present

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

My role as Board Chairman of the National Maryland County Association, USA qualifies me for this Commission

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

VOLUNTEER ACTIVITY	WORK PERFORMED	No. Hrs/Month	From Month/Yr	To Month/Yr
Local Coordinator VITA Tax Program	Supervised and managed the Volunteer tax preparers at the B.P. Library	~~20~~ hrs/mth	02/00	04/16
Board Chairman NAMCAL, USA	Provided fiduciary over sight for the day to day operations	25 hrs/mo	09/13	09/19

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center Describe any additional experience or skills that qualify you for appointment to this commission. Include remarks concerning your ideas or observations on the role of this commission.

I am interested in being appointed to a commission for Brooklyn Center because it will be an opportunity to serve a community that I have been a part of for the last 15 years or so. My knowledge of data science, forensic accountant and fraud examination, coupled with my experience in US environmental law and policy will come handy in this position. It is my wish, if appointed, to reflect the wishes and concerns of the minority communities in Brooklyn Center.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

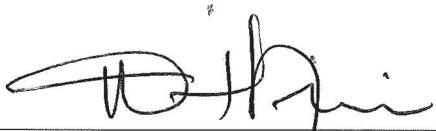
Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City advisory commission.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minn. Stat. 13.601 subd. 3(a), the information contained in this application about you must be made available to any member of the public who requests it, excluding your residential address, telephone numbers, and electronic mail address.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions are true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.



Applicant's Signature

02/21/20

Date

SUBMIT APPLICATION TO:

City Clerk
City of Brooklyn Center
6301 Shingle Creek Parkway
Brooklyn Center, Minnesota 55430

Application for Appointment to Advisory Commission

PLEASE PRINT

CITY USE ONLY: Date Received

Attach additional sheets where necessary.

Check Which Commission You Are Applying:	___ Financial	___ NW Hennepin Human Services
	___ Housing	___ NW Suburbs Cable
	X Park & Recreation	___ Shingle Creek / West Mississippi River Watersheds
	___ Planning	

PERSONAL

Last Name SORENSON First Name ARVID (Bud)	Date of Application 10-1-2020
Street Address 6901 TOLEDO AVE N. Apt. No.	Date Available 10-1-2020
City, State, Zip Brooklyn Center MN 55429	Home Phone 763 566 4524
E-Mail Address a.sorenson@comcast.net	Work Phone NONE May we call at work? ___ Yes ___ No
How many years have you lived in Brooklyn Center? 48 years	Cell Phone 763 312 0228

If appointed, which contact information would you prefer to be made public? Minn. Stat. 13.601 subd 3(b)(2) requires you select at least one:

Home Phone X Work Phone ___ Cell Phone ___ E-Mail Address X

Are you currently or have you been previously employed by the City? ___ Yes X No

If yes, dates: Position(s):

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.
X Yes ___ No

I have received and read the City's Business Ethics Policy. ___ Yes X No

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.
NONE

Are you aware of the importance of regular commission meeting attendance and participation, and do you feel you have the time available to be an active participant? X Yes ___ No

EMPLOYMENT HISTORY

List relevant employment history applicable to appointment to this commission.

Retired
Engineering Lab Manager Coredge Networks Inc

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

Earle Brown Parade Grand Marshall

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

Current BC Park & Rec Commission Chair

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

VOLUNTEER ACTIVITY	WORK PERFORMED	No. Hrs/Month	From Month/Yr	To Month/Yr
BC Lions Club	Community service Park Cleanups, Holly Sunday Earle Brown Days, Dudley	15	1992	To date
BC park & rec commission	Monitor parks IN park service Area 3 Serve As commission Chair	~~15~~ 10	1979	To Date

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center Describe any additional experience or skills that qualify you for appointment to this commission. Include remarks concerning your ideas or observations on the role of this commission.

Promote Earle Brown Days, Dudley Monitor parks. Attend Neighborhood meetings to Learn what area residents Are Looking For IN parks & Rec. Support Holly Sunday. We Have a great park & Trails system that Needs to be promoted so all residents are Aware of them so they can take Advantage of them. We Need to work on our existing issues IN the parks. We Must reactivate Our Park & Trail Cleanup Volunteers Cleanup groups

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City advisory commission.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minn. Stat. 13.601 subd. 3(a), the information contained in this application about you must be made available to any member of the public who requests it, excluding your residential address, telephone numbers, and electronic mail address.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions are true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

Applicant's Signature

10-1-2020
Date

SUBMIT APPLICATION TO:

City Clerk
City of Brooklyn Center
6301 Shingle Creek Parkway
Brooklyn Center, Minnesota 55430

BROOKLYN CENTER AT THE CENTER

Application for Appointment to Advisory Commission

PLEASE PRINT

CITY USE ONLY: Date Received

Attach additional sheets where necessary.

Check Which Commission You Are Applying:	___ Financial	___ NW Hennepin Human Services
	___ Housing	___ NW Suburbs Cable
	X Park & Recreation	___ Shingle Creek / West Mississippi River Watersheds
	___ Planning	

PERSONAL

Last Name Umolac First Name Jennifer	Date of Application 2.10.21
Street Address 5225 65th Ave N. Apt. No.	Date Available immediately
City, State, Zip Brooklyn Center, MN 55429	Home Phone 763.533.2649
E-Mail Address jumolac@yahoo.com	Work Phone May we call at work? X Yes ___ No
How many years have you lived in Brooklyn Center? 52	Cell Phone 612.532-8575

If appointed, which contact information would you prefer to be made public? Minn. Stat. 13.601 subd 3(b)(2) requires you select at least one:

Home Phone____ Work Phone____ Cell Phone____ E-Mail Address X

Are you currently or have you been previously employed by the City? ___ Yes X No

If yes, dates: Position(s):

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.
X Yes ___ No

I have received and read the City's Business Ethics Policy. ___ Yes X No

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

Are you aware of the importance of regular commission meeting attendance and participation, and do you feel you have the time available to be an active participant? X Yes ___ No

EMPLOYMENT HISTORY

List relevant employment history applicable to appointment to this commission.

Self employed in various positions since 1998.
Vendor at Minneapolis Farmers Market 1998-2014
Licensed massage therapist 2003-present
Ran Visitors Center @ Earthship Biotecture
Feb-June 2014 Sustainable Off-grid community

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

Licensed Foster Care Provider, Hennepin County, 4-1-18

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

Worked as staff on various political campaigns

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

VOLUNTEER ACTIVITY	WORK PERFORMED	No. Hrs/Month	From Month/Yr	To Month/Yr
Community Support Puerto Rico post Hurricane Maria	Supported survivors of Maria w/ food distribution, communications & body work	40	Nov 2017	May 2018
Supporting Single Moms	Meal preparation, child care support, help with household chores	8-12	April 2014	on-going

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center Describe any additional experience or skills that qualify you for appointment to this commission. Include remarks concerning your ideas or observations on the role of this commission.

As a lifelong resident of Brooklyn Center, I have been blessed with access to parks, community centers & community sports that have shaped and enriched my life. In years of travel abroad I have noted ways in which communal spaces are used creatively to support the health of residents. I believe BC, with all of its diversity, could expand the ways that parks serve our community in ways that all of our citizens would support & benefit from. I now bring my daughter to the same park I used growing up, and appreciate from a new perspective all the ways a neighborhood park feeds those that use it. Community gardens, group exercise, neighborhood meet & greets, moms (& dads) clubs... the possibilities feel endless. Sadly, my daughter & I are often alone at Orchard Lane Park. Id like to contribute to helping Brooklyn Center make the most of its resources.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City advisory commission.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minn. Stat. 13.601 subd. 3(a), the information contained in this application about you must be made available to any member of the public who requests it, excluding your residential address, telephone numbers, and electronic mail address.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions are true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

JR Umolac
Applicant's Signature

2.10.21
Date

SUBMIT APPLICATION TO:

City Clerk
City of Brooklyn Center
6301 Shingle Creek Parkway
Brooklyn Center, Minnesota 55430

Application for Appointment to Advisory Commission

PLEASE PRINT

CITY USE ONLY: Date Received

Attach additional sheets where necessary.

Check Which Commission You Are Applying:	___ Financial	___ NW Hennepin Human Services
	___ Housing	___ NW Suburbs Cable
	✓ Park & Recreation	___ Shingle Creek / West Mississippi River Watersheds
	___ Planning	

PERSONAL

Last Name Younglove First Name Joe	Date of Application 1-27-21
Street Address 7230 W. River Rd. Apt. No. 3	Date Available 1-28-21
City, State, Zip Brooklyn Center, MN 55430	Home Phone 402-430-7325
E-Mail Address joeyounglove@gmail.com	Work Phone May we call at work? ✓ Yes ___ No
How many years have you lived in Brooklyn Center? 1 year 10 months	Cell Phone 402-430-7325

If appointed, which contact information would you prefer to be made public? Minn. Stat. 13.601 subd 3(b)(2) requires you select at least one:

Home Phone____ Work Phone____ Cell Phone____ E-Mail Address ✓

Are you currently or have you been previously employed by the City? ___ Yes ✓ No

If yes, dates: Position(s):

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission. ✓ Yes ___ No

I have received and read the City's Business Ethics Policy. ✓ Yes ___ No

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

N/A

Are you aware of the importance of regular commission meeting attendance and participation, and do you feel you have the time available to be an active participant? ✓ Yes ___ No

EMPLOYMENT HISTORY

List relevant employment history applicable to appointment to this commission.

I currently work for Midwest Special Services as a direct support professional. We support people with disabilities, and do a variety of activities. When there is not a pandemic, we provide a lot of community integration opportunities for our participants. Lately, I've been doing virtual services over Zoom, including live sidewalk chalk I did at Centennial Park.

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

I am med aide certified for my job, and I am on the safety Committee.

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

None

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

None

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

VOLUNTEER ACTIVITY	WORK PERFORMED	No. Hrs/Month	From Month/Yr	To Month/Yr
KFAI Radio volunteer	front desk, cleaning, recording, DJing in public spaces	10	5/19	present

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center Describe any additional experience or skills that qualify you for appointment to this commission. Include remarks concerning your ideas or observations on the role of this commission.

I have lived in Brooklyn Center for almost two years now, and I'd like to get more involved in the welfare of the community. I thought this could be a good opportunity because I care about the environment, and I enjoy being able to use and enjoy public spaces. I am very concerned about the amount of litter around here, so I thought maybe this could be a way to help with that as well.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City advisory commission.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minn. Stat. 13.601 subd. 3(a), the information contained in this application about you must be made available to any member of the public who requests it, excluding your residential address, telephone numbers, and electronic mail address.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions are true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

Joe Young Love
Applicant's Signature

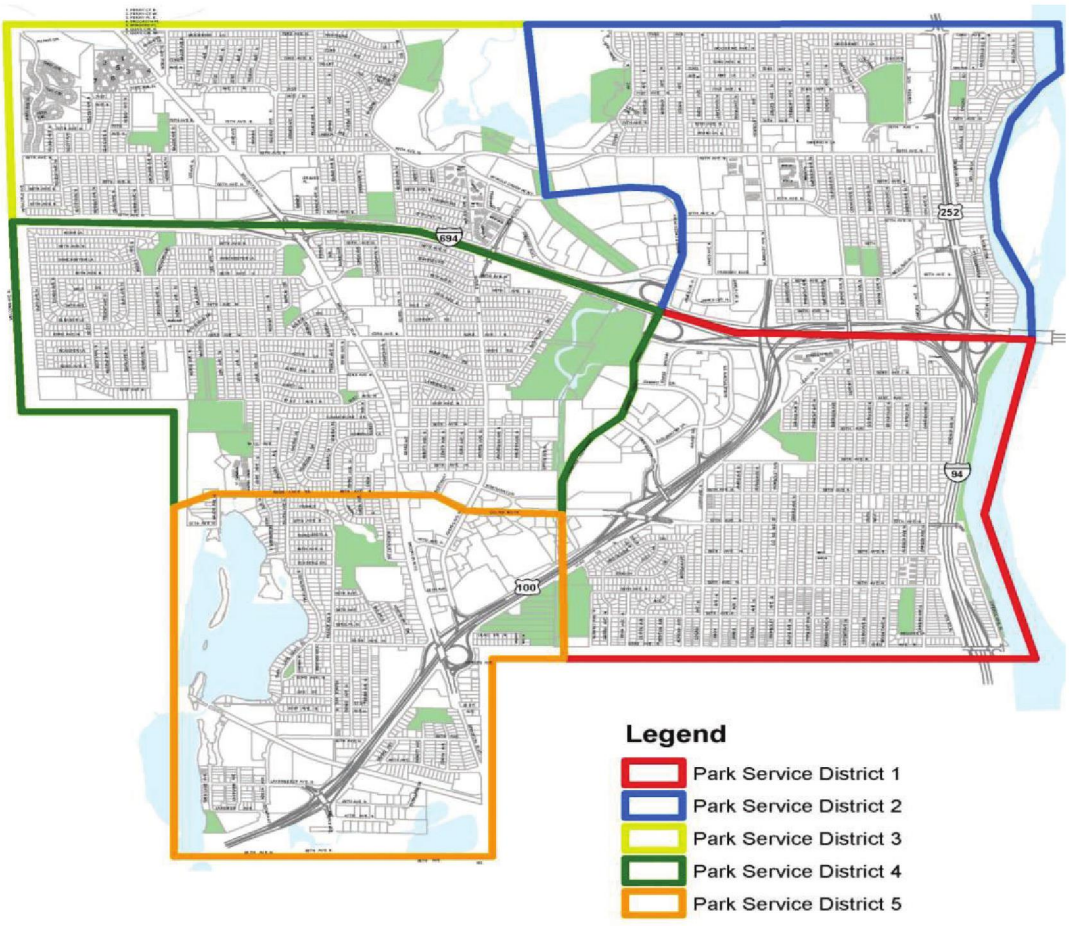
1-28-21
Date

SUBMIT APPLICATION TO:

City Clerk
City of Brooklyn Center
6301 Shingle Creek Parkway
Brooklyn Center, Minnesota 55430

Park and Recreation Commission
Geographical Distribution by Park Service Area (P.S.A.)
Current Members
August 31, 2022

Park Service Area	Applicants Received (MO/YR)	Current Members
P.S.A. 1	Travis Bonovsky (11/20) Haskep Seka-Nygaard (4/22)	Natalie Branch (24) Travis Bonovsky (19)
P.S.A. 2	Gail Ebert (1/21) Writhers, Nyenie-Wea (2/20) Joe Younglove (1/21)	Gail Ebert (19)
P.S.A. 3	Bud Sorenson (1/20)	Tanisha Lungelow (23) Bud Sorenson (20) Paul Carey (23)
P.S.A. 4	Jennifer Umolac (2/21)	
P.S.A. 5	Jeffrey Noah (1/21)	



Planning Commission – Total of 7 seats (1 vacancy + 3 expired terms)

Name	Last Appointment	Term Ending Date
Peter Omari	3/9/20	12/31/21*
Kau Guannu	9/21/21	12/31/22
Alexander Koenig	1/1/18	12/31/21
Alfreda Daniels	6/8/20	12/31/22
Paris Dunn	5/10/21	12/31/21
Stephanie Jones	6/8/20	12/31/22
(*) Term expired and application on file for reappointment		

Applications Received:
Randy Christensen/3.25.22
Peter Omari/1.14.22
Joanne Riel/12/16/19
Haskep Seka-Nygaard/4.30.22
Stephen Schonning/5.27.22
Kia Welsch/5.1.22

Resolution 95-82
Members' Term of Office: Members of the Commission shall be appointed by the Mayor with majority consent of the Council. The terms of office shall be staggered two-year terms, except that any person appointed to fill a vacancy occurring prior to the expiration of the term for which his or her predecessor was appointed shall be appointed only for the remainder of such term. Upon expiration of his or her term of office amember shall continue to serve until his or her successor is appointed and shall have qualified. Terms of office for members of the Commissionshall expire on December 31 of respective calendar years.

In the event an appointed Commissioner suffers from an extended illness, disability, or other activity preventing proper fulfillment of duties,responsibilities, rules and regulations of the Commission, the Commissioner may be temporarily replaced during the temporary leave by an interim Commissioner appointed by the Mayor with majority consent of the City Council.

NOTE: Alfreda Daniels has 3 unexcused absences and has been removed from the Commission

2022 Attendance Planning Commission

Meeting Dates	Meeting Type	A. Koenig	P. Omari		S. Jones	P. Dunn	K. Guannu	
1/13/2022	Regular	P	P		P	UE	P	
2/10/2022	CANCELLED							
3/10/2022	CANCELLED							
4/14/2022	CANCELLED							
5/12/2022	CANCELLED *No Quorum*	E	P*		UE	UE	UE	*Had confimed they would be present prior to cancellation
6/9/2022	CANCELLED *No Quorum*	E*	E		P	E	P	*Chair Koenig provided same day/hour notice of absense
6/23/2022	Regular	E*	P		P	P	P	*Chair Koenig provided same day/hour notice of absense, quorum would not have been met had staff liaison not contacted one of the commissioners at the time of meeting (Jones arrived at 7:30pm) and meeting began
7/14/2022	CANCELLED *No Quorum*	P	E		P	E	P	
8/11/2022	CANCELLED *No Quorum*	P*	E		P*	P*	E	*Not enough Commissioners to meet quorum after excused absenses, other commissioners had indicated they would have been present
9/8/2022	Regular		E					
10/13/2022	Regular							
11/10/2022	Regular							
12/8/2022	Regular							
	UNEXCUSED (Regular Meeting):							
	PERCENT ATTENDANCE:							
P	= Present							
E	= Absent/Excused							
UE	= Absent/Unexcused							
	= Not Appointed Yet							
	= Cancelled Meetings							
	=No longer active Commissioner							

APPLICATION FOR APPOINTMENT TO ADVISORY COMMISSION

CITY USE ONLY DATE RECEIVED: _____

Please select which commission(s) you are applying:

Brooklyn Center Commissions (please check which commission you are applying for)
Planning Commission

PERSONAL

* Full Name
Randall "Randy" Christensen

* Full Address
7001 Regent Ave N
Brooklyn Center Minnesota 55429

Please Select
Home Phone

* Phone
(763) 561-6533

* **Email**
Randy4bc@gmail.com

How many years have you lived in Brooklyn Center?

Please Select
Over 15

If appointed, which contact information would you prefer to be made public? (MN Statue 13.601, subd. 3(b)(2) requires you to select at least one:

Please select
Email

Are you currently or have been previously employed by the City?

Please Select...
NO

If yes, dates & position(s)
SKIPPED

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.

Please select...
YES

I have received and read the City's Business Ethics Policy.

Please Select...
YES

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

List Conflicts
SKIPPED

Regular attendance and participation are important when serving on a commission. Do you feel you have the time available to be an active participant?

Please Select...
YES

List relevant employment history applicable to appointment to this commission.
Landlord one unit townhome 5+ years, Association Manager 25+ years

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.
Real Estate License, past Legislative Action committee member - CAI,

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.
SKIPPED

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.
Past member and chair of BC Planning Commission

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.
BC Lions member - this includes many service projects within the city and the Lions are an international organization.

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center.
I like making a difference for the Brooklyn Center community residents/members, the City and City Council. I appreciate listening to residents, staff, developers and other professionals in trying to guide BC in making decision in the City. This gives me a chance to help provide input from others and myself to the Staff and City Council to help with making decisions in our City.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City board or committee.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minnesota law, the information contained in this application about you must be made available to any member of the public who requests it.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions ar true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

* I agree to the statements above

Option 1

Application for Appointment to Advisory Commission

PLEASE PRINT

CITY USE ONLY: Date Received 12/31/19

Attach additional sheets where necessary.

Check Which Commission You Are Applying:	___ Financial	___ NW Hennepin Human Services
	___ Housing	___ NW Suburbs Cable
	___ Park & Recreation	___ Shingle Creek / West Mississippi River Watersheds
	X Planning	

PERSONAL

Last Name KOENIG First Name ALEXANDER	Date of Application 1-31-2019
Street Address 3601 Admiral Ln N Apt. No.	Date Available NOW
City, State, Zip Brooklyn Center, Mn, 55429	Home Phone 612-807-2947
E-Mail Address Alexander.Patricia.Koenig@outlook.com	Work Phone May we call at work? X Yes ___ No
How many years have you lived in Brooklyn Center? 7	Cell Phone 612-807-2947

If appointed, which contact information would you prefer to be made public? Minn. Stat. 13.601 subd 3(b)(2) requires you select at least one:
Home Phone____ Work Phone____ Cell Phone✓ E-Mail Address✓

Are you currently or have you been previously employed by the City? ___ Yes ✓ No
If yes, dates: Position(s):

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.
✓ Yes ___ No

I have received and read the City's Business Ethics Policy. ✓ Yes ___ No

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

Are you aware of the importance of regular commission meeting attendance and participation, and do you feel you have the time available to be an active participant? ✓ Yes ___ No

EMPLOYMENT HISTORY

List relevant employment history applicable to appointment to this commission.

Current Vice-chair of Planning Commission. Have Participated with many civic, community and development engagements with the City of Brooklyn Center; along with City of MPLS and others. Have Served approximately 4 years.

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

Current Member of Planning Commission and Zoning task Force.

Have prior REAL ESTATE, RESIDENTIAL APPRAISAL AND HOME MORTGAGE EXPERIENCE

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

VOLUNTEER ACTIVITY	WORK PERFORMED	No. Hrs/Month	From Month/Yr	To Month/Yr
Brooklyn Center Rotary Club	Civic Engagement			

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center Describe any additional experience or skills that qualify you for appointment to this commission. Include remarks concerning your ideas or observations on the role of this commission.

Looking forward to further engagement with City of Brooklyn Center with local & State government.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

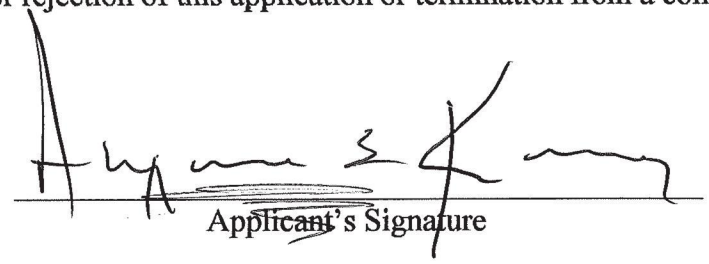
Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City advisory commission.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minn. Stat. 13.601 subd. 3(a), the information contained in this application about you must be made available to any member of the public who requests it, excluding your residential address, telephone numbers, and electronic mail address.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions are true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.



Applicant's Signature

1-31-2019

Date

SUBMIT APPLICATION TO:

City Clerk
City of Brooklyn Center
6301 Shingle Creek Parkway
Brooklyn Center, Minnesota 55430

Application for Appointment to Advisory Commission

PLEASE PRINT

CITY USE ONLY: Date Received

Attach additional sheets where necessary.

Check Which Commission You Are Applying:	___ Financial	___ NW Hennepin Human Services
	___ Housing	___ NW Suburbs Cable
	___ Park & Recreation	___ Sister City
	___ Planning	___ Shingle Creek / West Mississippi River Watersheds

PERSONAL

Last Name Amare First Name Peter	Date of Application 1/13/2022
Street Address 800 Woodbine Lane Apt. No.	Date Available 1/13/2022
City, State, Zip Brooklyn Center MN 55430	Home Phone
E-Mail Address Peteramare@gmail.com	Work Phone 320 235 9603 May we call at work? ✓ Yes ___ No
How many years have you lived in Brooklyn Center? 10 Yrs	Cell Phone 7634420958

If appointed, which contact information would you prefer to be made public? Minn. Stat. 13.601 subd 3(b)(2) requires you select at least one:
Home Phone____ Work Phone____ Cell Phone X E-Mail Address____

Are you currently or have you been previously employed by the City? ___ Yes X No
If yes, dates: Position(s):

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.
X Yes ___ No

I have received and read the City's Business Ethics Policy. X Yes ___ No

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission. None

Are you aware of the importance of regular commission meeting attendance and participation, and do you feel you have the time available to be an active participant? X Yes ___ No

EMPLOYMENT HISTORY

List relevant employment history applicable to appointment to this commission.

Mid-Minnesota Legal Aid

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

Minnesota State Bar Virginia State Bar

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

—

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

—

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

VOLUNTEER ACTIVITY	WORK PERFORMED	No. Hrs/Month	From Month/Yr	To Month/Yr
Planning Commission Brooklyn Center	Chair Planning Commission member " "			12+

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center Describe any additional experience or skills that qualify you for appointment to this commission. Include remarks concerning your ideas or observations on the role of this commission.

I love serving in my Community. Use & apply my Wealth of Experience in serving

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City advisory commission.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minn. Stat. 13.601 subd. 3(a), the information contained in this application about you must be made available to any member of the public who requests it, excluding your residential address, telephone numbers, and electronic mail address.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions are true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.



Applicant's Signature

1/13/2022

Date

SUBMIT APPLICATION TO:

City Clerk
City of Brooklyn Center
6301 Shingle Creek Parkway
Brooklyn Center, Minnesota 55430

Application for Appointment to Advisory Commission

PLEASE PRINT

CITY USE ONLY: Date Received

Attach additional sheets where necessary.

Check Which Commission You Are Applying:	___ Financial	___ NW Hennepin Human Services
	___ Housing	___ NW Suburbs Cable
	___ Park & Recreation	___ Shingle Creek / West Mississippi River Watersheds
	X Planning	

PERSONAL

Last Name Riel First Name Joanne	Date of Application 12/16/19
Street Address 5012 Winchester Lane Apt. No.	Date Available Anytime
City, State, Zip Brooklyn Center	Home Phone 763-229-3342
E-Mail Address jessyjo22@comcast.net	Work Phone May we call at work? ___ Yes ___ No
How many years have you lived in Brooklyn Center? 16 yrs.	Cell Phone 763-229-3342

If appointed, which contact information would you prefer to be made public? Minn. Stat. 13.601 subd 3(b)(2) requires you select at least one:

Home Phone____ Work Phone____ Cell Phone____ E-Mail Address X

Are you currently or have you been previously employed by the City? ___ Yes X No

If yes, dates: Position(s):

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.
X Yes ___ No

I have received and read the City's Business Ethics Policy. X Yes ___ No

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission. None

Are you aware of the importance of regular commission meeting attendance and participation, and do you feel you have the time available to be an active participant? X Yes ___ No

EMPLOYMENT HISTORY

List relevant employment history applicable to appointment to this commission.

1976 → 2000 Supervisor for medical manufacturing

2001 → 2003 owned + oprated Bakery in Hill City S.D.

2004 → 2008 office manager for Home Repair Co.

2009 → 2015 Drove School Bus

2015 → present Retired

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

None

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

None

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

None

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

VOLUNTEER ACTIVITY	WORK PERFORMED	No. Hrs/Month	From Month/Yr	To Month/Yr
None				

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center Describe any additional experience or skills that qualify you for appointment to this commission. Include remarks concerning your ideas or observations on the role of this commission.

Would like to see Brooklyn Center be the place were people want to come and live. And have a better reputation.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City advisory commission.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minn. Stat. 13.601 subd. 3(a), the information contained in this application about you must be made available to any member of the public who requests it, excluding your residential address, telephone numbers, and electronic mail address.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions are true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

Joanne Riel
Applicant's Signature

12/16/19
Date

SUBMIT APPLICATION TO:

City Clerk
City of Brooklyn Center
6301 Shingle Creek Parkway
Brooklyn Center, Minnesota 55430

Submission #	1693233
IP Address	172.58.84.119
Submission Recorded On	05/27/2022 1:19 PM
Time to Take Survey	14 minutes, 54 seconds

Page 1

APPLICATION FOR APPOINTMENT TO ADVISORY COMMISSION

CITY USE ONLY DATE RECEIVED: _____

Please select which commission(s) you are applying:

Brooklyn Center Commissions (please check which commission you are applying for)

Planning Commission

PERSONAL

Full Name

Stephen R. Schonning

Full Address

5515 Fremont Ave N
Brooklyn Center Minnesota 55430

Please Select

Cell Phone

Phone

(612) 709-6860

***Email**

srsbc1@gmail.com

How many years have you lived in Brooklyn Center?

Please Select

Over 15

If appointed, which contact information would you prefer to be made public? (MN Statue 13.601, subd. 3(b)(2) requires you to select at least one:

Please select

Email

Are you currently or have been previously employed by the City?

Please Select...

NO

If yes, dates & position(s)

SKIPPED

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.

Please select...

YES

I have received and read the City's Business Ethics Policy.

Please Select...

YES

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

List Conflicts

None

Regular attendance and participation are important when serving on a commission. Do you feel you have the time available to be an active participant?

Please Select...

YES

List relevant employment history applicable to appointment to this commission.

I have attend several city planning training events in my previous Planning Commission time.

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.

Perfect attendence in most of my time on the commission.

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.

9 years on Brooklyn Center planning commission.

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.

Planning Commission as well as being a part of the Opportunity Sight meetings over the last few years.

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center.

I would like to be considered for reappointment to the Planning Commission in this critical time. I think my experience would be helpful.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City board or committee.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minnesota law, the information contained in this application about you must be made available to any member of the public who requests it.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

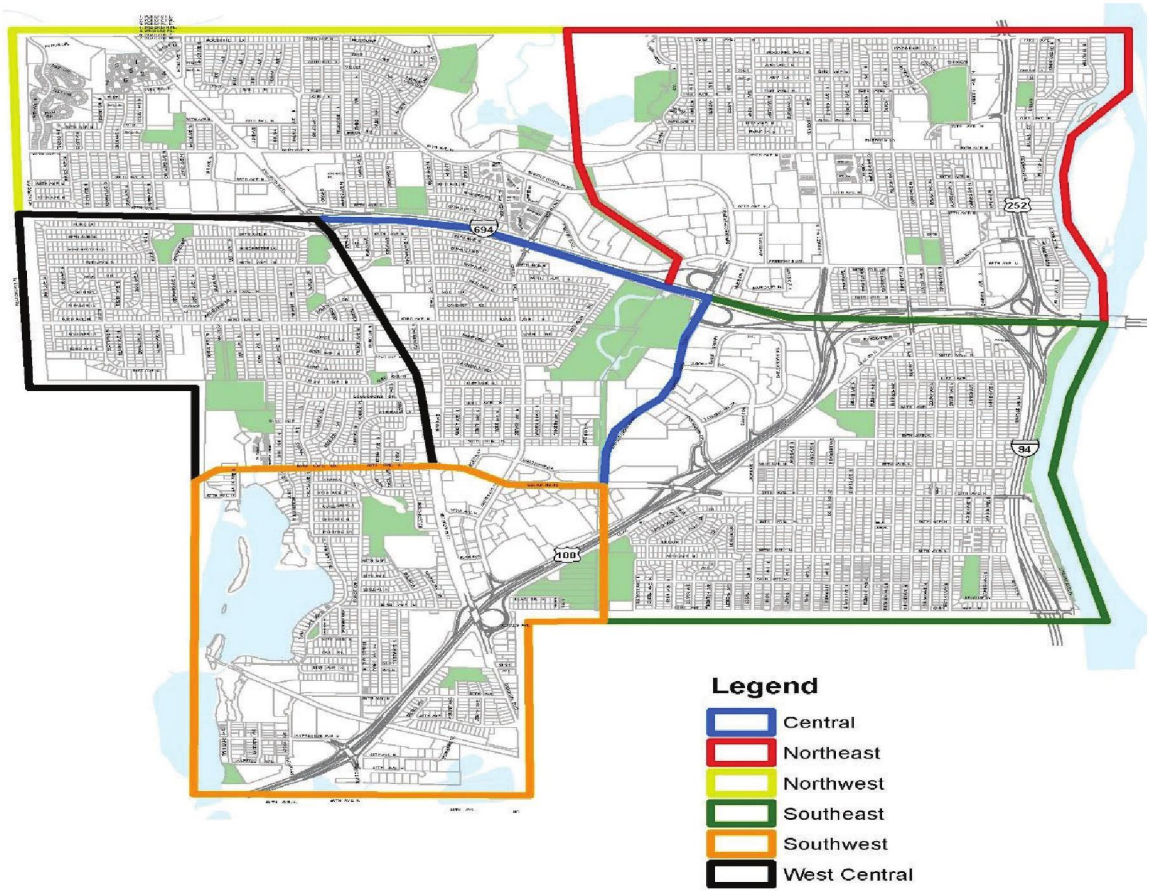
I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions ar true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

I agree to the statements above

Option 1

Planning Commission Geographical Distribution
Applicants/Current Members
August 31, 2022

Neighborhoods	Applicants (Mo/Yr of App)	Current Members
Southeast	Haskep Seka-Nygaard (4/22) Stephen Schonning (5/22)	
Northeast	Peter Omari (11/21) Kia Welsch (4/22)	Peter Omari (21)
Northwest	Randy Christensen (3/22)	
West Central	Joanne Riel (12/19)	Alejandro Koenig (21) Kau Guannu (22)
Central		Stephanie Jones (22)
Southwest		Paris Dunn (21)



Sister City Commission – Total of 5 seats (No vacancies + 4 expired terms

Name	Last Appointment	Term Ending Date
Issa Mansaray	3/12/18	12/31/22
Fatu Magassouba	8/26/19	12/31/21
Jacob Saffert	3/12/18	12/31/19*
Sheku Samba	3/18/18	12/31/18
Tashawna Williams	3/12/18	12/31/20*
(*) Term expired and application on file for reappointment		

Applications Received:
Amayanvbo Loveth/1.28.22
Moneak Curry/5.1.22 *
Jacob Saffert/2.14.22
Kia Welsch/5.1.22 *
Eramus Williams/1.28.22
Tashawna Williams/3.2.22

Resolution 2015-159

ARTICLE III.

MEMBERSHIP. Section 1. The Commission shall consist of five (5) members who shall be appointed by the City Council uponrecommendation of the Mayor.

Section 2. The initial appointments to the Commission shall be for one, two, three, four, and five-year terms, and thereafter allappointments shall be for a term of five years or until a successor is qualified.

Section 3. Vacancies shall be filled for the unexpired term in the same manner as the original appointment.

APPLICATION FOR APPOINTMENT TO ADVISORY COMMISSION

CITY USE ONLY DATE RECEIVED: _____

Please select which commission(s) you are applying:

Brooklyn Center Commissions (please check which commission you are applying for)
Sister City Commission

PERSONAL

* Full Name
LOVETH OSA. AMAYANVBO

* Full Address
6813 90TH AVE NORTH
Brooklyn Park MN 55445

Please Select
Cell Phone

* Phone
(651) 592-0991

* **Email**
loveth.amas@gmail.com

How many years have you lived in Brooklyn Center?

Please Select
10 to 15

If appointed, which contact information would you prefer to be made public? (MN Statue 13.601, subd. 3(b)(2) requires you to select at least one:

Please select
Email
Phone

Are you currently or have been previously employed by the City?

Please Select...
NO

If yes, dates & position(s)
SKIPPED

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.

Please select...
YES

I have received and read the City's Business Ethics Policy.

Please Select...
YES

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

List Conflicts
None

Regular attendance and participation are important when serving on a commission. Do you feel you have the time available to be an active participant?

Please Select...
YES

List relevant employment history applicable to appointment to this commission.
Health Care Administrator with American family Home Care 2005- to current Public Health Specialist . Senior Pastor (Ark of Covenant Ministry, Brooklyn Park) Member of the Department of Human Service (DHS) Advisory Committee on Problem Gambling (Diverse Community Representative) President of Elegant Women of Minnesota, 2011-2021 Empire Smile(General Manager) Host: For Voice of hope 2018-current

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.
'* Bachelor of Science: Nursing 2015 Grand Canyon University *Contractor for Brooklyn Center Emergency Assistance for Direct Support Services (2020) Member of the National Association of Nigerian Nurses in North American. Member of American Medical Billing Association. President of Elegant Women of Minnesota Senior Pastor at The Ark of Covenant Ministry Member of LIBA Diaspora Board Member of Brooklyn Mix C *Contractor for Minnesota Department of Health: Covid-19 Diverse Media Agency (2021)

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.
Outstanding Covid-hero award (Panache Global Entertainment Awards United Kingdom 2021 Anoka County Best covid-19 team 2021 Minnesota Department of Health (Trusted Community Messenger)2021

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.
• Contractor for Minnesota Department of Health: Covid-19 Diverse Media Agency (2021) • Contractor Ramsey County 2021" Covid-19 Trusted Community Messenger • Contractor for Brooklyn Center Emergency Assistance for Direct Support Services (2020) • Participated as a community partner in Census2020; Complete Count Community (CCC) 2020, to help Minnesota work towards inclusive and full 202 census count

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.
volunteer with Hennepin county covid-19 testing summer of 2021 with Minnesota African United Volunteer with CAPI USA , Brooklyn Center summer of 2019 with Elegant Women of Minnesota

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center.
I am interested in this position i have passion to serve my community which has been disproportionately affected by the pandemic and other health care disparity . I also a community influencer and Host of Voice " Your Community Podcast" where we give voice to the voiceless and hope to the hopeless

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City board or committee.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minnesota law, the information contained in this application about you must be made available to any member of the public who requests it.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions ar true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

* I agree to the statements above
Option 1

APPLICATION FOR APPOINTMENT TO ADVISORY COMMISSION

CITY USE ONLY DATE RECEIVED: _____

Please select which commission(s) you are applying:

Brooklyn Center Commissions (please check which commission you are applying for)
Sister City Commission

PERSONAL

* Full Name
Jacob Saffert

* Full Address
10127 48th Pl N
Plymouth MN 55442

Please Select
Cell Phone

* Phone
(507) 304-2491

* **Email**
jrsaffert@gmail.com

How many years have you lived in Brooklyn Center?

Please Select
0 to 5

If appointed, which contact information would you prefer to be made public? (MN Statue 13.601, subd. 3(b)(2) requires you to select at least one:

Please select
Email

Are you currently or have been previously employed by the City?

Please Select...
NO

If yes, dates & position(s)
SKIPPED

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.

Please select...
YES

I have received and read the City's Business Ethics Policy.

Please Select...
YES

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

List Conflicts
None

Regular attendance and participation are important when serving on a commission. Do you feel you have the time available to be an active participant?

Please Select...
YES

List relevant employment history applicable to appointment to this commission.
I have worked for an organization called PaintCare for the past 2 years. We are a non-profit that collects leftover paint for recycling. While that might not seem directly applicable to this commission, the same skills that make me effective in my job will make me a great commissioner. For example, I work hard at maintaining and growing professional relationships with those around me. I am highly organized and dependable. I have a desire to work to make my community and the world a better place.

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.
I have served on several boards previously. I am the current vice president of the Minnesota chapter of the North American Hazardous Materials Manager Association (2021 to present). I was a member of the Association of Recycling Managers for 4 years including 1 year as the treasurer (June 2016-May 2019).

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.
NA

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.
I have served on the Brooklyn Center Sister Cities Commission since 2018. I look forward to continuing to serve in this capacity.

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.
I volunteered with OneVillage Partners in 2018. This non-profit does development work in Sierra Leone. I helped with research and other tasks for the organization. In 2014, I worked at a non-governmental organization in Bosnia-Herzegovina. The organization aims to foster interethnic cooperation and understanding by teaching children about their shared natural environmental, endangered species and conservation. I lived and worked in the southern part of Bosnia for three months.

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center.
The mission of the Sister Cities program is to promote respect and understanding within communities. Through learning about neighbors and embracing our cultural diversity, we can make our community welcoming and strong. I believe that the Sister Cities Commission can play a meaningful role in improving our already great community, and I would be honored to be a part of that process.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City board or committee.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minnesota law, the information contained in this application about you must be made available to any member of the public who requests it.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers

to the questions ar true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

* I agree to the statements above
Option 1

APPLICATION FOR APPOINTMENT TO ADVISORY COMMISSION

CITY USE ONLY DATE RECEIVED: _____

Please select which commission(s) you are applying:

Brooklyn Center Commissions (please check which commission you are applying for)
Sister City Commission

PERSONAL

* Full Name
Erasmus Tiampa. Williams

* Full Address
5804 village Creek Parkway
Brooklyn Park Minnesota 55444

Please Select
Cell Phone

* Phone
(612) 703-6003

* **Email**
erasmust.williams@yahoo.com

How many years have you lived in Brooklyn Center?

Please Select
0 to 5

If appointed, which contact information would you prefer to be made public? (MN Statue 13.601, subd. 3(b)(2) requires you to select at least one:

Please select
Email
Phone

Are you currently or have been previously employed by the City?

Please Select...
NO

If yes, dates & position(s)
N/A

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.

Please select...
YES

I have received and read the City's Business Ethics Policy.

Please Select...
YES

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

List Conflicts
N/A

Regular attendance and participation are important when serving on a commission. Do you feel you have the time available to be an active participant?

Please Select...
YES

List relevant employment history applicable to appointment to this commission.
Currently serving as Member of the OLM Board. Previously Served as Chairman of the Liberian community in Minnesota

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.
N/A

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.
Community immigration Award

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.
N/A

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.
N/A

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center.
I believe this Commission will help the city bring real time diversity experience to city staff and elected officials by introducing programs/projects that allow the city to directly engage with other countries.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City board or committee.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minnesota law, the information contained in this application about you must be made available to any member of the public who requests it.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions ar true and understand that any false information on or omission of information from this application will be cause for rejection of this application or termination from a commission without notice.

* I agree to the statements above

Option 1

APPLICATION FOR APPOINTMENT TO ADVISORY COMMISSION

CITY USE ONLY DATE RECEIVED: _____

Please select which commission(s) you are applying:

Brooklyn Center Commissions (please check which commission you are applying for)
Sister City Commission

PERSONAL

* Full Name
Tashawna S. Williams

* Full Address
1501 Newton Ave No
Minneapolis Minnesota 55411

Please Select
Cell Phone

* Phone
(763) 913-7615

* **Email**
Tashawna.Williams@brooklynpark.org

How many years have you lived in Brooklyn Center?

Please Select
0 to 5

If appointed, which contact information would you prefer to be made public? (MN Statue 13.601, subd. 3(b)(2) requires you to select at least one:

Please select
Email

Are you currently or have been previously employed by the City?

Please Select...
NO

If yes, dates & position(s)
SKIPPED

I have read the City Enabling Resolution or Joint Powers Agreement, which defines the purpose, authority, and responsibility of this advisory commission.

Please select...
SKIPPED

I have received and read the City's Business Ethics Policy.

Please Select...
SKIPPED

I wish to disclose the following potential conflicts of interest that may or will arise if I become a member of this advisory commission.

List Conflicts
No longer live or work in the City of Brooklyn Center

Regular attendance and participation are important when serving on a commission. Do you feel you have the time available to be an active participant?

Please Select...
YES

List relevant employment history applicable to appointment to this commission.
Arts and Engagement Specialist- City of Brooklyn Park Community Schools Site Coordinator- Brooklyn Center School District Truancy Coordinator- Brooklyn Center School District Mental Health Practitioner- Metro Social Services

PROFESSIONAL DESIGNATIONS

List relevant current professional memberships, registrations, or licenses applicable to appointment to this commission. Include dates first issued.
SKIPPED

AWARDS AND HONORS

List relevant current awards and honors applicable to appointment to this commission.
SKIPPED

PRIOR GOVERNMENT SERVICE

List relevant prior government service applicable to appointment to this commission.
City of Brooklyn Center Sister City Chair- 2018-2020

VOLUNTEER WORK

List relevant volunteer work experience applicable to appointment to this commission.
Brooklyn Center Public Art Committee-2018-2021 NW Healthy Communities Partnership Committee, Maple Grove, 2018-2021 Community Engagement Advisory Team North Memorial Hospital, Robbinsdale, 2019-2021 Youth Suicide Prevention Coalition, NW Suburbs, 2018-2021 Education MN Equity Coalition, St.Paul, MN 2018-present Educators for Excellence, St.Paul, 2017-2019 Brooklyn Center Sister Cities Commission Chair, Brooklyn Center 2018-2020 FS Community Schools Coordinators Network Co-Facilitator-MN

SUPPLEMENTAL INFORMATION

Briefly describe why you are interested in being appointed to a commission for the City of Brooklyn Center.
I'm interested in this position to continue the work we have been doing such as bringing the community together, celebrating our differences while learning about culture and individuals life experiences. Connecting with citizens around the world to gain a better understanding of environmental needs and support we can provide to uplift humanity.

IMPORTANT FACTS FOR YOU TO KNOW CONCERNING YOUR APPLICATION

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Brooklyn Center during the application process.

Any information about yourself that you provide to the City of Brooklyn Center during the application process will be used to identify you as an applicant; to distinguish you from all other applicants; to enable us to contact you when additional information is required; send you notices; and to assess your qualifications for appointment to a City board or committee.

If you wish to be considered for appointment, you are required to provide the information requested in this application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

You are hereby advised that, under Minnesota law, the information contained in this application about you must be made available to any member of the public who requests it.

Materials submitted in support of an application are normally not returned. You should not submit an original document if it is your only copy.

I authorize investigation of all statements contained in this application for appointment as may be necessary to arrive at an appointment decision. I certify that all answers to the questions ar true and understand that any false information on or omission of information from this application will be cause for rejection of this application or

termination from a commission without notice.

* I agree to the statements above
Option 1

Council/EDA Work Session
City Hall Council Chambers
September 12, 2022

AGENDA

ACTIVE DISCUSSION ITEMS

1. Zoning Code/UDO Update Discussion

PENDING LIST FOR FUTURE WORK SESSIONS

1. Upcoming Items
    - Zoning Code Update
    - Strategic Plans for years 2018-2020 and 2021-2023
    - Review Special Assessment Policy/Franchise Fees
    - Emerald Ash Borer Policy Review
    - Community-Wide Survey
    - Attorney RFP Process
    - Franchise Fees
    - Audit RFP Process

Council/EDA Work Session

DATE: 9/12/2022

TO: City Council
FROM: Dr. Reggie Edwards, City Manager
THROUGH: N/A
BY: Meg McMahan, Community Development Director

SUBJECT: Zoning Code/UDO Update Discussion

Requested Council Action:

Background:

The City has been working in partnership with consultant Bolton & Menk to update the City's Zoning Code, as well as the sign code and platting code. These three sections of the City Code are being rewritten and combined under a Unified Development Ordinance (UDO).

As part of adoption of a new UDO, many properties within the City will be rezoned to align with the new regulations and new zoning districts. In addition, some existing zoning districts will be updated with new, more modern, regulations.

All properties in the City which are anticipated to experience a chance in zoning have received a postcard in the mail directing them to an online interactive map where they can get more information about the proposed changes and how it will affect their property.

Some of the biggest changes in the new UDO will affect single family residential properties. Some of the changes included in the new draft UDO pertaining to single family zoning districts are:

- Inclusion/allowance for Accessory Dwelling Units (ADUs)
- Expanded allowances for home occupations
- Allowance of up to once commercial vehicle to be stored/parked on a residential property
- Requirements for driveway and fence permits
- Included definition for what materials driveways can and cannot be comprised of
- Requirement for accessory garages to have a driveway connecting them to the street
- Limit of one driveway per residential lot
- Requirement for vehicles and trailers parked in side and rear lots to be parked on improved surfaces

Staff is seeking to talk through the proposed changes and get input from the City Council on how to proceed as we wrap up the final draft of the UDO and prepare to bring it to Planning Commission and City Council for final approval.

Budget Issues:

There are no budget issues to consider.

Antiracist/Equity Policy Effect:

Strategic Priorities and Values:

Operational Excellence

ATTACHMENTS:

Description	Upload Date	Type
Presentation	9/13/2022	Presentation



Brooklyn Center Zoning Code
City Council Update

Sept 12, 2022
Brooklyn Center, MN

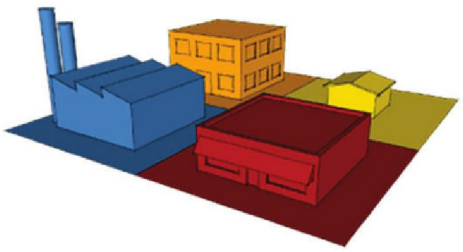
Agenda

- Equity & Zoning Review
- Layout & Work To-Date Review
- Key Updates | Single Family Housing
- Questions
- Next Steps

EQUITY & ZONING REVIEW

EQUITY & ZONING REVIEW

- Zoning and land use policies have historically contributed to systemic racism, and the legal separation of people and uses.
- Redlining, restrictive covenants, large lot sizes, and segregating land uses are all policy examples of how this has manifested.
- Brooklyn Center's history is not as explicit in this regard, but its traditionally auto-oriented design patterns has created issues of job access and transportation equity
- The zoning code is addressing steps outlined by the 2040 Comprehensive including:
  - *Mixed-use districts*
  - *Neighborhood commercial nodes*
  - *Organize around transit*
  - *Zoning flexibility in exchange for identified goals of sustainability, housing affordability, and affordable commercial spaces*
  - *Multi-generational housing needs*
  - *Home-based businesses*
  - *Supporting more housing options and more affordable home ownership, through strategies like ADU's, Duplex's, and mixed-use zoning*

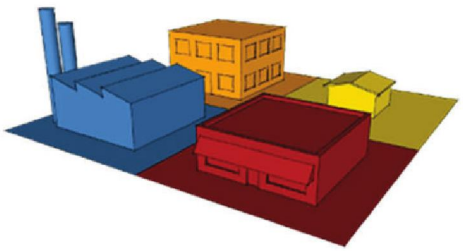


OVERVIEW

LAYOUT & WORK TO DATE REVIEW

WHY UPDATE THE CODE NOW?

- Align the code with the city's 2040 Comprehensive Plan (*the long-range plan for the city*)
- Bring the city zoning code into compliance with state law
- Reorganize the code so it is clearer and easier to use
- Modernize regulations to ensure they meet community needs and promote equity.
- Improve customer service and regional competitiveness



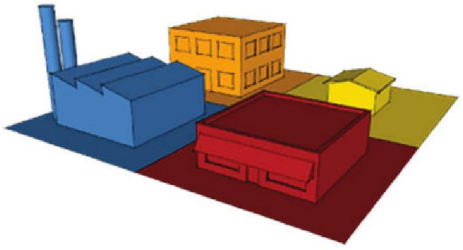
GOAL

- Create a strong zoning code for city adoption, with the understanding it is to be a living, breathing document to be revised over time.

OVERVIEW

Zoning Code Sections

- Section 1: General Provisions
- Section 2: Zoning Districts
- Section 3: Overlay Districts
- Section 4: Use regulations
- Section 5: Development Standards & Incentives
- Section 6: Signs
- Section 7: Zoning & Subdivision Procedures
- Section 8: Specific Provisions
- Section 9: Definitions



COUNCIL ZONING CODE REVIEW

Infosheets



Taskforce

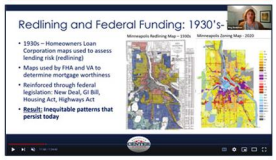


Full Draft Sections

Review Session #1

- **Session #1 Public Overview Video**
- Section 1: General Provisions
- Section 2: Zoning Districts
- Section 3: Overlay Districts
- Section 9: Definitions
- Comment & Question Form

Recorded Webinars



Online Open Houses

Review Video #2 | December 2021
Section 4: Use Regulations
Section 5: Development Standards and Incentives

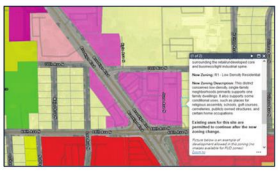
Review Video #3 | December 2021
Section 6: Signs
Section 7: Zoning and Subdivision Procedures
Section 8: Specific Procedures

Surveys





Interactive Map



Online Resources

To be successful, the zoning code should support the needs and desires of city residents. As the city works to finalize zoning code details, it needs input from members of the community.

Several summary educational materials are available to better understand whats in the zoning code, and what implications it may have for the City.

New Zoning Districts

Zoning District Summaries

Draft Zoning Map

Residential Materials

Zoning and Housing

Zoning and Housing Standards

Accessory Dwelling Units

Commercial Materials

Zoning and Commercial Standards

Environmental Protections Materials

Shoreland & MRCCA Infosheet

Water Body Protection Cheat Sheet

Shoreland & MRCCA Districts Map

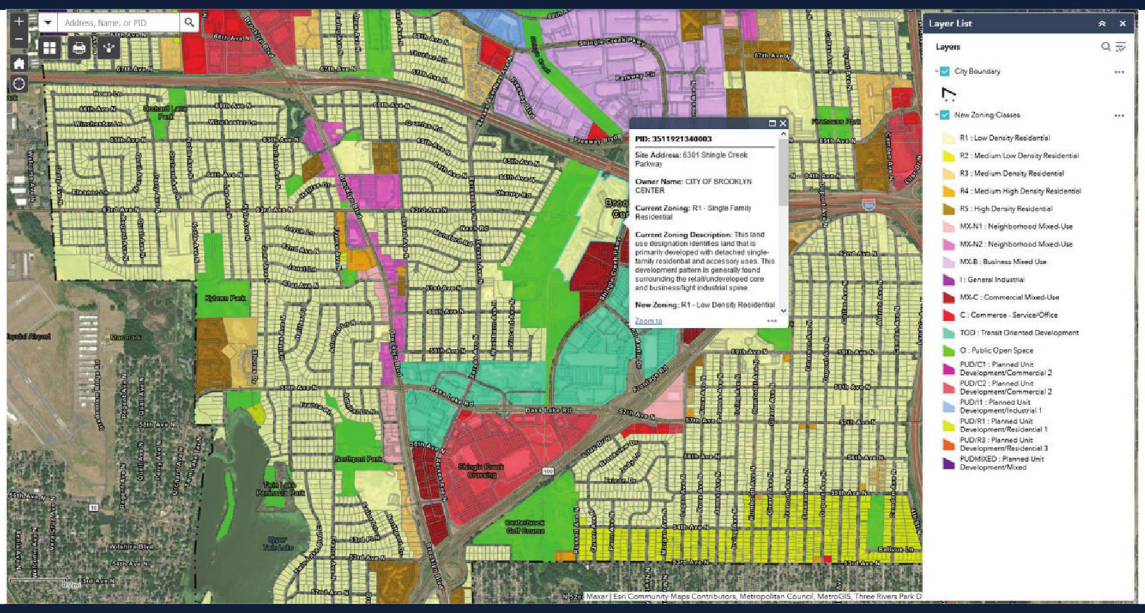
Surveys

The below survey will ask questions about your preference for residential standards, which will help guide housing rules in the zoning code.

RESIDENTIAL SURVEY

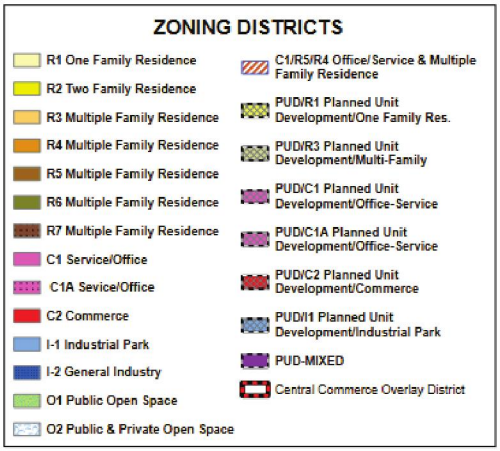
COMMERCIAL SURVEY

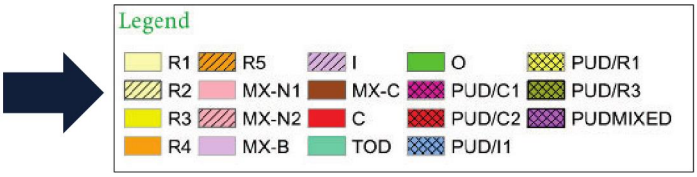
OUTREACH TO DATE



OUTREACH TO DATE

Consolidated Districts





Current Districts

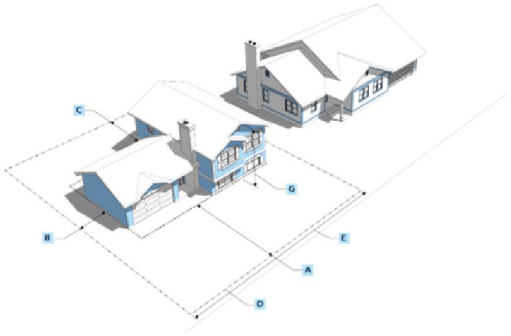
Proposed Districts

COUNCIL ZONING CODE REVIEW

KEY UPDATES | Single Family Housing

Single Family

- Single family housing will remain largely as it is today, with minimal changes to siting, heights, or lot sizes.
- The draft code proposes reducing minimum lot size in R2 District from 6500 sf to 5000 sf
- R1 remains the main residential district for much of the city, whereas R2 is concentrated along the Minneapolis border
- The primary differences between the two districts is that R2 allows for smaller lot sizes, duplexes, and higher unit density
- Density in R1 districts is 3-5 units per acre and 3-10 units per acre in R2 districts



COUNCIL ZONING CODE REVIEW

Accessory Dwelling Units

- Allows for conversion or construction of ADUs within the R1 and R2 districts
- Allowable ADU height maximum of 16', must be *more* than 200sf, but *less* than the primary structure. There may only be 1 ADU unit per lot
- The property owner must live in either the principal structure or ADU, and file a deed restriction requiring the property to remain homesteaded
- An ADU must comply with all applicable building codes

Q: Should other residential districts that currently have a single-family home, be allowed to include an ADU?

Q: The draft code proposes that the property owner must live in either the main home or the ADU. Should this change?



COUNCIL ZONING CODE REVIEW

Driveway & Permitting

- The new code proposes that all new driveways be constructed of hard surface - concrete, bituminous, pavers, etc. – and *not* gravel
- Driveways must be connected to an accessory structure that can store a vehicle.
- Vehicles parked on side- and rear-yards must be parked on a approved hard surface
- One- and two-family homes are limiting to one driveway per parcel
- A driveway permit is required prior to any work commencing







COUNCIL ZONING CODE REVIEW

Fence Permits

- Fences may be no more than four (4) feet in height at the front property line, and no more than six (6) feet in height along the rear and side property lines.
- Allowable materials include wood, metal, bricks, masonry or other similar materials designed for fencing. A fence may *only* use two different materials as currently proposed.
- The finished side of the fence must be facing out
- A fence permit is required prior to any work commencing, regardless of district







COUNCIL ZONING CODE REVIEW

Home Occupations

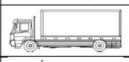
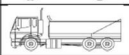
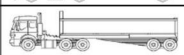
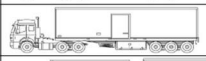
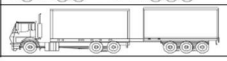
- The new code allows for home occupations, which is any gainful occupation or profession, carried on within a dwelling unit
- Types of home occupation:
  - No exterior impact = allowed by right
  - Exterior impact = conditional use, and must go through Planning Commission and Council
- Regulated primarily based on *impact*, rather than use occurring within building. Intent is to make process less complicated, and more flexible.
- No more than three employees, one of whom must work in the home
- All home occupations must conform to applicable building codes



COUNCIL ZONING CODE REVIEW

Commercial Vehicle Parking

- Only Class 1-4 vehicles may park in residential districts. These include motorcycles, cars, trucks and vans, and buses and trucks with trailers.
- The proposed code intends to allow food truck parking. While food truck classification varies on truck type, they are generally a Class 4 (+/- 16,000 lbs)
- Only one licensed commercial vehicle may be parked in a residential driveway at one time, and must be operated by a resident of the property
- Under no circumstances shall a semi-truck or tractor-trailer combination be parked or stored off-street in a residential district.

TYPE	PASSENGER VEHICLES	
1	Motorcycle	
2	Car	
3	Truck Van	
	SINGLE UNITS	
4	Bus Truck with trailer	
5	2 Axle Single Unit	
6	3 Axle Single Unit	
7	4+ Axle Single Unit	
	COMBO UNITS	
8	3 & 4 Axle Semi	
9	5 Axle Semi	
10	6+ Axle Semi	
11, 12, 13	Twin Trailer Semi	

COUNCIL ZONING CODE REVIEW



QUESTIONS?

NEXT STEPS

BECOMING BROOKLYN CENTER

Main | Opportunity Site | Brooklyn Boulevard | 57th And Logan | Zoning

Did You Know That The Zoning Code Has Not Had A Major Update Since The 1960s?

Brooklyn Center is updating its current zoning code. Zoning codes are the rules that determine *what* can be built, *where* it can be built and *how* it should look. Every city has zoning codes and they are the primary tools a city has to guide the use of its land. Zoning codes are a balance between private property rights and public good.

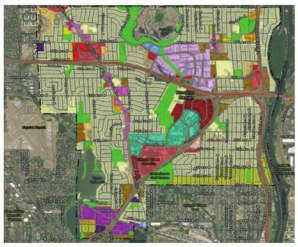
The purpose of this zoning code update is to:

- Align the Code with the City's 2040 Comprehensive Plan
- Bring the Code into compliance with state law
- Reorganize it so it is clearer and easier to use
- Modernize regulations and make sure they meet the needs of the current community

Should Accessory Dwelling Units be allowed on Single Family properties? Should duplexes be encouraged? Do commercial properties need more parking or less? What design standards will lead to more walkable, livable places? How can we utilize zoning to promote equity?

These questions and more will need to be considered as we work together on this project.

New Interactive Draft Zoning Map



Infosheets & Surveys

To be successful, the zoning code should support the needs and desires of city residents. As the city works to finalize zoning code details, it needs input from members of the community.

Several summary educational materials are available to better understand whats in the zoning code, and what implications it may have for the City.

New Zoning Districts

Zoning District Summaries

Draft Zoning Map

Residential Materials

Zoning and Housing

Zoning and Housing Standards

Accessory Dwelling Units

Commercial Materials

Zoning and Commercial Standards

Environmental Protections Materials

Shoreland & MRCCA infosheet

Water Body Protection Cheat Sheet

Shoreland & MRCCA Districts Map

Surveys

The below survey will ask questions about your preference for residential standards, which will help guide housing rules in the zoning code.

RESIDENTIAL SURVEY

COMMERCIAL SURVEY

BECOMINGBROOKLYNCENTER.COM

NEXT STEPS

COMPLETED

Nov 30th:
Commission Review Session #2
- Public Video #2

Dec 14th:
Commission Review Session #3
- Public Video #3

June
Council Work Session

June
Joint Commission Session

NOW

Compile & Review Recommendations (now)
Prioritize updates

DNR Review (now)
MRCCA, Shoreland

September 13th Council Meeting
Review Session

UPCOMING

Oct
Formal Introduction for Planning Commission Consideration
- Public Hearing

Nov
City Council Consideration
- Public Hearing

Council/EDA Work Session

DATE: 9/12/2022

TO: City Council
FROM: Dr. Reggie Edwards, City Manager
THROUGH: N/A
BY: Dr. Reginald Edwards, City Manager

SUBJECT: Upcoming Items

Requested Council Action:

- Zoning Code Update
- Strategic Plans for years 2018-2020 and 2021-2023
- Review Special Assessment Policy/Franchise Fees
- Emerald Ash Borer Policy Review
- Community-Wide Survey
- Attorney RFP Process
- Franchise Fees
- Audit RFP Process

Background:

Budget Issues:

Antiracist/Equity Policy Effect:

Strategic Priorities and Values: